

**KENDALL COUNTY FOREST PRESERVE DISTRICT
MEETING AGENDA**

**TUESDAY, FEBRUARY 18, 2020
9:00 A.M.**

KENDALL COUNTY BOARD ROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call
- V. Approval of Agenda
- VI. Public Comments
- VII. Operations and Finance Committee Chair Reports

CONSENT AGENDA

- VIII. Approval of Minutes
 - Kendall County Forest Preserve District Planning and Advisory Committee meeting on January 28, 2020
 - Kendall County Forest Preserve District Finance Committee meeting on January 30, 2020
- IX. *Approval of Claims in the Amount of \$31,326.19
- X. *Approval of Winter 2020 Public Program Fees and Charges

OLD BUSINESS

- XI. ***MOTION:** Approval of Contract for the Millbrook Bridge Removal Project #20-01-001 with D. Construction, Inc. of Coal City, Illinois for an Amount Not-to-Exceed \$476,784.03

NEW BUSINESS

- XII. ***MOTION:** Approval of the Purchase of a Supplemental Order of 22-acres of Prairie Seed Mix from Genesis Nursery – Project #19-08-002, in the Amount of \$20,467.26
- XIII. ***MOTION:** Approval of the Submission of a ComEd Green Region Grant for Support of Habitat Restoration Efforts at Fox River Bluffs and Hoover Forest Preserve in the Amount of \$10,000.00, including Approval of the Assignment of \$10,000.00 of Matching Funds from the District's IDNR Habitat Grant #1090-17558
- XIV. Executive Session
- XV. Other Items of Business
- XVI. Public Comments
- XVII. Adjournment

(Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section G.2.b.v.a)*

**KENDALL COUNTY FOREST PRESERVE DISTRICT
PLANNING AND ADVISORY COMMITTEE**

JANUARY 28, 2020

I. Call to Order

Committee Chair Prochaska called the Committee of the Whole meeting to order at 6:01 pm in the Kendall County Board Room.

II. Roll Call

Committee Members Andrews, Bannister, Bazan, Gilmour, Johnson, Krahn, Prochaska, and Vick were all present.

Committee Member Gryder entered the meeting at 6:31 pm.

III. Approval of Agenda

Committee Member Andrews made a motion to approve the agenda as presented. Seconded by Committee Member Bazan. All, aye. Opposed, none.

IV. President's Welcome and Committee Member Introductions

Forest Preserve President Gilmour welcomed and introduced committee members.

V. Completion of Open Meetings Act Online Training

Committee Chair Prochaska remarked the Committee Members need to complete the Open Meetings Act online training, asking all present to complete the training and to turn in the completion certificates for the next meeting.

VI. *MOTION: Approval of the Appointment of Scott Gryder as Vice-Chairman of the Planning and Advisory Committee

Committee Chair Prochaska presented the appointment of Scott Gryder as Vice-Chairman of the Planning and Advisory Committee.

Committee Member Andrews made a motion to approve the appointment of Scott Gryder as Vice-Chairman of the Planning and Advisory Committee. Seconded by Commissioner Bazan. Aye, all. Opposed, none.

VII. Public Comments

No public comments were offered from citizens in attendance.

VIII. Presentation: Overview of District Operations and Capital Projects

Director Guritz presented an overview of District Operations and Capital Projects.

IX. Presentation: Overview of the District's Land Conservation Program and Kendall County Population Growth Projections

Director Guritz presented an overview of the District's land conservation program, a comparison report to other conservation districts, and Kendall County population growth projections.

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

X. Land Conservation Program Discussion and Preliminary Recommendations

The Planning and Advisory Committee discussed the District's land conservation program, plans to open new forest preserve areas, and planned capital improvements. The Committee discussed matching grant opportunities and the District's current capital and operating fund limitations.

XI. Summary of Action Items

Director Guritz provided a summary of action items.

XII. Public Comments

No public comments were offered from citizens in attendance.

XIII. Adjournment

Committee Vice-Chair Gryder made a motion to adjourn the meeting at 7:56 pm. Seconded by Committee Member Bazan. Aye, all. Opposes, none.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

JANUARY 30, 2020

I. Call to Order

Committee Gengler called the Finance Committee meeting to order at 6:00 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cesich, Gilmour, Gryder, and Vickers all were present. Commissioner Gryder left the meeting at 7:05 pm.

III. Approval of Agenda

Commissioner Gryder made a motion to approve the agenda as presented. Seconded by Commissioner Vickers. All, aye. Opposed, none.

IV. Public Comments

There were no public comments offered by citizens in attendance.

V. Motion to Forward Claims to Commission in the Amount of \$11,212.66

The Finance Committee reviewed the claims list.

Commissioner Gryder made a motion to forward claims to Commission in the amount \$11,212.66. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

**VI. Review of Financial Statements and Cost Center Reports through
December 31, 2019**

Director Guritz presented an overview of the financial statements and cost center reports through December 31, 2019. Yield payments are down over the previous FY. Updates on the MUNIS system transition were provided.

VII. Pickerill Estate House Lease Agreement – Exhibit A Addendum

Director Guritz presented an exhibit addendum for the Pickerill Estate House Lease Agreement.

Commissioner Gryder made a motion to forward the Pickerill Estate House Lease Agreement – “Exhibit A” Addendum to Commission. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

VIII. Millbrook Bridge Removal – Bid Results and Recommendations

Director Guritz presented the bid results for the Millbrook Bridge Removal. Details of the bids were reviewed and discussed.

