

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Budget Hearings Minutes
Thursday, September 29, 2016

Call to Order

The Budget and Finance Committee was called to order by Chairman John Purcell at 3:32p.m.

Committee Members Present: Scott Gryder, Matthew Prochaska, John Purcell, Bob Davidson

Member Flowers arrived at 5:20p.m.

Others Present: Latreese Caldwell, Jeff Wilkins

Members of the Public: Jerry Bannister

Claims Review and Approval– Member Davidson moved to forward to the County Board for Approval of Claims in an amount not to exceed \$691,114.70, Petit Juror Claims in an amount not to exceed \$1,900, second by Member Gryder.

After Committee Review, a motion was made by Member Davidson to withhold paying item 258 under the Coroner Special Fund. Member Gryder seconded. **With four members voting aye, the motion carried.**

The Committee voted on the amended Approval of Claims in an amount not to exceed \$690,889.70, Petit Juror Claims in an amount not to exceed \$1,900. **With four members voting aye, the motion carried.**

Items from Other Committees

Department Head and Elected Official Reports - None

Items of Business

- Jim Smiley, Facilities Director, brought to the attention of the Finance Committee a change to Security Automation Contract that will decrease the project costs by a projected \$95,800.00. The Finance Committee discussed concerns about change orders exceeding over \$10,000 not only over but also reductions. The Finance Committee agreed that it should go to the County Board for clarification.
- *Authorize payment of \$1,650 to Jensen Excavating for two inlets and swale grading from Tangelwood Trails Escrow Account* - Member Prochaska made the motion, Member Gryder seconded **With four members voting aye, the motion carried.**
- *KenCom Intergovernmental Agreement* – Chairman Purcell stated that the County would be adding Technology position to handle additional work from KenCom and

the Circuit Clerk. The modification adds \$45,000 plus a 3% increase per year to cover part of the positions costs. Member Prochaska motioned, Member Gryder seconded.

Budget Presentations

Chris Mehochko, Regional Office of Education – Mr. Mehochko stated that the budget is combination between Grundy and Kendall County. Grundy has made reductions in the budget from last year. Currently, Kendall pays for 51% with Grundy picking up 49%. Those numbers are based on EAV by state statute. He stated that it has been a 10% reduction since 2011 due to efficiency increases. He stated there are three county employees whereas he's paid by the State and the remainder by grants.

Amaal Tokars, Health Department – Dr. Tokars introduced her staff: Dr. John Palmer, Board of Health Finance Chairman, and RaeAnne VanGundy, the Operations Manager. Dr. John Palmer stated that the Health Department used \$400,000 of fund balance to balance the budget. Ms. VanGundy stated the Community Action revenue increased \$650,000 due to the reinstated of State energy assistance and weatherization grants. She stated it the Bioterrorism revenue line decreased by about \$14,000 due to the State eliminating the Ebola grant. The Direct Client Assistance expenditure line is paired with the Community Action revenue minus the administrative and support functions. In addition, the accreditation has been separated out, and this year is an accreditation year so that has increased it. However, it is a three year cycle.

Robyn Ingemunson, Circuit Clerk – Ms. Ingemunson stated that her budget was \$10,000 under budget for the General Fund; however, other balances were affected this year. She stated that raises were a flat \$1,200 raise. She stated of the two vacant positions, one has been eliminated and she is currently holding off on hiring for the other.

Deputy Commander Joe Gillespie, EMA – Mr. Gillespie stated his budget has not changed except for the addition of a capital budget request for an emergency vehicle at approximately \$35,000. The Committee asked if Mr. Gillespie could look into leasing the vehicle. He said he would do so.

Pam Geigenheimer, Tax Board of Review – Ms. Geigenheimer stated the overall budget is the same as previous years. There were flat \$500 raises. She was able to cut \$1500 dollars due to state law change that allow notices to be digital.

At 5:07 Chairman Purcell the meeting went into recess.

At 5:11 Chairman Purcell called the meeting back into session.

Terri Frisk, 708 Mental Health Board – Ms. Frisk stated that the budget was \$2,000 under budget. The agencies from the previous years were the same excluding Mutual Ground, who turned in an application late this year. The funding totals were similar to the previous year as well with some funds reallocated due to Mutual Ground not meeting the application deadline. Member Flowers entered the meeting at 5:20.

Jennifer Gilbert, CASA – Ms. Gilbert stated that unlike last year CASA was not in dire straits

unlike last year. However, the grant money would be used to stabilize positions that have had large amounts of turnover. Ms. Gilberts continued that there was no fee increase.

Jim Smiley, Facilities Management – Mr. Smiley stated that his budget is currently 99.98% of last year's. He noted that the variability of utility prices make budgeting year to year difficult. In addition, he spoke about major capital priorities including shower repairs at the jail, phone system upgrades, and the Historic Courthouse generator and wiring.

Debbie Gillette, County Clerk, Recorder, and Voter Registration – Ms. Gillette stated that she attempted to stay at 0% increase. There were some adjustments to the budgeted revenues taking into account this year's current totals. In addition, a cost for service study is being undertaken to make sure fees are appropriate. Ms. Gillette stated that Elections budget is similar to previous years.

Jeff Wilkins, Administrative Services – Mr. Wilkins started with Animal Control Department at the Committees direction. He stated that the budget is self-sufficient and the budget is making transfers to the General Fund for benefits and pensions.

Chairman Purcell examined the County Board budget and noted it was the same from last year.

Other Business - None

Public Comment – None

Questions from the Media – None

Items for Committee of the Whole – None

Executive Session – Not needed

Action Items for County Board

- *Approval of Claims in an amount not to exceed \$690,889.70, Petit Juror Claims in an amount not to exceed \$1,900*
- *Authorize payment of \$1,650 to Jensen Excavating for two inlets and swale grading from Tangelwood Trails Escrow Account*
- *Authorize Public Safety Committee Chair to sign change order deduction of \$95,800 to be submitted by SAS for the Public Safety Center and Courthouse security project*

Adjournment – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Gryder. **The meeting adjourned at 6:20p.m.**
Respectfully submitted,

Andrez Beltran
Economic Development and Special Projects Coordinator