

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes
Thursday, October 27, 2016

Call to Order

The Budget and Finance Committee was called to order by Chairman John Purcell at 1:47p.m.

Committee Members Present: Scott Gryder, Matthew Prochaska, John Purcell, Bob Davidson

Committee Members Absent: Elizabeth Flowers

Others Present: Latreese Caldwell, Bob Jones, Harold Martin, Jeff Wilkins

Claims Review and Approval– Member Prochaska moved to forward to the County Board for Approval of Claims in an amount not to exceed \$1,664,196.65, and Petit Juror Claims in an amount not to exceed \$2,050.00, second by Member Davidson. The Committee had questions about six claims from the Health Department, and is withholding the vouchers for payment until they received answers to the following:

1. Jayne Ballum – What does she do for the Health Department, is she an employee, and why was she paid \$66.96 and \$3,327.52?
2. Adam Johnson - What does he do for the Health Department, is he an employee and what did he do for \$237.06?
3. Wex Bank (154.80) – How are the fuel cards purchased through Wex Bank used in the Health Department? Are they distributed to clients/citizens?
4. Aldi Corporation (\$10,000) – How are the purchased Gift Certificates used in the Health Department? Are they distributed to clients/citizens?
5. Environmental Hazard Services/Lead Smart (\$8,400) – Listed under Supplies/General – What is this for?
6. Global Equipment Company (\$262.09) – What is this used for in the Health Department?

With four members voting aye, the motion carried.

Items from Other Committees – Member Davidson reported that he met with Leopardo who is proposing a program that will assist in reduction of costs and better utilization of facilities, utilities and the HVAC systems throughout the county. Discussion on the cost to implement the program, savings, and annual cost. **There was consensus to forward an Energy Efficiency Improvement Presentation by Leopardo Energy to the Committee of the Whole.**

Department Head and Elected Official Reports - None

Items of Business

- *FY2017 Budget* – Latreese Caldwell reviewed the changes that have been proposed including the timeline when the budget needs to be forwarded to the Board for approval, the posting of the tentative budget, and a line in the GIS budget as requested by Scott Koeppel.

Ms. Caldwell reviewed the proposed budget changes which included some proposed funding including \$30,000 of benefits from the state, and Public Safety Sales Tax increase from the Public Safety Sales Tax fund to the General Fund. Ms. Caldwell stated that the revenues reviewed through September 2016, and the State income tax is looking better and they increased that line by \$200,000.

Ms. Caldwell reported that the Sheriff reached out and reduced his budget by \$24,000, including deputy overtime by \$3,200, cell phones by \$6,000, vehicle maintenance by \$2,600, and deputy sergeants by \$13,000. The Sheriff also increased the inmate board and care revenue by \$300,000 based on the receipt of inmates from Cook County.

Ms. Caldwell stated that Jeff Wilkins is proposing a decrease in the Liability Insurance levy. Member Purcell said that part of this is due to the fact that the new insurance is less than the previous year.

Ms. Caldwell said that there is a proposal to reduce Capital Funds by \$281,086, and that those Capital requests that were in the General Fund were transferred to other Capital Funds.

Ms. Caldwell said there was a proposal to reduce the Judicial Capital and move it the Public Safety Capital, which would reduce the Judicial Capital Budget by \$10,000. There was money left in the Courthouse Expansion fund of approximately \$4,800, which will be transferred into the Public Safety Capital fund, and the resulting revenue decreases based on the reduction of the decrease of the insurance increase from 14 percent down to 11.1 percent. The net of all of those lines is approximately \$50,000 which then brings the deficit down to \$2,000,088. dollars.

Further discussion on the timeline for forwarding the FY2017 Budget to the Board for approval, and posting the tentative budget with the County Clerk, and in local newspapers, and the cost of health benefits to employees, and reimbursement of employee benefits from the Kendall County Health Department. **There was consensus by the committee to invoice the Health Department for the remaining balance of \$250,000. due for FY2016.**

Other Business - None

Public Comment – None

Questions from the Media – None

Items for Committee of the Whole – *Energy Efficiency Improvement Presentation by Leopardo Energy*

Executive Session – Not needed

Items for County Board – A combined Finance and COW meeting has been schedule for November 1, 2016 at 5:00p.m.

- *Approval of Claims in an amount not to exceed \$908,509.76, and Grand Juror Claims in an amount not to exceed \$1,350.00*
- *Recommend filing tentative Fiscal Year 2016-2017 County of Kendall, Illinois Budget with County Clerk*

Adjournment – Member Gryder made a motion to adjourn the Budget and Finance Committee meeting, second by Member Prochaska. **The meeting adjourned at 4:30p.m.**

Respectfully submitted,

Valarie McClain
Administrative Assistant/Recording Secretary