Commissioner Cesich made a motion to forward the Millbrook Bridge Removal contract for D. Construction to Commission for approval. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

IX. Review of Proposals for the Millbrook Bridge Historic Documentation Study

Director Guritz presented three proposals for the Millbrook Bridge historic documentation study. The low cost proposal was received from the University of Illinois - Public Service Archaeology & Architecture Program.

Commissioner Gryder made a motion to forward the University of Illinois proposal for completion of the Millbrook Bridge historic documentation study to Commission. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

X. 2020 Farm License Agreements

Director Guritz presented a status update on the District's 2020 farm license agreements.

The Finance Committee discussed the farm license agreements. The Finance Committee provided direction to competitively bid a 3-year hay production license agreement for Baker Woods Forest Preserve.

Commissioner Cesich made a motion to forward the Mathre and Anderson 2020 farm license agreements to Commission for approval. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

XI. Fox River Bluffs Cropland Conversion – Cover Crop Installation Proposal

Director Guritz presented the Fox River Bluffs cropland conversion – cover crop installation proposal.

Commissioner Gryder made a motion to forward the proposal received from Mark and Tom Mathre cover crop installation proposal to Commission for approval. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

XII. Aux Sable Springs Park – Village of Minooka Phase II RTP Request

Director Guritz presented the Aux Sable Springs Park – Village of Minooka Phase II RTP contribution request.

Commissioner Gryder made a motion to forward a recommendation for a \$5,000.00 contribution towards the Aux Sable Springs Park – Village of Minooka Phase II RTP project to Commission. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

XIII. Review of Quotes for a Kubota V5290 72” Commercial Blade Assembly

Director Guritz reported that the review for this purchase is not needed at this time.

XIV. Executive Session

None.

XV. Other Items of Business

Director Guritz remarked there is a broken section of tile at Subat. The drain tile section needs to be replaced. The District has reached out to request adjacent landowner permissions to complete the work.

Commissioner Gryder left the meeting at 7:05 pm.

XVI. Public Comments

No public comments were offered by citizens in attendance.

XVII. Adjournment

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner Vickers. Aye, all. Opposed, none. Meeting adjourned at 7:11 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

Claims Listing

2/13/2020 2:36:39 PM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Invoice Amount
Ellis Barn	541	FIRST NATIONAL BANK OF OMAHA	Ellis-Credit Card	Ellis-Barn & Pet Supplies	19001161 68580	\$161.21
	1323	MENARDS	74401	Ellis - Barn Supplies	19001161 68580	\$24.72
					Sub-Total	\$185.93
					Ellis Barn Total	\$185.93
Ellis Birthday Parties	2057	MATTHEW CAVINESS	12020052	Ellis - Vet Care	19001165 63020	\$100.00
					Sub-Total	\$100.00
					Ellis Birthday Parties Total	\$100.00
Ellis Camps	541	FIRST NATIONAL BANK OF OMAHA	Ellis-Credit Card	Ellis-Barn & Pet Supplies	19001163 63000	\$18.90
					Sub-Total	\$18.90
	2057	MATTHEW CAVINESS	12020052	Ellis - Vet Care	19001163 63020	\$100.00
					Sub-Total	\$100.00
	541	FIRST NATIONAL BANK OF OMAHA	Feb 2020 DG Credit C	Misc Invoices - D Guritz Credit Card	19001163 63030	\$262.26
					Sub-Total	\$262.26
				Ellis Camps Total	\$381.16	

Ellis Grounds	1323	MENARDS	74595	Ellis Grounds Supplies	19001162	68580	\$15.86
						Sub-Total	\$15.86
Ellis House					Ellis Grounds	Total	\$15.86
	541	FIRST NATIONAL BANK OF OMAHA	Feb 2020 DG Credit C	Misc Invoices - D Guritz Credit Card	19001160	62270	\$156.15
						Sub-Total	\$156.15
Ellis Other Rentals					Ellis House	Total	\$156.15
	2200	ANGELA IKNER	EL 1-25-20	Ellis Sec Dep Rtn	19001169	63040	\$100.00
						Sub-Total	\$100.00
Ellis Riding Lessons					Ellis Other Rentals	Total	\$100.00
	2057	MATTHEW CAVINESS	12020052	Ellis - Vet Care	19001164	63020	\$200.00
						Sub-Total	\$200.00
Ellis Weddings					Ellis Riding Lessions	Total	\$200.00
	541	FIRST NATIONAL BANK OF OMAHA	Feb 2020 DG Credit C	Misc Invoices - D Guritz Credit Card	19001168	63070	\$152.59
						Sub-Total	\$152.59
					Ellis Weddings	Total	\$152.59

Environ. Educ. Laws of Nature	2170	ANTOINETTE MECIEJ	Env Educ-Jan 2020	Env Educ - Program & Pet Supplies	19001180	63030	\$6.38
						Sub-Total	\$6.38
					Environ. Educ. Laws of Nature	Total	\$6.38
Environ. Educ. Other Pblc Prg	541	FIRST NATIONAL BANK OF OMAHA	E Dombrowski	Env Educ - Supplies	19001179	63030	\$74.57
	2170	ANTOINETTE MECIEJ	Env Educ-Jan 2020	Env Educ - Program & Pet Supplies	19001179	63030	\$5.09
						Sub-Total	\$79.66
					Environ. Educ. Other Pblc Prg	Total	\$79.66
Environmental Educ. Natrl Beg.	541	FIRST NATIONAL BANK OF OMAHA	Feb 2020 DG Credit C	Misc Invoices - D Guritz Credit Card	19001178	63030	\$400.00
	541	FIRST NATIONAL BANK OF OMAHA	Nat'l Beg - Credit C	Nat'l Beg - Supplies	19001178	63030	\$126.00
	1935	STEPHANIE WIENCKE	Nat'l Beg - Jan 2020	Natural Beginnings - Food & Cleaning Supplies	19001178	63030	\$86.49
	2203	JENNIE COLLILNS	Nat'l Beg - 1-13-20	Natural Beg - Photos	19001178	63030	\$34.04
						Sub-Total	\$646.53
					Environmental Educ. Natrl Beg.	Total	\$646.53

