

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING
AGENDA**

**TUESDAY, MARCH 10, 2020
4:30 P.M.**

KENDALL COUNTY BOARD ROOM

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Public Comments
- V. Executive Director's Report
- VI. Review of Preliminary Financial Statements and Cost Center Reports for the Period Ending February 29, 2020
- VII. Motion to Forward Claims to Commission

OLD BUSINESS

No items posted for consideration

NEW BUSINESS

- VIII. Pickerill-Pigott Forest Preserve Phase I OSLAD Development Project
 - a. Review of Proposed Preserve Improvements for Submission for IDNR Preapproval
 - b. Motion to Forward an Upland Design, Inc. Change Order to Commission for Approval
- IX. Motion to Forward the Aux Sable Springs Park 2020 Farm License Agreement to Commission
- X. Review of Position Description Changes to the Ellis Equestrian Center Program Coordinator
- XI. Motion to Forward the Ellis Equestrian Center Coordinator Assistant Position Description to Commission
- XII. Motion to Forward a Lesson Horse Donation Agreement to Commission
- XIII. Executive Session
- XIV. Summary of Action Items
- XV. Other Items of Business
 - Commission Meeting Date Change from Tuesday, March 17, 2020 at 9:00 AM to Wednesday, March 18, 2020 at 9:00 AM - Kendall County Administrative Building – 2ND Floor Board Room
 - Canoe Launch Area Vehicular Damage and Insurance Claim
- XVI. Public Comments
- XVII. Adjournment

To: Kendall County Forest Preserve District – Committee of the Whole
From: David Guritz, Director
RE: February 2020 Director's Report
Date: March 10, 2020

Meetings, Events, and Preserve Maintenance Projects

February 11	USF&WS Conference Call – RPBB Pre-Mitigation Strategies
February 12	S&P Bond Rating Conference Call
February 13	Forest Foundation of Kendall County Board Meeting
February 18	Pickerill-Pigott Bidders Walk-Through
February 27	Pickerill-Pigott Phase I OSLAD Development Bid Opening
March 2	Farnsworth House Planning Retreat
March 5	Ellis Staffing Transition Planning Meeting
March 9	Upland Design – Phase I Scope Revisions Meeting
March 11	CW Education and Outreach Team Meeting

Priority Project Updates

Preserve Improvement Grants

The District is in process of submitting a 2020 ComEd-Openlands Green Region program grant request for \$10,000 for enhancement of RPBB habitat at Hoover and Fox River Bluffs Forest Preserves.

The District completed submission of amended IDNR-PARC grant forms requested by the Office of Grants Management.

The IDNR is waiting on the FHA to finalize the 2018 RTP grant for Fox River Bluffs.

Shuh-Shuh-Gah Canoe Launch Damage

The District has received a copy of the police report citing property damage to the preserve entrance gate, support column and fencing. Follow-up to the claim submission is in process.

2020 Farm License Agreements

2020 Farm License Agreements have been completed with the exception of a 1-year cropland conversion contract for Aux Sable Springs Park, and bidding for the 3-year hay contract for Baker Woods Forest Preserve.

Subat Forest Preserve

Drain tile repairs will be completed this month by Innovative Underground.

Millbrook Bridge Removal Bidding

The District has entered into contract with D Construction. An in-stream work plan change will be submitted to the US Army Corps of Engineers and other permitting authorities for consideration. Once approved, the District will need to consider a change order (credit) for a reduced scope of work for the pier removal.

Bright Property Access Agreement

The District will resume discussion on a potential reciprocal access agreement for Millington Forest Preserve with Attorney Ingemunson in April.

2020 Project Updates

Current 2020 projects on schedule for completion.

1. FY21 IDNR-PARC grant application (completed).
2. BAAD grant application – Freeman Forest Preserve (Notification received).
3. Pickerill-Pigott bid specs (Bidding completed – revised scope of work under review)
4. Fox River Bluffs restoration – Tree planting and cover crop broadcast will begin the last week of March.
5. Little Rock Creek – Bluff-slope erosion control (Innovative Underground Project Approved – work has been completed – additional culvert pipe repairs needed.
6. Hoover prairie seeding (Prescribed burning followed by broadcast seeding – weather permitting)
7. Hobbit Tunnel water feature completion (Completion and opening date – May 15)
8. Preserve Bowhunt Program (Pilot program participants survey under development)
9. Munis accounting software transition (Transition underway)
10. Granicus website design & transition (Transition underway)
11. KCFPD Planning and Advisory Committee (Third scheduled meeting in March)

Respectfully submitted,

David Guritz

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

FOREST PRESERVES & PROGRAMS

Beginning Balance

Revenue - Administration	
Revenue - Ellis House & Equestrian Center	
Revenue - Hoover FP	
Revenue - Env. Education	
Revenue - Natural Area Volunteers	
Revenue - Grounds & Natural Resources	
Revenue - Pickerill Pigott FP	
Total Revenue	

Expenditure

Expenditure - Administration	
Expenditure - Ellis House & Equestrian Center	
Expenditure - Hoover FP	
Expenditure - Env. Education	
Expenditure - Natural Area Volunteers	
Expenditure - Grounds & Natural Resources	
Expenditure - Pickerill Pigott FP	
Total Expenditure	

ENDING BAL

Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Beginning Balance	\$ 341,881	\$ 341,881	\$ 344,356	\$ 344,356	\$ (2,475)	
Revenue						
Revenue - Administration	723,132	7,716	757,104	12,383	-4,667	-38%
Revenue - Ellis House & Equestrian Center	128,487	30,428	143,200	19,292	11,136	58%
Revenue - Hoover FP	81,250	15,433	75,025	21,925	-6,493	-30%
Revenue - Env. Education	194,100	44,639	162,930	36,673	7,965	22%
Revenue - Natural Area Volunteers	-	-	500	-	-43	-3%
Revenue - Grounds & Natural Resources	27,500	1,350	11,200	1,393	2,783	
Revenue - Pickerill Pigott FP	10,956	2,783	9,400	-		
Total Revenue	1,165,425	102,347	1,159,359	91,666	10,682	12%
Expenditure						
Expenditure - Administration	340,456	103,737	314,970	60,988	42,749	70%
Expenditure - Ellis House & Equestrian Center	151,988	29,843	180,381	49,364	-19,521	-40%
Expenditure - Hoover FP	230,738	50,194	186,896	41,833	8,361	20%
Expenditure - Env. Education	167,117	37,615	150,618	31,459	6,156	20%
Expenditure - Natural Area Volunteers	500	-	500	417	-83	-16%
Expenditure - Grounds & Natural Resources	268,282	59,233	298,040	64,523	-5,290	-8%
Expenditure - Pickerill Pigott FP	5,500	3,374	17,817	2,233	1,141	51%
Total Expenditure	1,164,581	283,997	1,149,222	250,817	33,179	13%
ENDING BAL	\$ 342,725	\$ 160,232	\$ 354,493	\$ 185,205	\$ (24,973)	-13.5%
Surplus/(Deficit)	\$ 844	\$ (181,649)	\$ 10,137	\$ (159,151)	\$ (22,498)	

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

FOREST PRESERVE CATEGORIES

Beginning Balance

Revenue
Property Tax
Interest Income
Other Income
Donations
Rental Revenue
Program Revenue
Grants
Farm License Revenue
Security Deposits
Credit Card Revenue
Total Revenue

Expenditure

Personnel
Benefits
Contractual
Commodities
Other
Total Expenditure
ENDING BAL
Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	\$ 341,881	\$ 341,881	\$ 344,356	\$ 309,838	\$ 32,043	
52.8%	615,000	-	595,374	-	0	0.0%
0.1%	1,700	204	700	382	-178	-47%
1.2%	14,500	-	7,500	-	0	0.0%
0.2%	2,000	830	4,500	603	228	12%
6.8%	79,706	17,868	74,625	16,015	1,853	34%
27.5%	320,987	70,436	292,530	52,713	17,723	-100%
0.9%	10,000	-	3,500	318	-318	-42%
8.7%	100,932	6,763	151,030	11,602	-4,839	-43%
1.5%	17,600	5,498	26,600	9,635	-4,138	88%
0.3%	3,000	749	3,000	398	351	12%
100.0%	1,165,425	102,347	1,159,359	91,666	10,682	
58.9%	685,421	146,610	672,046	145,796	814	1%
22.5%	261,580	72,301	245,086	34,038	38,263	112%
3.9%	44,850	16,407	55,705	29,652	-13,245	-45%
11.0%	127,630	34,257	128,285	30,633	3,624	12%
3.9%	45,100	14,422	48,100	10,698	3,725	35%
100.0%	1,164,581	283,997	1,149,222	250,817	33,179	13%
	\$ 342,725	\$ 160,232	\$ 354,493	\$ 150,686	\$ 9,546	6.3%
	\$ 844	\$ (181,649)	\$ 10,137	\$ (159,151)	\$ (22,498)	

