

**KENDALL COUNTY FOREST PRESERVE DISTRICT
MEETING AGENDA**

**TUESDAY, JANUARY 7, 2020
6:00 P.M.**

KENDALL COUNTY BOARD ROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call
- V. Approval of Agenda
- VI. Public Comments

CONSENT AGENDA

- VII. *Approval of Claims in the Amount of \$37,960.01
- VIII. Approval of Minutes
 - Kendall County Forest Preserve District Committee of the Whole meeting on December 10, 2019
 - Kendall County Forest Preserve District Commission meeting on December 17, 2019
- IX. ***MOTION**: Approval of Change Order #1 to the Upland Design, Inc. Contract for Professional Services for the Phase I Development of Pickerill-Pigott Forest Preserve for the Development of Concept Plans and Cost Estimates for the Ken and Jackie Pickerill Memorial in the Amount of \$2,625.00

OLD BUSINESS

No items posted for consideration

NEW BUSINESS

- X. ***RESOLUTION #01-20-001**: Approval of an Illinois Department of Natural Resources PARC Grant Program Resolution of Authorization for Submission of a Grant Request for the Pickerill Estate House Renovation Project for \$833,498.25, Including a Required 25% District Match of \$277,832.75 towards the Total Estimated Project Cost of \$1,111,331.00, Plus a \$300.00 Application Fee
- XI. Executive Session
- XII. Other Items of Business
 - Operating Committee Meeting Cancellation – January 8, 2020 at 6:00 PM
 - Finance Committee Rescheduled Meeting Date – January 23, 2020 at 6:00 PM to January 30, 2020 at 6:00 PM
 - KCFPD Planning Advisory Committee Meeting Dates – January 28, 2020 at 6:00 PM; February 25, 2020 at 6:00 PM; March 24, 2020 at 6:00 PM; April 28, 2020 at 6:00 PM; May 26, 2020 at 6:00 PM, and June 23, 2020 at 6:00 PM
- XIII. Public Comments
- XIV. Adjournment

(Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section G.2.b.v.a)*

Claims Listing

1/2/2020 9:58:51 AM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Invoice
Ellis Birthday Parties	529	EQUINE VETERINARY PRACTICE LLC	0212752	Ellis-Vet Care	19001165 63020	\$41.66
	1063	JOHN RYAN	Sept 30 2019	Ellis - Vet Care	19001165 63020	\$126.66
					Sub-Total	\$168.32
					Ellis Birthday Parties Total	\$168.32
Ellis Camps	529	EQUINE VETERINARY PRACTICE LLC	0212752	Ellis-Vet Care	19001163 63020	\$41.67
	1063	JOHN RYAN	Sept 30 2019	Ellis - Vet Care	19001163 63020	\$126.67
					Sub-Total	\$168.34
					Ellis Camps Total	\$168.34
Ellis House	2047	COMED	9361548011	Ellis House	19001160 62270	\$539.43
					Sub-Total	\$539.43
Ellis Riding Lessons	1241	LEE LEGLER CONSTRUCTION & ELECTRIC INC	204018	Ellis-Generator Service	19001160 68580	\$425.00
					Sub-Total	\$425.00
					Ellis House Total	\$964.43
Ellis Riding Lessons	529	EQUINE VETERINARY PRACTICE LLC	0212752	Ellis-Vet Care	19001164 63020	\$41.67
	1063	JOHN RYAN	Sept 30 2019	Ellis - Vet Care	19001164 63020	\$126.67
					Sub-Total	\$168.34
					Ellis Riding Lessons Total	\$168.34
Forest Preserve Director	1192	KONICA MINOLTA	9006324900	Monthly clicks 11/3-	190011 62000	\$271.10
					Sub-Total	\$271.10
	67	AMEREN IP	278644400	Millbrook South	190011 63510	\$148.62

