

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes
Thursday, July 14, 2016

Call to Order

The Budget and Finance Committee was called to order by Chairman John Purcell at 5:47p.m.

Committee Members Present: Scott Gryder, John Purcell, Bob Davidson, Matthew Prochaska

Committee Member Absent: Elizabeth Flowers

Others Present: Latreese Caldwell, Jeff Wilkins

Claims Review and Approval– Member Gryder moved to approve claims in an amount not to exceed \$553,146.71, Grand Juror Claims in an amount not to exceed \$750.00, and Grand Juror claims in an amount not to exceed \$1,700.00, second by Member Prochaska. **With four members voting aye, the motion carried.**

Department Heads and Elected Official Reports - None

Items from Other Committees – Member Davidson reported the Facilities Management Committee has discussed the need to begin replacing the HVAC units in the jail, which over 40-years old. Member Davidson said that it is the will of the FM Committee to set a routine schedule for replacement of HVAC units throughout the County over the next 5-years.

Mr. Davidson also mentioned that the Executive Director of the Health Department has requested some type of protective glass at the reception area. Member Davidson stated that he feels that there are offices in the County Office Building that also need to be assessed for that as well.

Items of Business

- *FY2017 Budget* – Latreese Caldwell stated that she is working with several Sheriff’s Office personnel on the budget due to the retirement of Chief Deputy Scott Koster’s retirement in early August 2016. Ms. Caldwell briefly reviewed the revenue and expenditures of the current budget at 6-months.

Discussion on the necessity of holding Budget Hearings and if so, when to have them.

- *IMRF Discussion* – item not discussed
- *Benefits Reimbursement Policy* – Jeff Wilkins will bring a draft policy to the July 28, 2016 committee meeting for review.

Other Business

Member Prochaska asked for an update about the issue of Codification of all County ordinances, resolutions, policies and agreements. After discussion, there was consensus by the committee to include Codification Costs in the County Boards FY2017 budget and review during the Budget process.

Public Comment – None

Questions from the Media – None

Action Items for County Board

- *Approval of claims in an amount not to exceed \$553,146.71, Grand Juror claims (July 19, 2016) in an amount not to exceed \$750.00, and Grand Juror claims (final July 2016) in an amount not to exceed \$1,700.00*

Items for Committee of the Whole – None

Executive Session – Not needed

Adjournment – Member Gryder made a motion to adjourn the Budget and Finance Committee meeting, second by Member Prochaska. **The meeting adjourned at 6:32p.m.**

Respectfully submitted,

Valarie McClain
Administrative Assistant/Recording Secretary