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

ADMINISTRATION

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Property Tax	615,000	-	595,374	-		
Interest Income	1,700	204	700	382	-178	-47%
Other Income	2,000	-	6,500	-		
Donations	500	-	500	-		
Farm License Revenue	100,932	6,763	151,030	11,602	-4,839	-42%
Security Deposit Revenue						
Credit Card Revenue						
Program Revenue	3,000	749	3,000	398	351	88%
Total Revenue	723,132	7,716	757,104	12,383	(4,667)	-38%
Expenditure						
Personnel	180,990	41,083	159,485	35,078	6,005	17%
Benefits	124,616	48,445	121,345	10,423	38,022	365%
Contractual	19,600	9,859	18,100	9,775	84	1%
Commodities	15,250	4,349	16,040	4,211	138	3%
Other	-	-	-	1,500	-1,500	
Total Expenditure	340,456	103,737	314,970	60,988	42,749	70%
Surplus/(Deficit)	\$ 382,676	\$ (96,021)	\$ 442,134	\$ (48,605)		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

HOOVER FOREST PRESERVE

Revenue
 Donations
 Rental Revenue
 Security Deposit Rev
 Program Revenue
Total Revenue

Expenditure
 Personnel
 Employee Benefits
 Contractual
 Commodities
 Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
					\$ Change	% Change
79.1%	-	-		-	-	
20.9%	64,250	13,735	21.4%	15,440	-1,705	-11%
	17,000	1,698	10.0%	6,485	-4,788	-74%
100.0%	81,250	15,433	19.0%	21,925	(6,493)	-30%
53.3%	122,869	26,689	21.7%	99,950	4,954	23%
20.8%	48,069	5,484	11.4%	28,846	320	6%
	-	-		-	-	
20.3%	46,800	15,786	33.7%	45,100	2,604	20%
5.6%	13,000	2,235	17.2%	13,000	483	28%
100.0%	230,738	50,194	21.8%	186,896	8,361	20%
		\$ (149,468)				
		\$ (34,762)				
				\$ (111,871)		\$ (19,908)

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

GROUNDS & NATURAL RESOURCES

Revenue
Other Income
Donations
Grants
Credit Card Revenue
Rental Revenue
Total Revenue
Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure
Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
45.5%	12,500	-	1,000	-		
1.8%	500	-	500	500	-500	-100.0%
36.4%	10,000	-	3,500	318	-318	-3.2%
16.4%	4,500	1,350	6,200	575	775	12.5%
100.0%	27,500	1,350	10,200	1,393	(43)	-3%
55.1%	147,821	28,821	173,848	38,558	-9,737	-25%
21.8%	58,411	11,652	66,417	12,488	-836	-7%
6.8%	18,250	4,036	17,250	3,476	560	16%
8.7%	23,300	4,733	23,025	4,737	-4	0%
7.6%	20,500	9,991	17,500	5,264	4,727	90%
100.0%	268,282	59,233	298,040	64,523	(5,290)	-8%
		\$ (240,782)		\$ (63,130)		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

PICKERILL PIGOTT FP

Revenue
Donations
Other Income
Rental Revenue
Security Deposit
Total Revenue
Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure
Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
	-	-		-	-	
	-	-		-	-	
	10,956	2,783		8,400	2,783	
	-	-		1,000	-	
	10,956	2,783		9,400	2,783	
100.0%						
	-	-		10,400	-	
	-	-		1,617	-	
	5,500	3,374	61.3%	5,800	2,233	51%
	-	-		-	1,141	51%
	5,500	3,374	61.3%	17,817	2,233	51%
100.0%						
	\$ 5,456	\$ (591)		\$ (8,417)	\$ (2,233)	

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

ELLIS HOUSE - 1160

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure

Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	-	-	-	-	-	
	8,822	1,271	8,851	1,824	(554)	-30%
	1,356	183	1,240	265	(82)	-31%
	-	-	-	-	-	
	7,500	2,612	7,420	2,180	432	20%
	4,000	951	5,500	1,000	(50)	-5%
	21,678	5,017	23,011	5,270	(253)	-5%
	\$ (21,678)	\$ (5,017)	\$ (23,011)	\$ (5,270)		

40.7%
6.3%
34.6%
18.5%
100.0%

ELLIS BARN - 1161

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure

Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	-	-	-	-	-	
	8,822	1,381	8,851	2,527	(1,146)	-45%
	1,356	191	1,240	292	(101)	-35%
	-	-	-	-	-	
	6,000	168	6,420	-	168	
	2,000	455	2,000	421	34	
	18,178	2,196	18,511	3,240	(1,044)	-32%
	\$ (18,178)	\$ (2,196)	\$ (18,511)	\$ (3,240)		

48.5%
7.5%
33.0%
11.0%
100.0%

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

ELLIS GROUNDS - 1162

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	-	-	-	-	-	
	17,782	3,406	17,701	3,873	(467)	-12%
	2,717	527	2,480	537	(10)	-2%
	-	-	-	-	-	
	-	-	-	-	-	
	4,000	690	5,500	649	41	6%
	24,499	4,623	25,681	5,059	(436)	-9%
	\$ (24,499)	\$ (4,623)	\$ (25,681)	\$ (5,059)		

ELLIS CAMPS - 1163

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
	9,000	-	10,000	-	-	
	9,000	-	10,000	-	-	-
	4,604	146	4,604	7	139	1943%
	400	18	400	1	18	3236%
	1,500	627	900	279	348	125%
	1,865	281	2,465	14	267	
	-	-	-	-	-	
	8,369	1,072	8,369	301	771	256%
	\$ 631	\$ (1,072)	\$ 1,631	\$ (301)		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

ELLIS RIDING LESSONS - 1164

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations		200	500	103	-103	
Security Deposit		-	-	-		
Credit Card Revenue		-	-	-		
Program Revenue	50,000	14,255	36,000	6,829	7,425	109%
Total Revenue	50,200	14,255	36,500	6,932	7,323	106%
Expenditure						
Personnel	27,000	6,072	25,414	6,492	-421	-6%
Employee Benefits	3,050	636	2,124	638	-2	0%
Contractual	2,500	827	1,800	354	473	134%
Commodities	8,965	1,179	3,965	1,392	-213	-15%
Other	-	-	-	-		
Total Expenditure	41,515	8,713	33,303	8,876	(163)	-2%
Surplus/(Deficit)	\$ 8,685	\$ 5,542	\$ 3,197	\$ (1,944)		

ELLIS BIRTHDAY PARTIES - 1165

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations		-				
Security Deposit		-				
Credit Card Revenue		-				
Program Revenue	8,500	1,803	8,000	1,215	588	48%
Total Revenue	8,500	1,803	8,000	1,215	588	48%
Expenditure						
Personnel	5,000	974	5,000	1,186	-212	-18%
Employee Benefits	700	132	500	166	-34	-21%
Contractual	1,500	676	900	279	398	143%
Commodities	1,800	93	2,050	465	-372	-80%
Other	-	-	-	-		
Total Expenditure	9,000	1,875	8,450	2,095	(220)	-11%
Surplus/(Deficit)	\$ (500)	\$ (72)	\$ (450)	\$ (880)		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

