



KENDALL COUNTY
ANIMAL CONTROL

Wednesday, February 22, 2017 at 8:30AM
County Office Building
County Board Rooms 209-210
111 W. Fox Street; Yorkville IL

MEETING MINUTES

Call to Order – The meeting was called to order by Committee Chair Elizabeth Flowers at 8:32a.m.

Roll Call

Committee Members Present: Elizabeth Flowers (Chair), Lynn Cullick (Vice Chair), Matthew Prochaska, Matt Kellogg. **With four members present, a quorum was established to conduct committee business.** John Purcell was (8:35am arrival)

Others present: Animal Control Director Laura Pawson, Dr. Gary Schlapp, County Administrator Jeff Wilkins

Approval of Agenda – Motion made by Member Cullick to approve the agenda, second by Member Kellogg. **With all in agreement, the motion carried.**

Approval of Minutes – Member Prochaska made a motion to approve the November 16, 2016 meeting minutes, second by Member Cullick. **With all in agreement, the motion carried.**

Monthly Report – Laura Pawson reviewed the census and bite/euthanasia reports with the committee.

<u>DOGS</u>	<u>JANUARY</u>	<u>YEAR TO DATE</u>
Intakes:	26	34
Adopted:	9	13
Reclaimed:	11	14
Transferred:	3	6
Euthanized:	2	2

Total Dogs Available for Adoption: 4

Total Unavailable Dogs: 4

<u>CATS</u>	<u>JANUARY</u>	<u>YEAR TO DATE</u>
Intakes:	9	11
Adopted:	3	8
Reclaimed:	0	0
Transferred:	2	2
Euthanized:	0	0

Total Cats Available for Adoption: 2

Total Unavailable Cats: 1

Bite Report

January/Total: 6 Dogs 1 Cat

Visitors January: 97

Events/News

- February 11- 14 Meet Your Match Event results: 2 dogs/ 3 cats adopted
- Volunteer Orientation was held on Thursday, February 16 from 6:30pm-8pm
- Luna to be featured as Record Newspaper Pet of the Week.

Operations Report – Laura Pawson reported she is training two new staff. She would like to get quotes to install a fenced-area behind the trailer to create an area for pet introductions and play. Volunteers expressed support for the idea. Funds raised in 2014, 2015 and 2016 from the “Pictures in the Park” volunteer fundraiser would pay for the project.

The Committee and staff had a general discussion about use for walkie-talkies and a third line for the cell phones.

Laura Pawson reported she is gathering data for repetitive complaints of dogs running at large causing property damage and attacking other pets. Often times the dogs return home before impoundment. In such cases, no fines or fees are assessed causing frustration for owners of the injured pet or damaged property.

Accounting Report – Jeff Wilkins provided an overview of the annual financial report with the committee. Through January revenues exceeded expenditures by \$4,847.

Old Business – Approve 2017 Regular Meeting Schedule

Member Prochaska made motion to set the 4th Wednesday of each month at 8:30am as the regular meeting time for the Animal Control Committee, second by Member Purcell. Motion passed unanimously with 5 affirmative votes. The County Board will consider the item for action on March 7.

Executive Session – None

Member Purcell made a motion to reconvene in Open Session, second by Member Flowers.

With all in agreement, the motion carried, and the meeting reconvened in Open Session at 4:59p.m.

Action Items for the County Board - Approve 4th Wednesday of each month at 8:30am as the regular meeting time for the Animal Control Committee

Public Comment – None

Adjournment – Member Prochaska made a motion to adjourn the meeting, second to the motion by Member Purcell. **With all in agreement, the meeting was adjourned at 9:15am.**

Respectfully Submitted,

Jeff Wilkins
County Administrator