



**KENDALL COUNTY**  
ANIMAL CONTROL

**Wednesday, March 16, 2016 at 4:00PM**

**MEETING MINUTES**

**Call to Order** – The meeting was called to order by Committee Chair Jeff Wehrli at 4:00p.m.

**Roll Call**

Committee Members Present: Lynn Cullick - here, Matthew Prochaska - present, Jeff Wehrli – here.  
**With three members present, a quorum was established to conduct committee business.**

**Members Absent:** Elizabeth Flowers, John Purcell

**Others present:** Laura Pawson, Dr. Gary Schlapp, Jeff Wilkins

**Approval of Agenda** – Motion made by Member Prochaska to approve the agenda, second by Member Cullick. **With all in agreement, the motion carried.**

**Approval of Minutes** – Member Prochaska made a motion to approve the February 17, 2015 meeting minutes, second by Member Cullick. **With all in agreement, the motion carried.**

**New Business**

- *New Office Discussion* – Jeff Wehrli reported that he has checked with several construction companies regarding a trailer for the new office location, and Member Cullick said she also checked with Oswego School District 308, with no success in a free or low cost trailer for the new office space at the Animal Control facility. The committee will continue the search for a trailer as well as explore other possible options. Discussion on the cost of building an extension versus purchasing a trailer.

**Census Report** – Laura Pawson reviewed the February census and bite/euthanasia reports with the committee.

<b><u>DOGS</u></b>	<b><u>FEBRUARY</u></b>	<b><u>MARCH TO DATE</u></b>
Intakes:	18	13
Adopted:	3	1
Reclaimed:	10	10
Transferred:	1	1
Euthanized:	0	0

Total Dogs Available for Adoption: 7

Total Unavailable Dogs: 4

<u>CATS</u>	<u>FEBRUARY</u>	<u>MARCH TO DATE</u>
Intakes:	4	0
Adopted:	3	1
Reclaimed:	0	0
Transferred:	1	1
Euthanized:	0	0

Total Cats Available for Adoption: 3

Total Unavailable Cats: 2

**Bite Report** February Total: 13 Dogs

**Visitors** February - 65

**Events/News**

- March 12 Very successful Pet Supplies Plus event operated by three volunteers
- March 25 WSPY featuring KCAC with an adoptable pet on Radio and TV programs
- April 6 Volunteer Orientation
- Running a weekly ad for adoptable pet in the record newspapers
- Future Events planned at Country Comfort and Pet Supplies Plus

**Operations Report** – Ms. Pawson updated the committee on the animals that have been at the facility for extensive stays, and the efforts being taken to promote the animals for adoption. Ms. Pawson also briefly reviewed the monthly newsletter with the committee.

Ms. Pawson reported that she will be appearing on Anne Vickery’s WSPY Radio and TV programs on March 25, 2016 featuring KCAC with one adoptable pet and one of the facility volunteers. Ms. Pawson said there is potential to do a monthly adoptable pet feature on WSPY if this first program is well received. Special thanks to Anne Vickery for her interest in supporting Animal Control.

**Accounting Report** – Jeff Wilkins reviewed the monthly financial report with the committee.

**Action Items for the County Board** - None

**Public Comment** – None

**Executive Session** – None needed

**Adjournment** – Member Cullick made a motion to adjourn the meeting, second to the motion by Member Prochaska. **With all in agreement, the meeting was adjourned at 4:39p.m.**

Respectfully Submitted,

Valarie A. McClain  
Administrative Assistant/Recording Secretary