



KENDALL COUNTY
ANIMAL CONTROL

Wednesday, October 25, 2017 at 8:30AM
Historic Courthouse, East Wing Conference Room
109 W. Ridge Street, Yorkville, IL

MEETING MINUTES

Call to Order – The meeting was called to order by Committee Chair Elizabeth Flowers at 8:35a.m.

Roll Call

Committee Members Present: Matt Kellogg - yes, Lynn Cullick - here, Elizabeth Flowers – present, John Purcell – here, Matt Prochaska - here. **With five members present, a quorum was established to conduct committee business.**

Others present: Scott Koeppel, Laura Pawson, Dr. Gary Schlapp

Approval of Agenda – Motion made by Member Purcell to approve the agenda, second by Member Cullick. **With five members in agreement, the motion carried.**

Approval of Minutes – Member Prochaska made a motion to approve the September 27, 2017 meeting minutes, second by Member Cullick. **With five members in agreement, the motion carried.**

Monthly Report – Laura Pawson reviewed the census report with the committee. Written reports provided.

Available Dogs for Adoption: 8

Available Cats for Adoption: 11 (4 cats, 7 kittens)

Bite Report – Total: 19 (2 cats, 17 dogs)

Visitors viewing animals for August - 62

Events/News

Thursday, November 9 Volunteer Orientation 6:30-8:00p.m.
Saturday, November 11 Pet Supplies Plus Adoption Event 11:00a.m.-2:00p.m.
Weekly “Pet of the Week” ad in Shaw Media Newspapers
Monthly adoption appearance on WSPY Television

Operations Report – Ms. Pawson reported she is again short-staffed, and in the process of posting the positions, and interviewing.

Discussion on the increased number of dogs in the facility this year, and ways to reduce that number. Member Purcell made a motion to authorize Animal Control to conduct a “Name Your Price” Adoption Event for the entire month of November 2017, second by Member Kellogg. **With five members voting aye, the motion carried.** The committee would also like this event to be scheduled again in Spring 2018, and bi-annually each year.

Accounting Report – The committee reviewed the financial statements, fund balance report, vouchers paid, and the statement of revenues and expenditures. Written report provided

Old Business

Discussion of the Dog Running at Large Ordinance – Discussion continued on the proposed changes to the current County ordinance. The committee tasked Ms. Pawson with researching the number of tickets issued by the Sheriff’s Office for this type of violation this year, and how other Counties handle this and other types of violations/fining of residents, and report findings at the November meeting.

Member Cullick left the meeting at 9:18a.m.

Discussion of Animal Control Trailer – Member Purcell made a motion to postpone this discussion until July 2018, second by Member Kellogg. **With four members present voting aye, the motion carried.**

New Business

Review and Approval of the Animal Control FY2018 Budget – The committee reviewed the proposed budget. Member Purcell stated that the Finance Committee would discuss the three percent salary increase processed for Animal Control staff at the Finance meeting on Thursday.

Executive Session – Not needed

Action Items for the County Board - None

Public Comment – None

Adjournment – Member Prochaska made a motion to adjourn the meeting, second to the motion by Member Purcell. **With all in agreement, the meeting was adjourned at 9:34a.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant & Recording Clerk