2047	COMED	9361578000	Bak	oods	190011 63510	\$21.2
					Sub-Total	\$169.88
2035	GENESIS NURSERY, INC.	20144	Fox River Bluffs - Seed Mix		190911 68530	\$33,531.51
					Sub-Total	\$33,531.51
					Forest Preserve	\$33,972.49
					Director	
107	AUTOMOTIVE SPECIALTIES INC	23903	'08 Ford Oil, Washer Fluid		19001183 62160	\$81.00
317	COFFMAN TRUCK SALES INC	118906	Hoover Snowblower - Blade		19001183 62160	\$121.69
					Sub-Total	\$202.69
1655	SERVICE SANITATION, INC	7859066-067	Portable Restrooms		19001183 63070	\$166.00
					Sub-Total	\$166.00
1452	NICOR	85-66-26-10121	Millbrook South		19001183 63090	\$367.69
1452	NICOR	87-94-61-1000 1	Harris		19001183 63090	\$167.40
					Sub-Total	\$535.09
1323	MENARDS	69783	Harris - Shop Supplies		19001183 63110	\$104.43
					Sub-Total	\$104.43
90	ATLAS BOBCAT	N80962	Hoover-Auger		19001183 68530	\$35.00
236	CENTRAL LIMESTONE CO INC	19909	Preserve Improvements		19001183 68530	\$222.01
					Sub-Total	\$257.01
					Grounds and Natural Resources	\$1,265.22
1937	WIRE WIZARD OF ILLINOIS INC	33216	Hoover Alarm Monitoring-Battery/Service Charge		19001171 62270	\$205.00
					Sub-Total	\$205.00

Grounds and Natural Resources

Hoover

2100	FRED PETERSON	19-00202	Moc	ad - 12/13/19 -	19001171	63040		\$100.0
2101	ROBIN MARTINSON	19-00271	Blazing Star - December 13-		19001171	63040		\$100.00
2102	JULIE GONDAR	19-00280	Meadowhawk - December		19001171	63040		\$107.50
						Sub-Total		\$307.50
1452	NICOR	22-82-70-8302 7	Hoover Shop		19001171	63090		\$50.30
1452	NICOR	23-33-66-9829-7	Hoover Rookery		19001171	63090		\$123.11
1452	NICOR	24-61-42-0362 8	Hoover Blazing Star		19001171	63090		\$91.70
1452	NICOR	28-23-52-9973 3	Hoover Moonseed		19001171	63090		\$92.22
1452	NICOR	30-83-10-3489 4	Hoover Kingfisher		19001171	63090		\$126.68
1452	NICOR	50-98-01-9712 8	Hoover Meadowhawk		19001171	63090		\$46.49
1452	NICOR	72-38-93-7412 4	Hoover House		19001171	63090		\$63.64
1452	NICOR	88-55-14-0114 9	Hoover Maint Bldg		19001171	63090		\$116.10
						Sub-Total		\$710.24
					Hoover	Total		\$1,222.74
1323	MENARDS	69820	Pickerill - Shop Supplies		19001184	63030		\$30.13
						Sub-Total		\$30.13
					Pickerill - Pigott	Total		\$30.13
					Grand Total	Total		\$37,960.01
Pickerill - Pigott								

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VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
HELD INVOICES								
67 00001 AMEREN IP	278644400		123119	148.62	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y		.00			
ACCT 12100	DEPT 11	DUE 12/19/2019	DESC:Millbrook South		19001163510		148.62	1099:
90 00000 ATLAS BOBCAT	N80962		123119	35.00	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y		.00			
ACCT 12100	DEPT 11	DUE 12/19/2019	DESC:Hoover-Auger		1900118368530		35.00	1099:
107 00000 AUTOMOTIVE SPECI	23903		123119	81.00	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y		.00			
ACCT 12100	DEPT 11	DUE 12/19/2019	DESC:'08 Ford Oil, Washer Fluid		1900118362160		81.00	1099:
236 00000 CENTRAL LIMESTON	19909		123119	222.01	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y		.00			
ACCT 12100	DEPT 11	DUE 12/19/2019	DESC:Preserve Improvements		1900118368530		222.01	1099:
317 00000 COFFMAN TRUCK SA	118906		123119	121.69	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y		.00			
ACCT 12100	DEPT 11	DUE 12/19/2019	DESC:Hoover Snowblower - Blade		1900118362160		121.69	1099:
529 00000 EQUINE VETERINAR	0212752		123119	125.00	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y		.00			
ACCT 12100	DEPT 11	DUE 01/30/2020	DESC:Ellis-Vet Care		1900116363020		41.67	1099:
1063 00000 JOHN RYAN	Sept 30 2019		123119	380.00	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y		.00			
ACCT 12100	DEPT 11	DUE 12/19/2019	DESC:Ellis - Vet Care		1900116463020		41.67	1099:
1241 00000 LEE LEGLER CONST	204018		123119	425.00	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y		.00			
ACCT 12100	DEPT 11	DUE 12/19/2019	DESC:Ellis-Generator Service		1900116068580		425.00	1099:
1323 00000 MENARDS	59820		123119	30.13	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y		.00			
ACCT 12100	DEPT 11	DUE 12/19/2019	DESC:Pickerill - Shop Supplies		1900118463030		30.13	1099:

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NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1323 00000 MENARDS	69783		123119	104.43				
CASH 110008 2020/01	INV 12/17/2019 SEP-CHK: Y		DISC: .00		.00			
ACCT 12100 DEPT 11	DUE 12/19/2019 DESC:Harris - Shop Supplies				19001183 63110		104.43	1099:
1452 00000 NICOR	85-66-26-10121		123119	367.69				
CASH 110008 2020/01	INV 12/17/2019 SEP-CHK: Y		DISC: .00		.00			
ACCT 12100 DEPT 11	DUE 01/24/2020 DESC:Millbrook South				19001183 63090		367.69	1099:
1452 00000 NICOR	23-33-66-9829-7		123119	123.11				
CASH 110008 2020/01	INV 12/17/2019 SEP-CHK: Y		DISC: .00		.00			
ACCT 12100 DEPT 11	DUE 12/19/2019 DESC:Hoover Rookery				19001171 63090		123.11	1099:
1452 00000 NICOR	24-61-42-0362 8		123119	91.70				
CASH 110008 2020/01	INV 12/17/2019 SEP-CHK: Y		DISC: .00		.00			
ACCT 12100 DEPT 11	DUE 12/19/2019 DESC:Hoover Blazing Star				19001171 63090		91.70	1099:
1452 00000 NICOR	30-83-10-3489 4		123119	126.68				
CASH 110008 2020/01	INV 12/17/2019 SEP-CHK: Y		DISC: .00		.00			
ACCT 12100 DEPT 11	DUE 01/28/2020 DESC:Hoover Kingfisher				19001171 63090		126.68	1099:
1452 00000 NICOR	50-98-01-9712 8		123119	46.49				
CASH 110008 2020/01	INV 12/17/2019 SEP-CHK: Y		DISC: .00		.00			
ACCT 12100 DEPT 11	DUE 01/28/2020 DESC:Hoover Meadowhawk				19001171 63090		46.49	1099:
1452 00000 NICOR	22-82-70-8302 7		123119	50.30				
CASH 110008 2020/01	INV 12/17/2019 SEP-CHK: Y		DISC: .00		.00			
ACCT 12100 DEPT 11	DUE 01/28/2020 DESC:Hoover Shop				19001171 63090		50.30	1099:
1452 00000 NICOR	28-23-52-9973 3		123119	92.22				
CASH 110008 2020/01	INV 12/17/2019 SEP-CHK: Y		DISC: .00		.00			
ACCT 12100 DEPT 11	DUE 01/28/2020 DESC:Hoover Moonseed				19001171 63090		92.22	1099:
1452 00000 NICOR	72-38-93-7412 4		123119	63.64				
CASH 110008 2020/01	INV 12/17/2019 SEP-CHK: Y		DISC: .00		.00			
ACCT 12100 DEPT 11	DUE 01/28/2020 DESC:Hoover House				19001171 63090		63.64	1099:
1452 00000 NICOR	87-94-61-1000 1		123119	167.40				
CASH 110008 2020/01	INV 12/17/2019 SEP-CHK: Y		DISC: .00		.00			
ACCT 12100 DEPT 11	DUE 01/28/2020 DESC:Harris				19001183 63090		167.40	1099:

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VENDOR REMIT NAME		INVOICE	PO	NEW INVOICES		NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
				CHECK RUN						
1452	00000 NICOR	88-55-14-0114_9		123119		116.10	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y	DISC: .00						
ACCT 12100	DEPT 11	DUE 01/28/2020	DESC:Hoover Maint Bldg			19001171_63090			116.10	1099:
1655	00000 SERVICE SANITATI	7859066-067		123119		166.00	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y	DISC: .00						
ACCT 12100	DEPT 11	DUE 12/19/2019	DESC:Portable Restrooms			19001183_63070			166.00	1099:
1937	00000 WIRE WIZARD OF I	33216		123119		205.00	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y	DISC: .00						
ACCT 12100	DEPT 11	DUE 12/19/2019	DESC:Hoover Alarm Monitoring-Battery/Service Charge			19001171_62270			205.00	1099:
2035	00000 GENESIS NURSERY,	20144		123119		33,531.51	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y	DISC: .00						
ACCT 12100	DEPT 11	DUE 12/19/2019	DESC:Fox River Bluffs - Seed Mix			190911_68530			33,531.51	1099:
2047	00000 COMED	9361548011		123119		539.43	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y	DISC: .00						
ACCT 12100	DEPT 11	DUE 01/30/2020	DESC:Ellis House			19001160_62270			539.43	1099:
2047	00000 COMED	9361578000		123119		21.26	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y	DISC: .00						
ACCT 12100	DEPT 11	DUE 01/30/2020	DESC:Baker Woods			190011_63510			21.26	1099:
2100	00000 Fred Peterson	19-00202		123119		100.00	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y	DISC: .00						
ACCT 12100	DEPT 11	DUE 01/30/2020	DESC:Moonee - 12/13/19 - 12/15/19			19001171_63040			100.00	1099:
2101	00000 Robin Martinson	19-00271		123119		100.00	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y	DISC: .00						
ACCT 12100	DEPT 11	DUE 01/30/2020	DESC:Blazing Star - December 13-15, 2019			19001171_63040			100.00	1099:
2102	00000 Julie Gondar	19-00280		123119		107.50	.00	.00		
CASH 110008	2020/01	INV 12/17/2019	SEP-CHK: Y	DISC: .00						
ACCT 12100	DEPT 11	DUE 01/30/2020	DESC:Meadowhawk - December 15 2019			19001171_63040			107.50	1099:

28 HELD INVOICES

TOTAL

37,688.91

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CLERK: rantrim BATCH: 80
VENDOR REMIT NAME INVOICE PO CHECK RUN NEW INVOICES
0 INVOICE(S) REPORT POST TOTAL .00 NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE ERR

REPORT TOTALS .00

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

DECEMBER 10, 2019

I. Call to Order

President Gilmour called the Committee of the Whole meeting to order at 4:30 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cesich, Gengler, Gilmour, Hendrix, Prochaska, and Vickers all were present.

Commissioner Kellogg entered the meeting at 4:32 pm.

III. Approval of Agenda

Commissioner Hendrix made a motion to approve the agenda as presented. Seconded by Commissioner Prochaska. All, aye. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Executive Director's Report

Director Guritz provided a report on District activities. Updates were provided on the Hoover Eagle Scout kiosk installation project. The Fox River Bluffs opening event and initial seed spreading event was announced. The MUNIS system will be used for the next voucher period. Updates on grants were given. The Millbrook Bridge mandatory bid meeting will be this week.

Commissioner Kellogg entered the meeting at 4:32 pm.

**VI. Review of Financial Statements and Cost Center Reports for the Period
Ending November 30, 2019**

Director Guritz presented a review of the financial statements and cost center reports for the period ending November 30, 2019. The audited financial statements will include final yield payments from the District's farm license agreements.

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

VII. Pickerill-Pigott Forest Preserve Phase I OSLAD Improvements: Upland Design, Inc. Concept Discussion for the Ken and Jackie Pickerill Memorial

Commission discussed the Pickerill-Pigott Forest Preserve Phase I OSLAD improvements. Upland Design, Inc. led a concept discussion for the Ken and Jackie Pickerill Memorial.

Michelle Kelly from Upland Design Inc. presented ideas for the Ken and Jackie Pickerill Memorial.

Commissioner Kellogg presented ideas for memorials.

The Committee of the Whole discussed memorial ideas to honor Ken and Jackie Pickerill's accomplishments, passions and civic contributions.

VIII. IDNR-PARC Grant Notice of Funding Opportunity: Discussion and Proposed Resolution of Authorization

Director Guritz presented the IDNR-PARC grant Notice of Funding Opportunity, and discussion of a proposed resolution of authorization. The resolution of authorization will need to be approved at the January 7, 2020 Commission meeting to meet the application deadline for submission.

IX. Kendall County Forest Preserve District 5-Year Plan – District Finances and Ad Hoc Committee Discussion

Director Guritz presented a forecast for District capital and operating expenditures. The Committee of the Whole discussed creating a short-term ad hoc planning committee. The Committee of the Whole discussed the need to further examine efforts to establish public access at Henneberry Forest Preserve and Millbrook South Forest Preserve.

