



KENDALL COUNTY
ANIMAL CONTROL

Wednesday, October 19, 2016

MEETING MINUTES

Call to Order – Committee Chair Jeff Wehrli called the meeting to order at 4:05p.m.

Roll Call

Committee Members Present: Matthew Prochaska – here, John Purcell – yes, Jeff Wehrli – here. **With three members present, a quorum was established to conduct committee business.**

Committee Members Absent: Elizabeth Flowers

Member Cullick entered the meeting at 4:25p.m.

Others present: Laura Pawson, Jeff Wilkins

Approval of Agenda – Motion made by Member Prochaska to approve the agenda, second by Member Purcell. **With three in agreement, the motion carried.**

Approval of Meeting Minutes – Member Prochaska made a motion to approve the minutes from August 17, 2016, second by Member Purcell. **With three present in agreement, the motion carried.**

Census Report – Written reports for August and September and October Month-To-Date provided

Operations Report – Written reports for August and September provided

Accounting Report – Jeff Wilkins reviewed the monthly financial report with the committee.

Old Business

- *Office Trailer Update* – Jeff Wilkins reported that the trailer is scheduled for delivery on Wednesday, October 26, 2016. Facilities Management will then begin work on the fencing, insulation, the trailer skirt, electrical, data and phones, computers, a ramp and stairs to both entrances.
- *Update on the Budget Approval for FY2017* – Jeff Wilkins reported that there haven't been any suggested changes to the budget thus far.

New Business

- “*Feline Frenzy – Name Your Price Cat Adoption*” Update – Ms. Pawson updated the committee on the success of the event and reported that three adult cats were adopted. **There was consensus by the committee to allow the event three times a year.**

Public Comment – None

Executive Session – Not needed

Action Items for the County Board - None

Adjournment – Member Prochaska made a motion to adjourn the meeting, second to the motion by Member Cullick. **With four in agreement, the meeting was adjourned at 4:43p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Clerk