

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
OPERATIONS COMMITTEE  
AGENDA**

**WEDNESDAY, MARCH 4, 2020  
6:00 P.M.  
KENDALL COUNTY BOARD ROOM**

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Public Comments

**OLD BUSINESS**

No agenda items posted for consideration.

**NEW BUSINESS**

- V. Review of Preliminary Financial Statements through February 29, 2020
- VI. Review and Approval of Special Use Permit Requests
  - a. KCHSA – Harris Horse Arena Show Dates – 06/14/20; 07/19/20; 08/09/20, and 08/20/20
  - b. KC SAO – Judicial Conference – October 8 and 9, 2020 at Meadowhawk Lodge
- VII. Website and Web Platform Updates
  - a. EquiLesson Transition Updates
  - b. MUNIS Transition Updates
  - c. Granicus Website Transition Updates
- VIII. Fox River Bluffs Cropland Conversion Updates
- IX. 2020 Farm License Agreements – Updates
- X. Yorkville Athletic Association (Yorkville Fury Baseball) License Agreement Review and Discussion
- XI. Ellis Equestrian Center – Horse Donation Trial Period Approval
- XII. Program Updates (NB Enrollment; Summer Camps; Education Services; Facility Rentals; Equestrian Center)
- XIII. March Operations Focus Report
- XIV. Executive Session
- XV. Summary of Action Items
- XVI. Public Comments
- XVII. Other Items of Business
- XVIII. Adjournment

Kendall County Forest Preserve  
Income Statement  
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>FOREST PRESERVES &amp; PROGRAMS</b>						
<b>Beginning Balance</b>	\$ 341,881	\$ 341,881	\$ 344,356	\$ 344,356	\$ (2,475)	
<b>Revenue</b>						
Revenue - Administration	723,132	7,716	757,104	12,383	-4,667	-38%
Revenue - Ellis House & Equestrian Center	128,487	30,428	143,200	19,292	11,136	58%
Revenue - Hoover FP	81,250	15,433	75,025	21,925	-6,493	-30%
Revenue - Env. Education	194,100	44,639	162,930	36,673	7,965	22%
Revenue - Natural Area Volunteers	-	-	500	-	-43	-3%
Revenue - Grounds & Natural Resources	27,500	1,350	11,200	1,393	2,783	
Revenue - Pickerill Pigott FP	10,956	2,783	9,400	-		
<b>Total Revenue</b>	<b>1,165,425</b>	<b>102,347</b>	<b>1,159,359</b>	<b>91,666</b>	<b>10,682</b>	<b>12%</b>
<b>Expenditure</b>						
Expenditure - Administration	340,456	103,737	314,970	60,988	42,749	70%
Expenditure - Ellis House & Equestrian Center	151,988	29,843	180,381	49,364	-19,521	-40%
Expenditure - Hoover FP	230,738	50,194	186,896	41,833	8,361	20%
Expenditure - Env. Education	167,117	37,615	150,618	31,459	6,156	20%
Expenditure - Natural Area Volunteers	500	-	500	417		
Expenditure - Grounds & Natural Resources	268,282	59,233	298,040	64,523	-5,290	-8%
Expenditure - Pickerill Pigott FP	5,500	3,374	17,817	2,233	1,141	51%
<b>Total Expenditure</b>	<b>1,164,581</b>	<b>283,997</b>	<b>1,149,222</b>	<b>250,817</b>	<b>33,179</b>	<b>13%</b>
<b>ENDING BAL</b>	\$ 342,725	\$ 160,232	\$ 354,493	\$ 185,205	\$ (24,973)	-13.5%
<b>Surplus/(Deficit)</b>	\$ 844	\$ (181,649)	\$ 10,137	\$ (159,151)	\$ (22,498)	

Kendall County Forest Preserve  
Income Statement  
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

**FOREST PRESERVE CATEGORIES**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Beginning Balance</b>		<b>\$ 341,881</b>		<b>\$ 309,838</b>		
<b>Revenue</b>						
Property Tax	615,000	-	595,374	-	0	0.0%
Interest Income	1,700	204	700	382	-178	-47%
Other Income	14,500	-	7,500	-	0	0.0%
Donations	2,000	830	4,500	603	228	13.4%
Rental Revenue	79,706	17,868	74,625	16,015	1,853	12%
Program Revenue	320,987	70,436	292,530	52,713	17,723	34%
Grants	10,000	-	3,500	318	-318	-100%
Farm License Revenue	100,932	6,763	151,030	11,602	-4,839	-42%
Security Deposits	17,600	5,498	26,600	9,635	-4,138	-43%
Credit Card Revenue	3,000	749	3,000	398	351	88%
<b>Total Revenue</b>	<b>1,165,425</b>	<b>102,347</b>	<b>1,159,359</b>	<b>91,666</b>	<b>10,682</b>	<b>12%</b>
<b>Expenditure</b>						
Personnel	685,421	146,610	672,046	145,796	814	1%
Benefits	261,580	72,301	245,086	34,038	38,263	112%
Contractual	44,850	16,407	55,705	29,652	-13,245	-45%
Commodities	127,630	34,257	128,285	30,633	3,624	12%
Other	45,100	14,422	48,100	10,698	3,725	35%
<b>Total Expenditure</b>	<b>1,164,581</b>	<b>283,997</b>	<b>1,149,222</b>	<b>250,817</b>	<b>33,179</b>	<b>13%</b>
<b>ENDING BAL</b>	<b>\$ 342,725</b>	<b>\$ 160,232</b>	<b>\$ 354,493</b>	<b>\$ 150,686</b>	<b>\$ 9,546</b>	<b>6.3%</b>
<b>Surplus/(Deficit)</b>	<b>\$ 844</b>	<b>\$ (181,649)</b>	<b>\$ 10,137</b>	<b>\$ (159,151)</b>	<b>\$ (22,498)</b>	

