

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes
Thursday, March 10, 2016

Call to Order

The Budget and Finance Committee was called to order by Chair John Purcell at 3:02p.m.

Committee Members Present: Bob Davidson, Matthew Prochaska, John Purcell

Committee Members Absent: Elizabeth Flowers

Member Gryder entered the meeting at 3:15p.m.

Others Present: Latreese Caldwell, Jill Ferko, Bob Jones, Under Sheriff Harold Martin, County Board Chair John Shaw, Jim Smiley, Jeff Wilkins

Claims Review and Approval– Member Davidson made a motion to forward for approval of the claims in an amount not to exceed \$701,504.42, second by Member Prochaska. **With three members present in agreement, the motion carried.**

Department Heads and Elected Official Reports - None

Items from Other Committees

Facilities Management - Jim Smiley, reported that he had County Board authorization for a temporary position through March 15, 2016, to cover for an employee that is on workers' compensation. Member Purcell asked what the threshold is before the County has to offer the temporary employee benefits. Jeff Wilkins said that at 6 months, the County would have to offer the temporary employee benefits. Mr. Smiley said that there has not been resolution on the workers' comp case at this point. Mr. Smiley also said there are several special projects that need to be completed, and the temporary person would be a great asset in assisting with those projects, and additional information about the other employee on workers' compensation. There was discussion as to what point the County is required to offer benefits and IMRF to the temporary employee.

Items of Business

- *Approval of Loan to Kendall County Association of Chiefs of Police for \$50,000 from the Public Safety Capital Improvement Fund* – Chairman Purcell stated that this item was discussed previously, and that there was consensus that the County would loan \$50,000 to the Kendall County Association of Chiefs of Police, with the agreement that the funds would be repaid within seven years, with no interest charged, and that all of the funds would be provided upfront. **With all members present in agreement, the motion carried.**

- *Recommend Acceptance of Fiscal Year 2014-2015 Audited Financial Statements* – Matthew Schueler from Wipfli provided a brief overview of the audit report, the

independent auditors report, highlighting specific areas of impact to the County, the business advice letter and overall audit findings. Member Prochaska made a motion to forward the item to the County Board for approval, second by Member Gryder. **With all in agreement, the motion carried.**

- *Bond Refinance Time Line* – Jeff Wilkins reported the actual sale will occur on April 5, 2016, there was a rating call with S & P this week, and there will be a cash transactional meeting with Latreese Caldwell and Jill Ferko next week. Member Purcell asked that Mr. Wilkins provide an update at the March 24, 2016 committee meeting.
- *Review of Senior Levy Applications* – Member Purcell stated that there were 7 applicants for the Senior Levy this fiscal year. He reviewed the funds available, the funds requested, and the difference. Member Prochaska said that the Senior Services Associates application had one unanswered question about the percentage of the grant monies that is used for administrative costs and benefits. Mr. Purcell asked that they be contacted for the answer and the information be forwarded to the Finance Committee. There was consensus by the committee that they would not hold levy hearings this year, and that all applicants were to be notified.
- *Benefits Reimbursement Policy* – Item was not discussed

Other Business – None

Public Comment – None

Questions from the Media – None

Action Items for County Board

- *Approval of Claims in an amount not to exceed \$701,504.42*
- *Approval of Loan to Kendall County Association of Chiefs of Police for \$50,000 from the Public Safety Capital Improvement Fund*
- *Recommend Acceptance of Fiscal Year 2014-2015 Audited Financial Statements*

Items for Committee of the Whole – None

Executive Session – Not needed

Adjournment – Member Gryder made a motion to adjourn the Budget and Finance Committee meeting, second by Member Davidson. **The meeting adjourned at 4:06p.m.**

Respectfully submitted,

Valarie A. McClain
Administrative Assistant/Recording Clerk