

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes
Thursday, January 14, 2016

Call to Order

The Budget and Finance Committee was called to order by Chair John Purcell at 5:30p.m.

Committee Members Present: John Purcell, Bob Davidson, Matthew Prochaska, Scott Gryder

Committee Members Absent: Elizabeth Flowers

Others Present: Undersheriff Harold Martin, Jeff Wilkins

Claims Review and Approval – Member Davidson made a motion to forward for approval of the claims in an amount not to exceed \$1,186,620.96, Grand Juror Claims in an amount not to exceed \$1,500.00, second by Member Gryder. **With all in agreement, the motion carried.**

Department Heads and Elected Official Reports

Administrative Services: Jeff Wilkins reviewed a draft Letter of Understanding between the County and the Forest Preserve District of Kendall County for the \$150,000 self-insured retention for worker's comp, where the County would pick up the cost for any forest preserve incident that over \$100,000 and under \$250,000. Mr. Wilkins stated that the State's Attorney's Office has already reviewed the document. **There was consensus by the committee to forward the corrected document to the February Forest Preserve Committee of the Whole meeting for review.**

Mr. Wilkins reported that ASA Johnson forwarded an email pertaining to the Illinois Department of Labor regarding a new requirement of time recordkeeping for all employees including exempt employees. Mr. Wilkins said there is no penalty for not complying with the requirement, but there is a benefit of having the records on hand if there ever is a claim.

Items from Other Committees - None

Items of Business

- ***Senior Levy*** – The committee discussed the proposed timeline for the Senior Levy application and distribution, and reviewed the agency request application. With the recommended changes, Member Davidson made a motion to forward the documents to the County Board for approval, second by Member Gryder. **With all in agreement, the motion carried.**
- ***Benefits Reimbursement Policy*** – Item tabled to a future meeting

Other Business - None

Public Comment – None

Questions from the Media – None

Action Items for County Board

- *Approval of Claims in an amount not to exceed \$1,186,620.96, and Grand Juror Claims in an amount not to exceed \$1,500.00*
- *Senior Levy Agency Funding Request Application*

Items for Committee of the Whole – None

Executive Session – Member Gryder made a motion to enter in to Executive Session for the purpose of the review of discussion of minutes of meetings lawfully closed under the open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by 5ILCS 120/2, Section 2.06, second by Member Prochaska.

Roll Call: Member Gryder - yes, Member Prochaska - yes, Member Purcell - yes, Member Davidson - yes

With all members present voting aye, the committee entered Executive Session at 6:30p.m.

Member Davidson made a motion to reconvene in Open Session, second by Member Gryder.

With all in agreement, the meeting reconvened in Open Session at 6:35p.m.

Adjournment – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Davidson. **The meeting adjourned at 6:36p.m.**

Respectfully submitted,

Valarie A. McClain
Administrative Assistant/Recording Clerk