Kendall County Forest Preserve  
Income Statement  
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Property Tax	615,000	-	595,374	-	-178	-47%
Interest Income	1,700	204	700	382		54.6%
Other Income	2,000	-	6,500	-		
Donations	500	-	500	-		
Farm License Revenue	100,932	6,763	151,030	11,602	-4,839	-42%
Security Deposit Revenue			3,000	398	351	88%
Credit Card Revenue	3,000	749				
Program Revenue						
<b>Total Revenue</b>	<b>723,132</b>	<b>7,716</b>	<b>757,104</b>	<b>12,383</b>	<b>(4,667)</b>	<b>-38%</b>
	85.0%					
<b>Expenditure</b>						
Personnel	180,990	41,083	159,485	35,078	6,005	17%
Benefits	124,616	48,445	121,345	10,423	38,022	365%
Contractual	19,600	9,859	18,100	9,775	84	1%
Commodities	15,250	4,349	16,040	4,211	138	3%
Other				1,500	-1,500	
<b>Total Expenditure</b>	<b>340,456</b>	<b>103,737</b>	<b>314,970</b>	<b>60,988</b>	<b>42,749</b>	<b>70%</b>
	100.0%					
<b>Surplus/(Deficit)</b>	<b>\$ 382,676</b>	<b>\$ (96,021)</b>	<b>\$ 442,134</b>	<b>\$ (48,605)</b>		

**ADMINISTRATION**



Kendall County Forest Preserve  
Income Statement  
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

**HOOVER FOREST PRESERVE**

**Revenue**  
Donations  
Rental Revenue  
Security Deposit Rev  
Program Revenue  
**Total Revenue**  
**Expenditure**  
Personnel  
Employee Benefits  
Contractual  
Commodities  
Other  
**Total Expenditure**  
**Surplus/(Deficit)**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
	-	-		-	-	
	64,250	13,735	21.4%	15,440	15,440	25.7%
	17,000	1,698	10.0%	6,485	6,485	43.2%
	-	-		-	-	
	<b>81,250</b>	<b>15,433</b>	<b>19.0%</b>	<b>21,925</b>	<b>21,925</b>	<b>29.2%</b>
	122,869	26,689	21.7%	21,735	21,735	21.7%
	48,069	5,484	11.4%	5,164	5,164	17.9%
	-	-		-	-	
	46,800	15,786	33.7%	13,182	13,182	29.2%
	13,000	2,235	17.2%	1,753	1,753	13.5%
	<b>230,738</b>	<b>50,194</b>	<b>21.8%</b>	<b>41,833</b>	<b>41,833</b>	<b>22.4%</b>
	<b>\$(149,488)</b>	<b>\$(34,762)</b>		<b>\$(111,871)</b>	<b>\$(19,908)</b>	
					<b>8,361</b>	<b>20%</b>
					<b>(6,493)</b>	<b>-30%</b>
					4,954	23%
					320	6%
					2,604	20%
					483	28%
					<b>8,361</b>	<b>20%</b>

Kendall County Forest Preserve  
Income Statement  
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

**ENVIRONMENTAL EDUCATION**

**Revenue**  
Donations  
Security Deposit  
Credit Card Revenue  
Program Revenue  
**Total Revenue**

**Expenditure**  
Personnel  
Employee Benefits  
Contractual  
Commodities  
Other  
**Total Expenditure**

**Surplus/(Deficit)**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
	800	830	103.8%	2,500		
	-	-		-		
	193,300	43,809	22.7%	157,430	36,673	23.3%
	<b>194,100</b>	<b>44,639</b>	<b>23.0%</b>	<b>159,930</b>	<b>36,673</b>	<b>22.9%</b>
	140,936	31,614	22.4%	126,927	27,100	21.4%
	18,731	4,457	23.8%	15,791	3,180	20.1%
	-	-		-		
	7,450	1,544	20.7%	7,900	1,179	14.9%
	-	-		-		
	<b>167,117</b>	<b>37,615</b>	<b>22.5%</b>	<b>150,618</b>	<b>31,459</b>	<b>20.9%</b>
	<b>\$ 26,983</b>	<b>\$ 7,023</b>		<b>\$ 9,312</b>	<b>\$ 5,214</b>	
		830			830	
					7,135	19%
					<b>7,965</b>	<b>22%</b>
					4,514	17%
					1,277	40%
					365	31%
					<b>6,156</b>	<b>20%</b>

Kendall County Forest Preserve  
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**NATURAL AREA VOLUNTEERS**

