



KENDALL COUNTY
ANIMAL CONTROL

Wednesday, March 29, 2017 at 8:30AM
Historic Courthouse, East Wing Conference Room
109 W. Ridge Street, Yorkville, IL

MEETING MINUTES

Call to Order – The meeting was called to order by Committee Chair Elizabeth Flowers at 8:34a.m.

Roll Call

Committee Members Present: Matthew Prochaska, Elizabeth Flowers, John Purcell. **With three members present, a quorum was established to conduct committee business.**

Committee Members Absent: Lynn Cullick, Matt Kellogg

Others present: Laura Pawson, Jeff Wilkins

Approval of Agenda – Motion made by Member Prochaska to approve the agenda, second by Member Purcell. **With all in agreement, the motion carried.**

Approval of Minutes – Member Prochaska made a motion to approve the February 22, 2017 meeting minutes with revisions, second by Member Purcell. **With all in agreement, the motion carried.** Jeff Wilkins will correct the minutes and provide for the April 26, 2017 meeting for approval.

Monthly Report – Laura Pawson reviewed the census report with the committee.

Bite Report

20 Bites Total: 17 dogs, 3 cats

Visitors February: 113

Events/News

Saturday, April 8 – Adoption Event Pet Supplies Plus in Yorkville
Thursday, April 20 – Volunteer Orientation
Weekly Posting of “Pet of the Week” ad in Shaw Media Newspapers

Operations Report

- ***Discussion on Installing Dog Run behind Trailer (South side)*** – Ms. Pawson reported that she has discussed the construction of a new dog run on the south side of

the trailer with Mr. Smiley in Facilities Management. Ms. Pawson reported that work would be done by using donations that have been collected for three years through the Pictures in the Park fundraiser, the Popcorn Sales fundraiser and the Chastin Pawson Memorial Artwork Sale fundraiser, which total \$4,977.72 combined.

- ***Discuss Dog Running at Large/Nuisance Dog Ordinance*** - Ms. Pawson reported there has been an increase in number of reported dogs running at large/nuisance complaints in the recent months. Ms. Pawson presented the Kendall County ordinance that is dated 1968, as well as the ordinances for DeKalb and LaSalle Counties. Discussion on the need to update the Kendall County ordinance. Ms. Pawson and Jeff Wilkins will provide a proposed ordinance at the April 26, 2017 meeting for review by the committee, prior to full Board approval in May.
- ***New Kennel Manager/Animal Control Officer*** – Ms. Pawson reported that employee Bridget Galazkiewicz has been hired to serve in this capacity.
- ***Discussion on Open House Event*** – Ms. Pawson stated that she is planning to hold an Open House adoption event in late April similar to the “Name Your Own Price” event held last year to encourage adoption of animals at the facility.

Accounting Report – Jeff Wilkins provided an overview of the financial report with the committee, and said that February was a good month for revenues over expenditures.

Old Business – Member Flowers asked that the dates for the meetings be corrected on the County calendar to reflect a meeting each month on the fourth Wednesday.

Executive Session – None

Action Items for the County Board - None

Public Comment – None

Adjournment – Member Purcell made a motion to adjourn the meeting, second to the motion by Member Prochaska. **With all in agreement, the meeting was adjourned at 9:37am.**

Respectfully Submitted,

Valarie McClain
Recording Clerk