ELLIS PUBLIC PROGRAMS - 1166

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD %	Budget	YTD %	\$ Change	% Change
Revenue						
Donations	-	-	-	-	-	-
Security Deposit	-	-	-	-	-	-
Credit Card Revenue	-	-	-	-	-	-
Program Revenue	5,500	420 7.6%	5,000	380 7.6%	40	11%
Total Revenue	5,500	420 7.6%	5,000	380 7.6%	40	11%
Expenditure						
Personnel	3,000	461 15.4%	3,000	344 11.5%	117	34%
Employee Benefits	300	65 21.7%	400	30 7.5%	35	117%
Contractual	-	-	-	-	-	-
Commodities	500	137	-	-	137	-
Other	-	-	-	-	-	-
Total Expenditure	3,800	663 17.4%	3,400	374 11.0%	289	77%
Surplus/(Deficit)	\$ 1,700	\$ (243)	\$ 1,600	\$ 6		

ELLIS SUNRISE CENTER - 1167

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD %	Budget	YTD %	\$ Change	% Change
Revenue						
Donations	-	-	-	-	-	-
Security Deposit	-	-	-	-	-	-
Credit Card Revenue	-	-	-	-	-	-
Program Revenue	24,600	7,520 30.6%	24,600	4,250 17.3%	3,270	77%
Total Revenue	24,600	7,520 30.6%	24,600	4,250 17.3%	3,270	77%
Expenditure						
Personnel	15,000	4,234 28.2%	15,000	4,157 27.7%	77	2%
Employee Benefits	1,700	439 25.8%	1,690	404 23.9%	35	9%
Contractual	-	-	-	-	-	-
Commodities	1,200	-	4,500	-	-	-
Other	-	-	-	-	-	-
Total Expenditure	17,900	4,674 26.1%	21,190	4,561 21.5%	113	2%
Surplus/(Deficit)	\$ 6,700	\$ 2,846	\$ 3,410	\$ (311)		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

ELLIS WEDDINGS - 1168

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD %	Budget	YTD %	\$ Change	% Change
Revenue						
Donations	-	-				
Security Deposit	-	2,000	10,000	3,000	-1,000	
Credit Card Revenue	-	-	-	-		
Program Revenue	2,000	2,000 100.0%	40,000	1,960 4.9%	40	2%
Total Revenue	2,000	4,000 200.0%	50,000	4,960 9.9%	(960)	-19%
Expenditure						
Personnel	500	459 91.9%	13,015	2,915 22.4%	-2,456	-84%
Employee Benefits	-	70	996	451 45.3%	-381	-84%
Contractual	1,500	382 25.5%	16,755	15,490 92.4%	-15,108	-98%
Commodities	50	-	2,050	490 23.9%	-490	-100%
Other	1,000	-	4,000	110	-110	-100%
Total Expenditure	3,050	912 29.9%	36,816	19,456 52.8%	(18,544)	-95%
Surplus/(Deficit)	-\$1,050	\$ 3,088	\$13,184	\$ (14,496)		

ELLIS OTHER RENTALS - 1169

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD %	Budget	YTD %	\$ Change	% Change
Revenue						
Donations	-	-				
Security Deposit	600	1,800 300.0%	600	150 25.0%	1,650	1100%
Credit Card Revenue	-	-	-	-		
Program Revenue	4,500	380 8.4%	4,500	540 12.0%	-160	-30%
Total Revenue	5,100	2,180 42.7%	5,100	690 13.5%	1,490	216%
Expenditure						
Personnel	2,275	-				
Employee Benefits	174	-				
Contractual	-	-				
Commodities	400	-				
Other	600	100	600		100	
Total Expenditure	3,449	100 2.9%	600	-	100	
Surplus/(Deficit)	\$1,651	\$2,080	\$4,500	\$690	100	

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

ELLIS 5K - 1170

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
	-	-			-	
	-	-			-	
	-	-			-	
	1,570	250	100.0%	1,570	865	-71%
	1,570	250	100.0%	1,570	865	-71%
	-	-			-	
	-	-			-	
	-	-			-	
	550	-	100.0%	550	-	
	-	-			-	
	550	-	100.0%	550	-	
	\$ 1,020	\$ 250		\$ 1,020	\$ 865	

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

HOOVER GROUNDS - 1171

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-		
Revenue	5,250	750	5,250	750		
Security Deposit Revenue	-	-	-	-		
Credit Card Revenue	-	-	-	-		
Total Revenue	5,250	750	5,250	750		14.3%
Expenditure						
Personnel	61,435	13,345	50,001	10,867	2,477	23%
Employee Benefits	24,034	3,060	14,423	2,581	479	19%
Contractual	-	-	-	-		
Commodities	46,800	15,786	45,100	13,182	2,604	20%
Other	13,000	2,235	13,000	1,753	483	28%
Total Expenditure	145,269	34,426	122,524	28,383	6,043	21%
Surplus/(Deficit)		\$ (140,019)		\$ (27,633)		

HOOVER BUNKHOUSE - 1172

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-		
Rental Revenue	35,000	9,510	33,525	10,773	-1,263	-12%
Security Deposit Revenue	6,000	1,300	6,000	1,300		
Credit Card Revenue	-	-	-	-		
Total Revenue	41,000	10,810	39,525	12,073	(1,263)	-10%
Expenditure						
Personnel	30,718	6,673	25,001	5,434	1,239	23%
Employee Benefits	12,017	1,530	7,211	1,291	239	19%
Contractual	-	-	-	-		
Commodities	-	-	-	-		
Other	-	-	-	-		
Total Expenditure	42,735	8,203	32,212	6,725	1,478	22%
Surplus/(Deficit)		\$ (1,735)		\$ 5,348		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

HOOVER CAMPSITE - 1173

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-				
Rental Revenue	6,000	470	4,750	620	-150	-24%
Security Deposit Revenue	-	-	-	-		
Credit Card Revenue	-	-	-	-		
Total Revenue	6,000	470	4,750	620	(150)	-24%
Expenditure						
Personnel	15,358	3,336	12,447	2,717	619	23%
Employee Benefits	6,009	445	3,606	647	-202	-31%
Contractual	-	-	-	-		
Commodities	-	-	-	-		
Other	-	-	-	-		
Total Expenditure	21,367	3,781	16,053	3,364	417	12%
Surplus/(Deficit)	\$ (15,367)	\$ (3,311)	\$ (11,303)	\$ (2,744)		

HOOVER MEADOWHAWK LODGE - 1174

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-				
Rental Revenue	18,000	3,005	16,500	3,298	-293	-9%
Security Deposit Revenue	11,000	398	9,000	5,185	-4,788	-92%
Credit Card Revenue	-	-	-	-		
Total Revenue	29,000	3,403	25,500	8,483	(5,080)	-60%
Expenditure						
Personnel	15,358	3,335	12,501	2,716	619	23%
Employee Benefits	6,009	449	3,606	645	-196	-30%
Contractual	-	-	-	-		
Commodities	-	-	-	-		
Other	-	-	-	-		
Total Expenditure	21,367	3,784	16,107	3,361	423	13%
Surplus/(Deficit)	\$ 7,633	\$ (382)	\$ 9,393	\$ 5,121		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

ENVIRONMENTAL EDUCATION - 1175

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations		-				
Security Deposit						
Credit Card Revenue	500		500			
Program Revenue						
Total Revenue	500	-	500	-		
Expenditure						
Personnel						
Employee Benefits		311				311
Contractual						
Commodities						
Other						
Total Expenditure		311		-		311
Surplus/(Deficit)	\$ 500	\$ (311)	\$ 500	\$ -		

ENV. EDUCATION SCHOOL PROGRAMS - 1176

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue	38,000	4,782	35,000	5,794	-1,012	-17%
Total Revenue	38,000	4,782	35,000	5,794	(1,012)	-17%
Expenditure						
Personnel	30,897	5,873	35,000	7,479	-1,606	-21%
Employee Benefits	4,400	847	4,339	834	13	2%
Contractual						
Commodities	700	17	1,000	8	9	117%
Other						
Total Expenditure	35,997	6,737	40,339	8,320	(1,583)	-19%
Surplus/(Deficit)	\$ 2,003	\$ (1,955)	\$ (5,339)	\$ (2,526)		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

ENV. EDUCATION CAMPS - 1177

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations		-				
Security Deposit						
Credit Card Revenue		6,625	30,000	5,070	1,555	31%
Total Revenue	32,000	6,625	30,000	5,070	1,555	31%
	100.0%	20.7%		16.9%		
Expenditure						
Personnel	25,870	3,308	27,200	2,827	482	17%
Employee Benefits	3,237	497	3,800	380	117	31%
Contractual	-	-	-	-		
Commodities	1,500	288	1,750	73	215	
Other	-	-	-	-		
Total Expenditure	30,607	4,094	32,750	3,280	814	25%
	100.0%	13.4%		10.0%		
Surplus/(Deficit)	\$ 1,393	\$ 2,531	\$ (2,750)	\$ 1,790		

