



KENDALL COUNTY
ANIMAL CONTROL

Wednesday, April 20, 2016 at 4:00PM

MEETING MINUTES

Call to Order – The meeting was called to order by Committee Chair Jeff Wehrli at 4:05p.m.

Roll Call

Committee Members Present: John Purcell - here, Matthew Prochaska - present, Jeff Wehrli – here.

With three members present, a quorum was established to conduct committee business.

Members Absent: Elizabeth Flowers, Lynn Cullick

Others present: Laura Pawson, Jeff Wilkins, Andrez Beltran

Approval of Agenda – Motion made by Member Prochaska to approve the agenda, second by Member Purcell. **With all in agreement, the motion carried.**

Approval of Minutes – Member Prochaska made a motion to approve the March 16, 2016 meeting minutes, second by Member Purcell. **With all in agreement, the motion carried.**

New Business

- *New Office Discussion* – Mr. Wehrli stated that Mr. Wilkins and he went to look at office trailers for Animal Control. This would help separate office space from the rooms where customers interact with the animals. A trailer is being examined due to the flexibility it would offer compared to a building. It would also be much less expensive. There are two options being looked at: buying the trailer outright for approximately twenty to thirty thousand dollars; and leasing the trailer for approximately twenty-five hundred dollars a year. If buying the trailer would come as is; if leasing the company would fix the trailer and maintain it. In addition, there's a onetime option to buy at the end of one year. However, as trailers hold their value well, if resold the County could get some money back. The Committee discussed placement of the trailer and the floor plan.

Member Cullick arrived at 4:21 pm

Census Report – Ms. Pawson reviewed the March census and bite/euthanasia reports with the committee.

<u>DOGS</u>	<u>MARCH</u>
Intakes:	23
Adopted:	3
Reclaimed:	16

Transferred: 1
Euthanized: 1

Total Dogs Available for Adoption: 7 Total Unavailable Dogs: 7

<u>CATS</u>	<u>MARCH</u>
Intakes:	0
Adopted:	2
Reclaimed:	1
Transferred:	1
Euthanized:	0

Total Cats Available for Adoption: 0 Total Unavailable Cats: 3

Bite Report February Total: 17 Dogs

Visitors March - 103

Events/News

- April 6 - Volunteer Orientation
- April 9 - Pet Supplies Plus Yorkville Adoption Event
- Running a weekly ad for adoptable pet in the record newspapers
- May 12 - Volunteer Orientation
- May 14 - Pet Supplies Plus Yorkville Adoption Event

Operations Report – Ms. Pawson spoke about a dog being seized due to medical reasons. In addition, she stated they are looking to hire a new part-time employee.

Mr. Purcell stated he had a citizen ask why local police departments pick up animals in comparison to Animal Control. Ms. Pawson stated that roughly 70% on their intakes come from local police departments dropping off animals; in March there were twenty-three. In addition to the manpower constraints, Animal Control does not receive reimbursement for picking up animals unlike almost all other Animal Controls. Mr. Wilkins stated that there would have to be service contracts with the municipalities. That would have to be studied in context with current resources before moving in that direction.

Accounting Report – Jeff Wilkins reviewed the monthly financial report with the committee.

Action Items for the County Board - None

Public Comment – None

Executive Session – None needed

Adjournment – Member Prochaska made a motion to adjourn the meeting, second to the motion by Member Cullick. **With all in agreement, the meeting was adjourned at 5:02p.m.**

Respectfully Submitted,

Andrez Beltran
Economic Development and Special Projects Coordinator