



KENDALL COUNTY ANIMAL CONTROL

**County Office Building
County Board Rooms 209-210
111 W. Fox Street; Yorkville IL**

Wednesday, November 16, 2016 – 4:00p.m.

A G E N D A

- 1. Call to Order**
- 2. Roll Call: Jeff Wehrli (Chair), Matthew Prochaska (Vice Chair), Lynn Cullick, Elizabeth Flowers, John Purcell**
- 3. Approval of Agenda**
- 4. Approval of Minutes from October 19, 2016**
- 5. Monthly Reports**
 - Census Log
 - Bite Report
 - Operations Report
 - Accounting Report
- 6. Old Business**
 - *Authorize \$60,000 year-end transfer from Animal Control Fund #350 to Animal Control Capital Fund #340*
- 7. New Business**
- 8. Public Comment**
- 9. Executive Session**
- 10. Action Items for County Board**
- 11. Adjournment**



KENDALL COUNTY ANIMAL CONTROL

Wednesday, October 19, 2016

MEETING MINUTES

Call to Order – Committee Chair Jeff Wehrli called the meeting to order at 4:05p.m.

Roll Call

Committee Members Present: Matthew Prochaska – here, John Purcell – yes, Jeff Wehrli – here. **With three members present, a quorum was established to conduct committee business.**

Committee Members Absent: Elizabeth Flowers

Member Cullick entered the meeting at 4:25p.m.

Others present: Laura Pawson, Jeff Wilkins

Approval of Agenda – Motion made by Member Prochaska to approve the agenda, second by Member Purcell. **With three in agreement, the motion carried.**

Approval of Meeting Minutes – Member Prochaska made a motion to approve the minutes from August 17, 2016, second by Member Purcell. **With three present in agreement, the motion carried.**

Census Report – Written reports for August and September and October Month-To-Date provided

Operations Report – Written reports for August and September provided

Accounting Report – Jeff Wilkins reviewed the monthly financial report with the committee.

Old Business

- *Office Trailer Update* – Jeff Wilkins reported that the trailer is scheduled for delivery on Wednesday, October 26, 2016. Facilities Management will then begin work on the fencing, insulation, the trailer skirt, electrical, data and phones, computers, a ramp and stairs to both entrances.
- *Update on the Budget Approval for FY2017* – Jeff Wilkins reported that there haven't been any suggested changes to the budget thus far.

New Business

- *“Feline Frenzy – Name Your Price Cat Adoption” Update* – Ms. Pawson updated the committee on the success of the event and reported that three adult cats were adopted. **There was consensus by the committee to allow the event three times a year.**

Public Comment – None

Executive Session – Not needed

Action Items for the County Board - None

Adjournment – Member Prochaska made a motion to adjourn the meeting, second to the motion by Member Cullick. **With four in agreement, the meeting was adjourned at 4:43p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Clerk



**KENDALL COUNTY
ANIMAL CONTROL**

**November 16, 2016
Kendall County Animal Control**

October Visitors AM: 32
October Visitors PM: 34

Total: 66

October 2016 Dog

Dog Intakes: 25
Dogs Adopted: 5
Reclaimed: 15
Transferred: 2
Euthanized: 1

10/7/16 Euthanized "Rocko" Pit Bull, Reason: behavior/aggression

October 2016 Cat

Cat Intakes: 6
Cats adopted: 4
Cats Reclaimed: 0
Transferred: 0
Euthanized: 1

10/1/16 Euthanized "Asteria" cat, Reason: Injured Feral

November 2016- Month to Date/Year to Date/2015 Comparison YTD

Dog Intakes to Date: 14/245/248
Dogs Adopted: 2/50/55
Reclaimed: 9/156/153
Transferred to Rescue: 2/23/21
Euthanized: 0/8/8
Total Available Dogs for Adoption: 4/8
Total Unavailable Dogs: 10/2

Cat Intakes to date: 4/81/64
Cats Adopted: 5/32/22
Cats Reclaimed: 0/3/5
Transferred to Rescue: 0/24/11
Euthanized: 0/10/6
Total Adoptable Cats: 8 (4 Cats/kittens) / 6 (3 Adults / 3 Kittens)
Total Unavailable Cats: 7(6 cats/1 Kitten) / 10 (1 Adult / 9 Kittens)

EVENTS AND MEDIA:

Tuesday, November 15th Volunteer Orientation 6:30-8pm (6 people attended)
Friday December 2nd Volunteer and Staff Appreciation 6-8pm
Saturday, December 10th Pet Supplies Plus, Yorkville, IL 11-2pm