Environmental Education Camps	541	FIRST NATIONAL BANK OF OMAHA	Feb 2020 DG Credit C	Misc Invoices - D Guritz Credit Card	19001177 63030	\$262.25
					Sub-Total	\$262.25
					Environmental Education Camps Total	\$262.25
Environmental Education School	1323	MENARDS	73959	Env Ed - Folding Wagon	19001176 63030	\$1.72
					Sub-Total	\$1.72
					Environmental Education School Total	\$1.72
Forest Preserve Director	541	FIRST NATIONAL BANK OF OMAHA	Feb 2020 DG Credit C	Misc Invoices - D Guritz Credit Card	190011 62000	\$619.61
	1020	ILLINOIS STATE POLICE SERVICES FUND	12/31/2019	Background Reports	190011 62000	\$10.00
					Sub-Total	\$629.61
	250	CHICAGO WILDERNESS	300001373	Membership Dues Level 7	190011 62030	\$300.00
					Sub-Total	\$300.00
	1665	SHAW MEDIA	01/31/20	Pickerill Posting & Web Hosting	190011 62090	\$133.30
					Sub-Total	\$133.30

**Forest Preserve
Director**

2047	COMED	0927007163	Richard Young	190011 63510		\$25.68
2047	COMED	1123166102	Jay Woods	190011 63510		\$24.36
2047	COMED	5514710005	Harris Arena	190011 63510		\$28.04
2047	COMED	5514711002	Harris	190011 63510		\$96.43
				Sub-Total		\$174.51
1007	ILLINOIS COUNTIES RISK MANAGEMENT TRUST	1/1/2020- 2/1/2020	Insurance - January & February 2020	190011 68000		\$13,844.02
				Sub-Total		\$13,844.02
541	FIRST NATIONAL BANK OF OMAHA	Feb 2020 DG Credit C	Misc Invoices - D Guritz Credit Card	190011 68430		\$120.18
1665	SHAW MEDIA	01/31/20	Pickerill Posting & Web Hosting	190011 68430		\$59.99
				Sub-Total		\$180.17
541	FIRST NATIONAL BANK OF OMAHA	Feb 2020 DG Credit C	Misc Invoices - D Guritz Credit Card	190011 68440		\$216.00
				Sub-Total		\$216.00
1199	KLUBER, INC.	7173	Pickerill House Conversion	190111 68500		\$3,712.50
				Sub-Total		\$3,712.50
1658	SEMPER FI YARD SERIVCES	2020-162	Fox River Bluffs - Cropland Conversion	190911 68530		\$612.50
				Sub-Total		\$612.50
				Forest Preserve Director	Total	\$19,802.61

Grounds and Natural Resources

107	AUTOMOTIVE SPECIALTIES INC	23978	Ford 2008 - Repair	19001183	62160	\$292.68
107	AUTOMOTIVE SPECIALTIES INC	23986	2014 Ford - Repairs	19001183	62160	\$557.50
413	DEKANE EQUIPMENT CORP	022027	Hoover - Snowblower	19001183	62160	\$499.00
413	DEKANE EQUIPMENT CORP	IA68959	Hoover - Equip	19001183	62160	\$54.56
1060	JOHN DEERE FINANCIAL	01-27-20	Harris, Hoover - Shop & Equip Supplies	19001183	62160	\$115.09
1954	YORKVILLE NAPA AUTO PARTS	245525	Hoover - Kabota Repair	19001183	62160	\$71.50
2198	PIT STOP GARAGE	EL-Truck	Ellis-F-350 - Truck Repairs	19001183	62160	\$549.45
					Sub-Total	\$2,139.78
1153	KENDALL CO HIGHWAY DEPT	Gas-Fuel: Jan 2020	Gas/Fuel: January 2020	19001183	62180	\$878.88
					Sub-Total	\$878.88
541	FIRST NATIONAL BANK OF OMAHA	Feb 2020 DG Credit C	Misc Invoices - D Guritz Credit Card	19001183	63070	\$99.34
541	FIRST NATIONAL BANK OF OMAHA	Feb 2020 DG Credit C	Misc Invoices - D Guritz Credit Card	19001183	63070	\$163.97
1655	SERVICE SANITATION, INC	7883869,7883870	Portable Restrooms	19001183	63070	\$166.00
					Sub-Total	\$429.31
1060	JOHN DEERE FINANCIAL	01-27-20	Harris, Hoover - Shop & Equip Supplies	19001183	63110	\$65.08
					Sub-Total	\$65.08

