

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes
Thursday, June 30, 2016

Call to Order

The Budget and Finance Committee was called to order by Chairman John Purcell at 5:36p.m.

Committee Members Present: Scott Gryder, John Purcell, Matthew Prochaska

Member Davidson entered the meeting at 5:47p.m. and Member Flowers entered the meeting at 5:51p.m.

Others Present: Latreese Caldwell, Sheriff Dwight Baird, Jeff Wilkins

Claims Review and Approval – Member Gryder moved to approve claims in an amount not to exceed \$780,037.79 and Grand Juror Claims in an amount not to exceed \$650.00, second by Member Prochaska. **With all members voting aye, the motion carried.**

Department Heads and Elected Official Reports – No report

Items from Other Committees

- Member Davidson reported that the Facilities Management secretary is still out on medical leave, and they are waiting to hear from her after evaluation by her physician. A retired Kendall County employee has been filling in during the absence.
- Member Gryder updated the committee on the new Planning, Building and Zoning office assistant that began working recently, and the intern recently hired that will begin in the department soon.

Items of Business

- *Determine FY2017 Budget Parameters* – Latreese Caldwell reminded the committee of last year's budget parameters of one-percent total bottom line budget increase.

Discussion on budget parameters, the possibility of budget reductions, personnel layoffs, health insurance costs, salary increase concerns/issues, and current revenue income.

Sheriff Baird reminded the committee that The Sheriff's Office was under budget by three to four percent last year, and they continually strive to decrease expenses in all areas, without affecting overall operations and safety of the community.

Member Flowers made a motion to forward for approval the parameters of a frozen/flat budget for FY2017, second by Member Prochaska. **With all in agreement, the motion carried.**

Latreese Caldwell will draft a memorandum from the Finance Committee outlining the current budget crisis, and the budget parameters for the next fiscal year to send to all department heads and elected officials.

- *IMRF Discussion* – Item tabled to a future meeting
- *Benefits Reimbursement Policy* – Item tabled to a future meeting

Other Business – None

Public Comment – None

Questions from the Media – None present

Action Items for County Board

- *Approval of Claims in an amount not to exceed \$780,037.79 and Grand Juror Claims in an amount not to exceed \$650.00*
- *Approval of a flat/frozen FY2017 Budget*

Items for Committee of the Whole – None

Executive Session – Not needed

Adjournment – Member Flowers made a motion to adjourn the Budget and Finance Committee meeting, second by Member Gryder. **With all in agreement, the meeting adjourned at 6:47p.m.**

Respectfully submitted,

Valarie McClain
Administrative Assistant/Recording Secretary