ENV. EDUCATION NATURAL BEGINNINGS - 1178

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	300	830	2,000		830	
Security Deposit						
Credit Card Revenue		30,582	86,430	24,042	6,539	27%
Total Revenue	116,100	31,412	88,430	24,042	7,369	31%
	99.7%	26.4%		27.8%		
Expenditure						
Personnel	74,031	20,083	53,475	14,036	6,047	43%
Employee Benefits	9,870	2,530	6,452	1,723	806	47%
Contractual	-	-	-	-		
Commodities	4,000	1,046	4,000	954	92	10%
Other	-	-	-	-		
Total Expenditure	87,901	23,658	63,927	16,713	6,945	42%
	100.0%	26.9%		26.1%		
Surplus/(Deficit)	\$ 28,199	\$ 7,754	\$ 24,503	\$ 7,329		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

ENV. EDUCATION PUBLIC PROGRAMS - 1179

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue		1,820	6,000	1,767	53	3%
Program Revenue		1,820	6,000	1,767	53	3%
Total Revenue						
	100.0%					
	100.0%	24.3%		29.5%		
Expenditure						
Personnel		804	8,200	1,257	-453	-36%
Employee Benefits		89	900	120	-31	-26%
Contractual		-	-	-		
Commodities		750	600	65	18	27%
Other		-	-	-		
Total Expenditure		8,239	9,700	1,442	(467)	-32%
	100.0%	11.8%		14.9%		
Surplus/(Deficit)		\$ (739)	\$ (3,700)	\$ 325		
		845		325		

ENV. EDUCATION LAWS OF NATURE - 1180

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue		-	-	-		
Total Revenue						
Expenditure						
Personnel		946	3,052	538	409	76%
Employee Benefits		427	300	49	89	181%
Contractual		-	-	-		
Commodities		500	550	79	31	40%
Other		-	-	-		
Total Expenditure		4,373	3,902	666	529	79%
		11.4%		14.3%		
Surplus/(Deficit)		\$ (1,195)	\$ (666)	\$ (666)		
		1,195		666		
	100.0%	27.3%		17.1%		

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CLERK: rantrim BATCH: 378

NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
HELD INVOICES								
124 00000 BARRETT'S ECOWAT 02/20/2020	031520F			25.00	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y	DISC: .00				.00			
ACCT 1Y210 DEPT 11 DUE 03/20/2020 DESC:Ellis - Water					19001160 68580		25.00	1099:
199 00000 BUSTED KNUCKLES 2622	031520F			950.00	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y	DISC: .00				.00			
ACCT 1Y210 DEPT 11 DUE 03/31/2020 DESC:Hoover-Tree Removal					19001183 68530		950.00	1099:7
236 00000 CENTRAL LIMESTON 20237	031520F			244.66	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y	DISC: .00				.00			
ACCT 1Y210 DEPT 11 DUE 03/31/2020 DESC:Preserve Improvements - Hoover					19001183 68530		244.66	1099:
413 00000 DEKANE EQUIPMENT IA69240	031520F			237.70	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y	DISC: .00				.00			
ACCT 1Y210 DEPT 11 DUE 04/17/2020 DESC:Hoover - Oil, Filters, Repairs					19001183 62160		237.70	1099:
541 00000 FIRST NATIONAL B S Wiencke - Feb 2020	031520F			220.42	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y	DISC: .00				.00			
ACCT 1Y210 DEPT 11 DUE 03/28/2020 DESC:Natural Beginnings - Books, Supplies					19001178 63030		220.42	1099:
541 00000 FIRST NATIONAL B E Dombrowski CC Feb	031520F			34.37	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y	DISC: .00				.00			
ACCT 1Y210 DEPT 11 DUE 03/28/2020 DESC:Env Educ - Pet Supplies					19001180 63030		34.37	1099:
541 00000 FIRST NATIONAL B M Vick CC Feb 2020	031520F			76.25	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y	DISC: .00				.00			
ACCT 1Y210 DEPT 11 DUE 03/28/2020 DESC:Ellis supplies					19001165 63000		13.26	1099:
541 00000 FIRST NATIONAL B D Guritz Feb 2020	031520F			2,230.04	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y	DISC: .00				.00			
ACCT 1Y210 DEPT 11 DUE 03/28/2020 DESC:Credit Card - Misc Invoices					19001160 68580		62.99	1099:
							686.76	1099:
							182.69	1099:
							172.66	1099:
							283.31	1099:
							129.84	1099:
							618.99	1099:
							155.79	1099:



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NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1655 00000 SERVICE SANITATI 7897889,7890			031520F	166.00	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y DISC: .00								
ACCT 1Y210 DEPT 11 DUE 04/01/2020 DESC:Portable Restrooms					19001183 63070		166.00	1099:
1665 00000 SHAW MEDIA 10085118-FEB-2020			031520F	59.99	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y DISC: .00								
ACCT 1Y210 DEPT 11 DUE 03/31/2020 DESC:Website Hosting-Feb 2020					190011 68430		59.99	1099:
1849 00001 VERIZON 9848692339			031520F	911.92	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y DISC: .00								
ACCT 1Y210 DEPT 11 DUE 03/11/2020 DESC:Cell Phones					19001183 63540		911.92	1099:
1871 00000 JESSICA VOSBURGH 2/25/20			031520F	19.50	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y DISC: .00								
ACCT 1Y210 DEPT 11 DUE 03/13/2020 DESC:Nat'l Beg - Supplies, Binoculars					19001178 63030		19.50	1099:
1928 00000 WBK ENGINEERING, 21011			031520F	430.00	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y DISC: .00								
ACCT 1Y210 DEPT 11 DUE 03/20/2020 DESC:Pickerill Pigot					190011 68500		430.00	1099:
1935 00000 STEPHANIE WIENCK 2/28/20			031520F	68.59	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y DISC: .00								
ACCT 1Y210 DEPT 11 DUE 03/13/2020 DESC:Nat'l Beg - Cleaning Supplies					19001178 63030		68.59	1099:
1935 00000 STEPHANIE WIENCK 3-5-20-SW			031520F	106.24	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y DISC: .00								
ACCT 1Y210 DEPT 11 DUE 03/18/2020 DESC:Natural Beginnings - Photos					19001178 63030		106.24	1099:
1937 00000 WIRE WIZARD OF I 33669, 33670			031520F	285.00	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y DISC: .00								
ACCT 1Y210 DEPT 11 DUE 04/01/2020 DESC:Hoover - Alarm Monitoring					19001171 62270		105.00	1099:
1954 00000 YORKVILLE NAPA A 248179,247416			031520F	24.10	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y DISC: .00								
ACCT 1Y210 DEPT 11 DUE 03/13/2020 DESC:Harris, Hoover - Shop Supplies					19001171 63110		12.99	1099:
2035 00000 GENESIS NURSERY, 20260			031520F	20,467.26	.00	.00		
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y DISC: .00								
ACCT 1Y210 DEPT 11 DUE 03/14/2020 DESC:Fox River Bluffs					190911 68530		20,467.26	1099:

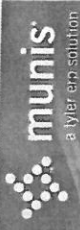
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NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
2047 00000 COMED	1123166102		031520F	24.80	.00			
CASH 000008 2020/04	INV 03/05/2020	SEP-CHK: Y	DISC: .00		.00			
ACCT 1Y210 DEPT 11	DUE 04/27/2020	DESC:Jay Woods		190011 63510		24.80	1099:	
2047 00000 COMED	0927007163		031520F	25.19	.00			
CASH 000008 2020/04	INV 03/05/2020	SEP-CHK: Y	DISC: .00		.00			
ACCT 1Y210 DEPT 11	DUE 03/13/2020	DESC:Richard Young		190011 63510		25.19	1099:	
2047 00000 COMED	5514228011		031520F	1,267.11	.00			
CASH 000008 2020/04	INV 03/05/2020	SEP-CHK: Y	DISC: .00		.00			
ACCT 1Y210 DEPT 11	DUE 03/19/2020	DESC:Pickerill		19001184 63100		1,267.11	1099:	
2047 00000 COMED	5514710005		031520F	26.26	.00			
CASH 000008 2020/04	INV 03/05/2020	SEP-CHK: Y	DISC: .00		.00			
ACCT 1Y210 DEPT 11	DUE 04/17/2020	DESC:Harris Arena		190011 63510		26.26	1099:	
2047 00000 COMED	Harris		031520F	83.73	.00			
CASH 000008 2020/04	INV 03/05/2020	SEP-CHK: Y	DISC: .00		.00			
ACCT 1Y210 DEPT 11	DUE 04/17/2020	DESC:Harris		190011 63510		83.73	1099:	
2047 00000 COMED	1938021081		031520F	74.53	.00			
CASH 000008 2020/04	INV 03/05/2020	SEP-CHK: Y	DISC: .00		.00			
ACCT 1Y210 DEPT 11	DUE 03/26/2020	DESC:Hoover House		19001171 63100		74.53	1099:	
2047 00000 COMED	0793673015		031520F	1,156.31	.00			
CASH 000008 2020/04	INV 03/05/2020	SEP-CHK: Y	DISC: .00		.00			
ACCT 1Y210 DEPT 11	DUE 04/20/2020	DESC:Hoover - Multiples		19001171 63100		1,156.31	1099:	
2047 00000 COMED	0756081017		031520F	354.83	.00			
CASH 000008 2020/04	INV 03/05/2020	SEP-CHK: Y	DISC: .00		.00			
ACCT 1Y210 DEPT 11	DUE 04/20/2020	DESC:Hoover Bathroom		19001171 63100		354.83	1099:	
2222 00000 Jon Nelson	20-00006		031520F	46.00	.00			
CASH 000008 2020/04	INV 03/05/2020	SEP-CHK: Y	DISC: .00		.00			
ACCT 1Y210 DEPT 11	DUE 03/13/2020	DESC:Meadowhawk - Refund		19001171 63040		46.00	1099:	
2223 00000 Jakob Zimmerman	19-00245		031520F	130.00	.00			
CASH 000008 2020/04	INV 03/05/2020	SEP-CHK: Y	DISC: .00		.00			
ACCT 1Y210 DEPT 11	DUE 03/13/2020	DESC:Meadowhawk Security Deposit Return		19001171 63040		130.00	1099:	



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NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
2260 00000 THE CONSERVATION 12424								
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y	031520F			1,500.00	.00			
ACCT 1Y210 DEPT 11 DUE 03/31/2020 DESC:Earth Day Dinner -2020					190011 68540			1099:
2261 00000 Nick Di Sandro 19-00292							1,500.00	
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y	031520F			100.00	.00			
ACCT 1Y210 DEPT 11 DUE 03/14/2020 DESC:Bunkhouse Sec Dep Rtn					19001171 63040		100.00	1099:
2262 00000 Oliver Robleza 19-00294								
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y	031520F			100.00	.00			
ACCT 1Y210 DEPT 11 DUE 03/14/2020 DESC:Bunkhouse Sec Dep Rtn					19001171 63040		100.00	1099:
2263 00000 Michael Collofel 19-00204								
CASH 000008 2020/04 INV 03/05/2020 SEP-CHK: Y	031520F			292.50	.00			
ACCT 1Y210 DEPT 11 DUE 03/14/2020 DESC:Meadowhawk Sec Dep Rtn					19001171 63040		292.50	1099:
41 HELD INVOICES								
TOTAL				57,485.46				

0 INVOICE(S)	REPORT POST TOTAL	.00
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REPORT TOTALS	.00
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EXTRA WORK AUTHORIZATION #2

March 10, 2020

Project: Pickerill-Pigott Forest Preserve Development
Owner: Kendall County Forest Preserve District

737

The following, once signed, becomes as part of the professional services contract listed above.

Additional Service Description	Fee
<ul style="list-style-type: none"> • Prepare a bulletin (including sketches and details when necessary) for contractor pricing on additional work on site for the following areas: <ol style="list-style-type: none"> 1. Credit for keeping existing light pole west of house 2. Replace gravel with asphalt starting at curve and main parking lot 3. Replace gravel with asphalt from bus turn around to house 4. Electrical conduit with wire for future connection from existing light pole to shelter at two post locations on East side 5. Additional concrete in front of dumpster in lieu of asphalt 6. Add lockable sturdy bar gate at entry 7. Add preserve entrance sign • Prepare and coordinate Change Order once bulletin items have been reviewed and approved • Prepare an Issue for Construction plan set with approved Change Order Items 	<p>\$ 2,070.00</p>
Original Contract Amount	\$52,500.00
Previous Additional Services	\$ 2,625.00
Additional Services	\$ 2,070.00
Total Amount	\$57,195.00

AUTHORIZATION:

**Kendall County Forest Preserve District
 (Owner)**

Signature: _____

Title _____

Date: _____

Pickerill-Pigott Plan Review - Additional Grant-Funded Improvements
 March 10, 2020 Committee of the Whole Meeting

Additional Improvements for Discussion	Preliminary Estimate	Notes
Estimated Project Surplus	\$ 62,227.50	
Current Project Contingency (\$10,000 for soil removals; \$5,000 general)	\$ 15,000.00	
<i>Total Surplus and Potential Contingency Funds Remaining</i>	<i>\$ 77,227.50</i>	
PHASE I PRE-APPROVAL FOR CONSIDERATION		
Landscape Architect Design Specifications and Estimating Services		
Upland Design Change Order	\$ 2,070.00	<i>Presented for Consideration</i>
Proposed Additional Improvements Ranked in Order of Priority		
1. Credit for keeping existing light pole west of house	TBD	<i>TBD Based on D Const. response</i>
2. Replace gravel with asphalt starting at curve and main parking lot	\$ 39,678.00	<i>Based on unit costs</i>
3. Replace gravel with asphalt from bus turn around to house	\$ 14,223.44	<i>Based on unit costs</i>
Total for Initial Commission-IDNR Pre-Approval	\$ 55,971.44	
PHASE II PRE-APPROVAL - TBD		
Supplementary Additional Improvements Ranked in Order of Priority		
Potential Project Contingency Remaining	\$ 21,256.06	<i>Potential funds available</i>
4. Electrical conduit with wire for future connection from existing light pole to shelter at two post locations on East side + conduit replacement on existing.	TBD	
5. Additional concrete in front of dumpster in lieu of asphalt	\$ 10,224.00	
6. Add lockable sturdy bar gate at entry	\$ 6,500.00	
7. Add preserve entrance sign	TBD	
Total	\$ 72,695.44	

FARM LEASE AGREEMENT #20-03-003

Aux Sable Springs Park Property

AGREEMENT made this 17th day of March, 2020 between the KENDALL COUNTY FOREST PRESERVE DISTRICT, a Body Corporate and Politic, 110 West Madison Street, Yorkville, IL 60560, Licensor, and, Kyle Connell of 7485 Nettle Creek Road, Morris, Illinois, 60450, Licensee, including all heirs and assigns.

WHEREAS, the Licensor is the owner of certain lands situated in the County of Kendall, Township of Na-Au-Say and State of Illinois described as:

PIN#: 09-34-300-010

WHEREAS, Licensee desires to use the above-described real estate, for farming purposes with the structures utilized for the storage of crops and farm implements, and Licensor desires to have the real estate farmed.

WHEREAS, both Licensee and Licensor hereby agree that there are 8.5 tillable acres suitable for row crops on the above referenced parcels, these tillable acres hereinafter referred to as the 'Subject Property'; and the Licensor hereby grants to the Licensee a farm License in exchange for the following goods, services, and considerations, submitted as a use fee for a term of one (1) year, beginning on March 18, 2020, and ending on October 15, 2020 subject to the conditions and limitations hereinafter mentioned.

WHEREAS, Licensee plans to plant early harvest soybeans in 2020, which is consistent with the plan for cropland conversion of 8.5-acres within Aux Sable Springs Park; and

Licensee shall pay Licensor a Base Rate of \$50.00 per tillable acre for the License year. The Base Rate shall be payable no later than May 30, 2020, and Licensee agrees that failure to pay by this date may terminate this License.