Grounds and Natural Resources										Grounds and Natural Resources	Total	\$3,513.05
Hoover												
2197	NEWARK SANITARY DISTRICT	071112	Hoover - Flow Reports: 12/18 thru 12/19	19001171	62270							\$600.00
					Sub-Total							\$600.00
2199	LAURIE JACKSON	19-00297	Meadowhawk Sec Dep Rtn	19001171	63040							\$142.50
2201	JASON REED	19-00222	Bunkhouse Sec Dep Rtn	19001171	63040							\$100.00
2202	KEVIN BARBIER	19-00228	Bunkhouse Sec Dep Rtn	19001171	63040							\$200.00
2206	DENNIS FORD	19-00259	Bunkhouse Sec Dep Rtn	19001171	63040							\$200.00
					Sub-Total							\$642.50
2047	COMED	0756081017	Hoover Bathroom	19001171	63100							\$437.06
2047	COMED	0793673015	Hoover Multiples	19001171	63100							\$1,199.68
2047	COMED	1938021081	Hoover House	19001171	63100							\$87.62
					Sub-Total							\$1,724.36
541	FIRST NATIONAL BANK OF OMAHA	Feb 2020 DG Credit C	Misc Invoices - D Guritz Credit Card	19001171	63110							\$31.47
1060	JOHN DEERE FINANCIAL	01-27-20	Harris, Hoover - Shop & Equip Supplies	19001171	63110							\$7.96
					Sub-Total							\$39.43
84	ARTLIP AND SONS INC	0197407	Hoover Refrigerator Repair	19001171	63120							\$1,316.23
464	DOORS BY RUSS, INC	196060	Hoover - Bunkhouse - Weather Seals	19001171	63120							\$60.00
					Sub-Total							\$1,376.23

Hoover

1060	JOHN DEERE FINANCIAL	01-27-20	Harris, Hoover - Shop & Equip Supplies	19001171	68580	\$38.85
					Sub-Total	\$38.85
				Hoover	Total	\$4,421.37
2047	COMED	5514228011	Pickerill Pigot	19001184	63100	\$1,300.93
					Sub-Total	\$1,300.93
				Pickerill - Pigott	Total	\$1,300.93
					Grand Total	\$31,326.19

Pickerill - Pigott

Kendall County Forest Preserve District Spring 2020 Children's Program Series

Outdoor Explorers

Outdoor Explorers is a program geared for 6-10 year olds. Each season we will explore a different theme as we hike, create crafts, meet animals, play games, and make new friends!

Ages: 6-10 years old plus caregiver

Location: Hoover Forest Preserve
Eagle's Nest Pavilion

Time: 1-3 pm

Price: \$5 per child

April 13– Spring Adventures

Register by April 9

To register and pay* for a program:

Call 630-553-2292

or email

edombrowski@co.kendall.il.us

*If a class does not meet its minimum enrollment, it will be cancelled at least two days prior to the event.

Early registration prevents cancelled classes!



Toddling Naturalist

Toddling Naturalist is a program geared for 1-3 year olds. We will explore the natural world through a variety of activities. Each monthly program includes a combination of nature hikes, stories, songs, games, or crafts.

Ages: 1-3 years old plus caregiver

Location: Hoover Forest Preserve
Eagle's Nest Pavilion

Time: 10-11 am

Price: \$5 per child

March 18–Marvelous Mammals

Register by March 16

April 15–Spring Adventures

Register by April 13

May 6– Awesome Amphibians

Register by May 4

Babes in the Woods

Babes in the Woods is a hour-long program for 4-6 year olds. Children will discover the wonders of nature through stories, nature hikes, crafts, songs, or games. Every month we will explore a different theme.

Ages: 4-6 years old plus caregiver

Location: Hoover Forest Preserve
Eagle's Nest Pavilion

Time: 1-2 pm

Price: \$5 per child

March 13– Maple Magic

Register by March 11

April 17– Spring Adventures

Register by April 15

May 22– Fun in the Garden

Register by May 20

Kendall County Forest Preserve District Spring 2020 Programs

Family Programs

March 21 – Making Maple Magic

Take a guided hike through the woods at Hoover Forest Preserve to learn all about the basics of making maple syrup. After the hike, enjoy a pancake breakfast with real maple syrup!

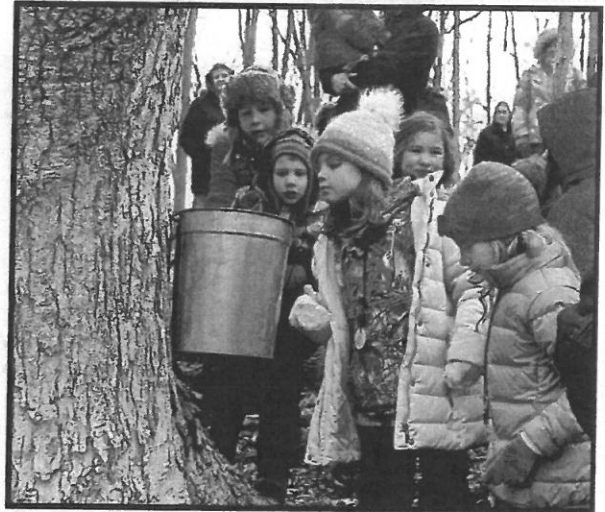
Ages: All Ages

Location: Hoover Forest Preserve
Meadowhawk Lodge

Time: 9:30-11:30 am

Price: \$8/person

Register by March 17



April 18- Earth Day Hike

What better way to celebrate Earth Day than with fresh air, comradery, and exercise in the woods at the beautiful Hoover Forest Preserve? Join us as we search for signs of spring!

