



**KENDALL COUNTY**  
ANIMAL CONTROL

**Wednesday, January 20, 2016 at 4:00PM**  
**County Office Building; County Board Rooms 209-210**  
**111 W. Fox Street; Yorkville IL**  
**MEETING MINUTES**

**Call to Order** – The meeting was called to order by Committee Chair Jeff Wehrli at 4:05p.m.

**Roll Call**

Committee Members Present: Scott Gryder – here, Jeff Wehrli – here, Matthew Prochaska – here, John Purcell - yes. **With four members present, a quorum was established to conduct committee business.**

**Members Absent:** Lynn Cullick

**Member Flowers arrived at 4:13p.m.**

**Others present:** Laura Pawson, Jeff Wilkins

**Approval of Agenda** – Motion made by Member Prochaska to approve the agenda, second by Member Purcell. **With all in agreement, the motion carried.**

**Approval of Minutes** – Member Prochaska made a motion to approve the December 16, 2015 meeting minutes, second by Member Purcell. **With all in agreement, the motion carried.**

**New Business** - none

**Census Report** – Laura Pawson reviewed the December census and bite/euthanasia reports with the committee.

<b><u>DOGS</u></b>	<b><u>DECEMBER</u></b>	<b><u>JANUARY TO DATE</u></b>
Intakes:	24	5
Adopted:	7	0
Reclaimed:	15	5
Transferred:	2	0
Euthanized:	1 (Behavior)	0

Total Dogs Available for Adoption: 5

Total Unavailable Dogs: 3

<u>CATS</u>	<u>DECEMBER</u>	<u>JANUARY TO DATE</u>
Intakes:	4	3
Adopted:	4	2
Reclaimed:	0	1
Transferred:	8	0
Euthanized:	3	1

Total Cats Available for Adoption: 4

Total Unavailable Cats: 1 kitten

### **Bite Report**

December/Total: 16 (12 Dogs, 4 Cats)

**Visitors** December - 121

**2015 Rabies Tags Sold to Date:** 1 year: 9464 3 year: 4029

### **Events/News**

Ms. Pawson reported that five people attended the volunteer orientation on January 19, 2016, and that there will be an Adoption event the second Saturday of each month at Pet Supplies Plus

**Operations Report** – Ms. Pawson provided an update on the potbelly pigs previously held at the facility pending litigation with the owner, and stated that Animal Control was called out again to contain one female pig, and one baby pig in the Plano area recently. The animals were transported to Kendall County Animal Control, and after the owner forfeited ownership in court, all of the pigs were turned over to the Hooved Animal Humane Society in Woodstock.

Mr. Wilkins received confirmation from the City of Yorkville that a mobile trailer would be authorized as an accessory structure near the Animal Control facility, and would only need City permits. Mr. Wilkins will inquire about zoning requirements for a covered walkway, or connection between the trailer and the main facility, and report at the next meeting. The plan for the trailer is to serve as the administrative offices for Animal Control.

**Accounting Report** – Jeff Wilkins provided an overview of the monthly financial report with the committee, and stated that we are on track with expenses, and transfers. Mr. Wilkins said that December was a negative month overall, but the fund balance is still at a healthy level.

### **Other Business**

- *Review Organization Chart* – Mr. Wilkins reviewed the proposed organizational chart with the committee. There was discussion on adding the number of volunteers to the current chart. Member Purcell made a motion to forward the organizational

chart with the addition of volunteers to the chart, to the Admin HR Committee for approval, second by Member Flowers. **With all in agreement, the motion carried.**

**Action Items for the Admin HR Committee:** *Animal Control Organization Chart*

**Public Comment** – None

**Executive Session** – None needed

**Adjournment** – Member Flowers made a motion to adjourn the meeting, second to the motion by Member Prochaska. **With all in agreement, the meeting was adjourned at 4:45p.m.**

Respectfully Submitted,

Valarie A. McClain  
Administrative Assistant/Recording Secretary