X. Review of Proposed Changes to the Kendall County Forest Preserve District Rules of Order (Addition of Consent Agenda)

Director Guritz presented proposed changes to the Kendall County Forest Preserve District's Rules of Order to provide for the addition of a Consent Agenda to District Commission meetings.

XI. Review of a Proposal from SemperFi Land of Yorkville for Broadcast Seed Support

Director Guritz presented a proposal from SemperFi Land, Inc. of Yorkville for extending equipment and operator support for winter 2020 broadcast seeding efforts.

XII. Executive Session

There was no need for executive session.

XIII. Summary of Action Items

Director Guritz provided a summary of action items.

XIV. Public Comments

No public comments were offered from citizens in attendance.

XV. Adjournment

Commissioner Hendrix made a motion to adjourn. Seconded by Commissioner Prochaska. Aye, all. Opposed, none. Meeting adjourned at 6:05 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
DECEMBER 17, 2019**

I. Call to Order

President Gilmour called the meeting to order at 11:01 am in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cesich	X	Gryder
X	Flowers	X	Hendrix
X	Gengler	X	Kellogg
X	Giles	X	Prochaska
X	Gilmour	X	Vickers (entered the meeting at 11:03 am)

Commissioners Cesich, Flowers, Gengler, Giles, Gryder, Hendrix, Kellogg, Prochaska, and Gilmour, were all present.

Commissioner Vickers entered the meeting at 11:03 am.

V. Approval of Agenda

Commissioner Hendrix made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

VI. Public Comment

No public comments were offered from citizens in attendance..

VII. Approval of Claims for an Amount Not-to-Exceed \$27,010.53

Commissioner Flowers made a motion to approve claims not-to-exceed \$27,010.53. Seconded by Commissioner Giles.

Commissioner Vickers entered the meeting at 11:03 am.

Motion: Commissioner Flowers
Second: Commissioner Giles

Roll call: Claims: \$27,010.53

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Special Call Commission meeting of November 25, 2019**
- **Kendall County Forest Preserve District Operations Committee meeting of December 4, 2019**

Commissioner Hendrix made a motion to approve the Special Call Commission meeting of November 25, 2019, and the Operations Committee meeting of December 4, 2019.

Seconded by Commissioner Giles. Aye, all. Opposed, none.

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

IX. ORDINANCE #12-19-001: Approval of an Ordinance Amending the Kendall County Forest Preserve District, Kendall County, Illinois Rules of Order (Section 1.F.2 and 3 – Consent Agenda Addition)

Acting Director Dombrowski presented Ordinance #12-19-001 approving an amendment to the Kendall County Forest Preserve District, Kendall County, Illinois Rules of Order (Section 1.F.2 and 3 – Consent Agenda addition).

Commissioner Cesich made a motion to approve Ordinance #12-19-001. Seconded by Commissioner Prochaska.

Motion: Commissioner Cesich
 Second: Commissioner Prochaska

Ordinance #12-19-001

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers			Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

X. MOTION: Approval of a Proposal from SemperFi Land, Inc. of Yorkville, Illinois for Broadcast Seeding in the Amount of \$615.00 per 8-hour day (Operator \$520.00 and Equipment \$95.00) for a Maximum of 4-Days for a Total Amount Not-too-Exceed \$2,460.00

Acting Director Dombrowski presented a proposal from SemperFi Land, Inc. of Yorkville, Illinois for broadcast seeding in the amount of \$615.00 per 8-hour day (Operator \$520.00 and Equipment \$95.00) for a maximum of 4-days for a total amount not-to-exceed \$2,460.00.

Commissioner Gryder made a motion to approve a proposal from SemperFi Land, Inc. of Yorkville, Illinois for broadcast seeding in the amount of \$615.00 per 8-hour day (Operator \$520.00 and Equipment \$95.00) for a maximum of 4-days for a total not-to-exceed \$2,460.00. Seconded by Commissioner Flowers.

Motion: Commissioner Gryder
 Second: Commissioner Flowers

Roll call: SemperFi Land, Inc. Proposal

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
	X	Flowers		X	Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion carries by a vote of 8:2.

XI. Executive Session

There was no need for executive session.

XII. Other Items of Business

- Finance Committee meeting – December 26, 2019 – cancelled
- Operations Committee meeting – January 8, 2020 – Status TBD

XIII. Public Comments

No public comments were offered by citizens in attendance.