Ages: All Ages

Location: Hoover Forest Preserve
Eagle's Nest Pavilion

Time: 9:30-11:30 am

Price: \$5/person

Register by April 15

Spring Break Mini-Camp

Springing into Spring

Go outside after a long winter! Spend your spring break discovering all of the changes that happen at Hoover Forest Preserve during spring. Each day of camp includes fun crafts, games, and outdoor adventures.

***Additional forms are required, please visit kendallforest.com for registration forms.**

Dates: March 25-27

Time: 9-2 pm

Ages– Currently in Kindergarten-Grade 4

Cost: \$110/camper

Location: Hoover Forest Preserve
Meadowhawk Lodge



To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: Millbrook Bridge Removal Project #20-01-001
D. Construction Contract Updates

Date: February 20, 2020

Steve Megginson, PE SE from HLR Engineering will be present at the Commission meeting to respond to final questions before considering a motion to approve the D. Construction contract for the removal of Millbrook Bridge.

The Kendall County State's Attorney's Office's recommended contract changes to the Standard Specifications have been integrated into the final contract, with D. Construction consenting to the proposed changes.

Recommendation: Consider a motion to approve contract with D. Construction, Inc. of Coal City, Illinois for the Millbrook Bridge Removal Project #20-01-001 for an amount not-to-exceed \$476,784.03.

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: Fox River Bluffs Cropland Conversion Plan Changes
Purchase of 22-acres of Prairie Seed Mix to Expand RPBB Habitat

Date: February 20, 2020

The District has completed the process of reaching out to the USF&WS Region III Ecological Services Field Office and IDNR Division of Natural Heritage to notify field staff and request technical support for District efforts to conserve the local population of Rusty Patched Bumble Bee (*Bombus affinis*). The species was first documented by survey efforts completed by the IDNR in late-summer 2018 following formal listing as a federally endangered species by the USF&WS in 2017.

The District has a brief window of opportunity to increase the prairie restoration footprint at Fox River Bluffs Forest Preserve by 22-acres (59-acres total seeded). The majority of the seed mix will be broadcast within the "high probability of occurrence" zone for the local population.

Genesis Nursery of Tampico, Illinois extended the low-bid price for the purchase of prairie seed mix in late 2019, and has sufficient stock remaining of the specified mix for the project. Total cost for the additional 22-acres of seed mix is \$20,467.26 at \$930.33 per acre.

This expanded habitat area will significantly exceed the area of potential habitat loss and impact from the Phase II Eldamain Road project. The District anticipates direct involvement in the USF&WS-IDNR ESA Section 7 consultation as a designated local conservation agency partner to help inform and support the development and implementation of the recovery plan, with several preserve areas located within two of the agency's defined top priority conservation areas. Kendall County Highway Department is offering to extend the additional financial support needed to complete the project. It should be noted that until the consultation process moves forward, it is unclear at this stage whether the additional habitat area created will be included and incorporated by the oversight agencies within the final recovery plan construct.

Recommendation: Consider a motion to approve the modification of the Fox River Bluffs Forest Preserve cropland conversion plan to increase the dimensions of the prairie restoration area and expand RPBB habitat by 22-additional acres through the purchase and broadcast prairie seed mix from Genesis Nursery in Tampico, Illinois in the amount of \$20,467.26.

Genesis Nursery, Inc.

P.O. Box 9

Tampico, IL 61283

Invoice

Date	Invoice #
2/13/20	20260

Bill To
Kendall County Forest Preserve District 110 West Madison Street Yorkville, IL 60560

Ship To
Kendall County Forest Preserve District 110 West Madison Street Yorkville, IL. 60560

P.O. No.	Terms	Due Date	Project	Ship Date	Pick
per Dave Guritz	Net 30 Days	3/14/20		2/13/20	Pick Pending

