



KENDALL COUNTY
ANIMAL CONTROL

Wednesday, August 17, 2016
MEETING MINUTES

Call to Order – The meeting was called to order by Committee Chair Jeff Wehrli at 4:02p.m.

Roll Call

Committee Members Present: Jeff Wehrli – here, Matthew Prochaska – here, Lynn Cullick - here. **With three members present, a quorum was established to conduct committee business.**

Member Purcell arrived at 4:08p.m.

Committee Members Absent: Elizabeth Flowers

Others present: Laura Pawson, Jeff Wilkins

Approval of Agenda – Motion made by Member Prochaska to approve the agenda, second by Member Cullick. **With three in agreement, the motion carried.**

Approval of Last Month’s Meeting Minutes – Member Prochaska made a motion to approve the minutes from July 27, 2016, second by Member Cullick. **With three present in agreement, the motion carried.**

Census Report – Written report provided.

Operations Report – Laura Pawson reported they are now fully-staffed, adoptions are going well, and they continue to receive a lot of pictures and updates.

Mr. Wilkins stated that they have applied for the permit from the City of Yorkville on Tuesday, and once they have received the permit, they will set the date for delivery and the vendor will begin work on the trailer. Facilities Management will work on the electrical, transformer, the skirting, the ramp and the fence.

Ms. Pawson also reported that a Boy Scout will be doing some minor landscaping work around the facility as part of his Eagle Scout project.

Accounting Report – Jeff Wilkins reviewed the monthly financial report with the committee, and stated that it was another good month for revenues although slightly behind from last year. Mr. Wilkins said the rabies tag sales is ahead of last year.

New Business

- *Animal Control Budgets* – Jeff Wilkins reviewed the proposed FY2017 budgets with the committee.

After discussion, the committee agreed that some of the funds collected for the County Animal Population Control Fund should be used to develop a Feral Cat program. Ms. Pawson will research to see if the County Animal Control funds can be used to develop a feral cat program, will research other county facilities programs to see how they operate, and will begin making a plan for Kendall County.

Public Comment – None

Executive Session – Not needed

Action Items for the County Board - None

Adjournment – Member Cullick made a motion to adjourn the meeting, second to the motion by Member Prochaska. **With all in agreement, the meeting was adjourned at 4:42p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Clerk