**Revenue**  
Donations  
Security Deposit  
Credit Card Revenue  
Program Revenue  
**Total Revenue**

**Expenditure**  
Personnel  
Employee Benefits  
Contractual  
Commodities  
Other  
**Total Expenditure**

**Surplus/(Deficit)**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	YTD	%	\$ Change	% Change
Revenue						
Donations	-	-			-	
Security Deposit	-	-			-	
Credit Card Revenue	-	-			-	
Program Revenue	500	-	500	83.4%	-417	
<b>Total Revenue</b>	<b>500</b>	<b>-</b>	<b>500</b>	<b>83.4%</b>	<b>(417)</b>	
Expenditure						
Personnel	-	-			-	
Employee Benefits	-	-			-	
Contractual	-	-			-	
Commodities	500	-	417	83.4%	-417	
Other	-	-			-	
<b>Total Expenditure</b>	<b>500</b>	<b>-</b>	<b>417</b>	<b>83.4%</b>	<b>(417)</b>	
<b>Surplus/(Deficit)</b>	<b>\$ (500)</b>	<b>\$ -</b>	<b>\$ (417)</b>			

100.0%

100.0%



Kendall County Forest Preserve  
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**GROUND & NATURAL RESOURCES**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Other Income	12,500	-	1,000	-	-500	
Donations	500	-	500	500	-318	
Grants	10,000	-	3,500	318		
Credit Card Revenue						
Rental Revenue	4,500	1,350	6,200	575	775	
<b>Total Revenue</b>	<b>27,500</b>	<b>1,350</b>	<b>10,200</b>	<b>1,393</b>	<b>(43)</b>	<b>-3%</b>
<b>Expenditure</b>						
Personnel	147,821	28,821	173,848	38,558	-9,737	-25%
Employee Benefits	58,411	11,652	66,417	12,488	-836	-7%
Contractual	18,250	4,036	17,250	3,476	560	16%
Commodities	23,300	4,733	23,025	4,737	-4	0%
Other	20,500	9,991	17,500	5,264	4,727	90%
<b>Total Expenditure</b>	<b>268,282</b>	<b>59,233</b>	<b>298,040</b>	<b>64,523</b>	<b>(5,290)</b>	<b>-8%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (240,782)</b>	<b>\$ (57,883)</b>	<b>\$ (287,840)</b>	<b>\$ (63,130)</b>		

Kendall County Forest Preserve  
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**PICKERILL PIGOTT FP**

**Revenue**

Donations -  
Other Income -  
Rental Revenue 2,783  
Security Deposit -  
**Total Revenue 2,783**

100.0%

100.0%

**Expenditure**

Personnel 10,400  
Employee Benefits 1,617  
Contractual 5,800  
Commodities 3,374  
Other -  
**Total Expenditure 20,191**

100.0%

100.0%

**Surplus/(Deficit)**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	YTD	%	\$ Change	% Change
	-	-	-			
	-	-	8,400		2,783	
	10,956	2,783	1,000			
	<b>10,956</b>	<b>2,783</b>	<b>9,400</b>		<b>2,783</b>	
	-	-	10,400			
	-	-	1,617			
	5,500	3,374	5,800	2,233	1,141	51%
	-	-	-			
	<b>5,500</b>	<b>3,374</b>	<b>17,817</b>	<b>2,233</b>	<b>1,141</b>	<b>51%</b>
	<b>\$ 5,456</b>	<b>\$ (591)</b>	<b>\$ (8,417)</b>	<b>\$ (2,233)</b>		

Kendall County Forest Preserve  
Income Statement  
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3 Month Budget Percent = 25.0%

**ELLIS HOUSE - 1160**

**Revenue**  
Donations  
Security Deposit  
Credit Card Revenue  
Program Revenue  
**Total Revenue**

**Expenditure**  
Personnel  
Employee Benefits  
Contractual  
Commodities  
Other  
**Total Expenditure**

**Surplus/(Deficit)**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	-	-	-	-	-	-
	8,822	1,271	8,851	1,824	(554)	-30%
	1,356	183	1,240	265	(82)	-31%
	-	-	-	-	-	-
	7,500	2,612	7,420	2,180	432	20%
	4,000	951	5,500	1,000	(50)	-5%
	<b>21,678</b>	<b>5,017</b>	<b>23,011</b>	<b>5,270</b>	<b>(253)</b>	<b>-5%</b>
	<b>\$</b>	<b>(21,678)</b>	<b>\$</b>	<b>(5,270)</b>		

40.7%  
6.3%  
34.6%  
18.5%  
100.0%

**ELLIS BARN - 1161**

**Revenue**  
Donations  
Security Deposit  
Credit Card Revenue  
Program Revenue  
**Total Revenue**

**Expenditure**  
Personnel  
Employee Benefits  
Contractual  
Commodities  
Other  
**Total Expenditure**

**Surplus/(Deficit)**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	-	-	-	-	-	-
	8,822	1,381	8,851	2,527	(1,146)	-45%
	1,356	191	1,240	292	(101)	-35%
	-	-	-	-	-	-
	6,000	168	6,420	-	168	
	2,000	455	2,000	421	34	
	<b>18,178</b>	<b>2,196</b>	<b>18,511</b>	<b>3,240</b>	<b>(1,044)</b>	<b>-32%</b>
	<b>\$</b>	<b>(18,178)</b>	<b>\$</b>	<b>(3,240)</b>		

48.5%  
7.5%  
33.0%  
11.0%  
100.0%

Kendall County Forest Preserve  
Income Statement  
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