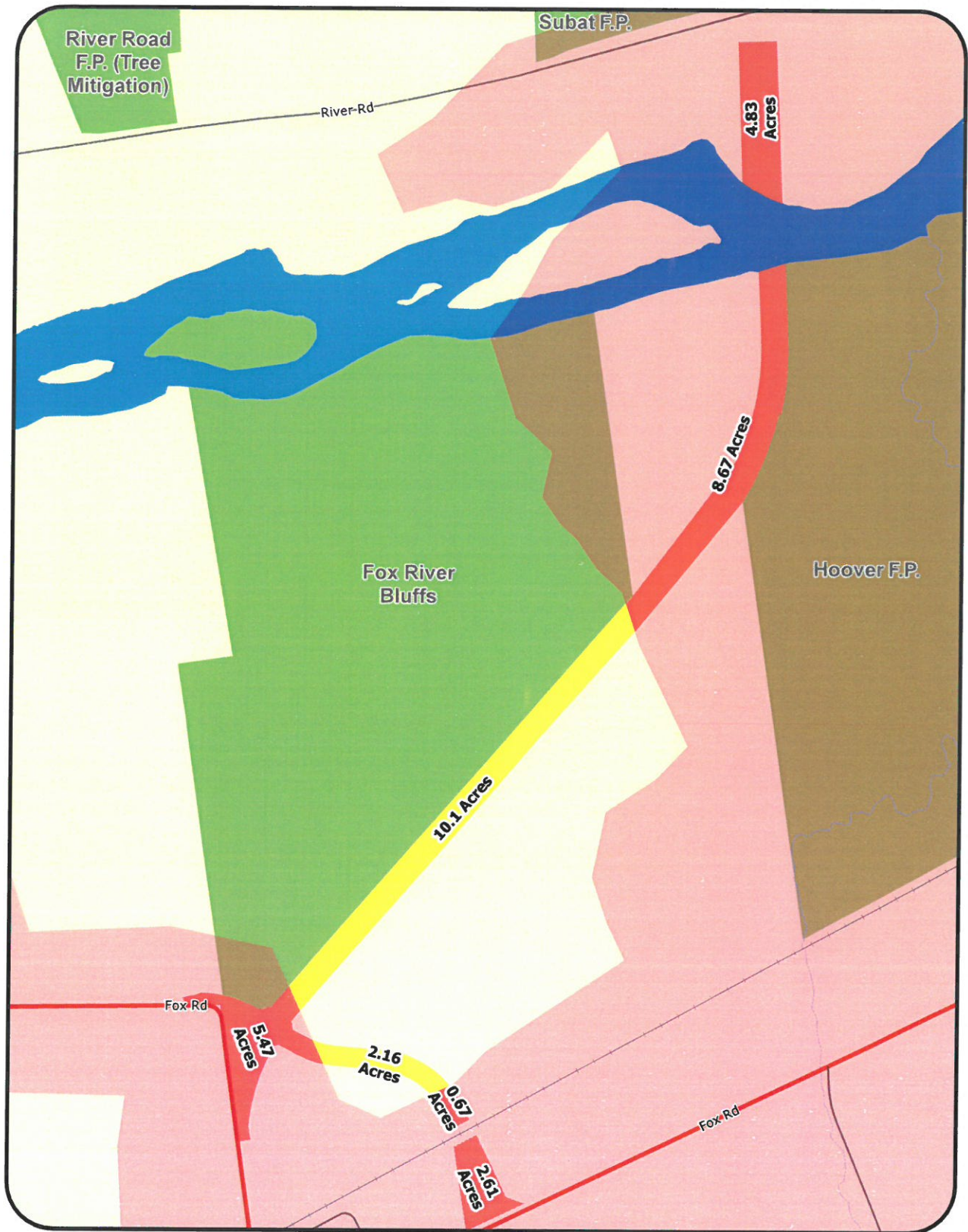
Item	Description	Qty	Rate	Unit	Amount
Seed SHIPPING	Kendall Co. FPD Pollinator Seed Mix UPS	22 1	930.33 0.00	acre ls	20,467.26 0.00

Payments/Credits	\$0.00
Balance Due	\$20,467.26

1 1/2% interest will be assessed to all invoices that are past due.

Subtotal	\$20,467.26
Sales Tax (7.25%)	\$0.00
Total	\$20,467.26

Adjacent ROWs to KC Forest Preserves



RUSTY PATCHED BUMBLE BEE HABIT

- High Potential Zones
- Low Potential Zones

ROW AREAS

- High
- Low



Kendall County GIS
 111 West Fox Street - Room 308
 Yorkville, Illinois 60560
 630.553.4212

Created: 2/11/2020



Legend

- | | |
|--|--|
| Amended Conversion Plan Areas for RPBB (21.14 ac) | Main Mowing (1.53 ac) |
| Cropland - Alfisols (37.37 ac) | Proposed Compacted (1.05 ac) |
| Cropland - Inceptisols (1.47 ac) | Proposed Mowing (0.79 ac) |
| Cropland - Mollisols (29.88 ac) | Drive (0.11 ac) |
| Setback (6.74 ac) | Parking (0.20 ac) |
| Construction (0.22 ac) | Forest (59.48 ac) |
| Main Compacted (2.04 ac) | Island (5.99 ac) |

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: ComEd Green Region Program Application

Date: February 20, 2020

The District has sufficient dedicated funding to leverage a ComEd Green Region Program grant to support habitat restoration efforts at Fox River Bluffs and Hoover Forest Preserve.

Funding sources include the Kendall County Highway Department (\$150,000 supporting the Fox River Bluffs Cropland Conversion Project); an IDNR Habitat Grant (\$30,000); an ICECF K-12 Pollinator Grant (\$10,000), and an additional \$4,000 balance within the Forest Foundation of Kendall County's ICECF Community Restoration Challenge Grant fund.

ComEd Green Region funds, if awarded will be used for woodland and prairie habitat restoration efforts at Hoover and Fox River Bluffs Forest Preserve.

Recommendation: Consider a motion to approve an approve submission of a ComEd Green Region grant for support of habitat restoration efforts at Fox River Bluffs and Hoover Forest Preserve in the amount of \$10,000, including approval of the assignment of \$10,000 of matching funds from the District's IDNR Habitat Grant #1090-17558.

The ComEd Green Region Program

2020 PROGRAM GUIDELINES

Purpose

The Chicago metropolitan region is rich in diversity – both in our landscapes that include native prairies, wetlands, woodlands, and a vast network of streams and rivers, as well as in the 10 million people who call this region home.

Recognizing that open space in our communities is crucial to the quality of our lives, ComEd has committed to supporting municipalities, townships, counties, park districts, conservation districts and forest preserve districts in northern Illinois with their ongoing efforts to protect or improve public spaces for the benefit of all. ComEd designed the [ComEd Green Region Program](#) to assist local communities in these efforts by providing funding for some expenses towards these goals.

Underlying the program is ComEd’s endorsement of deliberate planning for open space protection as a means to encourage the wisest use of scarce resources.

Using this Document

These Program Guidelines, along with the [Program FAQ](#) available at www.openlands.org/greenregion, are intended to be a comprehensive resource for both prospective and current grantees in the ComEd Green Region Program. It is the responsibility of all applicants and grantees to review and utilize the information in the Program Guidelines and the FAQ. Please reach out to the Green Region Program Administrator at greenregion@openlands.org if you have any questions.

