



KENDALL COUNTY
ANIMAL CONTROL

Wednesday, April 26, 2017 at 8:30AM
Historic Courthouse, East Wing Conference Room
109 W. Ridge Street, Yorkville, IL

MEETING MINUTES

Call to Order – The meeting was called to order by Committee Chair Elizabeth Flowers at 8:34a.m.

Roll Call

Committee Members Present: Matt Kellogg, John Purcell, Lynn Cullick, Matthew Prochaska, Elizabeth Flowers. **With five members present, a quorum was established to conduct committee business.**

Others present: Scott Koeppel, Laura Pawson

Approval of Agenda – Motion made by Member Cullick to approve the agenda, second by Member Prochaska. **With all in agreement, the motion carried.**

Approval of Minutes – Member Cullick made a motion to approve the April 26, 2017 meeting minutes, second by Member Prochaska. **With all in agreement, the motion carried.**

Monthly Report – Laura Pawson reviewed the census report with the committee. Written reports provided.

Bite Report – 19 Total: 3 cats, 16 dogs

Visitors - April: 71

Events/News

Saturday, June 10	Pet Supplies Plus Yorkville/Adoption Event	11:00a.m. – 2:00p.m.
Saturday, June 17	Prairie Fest Paws Adoption Event	10:00a.m. – 2:00p.m.
Thursday, June 22	Volunteer Orientation	6:30-8:00p.m.
Weekly Posting of “Pet of the Week” ad in Shaw Media Newspapers		
Monthly adoption appearance on WSPY Television		

Operations Report

Hire of new Part-Time Office Assistant – Ms. Pawson reported that she hired a new part-time office assistant who began on Monday, May 22, 2017, and will be 20-hours per week. Ms. Pawson reported that she also has applications for the Kennel Technician, and hopes to fill that vacancy soon.

Update on Feral Cat Spay/Neuter Program – Ms. Pawson reported that Spay Illinois is willing to partner with Kendall County on a program for Feral Cats in the County. Ms. Pawson will continue to update the committee with the progress of the program. The feral cats would be part of the voucher program that would allow them to take the cat to a participating vets office.

Accounting Report – Ms. Pawson provided an overview of the financial report with the committee.

Old Business

Update on the Fence Construction behind Trailer (South side) – Ms. Pawson has been in discussions with the vendor who will come out next week for measurements, and will begin the installation in early June.

New Business

Revision for Illinois Bite Statute (Standard Operating Procedure) – Ms. Pawson reviewed some of the major changes that have been made to the State statute, including micro-chipping of the animal and the non-conceal of the animal by the owner clause. Ms. Pawson then reviewed the revisions to the Animal Control Standard Operating Procedures. Ms. Pawson has already had the State’s Attorney’s Office review the document. Member Kellogg made a motion to forward the motion to the County Board for approval, second by Member Prochaska. **With all members voting aye, the motion carried.**

Executive Session – Not needed

Action Items for the County Board

Approval of the Revision for Illinois Bite Statute (Standard Operating Procedure)

Public Comment – None

Adjournment – Member Cullick made a motion to adjourn the meeting, second to the motion by Member Prochaska. **With all in agreement, the meeting was adjourned at 9:17a.m.**

Respectfully Submitted,

Valarie McClain
Recording Clerk