**ELLIS GROUNDS - 1162**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-	-	
Security Deposit	-	-	-	-	-	
Credit Card Revenue	17,782	3,406	17,701	3,873	(467)	-12%
Program Revenue	2,717	527	2,480	537	(10)	-2%
<b>Total Revenue</b>						
<b>Expenditure</b>						
Personnel	17,782	3,406	17,701	3,873	(467)	-12%
Employee Benefits	2,717	527	2,480	537	(10)	-2%
Contractual	-	-	-	-	-	
Commodities	-	-	-	-	-	
Other	4,000	690	5,500	649	41	6%
<b>Total Expenditure</b>	<b>24,499</b>	<b>4,623</b>	<b>25,681</b>	<b>5,059</b>	<b>(436)</b>	<b>-9%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (24,499)</b>	<b>\$ (4,623)</b>	<b>\$ (25,681)</b>	<b>\$ (5,059)</b>		

72.6%

11.1%

16.3%

100.0%

**ELLIS CAMPS - 1163**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-	-	
Security Deposit	-	-	-	-	-	
Credit Card Revenue	-	-	-	-	-	
Program Revenue	9,000	-	10,000	-	-	
<b>Total Revenue</b>	<b>9,000</b>	<b>-</b>	<b>10,000</b>	<b>-</b>		
<b>Expenditure</b>						
Personnel	4,604	146	4,604	7	139	1943%
Employee Benefits	400	18	400	1	18	3236%
Contractual	1,500	627	900	279	348	125%
Commodities	1,865	281	2,465	14	267	
Other	-	-	-	-	-	
<b>Total Expenditure</b>	<b>8,369</b>	<b>1,072</b>	<b>8,369</b>	<b>301</b>	<b>771</b>	<b>256%</b>
<b>Surplus/(Deficit)</b>	<b>\$ 631</b>	<b>\$ (1,072)</b>	<b>\$ 1,631</b>	<b>\$ (301)</b>		

100.0%

100.0%

55.0%

4.8%

17.9%

22.3%

100.0%

Kendall County Forest Preserve  
Income Statement  
For Period Ended 2/29/20

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**ELLIS RIDING LESSONS - 1164**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations		200	500	103	-103	
Security Deposit		-	-	-		
Credit Card Revenue		-	-	-		
Program Revenue	50,000	14,255	36,000	6,829	7,425	109%
<b>Total Revenue</b>	<b>50,200</b>	<b>14,255</b>	<b>36,500</b>	<b>6,932</b>	<b>7,323</b>	<b>106%</b>
	99.5%	100.0%				
<b>Expenditure</b>						
Personnel	27,000	6,072	25,414	6,492	-421	-6%
Employee Benefits	3,050	636	2,124	638	-2	0%
Contractual	2,500	827	1,800	354	473	134%
Commodities	8,965	1,179	3,965	1,392	-213	-15%
Other	-	-	-	-		
<b>Total Expenditure</b>	<b>41,515</b>	<b>8,713</b>	<b>33,303</b>	<b>8,876</b>	<b>(163)</b>	<b>-2%</b>
	100.0%					
<b>Surplus/(Deficit)</b>	<b>\$ 8,685</b>	<b>\$ 5,542</b>	<b>\$ 3,197</b>	<b>\$ (1,944)</b>		

**ELLIS BIRTHDAY PARTIES - 1165**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations		-				
Security Deposit		-				
Credit Card Revenue		-				
Program Revenue	8,500	1,803	8,000	1,215	588	48%
<b>Total Revenue</b>	<b>8,500</b>	<b>1,803</b>	<b>8,000</b>	<b>1,215</b>	<b>588</b>	<b>48%</b>
	100.0%	100.0%				
<b>Expenditure</b>						
Personnel	5,000	974	5,000	1,186	-212	-18%
Employee Benefits	700	132	500	166	-34	-21%
Contractual	1,500	676	900	279	398	143%
Commodities	1,800	93	2,050	465	-372	-80%
Other	-	-	-	-		
<b>Total Expenditure</b>	<b>9,000</b>	<b>1,875</b>	<b>8,450</b>	<b>2,095</b>	<b>(220)</b>	<b>-11%</b>
	100.0%					
<b>Surplus/(Deficit)</b>	<b>\$ (500)</b>	<b>\$ (72)</b>	<b>\$ (450)</b>	<b>\$ (880)</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

**ELLIS PUBLIC PROGRAMS - 1166**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-	-	-
Security Deposit	-	-	-	-	-	-
Credit Card Revenue	-	-	-	-	-	-
Program Revenue	5,500	420	5,000	380	40	11%
<b>Total Revenue</b>	<b>5,500</b>	<b>420</b>	<b>5,000</b>	<b>380</b>	<b>40</b>	<b>11%</b>
	100.0%	100.0%				
<b>Expenditure</b>						
Personnel	3,000	461	3,000	344	117	34%
Employee Benefits	300	65	400	30	35	117%
Contractual	-	-	-	-	-	-
Commodities	500	137	-	-	137	-
Other	-	-	-	-	-	-
<b>Total Expenditure</b>	<b>3,800</b>	<b>663</b>	<b>3,400</b>	<b>374</b>	<b>289</b>	<b>77%</b>
	100.0%	100.0%				
<b>Surplus/(Deficit)</b>	<b>\$ 1,700</b>	<b>\$ (243)</b>	<b>\$ 1,600</b>	<b>\$ 6</b>		