Key Dates

Grant Cycle Opens: January 17, 2020, 9:00 a.m. Central Time
Application Deadline: March 13, 2020, 5:00 p.m. Central Time

2020 Special Program Focus: Pollinator Conservation

Pollinator species – such as bees, butterflies, bats, and birds – play important roles in the reproduction of flowering plants, including crops that people depend on for food. In Illinois alone, more than 2,500 species of bees, butterflies, and moths contribute to this vital ecological service. Yet over the past few decades, threats posed by habitat loss, disease, parasites, climate change, and environmental contaminants have all contributed to the global decline of many pollinator species.



Tiger swallowtail butterfly, Midewin National Tallgrass Prairie, Joliet. Photo courtesy of Openlands.

Additionally, as we think about climate change as it relates to natural landscapes, the Green Region grant program encourages applicants to think of the benefit of their project with a climate lens, and how it will aid in addressing nature-based solutions for climate change. The Chicago region has an opportunity to pioneer solutions based in nature that can dramatically reduce our carbon footprint and positively impact the climate. We have resilient landscapes and the knowledge, but we need visions, imagination, and leadership to address this crisis not just today, but over the next 10 years and through the century.

ComEd recognizes the importance of the many programs, partnerships, and individual actions that residents of Illinois are taking to conserve pollinators, support their habitat, and protect pollinator-dependent plants and food crops. As a response to this growing awareness, in 2017 ComEd piloted the first ever special program focus on pollinator conservation in the Green Region Program. The response was overwhelmingly positive and many exciting new pollinator projects were funded.

Building upon this exciting momentum, ComEd has decided to designate 2020 as the fourth year for a special focus on pollinator conservation.

Special consideration will be given to project applications that show a demonstrable benefit for pollinator conservation. Depending on the volume of applications received, this may be accomplished by designating a special pool of funding within the 2020 grant cycle that will be applied specifically to pollinator-focused projects. The Green Region Program Administrator and ComEd reserve the right to modify this approach.

Examples of demonstrable benefits for pollinator conservation include, but are not limited to, projects that 1) establish or enhance pollinator habitat, and 2) incorporate interpretation components, such as educational site signage, that inform the public about pollinators and pollinator conservation.



Monarch butterfly, Hackmatack National Wildlife Refuge, McHenry County. Photo courtesy of DJ Glisson.

Additionally, applicants are encouraged to think about how pollinators in their project are nature-based solutions to climate change. The Chicago region has an opportunity to pioneer solutions based in nature that can dramatically reduce our carbon footprint and positively impact the climate. We have resilient landscapes and the knowledge to address this crisis, but we need visions, imagination, and leadership to take impactful action-not just today, but over the next 10 years and through the century.

Please note that 2020 grant cycle applications are not required to have a pollinator focus. However, all applicants are encouraged to consider how pollinators might be supported by their particular project. Eligible applications for projects that meet regular Program Guidelines will still be accepted for consideration, regardless of whether they focus on pollinator conservation.

For more information, visit www.openlands.org/planning/greenregion/focus.

Eligible Applicants

Eligible Applicants are municipalities, townships, counties, park districts, conservation districts and forest preserve districts within ComEd's service territory in the following counties: Boone, Bureau,

Carroll, Cook, DeKalb, DuPage, Ford, Grundy, Henry, Iroquois, Jo Daviess, Kane, Kankakee, Kendall, Lake, LaSalle, Lee, Livingston, Marshall, McHenry, Ogle, Rock Island, Stephenson, Whiteside, Will, Winnebago and Woodford.

Before applying, please check ComEd's [service territory map](#) to ensure your proposed project is located within the service territory boundaries and that you are a ComEd customer. ComEd is unable to fund projects that are located outside the service territory boundaries. For more information, please contact greenregion@openlands.org.

Past grantees are eligible to reapply only if they have fully completed their grant requirements, including, but not limited to, submitting their final grant report with all required attachments (resolution, expense reports, etc.). Preference will be given to projects that have not previously received funding.

****Please note that though past grantees are eligible to reapply, new project applications cannot be a continuation of a previously funded project. For example: An applicant received funding in 2015 for the planned Phase 1 ecological restoration of a certain area in a public park. Upon completing this work and submitting their final grant report, this applicant cannot submit a new grant application for the 2020 grant cycle to fund a related Phase 2 ecological restoration project in a different area of the same park.**

Non-profit organizations and all other units of government not listed above (such as schools, school districts, and housing authorities) are not eligible to apply, but are strongly encouraged to partner on joint projects with an Eligible Applicant. Please see the [Program FAQ](#) for answers to some common questions about eligibility.

Eligible Applicants must be in good standing with ComEd related to provision of utilities.

Eligible Activities

Priority is given to projects that demonstrate a) significant impact on the surrounding community by increasing the public's access to open space and encouraging their engagement with the project; and b) active partnerships within the community. Additional preference may be given to projects that support a special focus area that has been designated for the particular grant cycle. Eligible activities include:

- **Developing or updating open space plans.** Expenses may include consultant fees, costs associated with obtaining public input (hall rental, advertising, etc.), and publication costs.
- **Improving applicant-owned open spaces, including planning costs.** Funds may be used for habitat improvements such as installing or improving natural areas such as prairies, woodlands, wetlands, associated buffers, and other native natural communities. **The plans also may include the installation of capital improvements for passive recreation**, such as trails, boardwalks, kiosks, and observation platforms. Parking lots are not eligible for funding. Expenses related to capital improvements may include consultant fees for landscape architects, park designers, botanists, restoration specialists, engineers, etc.

