

**COUNTY OF KENDALL, ILLINOIS**  
**BUDGET & FINANCE COMMITTEE**  
**Meeting Minutes for Thursday, January 30, 2020**

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**Call to Order**

Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 5:00 p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	Present		
Scott Gryder			
Audra Hendrix	Present		
Matt Kellogg	Present		
Matthew Prochaska	Present		

Staff Members Present: Latreese Caldwell

**Approval of Agenda** – Member Hendrix made a motion to approve the agenda, Member Prochaska seconded the motion. **With four members present voting aye, motion passed by a vote of 4-0.**

**Approval of Claims** – Member Prochaska made a motion and Member Hendrix seconded the motion to forward claims for approval to the County Board. **With four members voting aye, there was consensus to forward the claims to the County Board for final approval by a vote of 4-0.**

**Department Head and Elected Official Reports** - None

**Items from Other Committees** – None

**Items of Business**

➤ ***Review Senior Levy Process***

- Ms. Caldwell stated that tomorrow, letters and emails will be sent to previous applicants, an ad will be posted in the newspaper, and the application along with timelines and requirements will be posted on the County website. Applications will be sent to any new applicants if requested.

➤ ***Discussion of the Purchase of the Animal Control Trailer***

- Ms. Caldwell stated the County has negotiated a purchase price of \$4,800 for the trailer to be used by the Sheriff. There is a recommendation to split the cost, with half being paid by Animal Control capital fund and half being paid by the Sheriff. Member Cesich stated there may be a possibility for the Sheriff to reimburse Animal Control for the entire amount of the trailer. Member Hendrix made a motion and Member Prochaska seconded the motion **With four members voting aye, there was consensus to forward the Purchase of the Animal Control Trailer to the County**

**Board by a vote of 4-0.**

➤ ***Review FY19 Year End Financials***

- Ms. Caldwell stated the County ended the FY19 General Fund with \$1.9M ahead of budget and at a 7.5 month fund balance. We are supposed to transfer funds in excess of a 6 month fund balance to a capital fund. We are waiting for SSA monies to be deposited, then will get the monies moved to a capital fund. Federal Inmate Revenue, Other Fees and Revenues from Services and Interest Income revenues came out ahead of budget. Transfers Out exceeded budget. Ending Fund Balance \$18.1M. Total expenditures were 96% of budget. Ending Balances for FY19 are the Beginning Balances for FY20.

**Public Comment** - None

**Questions from the Media** – None

**Action Items for the County Board**

- Approval of Claims in the Amount of \$1,565,540.49 Approval of Jury Commission Claims in the amount of \$588.75.
- Approval of purchase of the Animal Control Trailer

**Items for Committee of the Whole** – None

**Executive Session** – Not needed

**Adjournment** – Member Hendrix made a motion to adjourn the Budget and Finance Committee meeting, Member Prochaska seconded the motion. **The meeting was adjourned at 5:38. by a 4-0 vote.**

Respectfully submitted,

Latreese Caldwell  
Deputy County Administrator and Recording Secretary