**ELLIS SUNRISE CENTER - 1167**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-	-	-
Security Deposit	-	-	-	-	-	-
Credit Card Revenue	-	-	-	-	-	-
Program Revenue	24,600	7,520	24,600	4,250	3,270	77%
<b>Total Revenue</b>	<b>24,600</b>	<b>7,520</b>	<b>24,600</b>	<b>4,250</b>	<b>3,270</b>	<b>77%</b>
	100.0%	100.0%				
<b>Expenditure</b>						
Personnel	15,000	4,234	15,000	4,157	77	2%
Employee Benefits	1,700	439	1,690	404	35	9%
Contractual	-	-	-	-	-	-
Commodities	1,200	-	4,500	-	-	-
Other	-	-	-	-	-	-
<b>Total Expenditure</b>	<b>17,900</b>	<b>4,674</b>	<b>21,190</b>	<b>4,561</b>	<b>113</b>	<b>2%</b>
	100.0%	100.0%				
<b>Surplus/(Deficit)</b>	<b>\$ 6,700</b>	<b>\$ 2,846</b>	<b>\$ 3,410</b>	<b>\$ (311)</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

**ELLIS WEDDINGS - 1168**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	10,000	3,000	-1,000	
Security Deposit	-	2,000	-	-		
Credit Card Revenue	-	-	40,000	1,960	40	2%
Program Revenue	2,000	2,000	50,000	4,960	(960)	-19%
<b>Total Revenue</b>	<b>2,000</b>	<b>4,000</b>	<b>50,000</b>	<b>4,960</b>		
	100.0%	100.0%				
<b>Expenditure</b>						
Personnel	500	459	13,015	2,915	-2,456	-84%
Employee Benefits	-	70	996	451	-381	-84%
Contractual	1,500	382	16,755	15,490	-15,108	-98%
Commodities	50	-	2,050	490	-490	-100%
Other	1,000	-	4,000	110	-110	-100%
<b>Total Expenditure</b>	<b>3,050</b>	<b>912</b>	<b>36,816</b>	<b>19,456</b>	<b>(18,544)</b>	<b>-95%</b>
<b>Surplus/(Deficit)</b>	<b>-\$1,050</b>	<b>\$ 3,088</b>	<b>\$13,184</b>	<b>\$ (14,496)</b>		

**ELLIS OTHER RENTALS - 1169**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	600	150	1,650	1100%
Security Deposit	600	1,800	-	-	-160	-30%
Credit Card Revenue	-	-	4,500	540	1,490	216%
Program Revenue	4,500	380	5,100	690		
<b>Total Revenue</b>	<b>5,100</b>	<b>2,180</b>	<b>5,100</b>	<b>690</b>		
	11.8%	300.0%				
<b>Expenditure</b>						
Personnel	2,275	-	600	-		
Employee Benefits	174	-	-	-		
Contractual	-	-	600	-		
Commodities	400	-	-	-		
Other	600	100	600	-	100	
<b>Total Expenditure</b>	<b>3,449</b>	<b>100</b>	<b>600</b>	<b>-</b>	<b>100</b>	
	110.8%	2.9%				
<b>Surplus/(Deficit)</b>	<b>\$1,651</b>	<b>\$2,080</b>	<b>\$4,500</b>	<b>\$690</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

ELLIS 5K - 1170

**Revenue**  
Donations  
Security Deposit  
Credit Card Revenue  
Program Revenue  
**Total Revenue**

**Expenditure**  
Personnel  
Employee Benefits  
Contractual  
Commodities  
Other  
**Total Expenditure**

**Surplus/(Deficit)**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
100.0%	-	-	-	-	-	-
	-	-	-	-	-	-
100.0%	1,570	250	1,570	865	(615)	-71%
100.0%	<b>1,570</b>	<b>250</b>	<b>1,570</b>	<b>865</b>	<b>(615)</b>	<b>-71%</b>
	-	-	-	-	-	-
	-	-	-	-	-	-
100.0%	550	-	550	-	-	-
100.0%	<b>550</b>	<b>-</b>	<b>550</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>\$ 1,020</b>	<b>\$ 250</b>	<b>\$ 1,020</b>	<b>\$ 865</b>		



Kendall County Forest Preserve  
Income Statement  
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

**HOOVER GROUNDS - 1171**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-		
Rental Revenue	5,250	750	5,250	750		
Security Deposit Revenue	-	-	-	-		
Credit Card Revenue	-	-	-	-		
<b>Total Revenue</b>	<b>5,250</b>	<b>750</b>	<b>5,250</b>	<b>750</b>		<b>14.3%</b>
<b>Expenditure</b>						
Personnel	61,435	13,345	50,001	10,867	2,477	23%
Employee Benefits	24,034	3,060	14,423	2,581	479	19%
Contractual	-	-	-	-		
Commodities	46,800	15,786	45,100	13,182	2,604	20%
Other	13,000	2,235	13,000	1,753	483	28%
<b>Total Expenditure</b>	<b>145,269</b>	<b>34,426</b>	<b>122,524</b>	<b>28,383</b>	<b>6,043</b>	<b>21%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (140,019)</b>	<b>\$ (33,676)</b>	<b>\$ (117,274)</b>	<b>\$ (27,633)</b>		