NOW, THEREFORE, in consideration of the grants, covenants, and conditions of this Agreement, IT IS HEREBY AGREED AS FOLLOWS:

1. The proceeding introductory language is made a part hereof and incorporated herein.
2. This Agreement grants only a contractual license to use the Subject Property under the terms and conditions state above. Further, the rights granted by District herein shall vest only in Licensee and no such rights shall vest in any of Licensee's employees, agents, subcontractors or partners, if any. Nothing in this Agreement shall be construed to convey to Licensee any legal or equitable interest in the Subject Property.
3. Licensor makes no claims as to the tax status of the Subject Property. In the event the Subject Property should be assessed and taxed pursuant to the process outlined in 35 ILCS 205/19, it shall be the obligation of the Licensee to pay such taxes as are incurred during the term of this license. In the event the Subject Property becomes taxable at any time during the term of this License, Licensee shall be required to pay those taxes that are incurred during the term of

this License. At the termination of this Agreement, Licensee shall pay tax incurred during the term of this license, though not yet due and owing. Where taxes have yet to be determined, Licensee shall pay the estimated taxes based on 100% of the previous year's taxes. Any such taxes shall be prorated as needed.

4. The Licensor agrees that the Licensee may, without further license on the part of the Licensor, use the Subject Property for the purpose of farming the land. If there are highly erodible soils on the Subject Property, the Licensee is responsible for maintaining the soil according to the methods adopted in Licensee's farming plan approved by the Kendall County Soil and Water Conservation District. Said report must be submitted to the Licensor on or before ground breaking on the first year covered by this License. Failure to submit this report by this date may terminate this License.

5. The Licensee has inspected the Subject Property and structures prior to signing this Agreement and accepts the conditions of these "as is."

6. The Licensee agrees to farm the Subject Property in a husband-like manner, utilizing conservation tillage methods.

7. Licensee shall keep and provide to the Licensor the following records:

- A. Soil Samples – The Licensee shall conduct annual soil testing (2.5 acre grid), with such costs split evenly with the Licensor. Soil test results shall be due to the Licensor by December 30, 2020. The Licensee shall apply the minimum amount of fertilizer required to maintain the soil fertility at:
 - i. For corn, P (phosphorus) shall be maintained at 80 pounds per acre and K (potassium) shall be maintained at 50 pounds per acre.
 - ii. For soybeans, P (phosphorus) shall be maintained at 50 pounds per acre and K (potassium) shall be maintained at 75 pounds per acre.
- B. Global Positioning System data of crops and yields harvested.
- C. Fertilizers and rates applied.
- D. Pesticide applications, including dates of applications, types and amounts of pesticide used, fields treated, and the identity of the applicator for each application.

8. Fertilizer replacement of P (phosphorus) and K (potassium) will be calculated using crop removal method as outlined in the Illinois Agronomy Handbook. Replacement of P and K for a crop year calculated on total nutrient removal per tillable acre and applied at the Licensee's expense for product and application. No carry over credit will be allowed from previous year's application.

9. If Licensee applies limestone to the Subject Property, the cost of the limestone will be depreciated at 25% annually. If the Licensee farms the Subject Property for a period less than four (4) years, the Licensor will reimburse the Licensee for the cost of the limestone less the total annual depreciation. Lime shall be applied when less than 6.2.

10. The Licensee shall deliver and sell the crop yield to no buyers other than those listed below without the written approval of the Licensor.

- A. _____
- B. _____

C. _____

11. It is agreed that the tillable land on this farm should be devoted to early-harvest soybeans. The Licensor may require an un-tilled buffer a minimum of 10 feet from certain woodlands or waterways. This buffer shall be planted with a cover crop by the Licensee at the inception of this Licensee with a seed mix approved by Licensor. Licensor shall provide map to Licensee showing buffer areas to be planted.
12. Pesticide Use
 - A. Licensee shall, and shall cause all other persons working on the Subject Property, to follow all label instructions of any pesticides used on the Subject Property. Upon signing this Agreement, Licensee shall supply Licensor with a copy of a valid State of Illinois pesticide applicator's license for each person who will be applying pesticide on the Subject Property during the term of this Agreement. If any such licenses expire during the term of this Agreement, Licensee shall be responsible for obtaining a renewal or new license to replace such an expired license and shall promptly provide Licensor with a copy thereof.
 - B. No pesticides shall be stored on the Subject Property unless they are in original, labeled containers, and then only during the period during which such pesticide is applied, which shall not exceed ten (10) days.
 - C. Licensee shall provide Licensor with a record of pesticide applications, including dates of applications, types and amounts of pesticide used, fields treated, and the identity of the applicator for each application. **No products may be applied that will have a detrimental residual negative effect on grasses and woody plant materials beyond October 1, 2020. Licensee shall submit product labeling from their contracted application firm prior to field treatment, as well as the date of application for all herbicides applied during the 2020 growing season.**
 - D. Licensee is responsible, at the Licensee's sole expense, to repair any damage done to native vegetation due to pesticide drift and to repair rutting caused by farm equipment in non-tilled areas owned by the Licensor.
13. Licensee shall comply with all federal, state, and local laws, ordinances, rules and regulations that regulate, restrict or prohibit any material defined therein as a hazardous, radioactive, toxic or carcinogenic material, substance, pollutant, or contaminant when using such materials on the Subject Property.
14. The Licensee agrees to take care of the Subject Property, not to alter or change the physical landscape of the Subject Property and to farm and to maintain improvements in a careful and prudent manner.
15. Upon termination of this Agreement, Licensor may request the Licensee to provide services associated with restoration of the Subject Property. Such services may include plowing, herbiciding, tilling, seeding, and maintenance mowing.
16. Licensor reserves the right to enter upon said land to inspect, make improvements thereon, and for any and all lawful purposes arising from the ownership of the land so long as it does not interfere with the rights of the Licensee, as provided in this License.

17. The Licensee agrees that this License is purely a personal license to use the Subject Property for farming purposes. The Licensor may terminate this Agreement at any time and for any reason by giving thirty (30) days notice in writing to that effect to the Licensee. In the event of any termination, Licensor shall pay the Licensee for planted but unharvested crops on the Subject Property on the basis of average county yield and unit price, based on available County data. Fertilizer and pesticide costs for planted but unharvested crops on the Subject Property shall be reimbursed, provided that the Licensee provides fertilizer and pesticide receipts for these costs. Other than amount for planted but unharvested crops, fertilizer and pesticide costs, as provided in this section, Licensee hereby waives its rights to request or seek any other amount from Licensor in the event the License granted herein is terminated.

18. Insurance & Liability

- A. The Licensee shall maintain one million dollars (\$1,000,000.00) of liability insurance on the Subject Property with an insurance company acceptable to the Licensor. Licensee shall purchase insurance with said company naming the Licensor as additional insured on the liability policy. Proof of such coverage must be on file with the Licensor on or before March 31st of the first year of the License. Failure to submit such proof by this date may terminate this License. Policy must cover all contractors hired by the Licensee to apply soil amendments, pesticides, or for other purposes, or the contractor must provide proof of insurance for the above referenced amount.
- B. Licensee shall obtain and maintain, at the Licensee's expense, appropriate and adequate insurance coverage for the Licensee's personal property in amounts determined by the Licensee to be adequate. Licensee shall provide a copy of all insurance policies to Licensor upon request of Licensor.
- C. Licensee shall hold harmless, indemnify, and defend the Licensor, its Commissioners, Officers, Agents, Attorneys and Employees against any and all losses, expenses, claims, costs, causes and damages, including without limitation litigation costs and attorneys' fees, on account of (a) any failure on the part of the Licensee to perform or comply with any terms or conditions of this Agreement, or (b) any personal injuries or death or damages to property arising from, occurring, growing out of, incident to, or resulting directly or indirectly from the grant of this License or the use of the Subject Property or the structures by Licensee. The provisions of this section shall be in addition to, and shall not be limited by, the amounts of any insurance provided by Licensee pursuant to this Agreement.

19. This License is not assignable or transferable to any person, company, or corporation, in whole or in part.

20. It is mutually agreed that the Licensee is an independent contractor, not subject to the control of the Licensor and is not an employee of the Licensor.