XIV. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Gengler. Aye, all. Opposed, none. Meeting adjourned at 11:10 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

To: Kendall County Forest Preserve District Board of Commissioners
From: David Guritz, Director
RE: Ken and Jackie Pickerill Memorial Improvements – Upland Design Change Order
Date: January 7, 2020

The Committee of the Whole discussed establishing a lasting memorial and landscape feature(s) honoring Ken and Jackie Pickerill's civic contributions. Upland Design presented concept approaches, with the Committee of the Whole providing direction for Upland Design to prepare concept plans and cost estimates for a fitness trail within the preserve.

Each fitness trail station will include panels focusing the civic contributions and inspirational stories shared from those whose lives were positively impacted.

Upland Design has submitted a proposal for development of the fitness stations, panels, and other commemorative approaches, and cost estimates for completion of the fitness trail.

Recommendation:

Consider a motion to approve Change Order #1 to the Upland Design Phase I OSLAD Improvements contract in the amount of \$2,625.00.



EXTRA WORK AUTHORIZATION

January 3, 2020

Project: Pickerill-Pigott Forest Preserve Development
Owner: Kendall County Forest Preserve District

737

The following, once signed, becomes as part of the professional services contract listed above.

Additional Service Description	Fee
<ul style="list-style-type: none"> • Prepare ideas for Pickerill Memorial including images. • Attend Forest Preserve Board of Commissioners meeting to review ideas and answer questions. • Update site plan showing layout of potential memorial items on the site plan along with photos of the ideas. Create a cost estimate for the memorial ideas which could be used as part of fundraising efforts. • Attend one additional meeting with Forest Preserve to review. 	\$2,625
Original Contract Amount	\$52,500.00
Additional Services	\$2,625.00
Total Amount	\$55,125.00

AUTHORIZATION:

Kendall County Forest Preserve District
(Owner)

Signature: _____

Title _____

Date: _____

To: Kendall County Forest Preserve District Board of Commissioners
From: David Guritz, Director
RE: IDNR Park and Recreation Facility Construction Grant – Resolution of Authorization
Date: January 7, 2020

Kluber Architects + Engineers has completed cost revisions for the proposed renovation of the Pickerill estate house at Pickerill-Pigott Forest Preserve.

District staff recommends submission of a \$833,498.25 grant request for a total project cost of \$1,111,331.00, with a required \$277,832.75 match representing 25% of the total.

The completed project will complete the public access improvements including construction of a roofed-patio structure designed to accommodate solar panels at a future date to reduce energy costs. This project may be funded by the Illinois Clean Energy Community Foundation following completion of an energy audit for the structure to determine approaches for reducing building energy loss. Kluber estimates that the building's current energy costs would be reduced by 50% based on current usage once the solar panels are installed.

Public access areas will include the first floor, and outdoor patio accommodating approximately 150 individuals.

The estate house conversion will serve as a multi-use recreational space. The District plans to coordinate programming with potential community partners including the Oswegoland Park District, Yorkville Parks Department, Waubensee Community College, Kendall County Soil and Water Conservation District, Kendall-Grundy Regional Office of Education, and the University of Illinois Cooperative Extension. The facility will also be available for public rentals to further offset operational costs.

The District will be requesting letters of support from potential program partners in advance of submission of the grant proposal, which is due on January 21, 2020.

Recommendation:

Approval of Resolution #01-20-001 authorizing submission of an IDNR-PARC grant proposal in the amount of \$1,111,331.00 with a required match of \$277,832.75 representing 25% of the total project cost.

Attachments: Kluber Architects Estimates
KCFPD Capital Funds and Projects Analysis

PARC Grant Program
Resolution of Authorization
RESOLUTION #01-20-001

PARC/DOC-3

1. Project Sponsor: Kendall County Forest Preserve District

2. Project Title: Pickerill-Pigott Estate House Public Access Improvements

The Kendall County Forest Preserve District hereby certifies and acknowledges that it has 100% of the funds
(local project sponsor)

necessary to complete the pending PARC project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois DNR indoor or outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

ALL Projects

It is understood that the project should be completed within the timeframe established in the project agreement and the Final Billing reimbursement request must be submitted within one year of the expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements, and relieves DNR from further payment obligations on the grant.