**HOOVER BUNKHOUSE - 1172**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	-	-	-	-		
Rental Revenue	35,000	9,510	33,525	10,773	-1,263	-12%
Security Deposit Revenue	6,000	1,300	6,000	1,300		
Credit Card Revenue	-	-	-	-		
<b>Total Revenue</b>	<b>41,000</b>	<b>10,810</b>	<b>39,525</b>	<b>12,073</b>	<b>(1,263)</b>	<b>-10%</b>
<b>Expenditure</b>						
Personnel	30,718	6,673	25,001	5,434	1,239	23%
Employee Benefits	12,017	1,530	7,211	1,291	239	19%
Contractual	-	-	-	-		
Commodities	-	-	-	-		
Other	-	-	-	-		
<b>Total Expenditure</b>	<b>42,735</b>	<b>8,203</b>	<b>32,212</b>	<b>6,725</b>	<b>1,478</b>	<b>22%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (1,735)</b>	<b>\$ 2,607</b>	<b>\$ 7,313</b>	<b>\$ 5,348</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

**HOOVER CAMPSITE - 1173**

**Revenue**  
Donations  
Rental Revenue  
Security Deposit Revenue  
Credit Card Revenue  
**Total Revenue**

**Expenditure**  
Personnel  
Employee Benefits  
Contractual  
Commodities  
Other  
**Total Expenditure**

**Surplus/(Deficit)**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	-	-	4,750	620	-150	-24%
	6,000	470	-	-		
	-	-	4,750	620	(150)	-24%
	<b>6,000</b>	<b>470</b>	<b>4,750</b>	<b>620</b>		
	15,358	3,336	12,447	2,717	619	23%
	6,009	445	3,606	647	-202	-31%
	-	-	-	-		
	-	-	-	-		
	-	-	-	-		
	<b>21,367</b>	<b>3,781</b>	<b>16,053</b>	<b>3,364</b>	<b>417</b>	<b>12%</b>
	<b>\$ (15,367)</b>	<b>\$ (3,311)</b>	<b>\$ (11,303)</b>	<b>\$ (2,744)</b>		

**HOOVER MEADOWHAWK LODGE - 1174**

**Revenue**  
Donations  
Rental Revenue  
Security Deposit Revenue  
Credit Card Revenue  
**Total Revenue**

**Expenditure**  
Personnel  
Employee Benefits  
Contractual  
Commodities  
Other  
**Total Expenditure**

**Surplus/(Deficit)**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	-	-	16,500	3,298	-293	-9%
	18,000	3,005	9,000	5,185	-4,788	-92%
	11,000	398	-	-		
	-	-	25,500	8,483	(5,080)	-60%
	<b>29,000</b>	<b>3,403</b>	<b>25,500</b>	<b>8,483</b>		
	15,358	3,335	12,501	2,716	619	23%
	6,009	449	3,606	645	-196	-30%
	-	-	-	-		
	-	-	-	-		
	-	-	-	-		
	<b>21,367</b>	<b>3,784</b>	<b>16,107</b>	<b>3,361</b>	<b>423</b>	<b>13%</b>
	<b>\$ 7,633</b>	<b>\$ (382)</b>	<b>\$ 9,393</b>	<b>\$ 5,121</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

**ENVIRONMENTAL EDUCATION - 1175**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	YTD	%	\$ Change	% Change
<b>Revenue</b>						
Donations		-				
Security Deposit		-				
Credit Card Revenue		-				
Program Revenue	500	-	500	-		
<b>Total Revenue</b>	<b>500</b>	<b>-</b>	<b>500</b>	<b>-</b>		
<b>Expenditure</b>						
Personnel		-				
Employee Benefits		311				311
Contractual		-				
Commodities		-				
Other		-				
<b>Total Expenditure</b>		<b>311</b>				<b>311</b>
<b>Surplus/(Deficit)</b>	<b>\$ 500</b>	<b>\$ (311)</b>	<b>\$ 500</b>	<b>\$ -</b>		

**ENV. EDUCATION SCHOOL PROGRAMS - 1176**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	YTD	%	\$ Change	% Change
<b>Revenue</b>						
Donations						
Security Deposit						
Credit Card Revenue		4,782	5,794	16.6%	-1,012	-17%
Program Revenue	38,000	4,782	5,794	16.6%	(1,012)	-17%
<b>Total Revenue</b>	<b>38,000</b>	<b>4,782</b>	<b>5,794</b>	<b>16.6%</b>		
<b>Expenditure</b>						
Personnel		30,897	7,479	21.4%	-1,606	-21%
Employee Benefits		4,400	834	19.2%	13	2%
Contractual		-	-			
Commodities		700	8		9	117%
Other		-				
<b>Total Expenditure</b>	<b>35,997</b>	<b>6,737</b>	<b>8,320</b>	<b>20.6%</b>	<b>(1,583)</b>	<b>-19%</b>
<b>Surplus/(Deficit)</b>	<b>\$ 2,003</b>	<b>\$ (1,955)</b>	<b>\$ (2,526)</b>			

Kendall County Forest Preserve  
Income Statement  
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