21. Licensee shall, and without any charge to District, keep the Subject Property free of any and all liens against the Subject Property in favor of any person whatsoever for or by reason of any equipment, material, supplies or other item furnished, labor performed or other thing done in connection with Licensee's use or occupancy of the Subject Property (a "Lien"). If the Subject Property becomes encumbered with any Lien, Licensor may, at Licensor's option, terminate this Agreement or direct Licensee to remove any such lien from the subject property. Licensee shall remove such Lien promptly and, in any event, not later than five (5) days after being directed to

do so in writing by District. District shall have the right to remove or satisfy any Lien upon the Subject Property at any time with or without notice to Licensee, and shall be reimbursed by Licensee within ten (10) days after such amount is incurred, any amount that District incurs to remove or satisfy the Lien, including the costs, expenses, attorneys' fees, and administrative expenses incurred by District in connection therewith or by reason thereof.

22. Licensee shall give all notices, pay all fees, and take all other action that may be necessary to ensure that all activities on the Subject Property are provided, performed, and completed in accordance with all applicable laws, statutes, rules, regulations, ordinances, and requirements, and all required governmental permits, licenses or other approvals and authorizations that may be required in connection with providing, performing, and completing such activities.

23. This Agreement shall be interpreted and enforced under the laws of the State of Illinois and the parties agree that the venue for any legal proceeding between them shall be Kendall County, Twenty-third Judicial Circuit, State of Illinois.

24. In any action with respect to this Agreement, the parties are free to pursue any legal remedies at law or in equity. The prevailing party by 75% or more of damages sought, in any action brought pursuant to this Agreement shall be entitled to reasonable attorneys' fees and court costs arising out of any action or claim to enforce the provisions of this Agreement.

25. If any provision of this Agreement shall be held invalid, the validity of any other provision of this Agreement that can be given effect without such invalid provision shall not be affected thereby. The waiver of one breach of any term, condition, covenant or obligation of this Agreement shall not be considered to be a waiver of that or any other term, condition, covenant or obligation or of any subsequent breach thereof.

26. This Agreement represents the entire agreement between the parties and there are no other promises or conditions in any other agreement whether oral or written. This agreement supersedes any prior written or oral agreements between the parties and may not be modified except in writing acknowledged by both parties.

Licensor: Kendall County Forest Preserve District

By: _____
Judy Gilmour, President

Date: _____

Licensee:

By: _____
Kyle Connell, Farm Operator

Date: _____

**KENDALL COUNTY FOREST PRESERVE DISTRICT
JOB DESCRIPTION**

CLASS TITLE: Equestrian Program Coordinator

WAGE CATEGORY: FLSA Non-Exempt

REPORTS TO: Ellis House and Equestrian Center Farm Manager

EFFECTIVE DATE: December 20, 2016

SUMMARY:

This position is primarily responsible for the coordination and oversight of equestrian center operations, grounds maintenance support, and equestrian horsemanship and public programming at Ellis House and Equestrian Center.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Primarily coordinates and oversees equestrian center operations, grounds maintenance support, equestrian horsemanship and public programming at Ellis House and Equestrian Center.
- Customarily and regularly schedules and directs the work of part time and seasonal employees assigned to perform work at Ellis House and Equestrian Center.
- Assists with the coordination of the horse care responsibilities and facility usage guidelines as stated within the Sunrise Center North license agreement.
- Customarily and regularly performs management support duties for the Equestrian Center including, but not limited to the following:
 - Interviewing, selecting and training Horsemanship Instructor and Barn Hand positions, and other seasonal support positions;
 - Setting and adjusting employees' hours of work;
 - Providing recommendations regarding the setting and adjusting of employees' rates of pay (within pre-approved budget parameters), which recommendations are given particular weight by the final decision-maker;
 - Maintaining production and operations records for use in supervision and control of the District's equestrian program services;
 - Appraising employees' productivity and efficiency for the purpose of recommending promotions or other changes in status;
 - Handling complaints and grievances received from staff, volunteers and members of the public related to Ellis House and Equestrian Center; and
 - Providing recommendations regarding the hiring, firing and discipline of staff, which recommendations are given significant weight by the final decision-maker;
- Performs office records filing and bookkeeping and compiles accurate financial records including, but not limited to, receipt of funds, and acceptance of payments. Ensures that accurate and prompt billings are established and payments received. Examples of the employee's financial administrative duties may include, but are not limited to the following:
 - Preparing requisitions for invoicing;
 - Issuing purchase requisitions;
 - Balancing the cash register; and
 - Preparing and submitting weekly deposits and registration forms.
 - Performs purchasing tasks for the District by contacting vendors, preparing and typing requisitions, preparing and submitting vouchers for payment, and maintaining records of purchases and inventory of equipment/supplies.
- Provides clerical support for the District's permitting process by performing tasks such as:
 - Ordering, issuing and tracking equestrian center permits; and
 - Developing and maintaining the equestrian center's reservation system.
- Establishes, implements and trains staff and volunteers on horse care policies and procedures including, but not limited to, feeding schedule, grooming, veterinarian care, farrier care, and horse training.
- Provides recommendations and support for the planning, marketing, execution, and evaluation of revenue-producing programs such as equestrian programs, camps, lectures, group tour programs, and special events suitable to the facility.
- Reviews timesheet submissions for payroll processing.
- Process payments and submits registration form records for weekly deposits.
- Determines the types of materials, supplies, machinery, equipment, and tools to be used, or merchandise to be purchased to maintain and improve the Ellis House and Equestrian Center.

- Develops and conducts equestrian programming including, but not limited to, youth and adult riding lessons, school programs, summer camps, pony ride events, group programming, and other equestrian programs.
- Evaluates the overall operations at Ellis House and Equestrian Center and develops and recommends enhancements, which recommendations are given particular weight by the final decision-maker.
- Develops and coordinates a long-term strategic plan for equestrian programming and services at Ellis House and Equestrian Center.
- Develops and enforces appropriate procedures and recordkeeping in areas related to the care and well-being of horses and riding equipment.
- Performs basic and emergency care of horses including handling, grooming, nutrition, stall cleaning, hoof care, parasite control, wound/injury treatment, rehabilitation, and care of riding equipment.
- Provides first aid or takes other emergency measures when necessary as indicated on student, volunteer and staff emergency protocol and procedures.
- Performs duties such as answering public inquiries and collection of fees.
- Communicates with students, the public and Forest Preserve District staff and volunteers in a professional manner to carry out assigned job duties and to achieve a positive, professional and safe work environment.
- Inspects tack and tacks-up horses in preparation for equestrian programs to ensure that all tack and equipment are clean, in good working condition and properly stored.
- Maintains a safe and clean work environment at all times and enforces all safety rules and barn policies.
- Manages relationships with outside vendors and contractors by performing duties including, but not limited to: obtaining quotes/bids; developing requests for proposals; negotiating services and contract terms; reviewing and recommending contracts for services, which recommendations are given particular weight by final decision-maker.
- Performs other duties as assigned, including the use of heavy equipment for basic maintenance of facility.

SUPERVISORY RESPONSIBILITIES:

- Provides direction to the Ellis House and Equestrian Staff Horsemanship Instructors and Barn Hands, and seasonal employees, and supervision of equestrian center volunteers.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for the position.

A. EDUCATION and/or EXPERIENCE:

- Associates Degree in Equestrian Science, Equine Industry and Business Degree, or related field.
- A minimum of two to four (2-4) years experience as a barn manager and riding instructor or equivalent experience, with one to two (1-2) years experience within a supervisory role.
- Requires knowledge of horsemanship, rider instructional methods, equestrian program policies and practices, principles of modern record keeping, and setup and maintaining filing systems.

B. LANGUAGE SKILLS:

- Ability to read and interpret documents such as governmental regulations, legal documents, operating instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively with the public and employees of the organization.
- Requires good knowledge of the English language, spelling and grammar.

C. MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.

D. REASONING ABILITY:

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

E. CERTIFICATES, LICENSES, REGISTRATIONS:

- Valid Driver's License is required.
- All certificates and registrations required for the specific duties performed.
- Current certification in First Aid / CPR.