90 days



"Casey"
9 year old Senior Lab



KENDALL COUNTY
ANIMAL CONTROL

OCTOBER 2016

ANIMAL BITES TO HUMAN REPORTED TO KCAC FOR THE MONTH OF OCTOBER

DATE	OWNER	BITING ANIMAL	PERSON BITTEN
10/4/16	OWNER	"LILY" HUSKY (UTD/SPAY)	OWNER
10/5/16	OWNER	"BUDDY" CORGI/BEAGLE MIX (UTD/ALTERED)	OTHER
10/6/16	OWNER	"LAYLA" DALMATION (UTD/INTACT)	OWNER
10/8/16	OWNER	"HENRY" YORKSHIRE TERRIER (UTD/ALTERED)	OWNER
10/9/16	UNKNOWN	STRAY CAT	OTHER
10/9/16	OWNER	"TOBY" TERRIER MIX (UTD/ALTERED)	OWNER
10/11/16	OWNER	"COCO" CAT (NOT UTD/INTACT)	OWNER
10/13/16	OWNER	"CLYDE" CATAPHOULA (NOT UTD/ALTERED)	OTHER
10/15/16	OWNER	"SMOKES" CAT (NOT UTD/NEUTERED)	OWNER
10/18/16	OWNER	"LIBBY" BORDER COLLIE MIX (UTD/ALTERED)	OTHER
10/20/16	UNKNOWN	"FINLEY" CAT (NOT UTD/INTACT)	OTHER
10/21/16	OWNER	"ONYX" CAT (UTD/INTACT)	OWNER
10/22/16	OWNER	"PJ" CAT (NOT UTD/ALTERED)	OTHER
10/26/16	OWNER	"BUDDY" GOLDEN DOODLE (UTD/ALTERED)	OTHER
10/28/16	OWNER	"PRINCESS" CAT	OTHER
10/29/16	OWNER	"HERSHEY" LABRADOR RETRIEVER (UTD/ALTERED)	OTHER
10/30/16	OWNER	"SADIE" GREAT DANE (UTD/ALTERED)	OWNER
10/31/16	OWNER	"SADIE" GERMAN SHEPHERD (UTD/ALTERED)	OTHER

**DOGS WITH MULTIPLE BITES: 2 (LAYLA AND HERSHEY)
DANGEROUS DOG (CLYDE)**

HUSKY	1
CORGI/BEAGLE	1
DALMATION	1
YORKSHIRE TERRIER	1
TERRIER MIX	1
CATAHOULA	1
BORDER COLLIE	1
GOLDEN DOODLE	1
LABRADOR RETRIEVER	1
GREAT DANE	1
GERMAN SHEPHERD	1
CATS	7
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TOTAL	18



KENDALL COUNTY
ANIMAL CONTROL

Financial Statements FY16
October 2016

KENDALL COUNTY ANIMAL CONTROL
Statement of Revenues And Expenditures
10/31/2016

	CURRENT YEAR				PRIOR YEAR	VARIANCE
	FY16 Budget	October Actual	YTD Actual	YTD Percent of Budget	10/31/15 YTD	FY16 YTD v. FY15 YTD
Animal Control Fund #350						
Revenues						
Rabies Tags Sold	\$ 170,790	\$ 11,605	\$ 174,114	102.0%	\$ 165,690	8,424
Fines & Fees (Total)	39,500	1,753	23,361	59.1%	28,781	(5,420)
Donations	5,500	125	2,648	48.1%	17,613	(14,965)
Intact Registration Fee	9,500	1,155	13,609	143.3%	10,657	2,952
Miscellaneous	200	25	196		315	(119)
Total Revenues	\$ 225,490	\$ 14,663	\$ 213,927	94.9%	\$ 223,056	(9,129)
Expenditures						
Salary - Animal Control Warden	\$ 43,500	\$ 3,308	\$ 34,731	79.8%	\$ 30,450	4,281
Salary - Assistant Warden	38,000		4,454	11.7%	32,371	(27,917)
Salary - Other	58,000	4,254	52,922	91.2%	50,852	2,070
Salary - Administrator	6,300	485	5,804	92.1%	5,538	266
Supplies	1,900	13	686	36.1%	498	188
Postage	1,100		781	71.0%	794	(13)
Training	1,500		393	26.2%	75	318
Telephone & Pager	250	8	109	43.5%	97	12
Equipment	4,000	88	1,718	43.0%	1,756	(38)
Vehicle Expense & Gasoline	2,400	(175)	921	38.4%	986	(65)
Uniforms	500				172	(172)
Volunteers/Public Relations	1,000		599	59.9%	363	236
Neuter/Spay Fees			223			223
Rabies Tags	2,800	1,836	3,337	119.2%	2,462	875
Transportation, Board & Care	15,000	40	6,572	43.8%	8,960	(2,388)
Kennel Improvements			333			333
Observation/Disposal	500	150	300	60.0%	300	
Microchips	2,000		1,738	86.9%	1,300	438
Capital Expenditures	3,000					
Total Operating Expenditures	\$ 181,750	\$ 9,807	\$ 115,619	63.6%	\$ 136,974	(21,355)
Transfer to General Fund for Health Ins.	\$ 16,740	\$ 731	\$ 7,934	47.4%	\$ 6,851	1,083
Transfer to IMRF & SS Fund	27,000	1,264	15,412	57.1%	19,595	(4,183)
Transfer to Building Fund						
Total Transfers Out	\$ 43,740	1,995	\$ 23,346	53.4%	26,446	(3,100)
Total Expenditures & Transfers Out	\$ 225,490	\$ 11,802	\$ 138,966	61.6%	\$ 163,420	(24,454)
Total Revenues Over/(Under) Expenditures	\$ -	\$ 2,861	\$ 74,961		\$ 59,636	15,325