**ENV. EDUCATION CAMPS - 1177**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations		-				
Security Deposit						
Credit Card Revenue		6,625	30,000	5,070	1,555	31%
Program Revenue	32,000	<b>6,625</b>	<b>30,000</b>	<b>5,070</b>	<b>1,555</b>	<b>31%</b>
<b>Total Revenue</b>	<b>32,000</b>	<b>6,625</b>	<b>30,000</b>	<b>5,070</b>	<b>1,555</b>	<b>31%</b>
	100.0%	100.0%				
<b>Expenditure</b>						
Personnel	25,870	3,308	27,200	2,827	482	17%
Employee Benefits	3,237	497	3,800	380	117	31%
Contractual	-	-	-	-		
Commodities	1,500	288	1,750	73	215	
Other	-	-	-	-		
<b>Total Expenditure</b>	<b>30,607</b>	<b>4,094</b>	<b>32,750</b>	<b>3,280</b>	<b>814</b>	<b>25%</b>
	100.0%	100.0%				
<b>Surplus/(Deficit)</b>	<b>\$ 1,393</b>	<b>\$ 2,531</b>	<b>\$ (2,750)</b>	<b>\$ 1,790</b>		

**ENV. EDUCATION NATURAL BEGINNINGS - 1178**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
<b>Revenue</b>						
Donations	300	830	2,000		830	
Security Deposit						
Credit Card Revenue	115,800	30,582	86,430	24,042	6,539	27%
Program Revenue	<b>116,100</b>	<b>31,412</b>	<b>88,430</b>	<b>24,042</b>	<b>7,369</b>	<b>31%</b>
<b>Total Revenue</b>						
	0.3%	88.7%				
<b>Expenditure</b>						
Personnel	74,031	20,083	53,475	14,036	6,047	43%
Employee Benefits	9,870	2,530	6,452	1,723	806	47%
Contractual	-	-	-	-		
Commodities	4,000	1,046	4,000	954	92	10%
Other	-	-	-	-		
<b>Total Expenditure</b>	<b>87,901</b>	<b>23,658</b>	<b>63,927</b>	<b>16,713</b>	<b>6,945</b>	<b>42%</b>
	100.0%	100.0%				
<b>Surplus/(Deficit)</b>	<b>\$ 28,199</b>	<b>\$ 7,754</b>	<b>\$ 24,503</b>	<b>\$ 7,329</b>		

Kendall County Forest Preserve  
Income Statement  
For Period Ended 2/29/20

3 Month Budget Percent = 25.0%

**ENV. EDUCATION PUBLIC PROGRAMS - 1179**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
<b>Revenue</b>						
Donations						
Security Deposit						
Credit Card Revenue		1,820	24.3%	6,000	1,767	29.5%
Program Revenue		1,820	24.3%	6,000	1,767	29.5%
<b>Total Revenue</b>		<b>7,500</b>		<b>6,000</b>	<b>53</b>	<b>3%</b>
<b>Expenditure</b>						
Personnel		804	12.0%	8,200	1,257	15.3%
Employee Benefits		89	11.1%	900	120	13.3%
Contractual		-		-	-	
Commodities		750	11.0%	600	65	10.8%
Other		-		-	18	27%
<b>Total Expenditure</b>		<b>8,239</b>	<b>11.8%</b>	<b>9,700</b>	<b>1,442</b>	<b>14.9%</b>
<b>Surplus/(Deficit)</b>		<b>\$ (739)</b>		<b>\$ (3,700)</b>	<b>\$ 325</b>	<b>-32%</b>

**ENV. EDUCATION LAWS OF NATURE - 1180**

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
<b>Revenue</b>						
Donations						
Security Deposit						
Credit Card Revenue		-		-	-	
Program Revenue		-		-	-	
<b>Total Revenue</b>		<b>-</b>		<b>-</b>	<b>-</b>	
<b>Expenditure</b>						
Personnel		946	27.5%	3,052	538	17.6%
Employee Benefits		427	32.4%	300	49	16.4%
Contractual		-		-	-	
Commodities		500	22.0%	550	79	14.3%
Other		-		-	31	40%
<b>Total Expenditure</b>		<b>4,373</b>	<b>27.3%</b>	<b>3,902</b>	<b>666</b>	<b>17.1%</b>
<b>Surplus/(Deficit)</b>		<b>\$ (4,373)</b>		<b>\$ (3,902)</b>	<b>\$ (666)</b>	<b>79%</b>



110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

## Facility Rental Contract

**Permit #:** 20-00028  
**Contract Date:** 02/05/2020  
**Use Type:** KCHSA Event  
**Description:** Horse Arena  
**Registrar:** Rebecca Antrim  
**Phone:** (815) 474-3799  
**Email:** bearlea76@yahoo.com

**Customer** **KCHSA**  
**Laura Collins**  
**2426 Kellogg Street**  
**Joliet, IL 60435**

### Rental Information

**Location:** Horse Arena @ Harris Forest Preserve  
 10460 Route 71  
 Yorkville, IL 60560

**Total Hours:** 8.00

Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
6/14/2020	Sun	8:00 AM - 4:00 PM	Shelter Flat (Head Count: 80)	1.00	Each	\$100.00	\$100.00	\$0.00

