



Wednesday, November 16, 2016

**MEETING MINUTES**

**Call to Order** – Committee Chair Jeff Wehrli called the meeting to order at 4:00p.m.

**Roll Call**

Committee Members Present: Lynn Cullick – here, Matthew Prochaska – here, John Purcell – present, Jeff Wehrli – here. **With four members present, a quorum was established to conduct committee business.**

Committee Members Absent: Elizabeth Flowers

**Others present:** Laura Pawson, Jeff Wilkins

**Approval of Agenda** – Motion made by Member Prochaska to approve the agenda, second by Member Cullick. **With four in agreement, the motion carried.**

**Approval of Meeting Minutes** – Member Cullick made a motion to approve the minutes from October 19, 2016, second by Member Prochaska. **With four members present in agreement, the motion carried.**

**Census Report** – Written report for October and November Month-To-Date provided

**Operations Report** – Verbal report for October provided by Laura Pawson. Jeff Wilkins updated the committee on the progress of the trailer installation, and said staff should be ready to move in next week.

**Accounting Report** – Jeff Wilkins reviewed the monthly financial report with the committee.

**Old Business**

- *Authorize \$60,000 year-end transfer from Animal Control Fund #350 to Animal Control Capital Fund #340* – Jeff Wilkins reviewed the budget and the proposed transfer of \$60,000 to the Animal Control Capital fund #340. Motion made by Member Prochaska, second by Member Cullick. **With four members in agreement, the motion carried.**

**New Business** - None

**Public Comment** – None

**Executive Session** – Not needed

**Action Items for the County Board** - None

**Adjournment** – Member Cullick made a motion to adjourn the meeting, second to the motion by Member Prochaska. **With four in agreement, the meeting was adjourned at 4:24p.m.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant/Recording Clerk