

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, October 12, 2017

Call to Order

Committee Member Prochaska called the Budget and Finance Committee to order at 5:30p.m., and then Member Kellogg made a motion to nominate Member Prochaska as Chair Pro-Tiem, second by Member Davidson. **With three members voting aye, the motion carried, and Member Prochaska began the meeting on time.**

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell		5:35p.m.	
Lynn Cullick		5:49p.m.	
Bob Davidson	Yes		
Matt Kellogg	Yes		
Matthew Prochaska	Here		

Others Present: Latreese Caldwell, Jim Smiley

Approval of Agenda – Member Kellogg made a motion to approve the agenda, second by Member Davidson. **With five members voting aye, the amended agenda was approved by a vote of 3-0.**

Approval of Meeting Minutes from September 26, September 28, September 29, and October 6, 2017 – Member Kellogg made a motion to approve the minutes as presented, second by Member Davidson. **With three members voting aye, the minutes were approved by a vote of 3-0.**

Claims Review and Approval – Member Kellogg made a motion to forward the Approval of Claims in an amount not to exceed \$1,507,596.80, Coroner Claims in an amount not exceed \$1,085.60 and October 2017 Grand Juror Claims in an amount not to exceed \$538.05, second by Member Davidson. **With four members present voting aye, the motion passed by a vote of 3-0.**

Department Head and Elected Official Reports – None

Items from Other Committees – None

Items of Business

From Facilities Management Committee

- ***Approve purchase of LED bulbs for the Courthouse from General Fund Capital line # 0102-100-9101 in the amount of \$10,500.00*** – Director Smiley reviewed the projected costs, stating that Facilities maintenance techs would complete the change-out, and the cost savings the County would see within 2.5 years after installation.

Member Davidson made a motion to forward to the County Board for approval, the purchase of LED bulbs to convert a portion or all of the remaining lights at the

Courthouse in an amount not to exceed \$10,500.00 from General Fund Capital line item #0102-100-9101, second by Member Kellogg.

With Members Prochaska, Kellogg, Davidson and Cullick voting aye, and Member Purcell abstaining, the motion carried.

- *Fiscal Year 2018 Budget Discussion* – Ms. Caldwell reviewed the deficit reductions made following the last meeting, including capital expenditures, special litigation fees, stipends, CASA request, VACKC salary increases, as well as the bond savings, building fund transfer, and the Special Reserve fund transfer-in. Discussion on the bond refunding, the special reserve fund, 2018 bond savings, current year's deficit, the 27th payroll in next year, the 6-month fund balance policy, the committee's instructions to department heads and elected officials for flat budgets, and areas where other cuts can be made.

Public Comment – None

Questions from the Media – None

Items for Committee of the Whole - None

Items for the County Board

Approval of Claims in an amount not to exceed \$1,507,596.80, Coroner Claims in an amount not exceed \$1,085.60, and October 2017 Grand Juror Claims in an amount not to exceed \$538.05

Approve purchase of LED bulbs for the Courthouse from line # 010-2-100-9101 in the amount of \$10,500.00.

Executive Session – Not needed

Adjournment – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Cullick. **The meeting was adjourned at 6:57p.m. by a 5-0 vote**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary