

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes
Thursday, April 14, 2016

Call to Order

The Budget and Finance Committee was called to order by Chairman John Purcell at 6:18p.m.

Committee Members Present: Elizabeth Flowers, Scott Gryder, Bob Davidson (arrived at 6:24 p.m.), Matthew Prochaska

Elected Officials Present: Dwight Baird

Others Present: Latreese Caldwell, Jeff Wilkins

Claims Review and Approval– Member Prochaska moved to approve claims in an amount not to exceed \$876,700.78 and Grand Juror Claims for 3/8/2016 in an amount not to exceed \$1300.00, and Grand Juror Claims for April 19, 2016 in an amount not to exceed \$750.00. Member Gryder seconded. **With all members voting Aye, the motion carried.**

Member Davidson entered at 6:24 p.m.

Department Heads and Elected Official Reports - None

Items from Other Committees

Member Davidson stated that they were currently examining replacing the windows on the Historic Courthouse.

Items of Business

➤ *IMRF Discussion*

Ms. Caldwell stated that the IMRF levy was examined in key years: 1993 as the start of historical data, 1999 as the start of the Senior levy, 2006 as the VAC levy began that year, and 2010 as the midpoint between 2006 and 2014 Which was the last point of data. Ms. Caldwell stated they found the IMRF had grown 999% over that time making it the fastest growing and it grew faster than the total levy.

Mr. Gryder asked about factors increasing the levy. Ms. Caldwell stated salaries, staff increases, rate increases and fund balance for IMRF all affect the levy amount.

Chairman Purcell stated that the increase in the amount from 9.2% to 15.7% of the total levy was his primary concern as it will continue to take resources that could be devoted elsewhere.

Member Gryder left the meeting at 6:52 p.m.

➤ *Senior Levy Application - Online/Fillable*

Mr. Wilkins stated that Administration can make the application online or in a fillable format. Mr. Purcell agreed it was a good idea.

- *Credit Card for County Board Purchases by Administrative Assistant with a credit limit of \$1500.*

Mr. Wilkins stated that with the single credit card being used for both staff and Board purposes, the credit card limit has recently not been enough or has been close to the limit. Mr. Wilkins stated that the solution could be either to add a credit card for the Administrative Assistant to handle Board expenses, or to raise the limit on the current card.

Chairman Purcell asked the opinion of the Committee members. After discussion, the Committee stated that while having a second credit card would have benefits, it would be easier for administrative purposes to have on card with a higher limit. Mr. Purcell asked Mr. Wilkins his opinion on the increased credit limit. Mr. Wilkins stated \$3,000. Member Flowers motioned to send an item to the Board increasing the credit limit. Mr. Prochaska seconded. **With all members voting Aye, the item moved to the County Board.**

- *Benefits Reimbursement Policy*
Item was not discussed.

Other Business – None

Public Comment – None

Questions from the Media – None

Action Items for County Board

- *Approval of Claims in an amount not to exceed \$876,700.78 and Grand Juror Claims for 3/8/2016 in an amount not to exceed \$1300.00, and Grand Juror Claims for April 19, 2016 in an amount not to exceed \$750.00*
- *Approve increase of Administrative Services credit card limit to \$3,000.00 from \$1,500.00*

Items for Committee of the Whole – None

Executive Session – Not needed

Adjournment – Member Davidson made a motion to adjourn the Budget and Finance Committee meeting, second by Member Flowers. **The meeting adjourned at 7:00p.m.**

Respectfully submitted,

Andrez Beltran
Economic Development and Special Projects Coordinator