The Kendall County Forest Preserve District further acknowledges and certifies that it will comply with
(local project sponsor)

all terms, conditions and regulations of 1) the Park and Recreational Facility Construction Grant Program (PARC) (17 IL Adm. Code 3070) 2) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable, 3) the Illinois Human Rights Act (775 ILCS 5/1-101 et. seq.), 4) Title VI of the Civil Rights Act of 1964, (P.L. 83-352), 5) the Age Discrimination Act of 1975 (P.L. 94-135), 6) the Civil Rights Restoration Act of 1988, (P.L. 100-259) and 7) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property acquired with PARC assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public indoor or outdoor recreation purposes in accordance with the PARC programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR.

BE IT FURTHER PROVIDED that the Kendall County Forest Preserve District certifies to the best of its knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the Kendall County Forest Preserve District at a legal
(local project sponsor)
meeting held on the 7th day of January, 2020.

Judy Gilmour, President
(Authorized Signature and Title)

ATTESTED BY:
Matt Kellogg, Secretary
(Name and Title)

Opinion of Probable Costs - W/Patio Roof Struct.
Grant Application Project Cost Summary



Project: Kendall County Forest Preserve - Pickerill Estate House Conversion
Owner: Kendall County Forest Preserve
Date: 1/3/2020
Proj. No: 19-429-1250
Proj. Status: 100% Design Development
Est. By: CJH

Project Size:
 New Construction Area: 0 SF
 Remodeled Area: 1,876 SF
 Total Project Area: 1,876 SF

LINE	COST ITEM	COST
01	Building Remodel Construction Raw Cost	\$278,196
02	SUBTOTAL BUILDING CONSTRUCTION COST	\$278,196
03	General Contractor OH & P (15.00%)	\$41,729
04	General Contractor Bond & Insurance (1.50%)	\$4,173
05	TOTAL BUILDING CONSTRUCTION COSTS (Lines 02, 03 & 04)	\$324,098
06	Total Site Work Construction Raw Cost	\$105,279
07	SUBTOTAL SITE CONSTRUCTION COST	\$105,279
08	General Contractor OH & P (15.00%)	\$15,792
09	General Contractor Bond & Insurance (1.50%)	\$1,579
10	TOTAL SITE CONSTRUCTION COSTS (Lines 07, 08 & 09)	\$122,650
	Other Improvements:	
11	Improvement No. 1 - Exterior Lighting Improvements	\$7,237
12	Improvement No. 2 - Exterior Siding & Trim Replacement	\$84,830
13	Improvement No. 3 - Not Used	\$0
14	Improvement No. 4 - Flat Roof Area Replacement	\$42,341
15	Improvement No. 5 - Replace Mechanical Systems	\$59,822
16	Improvement No. 6 - South Patio Roof Struct. (Full Canopy Const.)	\$197,850
17	Improvement No. 7 - Not Used	\$0
18	SUBTOTAL OTHER IMPROVEMENT CONSTRUCTION COST	\$392,079
19	General Contractor OH & P (15.00%)	\$58,812
20	General Contractor Bond & Insurance (1.50%)	\$5,881
21	TOTAL OTHER IMPROVEMENT CONST. COSTS (Lines 18, 19 & 20)	\$456,772
22	TOTAL PROJECT COST WITH OTHER IMPVTS. COSTS (Lines 5 + 10 + 21)	\$903,521
23	Building Construction Contingency (10.00%)	\$90,352
24	Site Construction Contingency (5.00%)	\$45,176
25	Estimated Permit Fees	\$0
26	A/E Fees (8.00%)	\$72,282
27	TOTAL SOFT COSTS	\$207,810
28	TOTAL PROJECT COST WITH SOFT COSTS	\$1,111,331

Opinion of Probable Costs - W/O Patio Roof Struct.
Grant Application Project Cost Summary



Project: Kendall County Forest Preserve - Pickerill Estate House Conversion
Owner: Kendall County Forest Preserve
Date: 1/3/2020
Proj. No: 19-429-1250
Proj. Status: 100% Design Development
Est. By: CJH

Project Size:
 New Construction Area: 0 SF
 Remodeled Area: 1,876 SF
 Total Project Area: 1,876 SF