- **Acquisition (by purchase or donation) of parcels of land to be used for open space.** Expenses may include land cost, legal or consultant fees, survey, environmental assessments, appraisals, etc.
- **Acquisition (by purchase or donation) of conservation easements** (also known as “development rights”) on parcels of land to be used for open space. Eligible expenses include legal costs to purchase development rights, consultant fees, survey, environmental assessments, appraisals, etc.

Ineligible Expenses

- **Staff time and ancillary expenses for applicant’s employees or interns, for any aspect of the project.** To avoid your application being marked as ineligible, please clearly describe any contractor expenses involved in your project, both in the application form and your budget attachments, to show these are not staff or intern expenses.
- **Relocation of owner or tenant, condemnation, or building repair or demolition.**
- **Expenses not directly related to the use of land for open space and/or passive recreation.** For example, construction of a parking lot or a public works garage on municipal parkland would not be considered an eligible expense.
- **Active recreation amenities** such as ball fields, golf courses, tennis courts, playgrounds, swimming pools, etc.
- **Any activities that are required in connection with regulatory compliance.**

Grant Amounts and Timing

- Grants will be for amounts up to \$10,000 and may be used to pay for **up to 50% of eligible activities.**
- The grantee must have either secured a source of matching funds or have submitted a pending application for such funds. **Matching funds must be in cash. In-kind services cannot be submitted as match.** The status of all matching funds, whether secured or pending, must be indicated on both the application form and in the required budget attachments.
- Grants will be awarded once per year.
- The online application system will close at 5:00 p.m. Central Time on March 13, 2020. **Incomplete or late applications will not be considered.**
- Applicants awarded funds for their projects will be expected to fully expend the grant award within 18 months of its receipt. A final grant report is due within two months of the full expenditure of funds. Please see the “Grant Conditions” section below and the [Program FAQ](#) for important information about final grant report requirements.

- Retroactive reimbursement for costs accrued between the application deadline and the grant award may be allowed on a case-by-case basis. All requests for such reimbursement must be made in writing to greenregion@openlands.org. It is not guaranteed that such requests will be approved.
- Awards are made based on the project presented in the application. Any major changes to the scope of a project must first be approved by ComEd to avoid forfeiting the grant award. Contact greenregion@openlands.org if you anticipate there will be a major change to your project scope.

Grant Conditions

- The facility or property where the project is located must be open to the general public on a regular basis.
- If grant funds are used for acquisition of an interest in land, the applicant must demonstrate that a restrictive covenant, deed restriction, or similar instrument will be recorded against the property, stating that the property must be held in perpetuity for open space purposes. If the property is diverted from open space use, the grant recipient shall return to ComEd all Green Region funds received.
- **Within two months of the final expenditure of grant funds, the applicant must submit a final report summarizing the work accomplished with the grant.** Accompanying the final report will be photographs or other documentation of the project.. ****Please note: The resolution must be completed and approved BEFORE the project begins and submitted along with the other grant materials.** A resolution template can be found on the Grantee Resources page located at <https://openlands.org/planning/greenregion/resources/>.

The report must also include an explanation of accounting justifying the use of the grant funds, such as documentation of invoices, cancelled checks, recorded deeds, settlement sheets, etc., as necessary for the particular project.

Failure to submit a final grant report with all of the required attachments by the posted deadline may prohibit applicants from participating in any future grant cycles. If you have questions about the final grant report and its attachments, please reach out to the Green Region Program Administrator at greenregion@openlands.org.

- During the grant period, award recipients will agree to participate in press conferences or events, to be quoted in ComEd literature describing the ComEd Green Region Program, and to identify ComEd as a funder in any materials produced to explain or promote the funded project.
- Recipients will agree to acknowledge the use of ComEd Green Region Program funds for the project, either through signage for capital projects or written acknowledgement in documents. Contact greenregion@openlands.org for more information about signage.

Applications

Applications are accepted on-line via <http://openlands.submittable.com/submit>. You will be asked to create a free profile to begin the submission process. For additional information regarding the submission process, please refer to the [Program FAQ](#). Upon submission of your application, you will receive a receipt confirming that your application has been successfully submitted.

The online application is the primary method for submitting an application. If for some reason you are unable to submit your application online, please contact the Green Region Program Administrator at greenregion@openlands.org.

Advisory Committee

Completed and eligible applications will be reviewed and ranked by a geographically-diverse advisory committee composed of county government officials and members of the region's land conservation community. Final decisions on award recipients and amounts are at the discretion of ComEd.

Time for Decisions

Decisions on grant awards will be announced between late June and early July 2020. All communication regarding your application, including notification of awards and distribution of grant funds, will be directed to the contact person listed on your application.

To avoid delays in receiving your notification of award or other important correspondence, **please contact greenregion@openlands.org right away if your contact person, address, or other important information changes after you submit your application.**

Administrator

The administrator of the ComEd Green Region Program is Openlands, a non-profit conservation land trust protecting open space in the greater Chicago region for over 55 years.

We encourage you to review all available information for the 2020 grant cycle at www.openlands.org/greenregion before starting your application. If you are unable to locate an answer to your question on the website, please reach out to the Green Region Administrator at greenregion@openlands.org.