**KENDALL COUNTY ANIMAL CONTROL FUND 350
FUND (CASH) BALANCE
FY 2016**

MONTH	FY16 Monthly REVENUE OVER/(UNDER) EXPENSES	FY16 FUND (CASH) BALANCE	FY15 Monthly REVENUE OVER/(UNDER) EXPENSES	FY15 FUND (CASH) BALANCE
Beginning Fund (Cash) Balance		\$ 112,935		\$ 60,179
December-15	\$ (2,409)	110,526	\$ 10,828	71,007
January-16	25,397	135,923	17,482	88,489
February-16	4,876	140,799	2,576	91,065
March-16	2,813	143,611	(671)	90,394
April-16	9,724	153,335	9,985	100,379
May-16	5,475	158,810	3,191	103,570
June-16	6,406	165,216	524	104,094
July-16	3,596	168,812	(2,638)	101,456
August-16	9,143	177,955	(11,279)	90,176
September-16	7,081	185,036	27,336	117,512
October-16	2,861	187,896	2,301	119,813
November-16			(6,878)	112,935
Fund (Cash)	\$ 74,961		\$ 52,756	
YTD Fund Balance		\$ 187,896		\$ 112,935

KENDALL COUNTY ANIMAL CONTROL FUND 350
VOUCHERS PAID
October-2016

LINE ITEM	VENDOR	DESCRIPTION	AMOUNT
3502-000-6200	SUPPLIES		
	First National Bank of Omaha	Cleaning Supplies	\$ 13.05
			\$ 13.05
3502-000-6207	TELEPHONE & PAGER		
	Sprint	Cellular Telephone Expense	8.15
			8.15
3502-000-6216	EQUIPMENT		
	First National Bank of Omaha	Equipment	87.57
			87.57
3502-000-6217	VEHICLE EXPENSE & GASOLINE		
	Kendall County Highway Merlin	Fuel Purchase Void	38.98 (213.49)
			(174.51)
3502-000-6896	RABIES TAGS		
	Ketchum Mfg	Rabies Tags	1,636.26
			1,636.26
3502-000-6897	TRANSPORTATION, BOARD & CARE		
	Lisa Bulinski	Refund for vaccination proof	40.00
			40.00
3502-000-6900	OBSERVATION/DISPOSAL		
	All Paws Pet Cremation	Cremation	150.00
			150.00
TOTAL			\$ 1,760.52

KENDALL COUNTY ANIMAL CONTROL
Statement of Revenues And Expenditures
10/31/2016

Animal Control Capital Fund #340

	FY16 Budget	October Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	69,276		69,276		FY10 \$70,000 FY11 87,769 FY12 41,062 FY13 46,762 FY14 51,661 FY15 69,276 FY16 69,276
Revenue					
Other Revenue	-				
Total Revenue	-		-		
Expenditure					
Expense - Building Improvements	10,000		-		
Total Expenditure	10,000		-	0.0%	
Transfers In - from Animal Control Fund					
Total Transfers In	-				
Ending Balance	\$ 59,276	\$ -	\$ 69,276		

Animal Medical Care Fund #341

	FY16 Budget	October Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	33,497		33,497		FY13 \$250 FY14 21,935 FY15 33,497 FY16 32,810
Revenue					
Donations & Receipts	1,000		25		
Total Revenue	1,000		25	2.5%	
Expenditure					
Animal Medical Care Expenses	2,500		443	17.7%	
Heartworm Testing	1,500		159	10.6%	
FelLuk/FIV Testing	3,750		110	2.9%	
Total Expenditure	7,750		712	9.2%	
Ending Balance	\$ 26,747	\$ -	\$ 32,810		

KENDALL COUNTY ANIMAL CONTROL
Statement of Revenues And Expenditures
10/31/2016

State Pet Population Fund #860

	FY16 Budget	October Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	7,950		7,990		FY10 \$4,750 FY11 850 FY12 260
Revenue					FY13 4,020 FY14 5,865 FY15 7,990 FY16 9,610
Fees: Dogs Running at Large	1,500	140	1,620	108.0%	
Total Revenue	1,500	140	1,620	108.0%	
Expenditure					
Remittance to State of IL	1,500		-		
Total Expenditure	1,500		-		
Ending Balance	\$ 7,950	\$ 140	\$ 9,610		

Animal Population Control Fund #870

	FY16 Budget	October Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	82,149		83,094		FY10 \$29,314 FY11 46,246 FY12 60,939
Revenue					FY13 64,358 FY14 71,549 FY15 83,094 FY16 97,655
Fees	12,000	2,030	17,974	149.8%	
Total Revenue	12,000	2,030	17,974	149.8%	
Expenditure					
Spay/Neuter Adopted Dogs/Cats	6,000		2,060	34.3%	
Spay/Neuter Targeted Dogs/Cats	4,000		1,353	33.8%	
Total Expenditure	10,000	-	3,413	34.1%	
Ending Balance	\$ 84,149	\$ 2,030	\$ 97,655		