

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

MARCH 18, 2020

I. Call to Order

President Gilmour called the meeting to order at 11:01 am in the Kendall County Board Room. Vice-President Prochaska facilitated the meeting.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the beginning of the Kendall County Board meeting.

III. Invocation

Commissioner Prochaska offered an invocation at the beginning of the Kendall County Board meeting.

IV. Roll Call

X	Cesich	X	Gryder (entered the meeting at 10:41 am)
X	Flowers (via conference call)	X	Hendrix (via conference call)
X	Gengler (via conference call)	X	Kellogg (entered the meeting at 10:41 am)
X	Giles (via conference call)	X	Prochaska
X	Gilmour (via conference call)	X	Vickers (via conference call)

Commissioners Cesich, Flowers, Gengler, Giles, Gilmour, Gryder, Hendrix, Kellogg, Prochaska, and Vickers were all in attendance. Commissioners Flowers, Gengler, Giles, Gilmour, Hendrix and Vickers participate by conference call.

V. Approval of Agenda

Commissioner Kellogg made a motion to approve the amended Commission meeting agenda, which amendment included the removal of items VII; XIV; XV, and the ComEd-Openlands Green Region Application Submission report under Other Items of Business from consideration. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

VI. Public Comment

No public comments were offered from citizens in attendance.

VII. Operations Committee Chair Report

Item removed from agenda.

CONSENT AGENDA

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Commission meeting of February 18, 2020 and March 3, 2020**
- **Kendall County Forest Preserve District Planning and Advisory Committee meeting of February 26, 2020**
- **Kendall County Forest Preserve District Finance Committee meeting on February 2, 2020**
- **Kendall County Forest Preserve District Operations Committee meeting on March 4, 2020**

Director Guritz presented minutes for approval from the Kendall County Forest Preserve District Commission meetings of February 18, 2020 and March 3, 2020; the Kendall County Forest Preserve District Planning and Advisory Committee meeting of February 26, 2020; the Kendall County Forest Preserve District Finance Committee meeting of February 27, 2020, and the Kendall County Forest Preserve District Operations Committee meeting of March 4, 2020.

IX. Approval of Claims for an Amount Not-to-Exceed \$57,485.46

Director Guritz presented claims for an amount not-to-exceed \$57,485.46.

- X. Approval of Farm License Agreement #20-03-003 with Kyle Connell of Morris, Illinois for Farming of 8.5-acres at Aux Sable Springs Park for a Base Rent Cost of \$50.00 per Acre**
- XI. Approval of a Lesson Horse Donation Agreement with Karen Hemza of St. Anne, Illinois Conditioned on Acceptance following a 30-day Trial Period**

Commissioner Gryder made a motion to approve the consent agenda. Seconded by Commissioner Kellogg.

Motion: Commissioner Gryder					
Second: Commissioner Kellogg					
Roll call: Consent Agenda					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

OLD BUSINESS

No agenda items posted for consideration.

NEW BUSINESS

XII. MOTION: Approval of the Extra Work Authorization #2 with Upland Design, Inc. of Plainfield, Illinois for the Preparation of a Bulletin, Change Order Coordination, and Construction Plan Set Changes for the Pickerill-Pigott Forest Preserve: Public Access Phase I OSLAD Project in the Amount of \$2,070.00

Commissioner Kellogg made a motion to approve the Extra Work Authorization #2 with Upland Design, Inc. of Plainfield, Illinois for the Preparation of a Bulletin, Change Order Coordination, and Construction Plan Set Changes for the Pickerill-Pigott Forest Preserve: Public Access - Phase I OSLAD Project in the Amount of \$2,070.00. Seconded by Commissioner Gryder.

Motion: Commissioner Kellogg
Second: Commissioner Gryder

Roll call: Upland Design

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XIII. MOTION: Approval of a Revised Position Description for the Environmental Education Program Manager (Change in Status from a FLSA Non-Exempt to FLSA Exempt Position) Effective March 23, 2020

Commissioner Gryder made a motion to approve a revised position description for the Environmental Education Program Manager (change in status from a FLSA non-exempt to FLSA exempt position) effective March 23, 2020. Seconded by Commissioner Flowers.

Motion: Commissioner Gryder

Second: Commissioner Flowers

Roll call: Revised Education Manager Position

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

**XIV. MOTION: Approval of the Revisited Ellis Equestrian Center Program
Coordinator Position Description**

Item removed from the meeting agenda.

XV. Executive Session

None.

XVI. Other Items of Business

- KCFPD COVID-19 (Coronavirus) Response Report

The Board of Commissioners discussed the District's COVID-19 Response Report.

- ComEd-Openlands Green Region Application Submission

Item removed from the meeting agenda

XVII. Public Comments

No public comments were offered from citizens in attendance.

XVIII. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Kellogg. Aye, all. Opposed, none. Meeting adjourned at 11:12 pm.

Respectfully submitted,

David Guritz

Director, Kendall County Forest Preserve District