PHYSICAL DEMANDS:

- Employee must frequently stand and bend.
- Employee must frequently be able to walk to other offices in the building.
- Employee must be able provide instruction from a walking or horse-mounted position for extended periods of time.
- Employee must be able to ride and care for a horse.
- Employee must frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 75 pounds.
- Employee must be able to use hands to finger, handle or feel.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.
- Specific vision abilities required by this job include close vision, depth perception and distance vision.

WORK ENVIRONMENT:

- The noise level in the work environment is usually moderately quiet, but varies when utilizing power tools and heavy equipment.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required for programming events.
- Employee will be required to work in both indoor and outdoor work areas and may be subjected to all weather elements.
- Employee may be required to provide own transportation to travel to and from meetings, training, conferences, and the various District preserves and locations.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

REVISED March XX, 2020

**KENDALL COUNTY FOREST PRESERVE DISTRICT
JOB DESCRIPTION**

CLASS TITLE: Ellis House and Equestrian Center – Equestrian Center Coordinator Assistant
WAGE CATEGORY: Non-Exempt
REPORTS TO: Ellis House and Equestrian Center – Equestrian Center Coordinator
EFFECTIVE DATE: March XX, 2020

SUMMARY:

Provides basic horsemanship riding instruction and office assistance for public program participants for the Kendall County Forest Preserve District (“the District”) using independent judgment to carry out assigned projects.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Provides office assistance to the Equestrian Center Coordinator including, but not limited to:

- Utilizes word processing, database, spreadsheet, and communication software packages to complete program reservations and schedules, payment vouchers, and deposit reports for the District.
 - Composes and edits routine correspondence and reports.
 - Prepares mailings; faxes and emails documents; and distributes mail, faxes and other documents to equestrian center program participants.
 - Supports and communicates equestrian center policies.
 - Supports monitoring and updating of the District’s website and social media pages.
 - Responds to general inquiries from the public, elected officials, District employees, and Kendall County employees regarding equestrian center programs and procedures.
 - Performs office records filing and bookkeeping and compiles accurate financial records including, but not limited to, receipt of funds, and acceptance of payments. Ensures that accurate and prompt billings are established and payments received. Examples of the employee’s financial administrative duties may include, but are not limited to the following:
 - Preparing requisitions for invoicing;
 - Issuing purchase requisitions;
 - Balancing the cash register; and
 - Preparing and submitting weekly deposits and registration forms.
 - Performs purchasing tasks for the District by contacting vendors, preparing and typing requisitions, preparing and submitting vouchers for payment, and maintaining records of purchases and inventory of equipment/supplies.
 - Provides clerical support for the District’s permitting process by performing tasks such as:
 - Ordering, issuing and tracking equestrian center permits; and
 - Developing and maintaining the equestrian center’s reservation system.
- Delivers equestrian center program instruction including, but not limited to:
- Develops and conducts equestrian programming including, but not limited to, youth and adult riding lessons, school programs, summer camps, pony ride events, group programming, and other equestrian programs.
 - Performs basic horse care including handling, grooming, nutrition, stall cleaning, hoof care, parasite control, minor wound/injury treatment, and care of riding equipment.
 - Maintains a safe and clean work environment at all times and enforces all safety rules and barn policies.
 - Inspects tack and tacks-up horses in preparation for equestrian programs to ensure that all tack and equipment are clean, in good working condition and properly stored.
 - Supervise, work with and provide instruction to volunteers as needed. Communicate policies and procedures to volunteers.
 - Follows appropriate procedures and recordkeeping in areas related to students and the care and well-being of horses and riding equipment.
 - Communicates with students, the public and Forest Preserve District staff and volunteers in a professional manner to carry out assigned job duties and to achieve a positive, professional and safe work environment.
 - Performs duties such as answering public inquiries and collection of fees.
 - Provides first aid or takes other emergency measures when necessary as indicated on student, volunteer and staff emergency protocol and procedures.
 - Performs other duties as assigned, including the use of heavy equipment for basic maintenance of facility.

SUPERVISORY RESPONSIBILITIES:

- No supervisory responsibilities.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for the position.

A. EDUCATION and/or EXPERIENCE:

- High school diploma or general education degree (GED) preferred.
- One to two (1-2) years experience as a riding instructor or equivalent experience.
- Requires knowledge of office practices, principles of modern record keeping, and setup and maintaining filing systems.

B. LANGUAGE SKILLS:

- Ability to read and interpret documents such as governmental regulations, legal documents, operating instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively with the public and employees of the organization.
- Requires good knowledge of the English language, spelling and grammar.

C. MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.

D. REASONING ABILITY:

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

E. CERTIFICATES, LICENSES, REGISTRATIONS:

- Valid Illinois Driver's License is required.
- All certificates and registrations required for the specific duties performed.
- Current certification in First Aid / CPR.

PHYSICAL DEMANDS:

- Employee must frequently stand and bend.
- Employee must frequently be able to walk to other offices in the building.
- Employee must be able provide instruction from a walking or horse-mounted position for extended periods of time.
- Employee must be able to ride and care for a horse.
- Employee must frequently lift and/or move up to 50 pounds.
- Employee must be able to use hands to finger, handle or feel.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.
- Specific vision abilities required by this job include close vision, depth perception and distance vision.

WORK ENVIRONMENT:

- The noise level in the work environment is usually moderately quiet.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required for programming events.
- Employee will be required to work in both indoor and outdoor work areas and may be subjected to all weather elements.
- Employee may be required to provide own transportation to travel to and from meetings, training, conferences, and the various District preserves and locations.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

LESSON HORSE DONATION AGREEMENT

Property: "Winnie" (Draft/Morgan Cross - Mare)

Condition: As is, with no known medical issues. Approximate age: 20

Donor: Karen Hemza
4370 E 3500 S Road
St Anne, IL 60964

Purchaser: Kendall County Forest Preserve District
110 West Madison Street
Yorkville, Illinois 60560

Date of Commission Approval: March 17, 2020

Conditions of Acceptance/ No Warranty: For consideration of \$1.00 to be paid-in-hand, Purchaser agrees to accept the donation of the Property, a lesson horse named "Winnie," following a thirty-day trial period, and the Donor, Karen Hemza, hereby transfers, assigns and delivers any and all rights, title and interest to the Kendall County Forest Preserve District, and the Purchaser, Kendall County Forest Preserve District, hereby accepts all rights, title and interest in the Property subject to the following terms and conditions:

1. Purchaser will pick up Property from the Donor's stable, and Donor agrees to allow a thirty-day trial period that shall commence on the first day following delivery to the Ellis House and Equestrian Center located at 13986 McKanna Road in Minooka, IL 60447 on or around July 10, 2019.
2. Upon successful conclusion of the thirty-day trial period, the Purchaser, Kendall County Forest Preserve District, shall accept full and complete responsibility for the Property from the date the Property is accepted by the Kendall County Forest Preserve District, or will transport "Winnie" from the Kendall County Forest Preserve District's Ellis House and Equestrian Center to the Donor's stable.
3. The Donor is not a seller of horses and disclaims to the fullest extent authorized by law any and all warranties, promises, whether express or implied, including warranties of merchantability and or fitness for a particular use and makes no promises, warranties or other representations regarding the horse's conditions at the time of transfer, and by accepting the Property after a thirty-day trial period, the Purchaser accepts the Property "as is".
4. The Donor on behalf of itself, its successors and assigns hereby forever waives and releases the Kendall County Forest Preserve District, its elected officials, employees, agents, volunteers and assigns from any and all known and unknown claims, actions, causes of action, damages, injuries, costs and fees related in any manner to acceptance of this transfer or the condition of the Property at the time of the transfer.

5. The Donor will provide a negative Coggins test for “Winnie” prior to the start of the thirty-day trial period. If the horse does not have a current Coggins, the trial period will be delayed until one is completed.
6. If the Kendall County Forest Preserve does accept the donation of “Winnie,” and deems that the horse no longer meets the needs of Ellis Equestrian Center programs and decides to rehome “Winnie”, the Donor will be contacted and will be offered the first right of refusal. The Donor will have 7 business days from the time that they are contacted to accept or refuse the offer. After 7 business days, the Donor forfeits the first right of refusal and the Kendall County Forest Preserve District can rehome “Winnie” to an outside party.

Kendall County Forest Preserve District, Illinois

Marcella Sparks; Custer Park, Illinois:

Judy Gilmour, President

Karen Hemza