LINE	COST ITEM	COST
01	Building Remodel Construction Raw Cost	\$278,196
02	SUBTOTAL BUILDING CONSTRUCTION COST	\$278,196
03	General Contractor OH & P (15.00%)	\$41,729
04	General Contractor Bond & Insurance (1.50%)	\$4,173
05	TOTAL BUILDING CONSTRUCTION COSTS (Lines 02, 03 & 04)	\$324,098
06	Total Site Work Construction Raw Cost	\$105,279
07	SUBTOTAL SITE CONSTRUCTION COST	\$105,279
08	General Contractor OH & P (15.00%)	\$15,792
09	General Contractor Bond & Insurance (1.50%)	\$1,579
10	TOTAL SITE CONSTRUCTION COSTS (Lines 07, 08 & 09)	\$122,650
	Other Improvements:	
11	Improvement No. 1 - Exterior Lighting Improvements	\$7,237
12	Improvement No. 2 - Exterior Siding & Trim Replacement	\$84,830
13	Improvement No. 3 - Not Used	\$0
14	Improvement No. 4 - Flat Roof Area Replacement	\$42,341
15	Improvement No. 5 - Replace Mechanical Systems	\$59,822
16	Improvement No. 6 - South Patio Roof Structure (Foundation Only)	\$30,000
17	Improvement No. 7 - Not Used	\$0
18	SUBTOTAL OTHER IMPROVEMENT CONSTRUCTION COST	\$224,229
19	General Contractor OH & P (15.00%)	\$33,634
20	General Contractor Bond & Insurance (1.50%)	\$3,363
21	TOTAL OTHER IMPROVEMENT CONST. COSTS (Lines 18, 19 & 20)	\$261,227
22	TOTAL PROJECT COST WITH OTHER IMPVTS. COSTS (Lines 5 + 10 + 21)	\$707,976
23	Building Construction Contingency (10.00%)	\$70,798
24	Site Construction Contingency (5.00%)	\$35,399
25	Estimated Permit Fees	\$0
26	A/E Fees (8.00%)	\$56,638
27	TOTAL SOFT COSTS	\$162,835
28	TOTAL PROJECT COST WITH SOFT COSTS	\$870,810

To: Kendall County Forest Preserve District Board of Commissioners
 From: David Guritz, Director
 RE: 2007 Capital Fund Analysis - IDNR PARC Grant - Pickerill-Pigott Estate House Public Access Improvements Project
 Date: 7-Jan-20

Fund	Description	Current Balances as of 12/01/2019	Notes
950	2007 Bond Proceeds	\$ 829,351	
951	Improvement Fund	\$ 376,244	
952	P&P OSLAD	\$ 138,391	
956	Land Cash	\$ 127,983	
TOTAL 1		\$ 1,471,969	

CAPITAL PROJECT REVENUES

FY20 Antic. Rev./Grant Awards Pending			
950	FY20 IDNR PARC - Pickerill	\$ 833,499	PARC Grant Request (\$277,832 Req. Match)
950	FY19 BAAD - Freeman FP	\$ 200,000	\$200,000 total project costs / \$0 match
950	TMA - Landscape Scale Rest.	\$ 50,000	Award decision pending / \$60,000 required match
950	FFKC Reimb. - ICECF Grant	\$ 8,520	
952	FY19 OSLAD - Pickerill	\$ 157,500	50% Final Reimbursement
953	FY18 RTP - FRB FP	\$ 177,179	\$221,471 total project costs / \$44,295 Project Match
954	FY20 Tree Mit. - KC Hwy	\$ 150,000	
954	FY20 IDNR Habitat Grant	\$ 30,000	Requires 50% Match - Prairie Seed Purchased Dec. '19
TOTAL 2		\$ 1,606,698	

TOTAL KCFPD CAPITAL FUNDS: TBD \$ 3,078,667

CAPITAL PROJECT EXPENDITURES

950	FY20 IDNR PARC - Pickerill	\$ 1,116,331	PARC Grant Project Total
950	FY19 BAAD - Freeman FP	\$ 200,000	Canoe Launch Improvements
950	TMA - Landscape Scale Rest.	\$ 110,000	\$60,000 required match - Potential for Capital Fund Savings
950	Millbrook Bridge Removal	\$ 278,076	Potential for capital fund savings
950	Little Rock Creek FP Access	\$ 20,000	Trail Improvements
952	FY19 OSLAD - Pickerill	\$ 610,142	Phase I Improvements
953	FY18 RTP - FRB FP	\$ 221,471	Trail Improvements
954	FRB Cropland Conversion	\$ 180,000	Potential for capital fund savings
CAPITAL EXPENDITURES TOTAL		\$ 2,736,020	

KCFPD CONTINGENCIES AND RESERVES REM. \$ 342,647 \$127,983 Land Cash + \$214,664 Improvement Fund Balances