No alcohol allowed.  
 KCHSA Fun Show  
 80 people  
 Board approval needed  
 Per Laura Collins, remove Shelter 7 use  
 Rain Date: June 21, 2020

<b>Total Hours</b>	<b>8.00</b>
<b>Total Fees</b>	<b>\$100.00</b>
<b>Total Sec Dep</b>	<b>\$0.00</b>
<b>Total Tax</b>	<b>\$0.00</b>
<b>Rental Total</b>	<b>\$100.00</b>

### Rental Terms and Conditions

Permittee has read, signed and agrees to all enclosed documentation. The undersigned, their organization and its members (the Permittee), in consideration for the use of the above described facilities, agree to hold Owner harmless from all loss and/or damage resulting from the use of the facility. Security Deposit, where applicable, is due at time reservation is made. Full Rental Fee is due 60 calendar days prior to event date.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

## Facility Rental Contract

Page 1 of 1

**Permit #:** 20-00029  
**Contract Date:** 02/05/2020  
**Use Type:** KCHSA Event  
**Description:** Horse Arena  
**Registrar:** Rebecca Antrim  
**Phone:** (815) 474-3799  
**Email:** bearlea76@yahoo.com

**Customer** **KCHSA**  
**Laura Collins**  
**2426 Kellogg Street**  
**Joliet, IL 60435**

### Rental Information

**Location:** Horse Arena @ Harris Forest Preserve  
 10460 Route 71  
 Yorkville, IL 60560

**Total Hours:** 8.00

Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
7/19/2020	Sun	8:00 AM - 4:00 PM	Shelter Flat (Head Count: 80)	1.00	Each	\$100.00	\$100.00	\$0.00

No alcohol allowed.  
 KCHSA Speed Show  
 80 people  
 Board approval needed  
 Per Laura Collins - remove Shelter 7 use  
 Rain date: July 26, 2020

<b>Total Hours</b>	<b>8.00</b>
<b>Total Fees</b>	<b>\$100.00</b>
<b>Total Sec Dep</b>	<b>\$0.00</b>
<b>Total Tax</b>	<b>\$0.00</b>
<b>Rental Total</b>	<b>\$100.00</b>

### Rental Terms and Conditions

Permittee has read, signed and agrees to all enclosed documentation. The undersigned, their organization and its members (the Permittee), in consideration for the use of the above described facilities, agree to hold Owner harmless from all loss and/or damage resulting from the use of the facility. Security Deposit, where applicable, is due at time reservation is made. Full Rental Fee is due 60 calendar days prior to event date.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

**Facility Rental Contract**

Permit #: 20-00030 Page 1 of 1  
 Contract Date: 02/05/2020  
 Use Type: KCHSA Event  
 Description: Horse Arena  
 Registrar: Rebecca Antrim  
 Phone: (815) 474-3799  
 Email: bearlea76@yahoo.com

**Customer** **KCHSA**  
**Laura Collins**  
**2426 Kellogg Street**  
**Joliet, IL 60435**

**Rental Information**

Location: Horse Arena @ Harris Forest Preserve Total Hours: 8.00  
 10460 Route 71  
 Yorkville, IL 60560

Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
8/9/2020	Sun	8:00 AM - 4:00 PM	Shelter Flat (Head Count: 80)	1.00	Each	\$100.00	\$100.00	\$0.00

No alcohol allowed.  
 KCHSA Speed Show  
 80 people  
 Board approval needed  
 Per Laura Collins - remove Shelter 7 use

Total Hours	8.00
Total Fees	\$100.00
Total Sec Dep	\$0.00
Total Tax	\$0.00
Rental Total	\$100.00

**Rental Terms and Conditions**

Permittee has read, signed and agrees to all enclosed documentation. The undersigned, their organization and its members (the Permittee), in consideration for the use of the above described facilities, agree to hold Owner harmless from all loss and/or damage resulting from the use of the facility. Security Deposit, where applicable, is due at time reservation is made. Full Rental Fee is due 60 calendar days prior to event date.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_





110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

**Facility Rental Contract**

Permit #: 20-00031 Page 1 of 1  
 Contract Date: 02/05/2020  
 Use Type: KCHSA Event  
 Description: Horse Arena  
 Registrar: Rebecca Antrim  
 Phone: (815) 474-3799  
 Email: bearlea76@yahoo.com

**Customer** **KCHSA**  
**Laura Collins**  
**2426 Kellogg Street**  
**Joliet, IL 60435**

**Rental Information**

**Location:** Horse Arena @ Harris Forest Preserve  
 10460 Route 71  
 Yorkville, IL 60560

**Total Hours:** 8.00

Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
9/20/2020	Sun	8:00 AM - 4:00 PM	Shelter Flat (Head Count: 80)	1.00	Each	\$100.00	\$100.00	\$0.00

No alcohol allowed.  
 KCHSA Cowboy Fun Day  
 80 people  
 Board approval needed  
 Per Laura Collins, remove Shelter 7 use

<b>Total Hours</b>	<b>8.00</b>
<b>Total Fees</b>	<b>\$100.00</b>
<b>Total Sec Dep</b>	<b>\$0.00</b>
<b>Total Tax</b>	<b>\$0.00</b>
<b>Rental Total</b>	<b>\$100.00</b>

**Rental Terms and Conditions**

Permittee has read, signed and agrees to all enclosed documentation. The undersigned, their organization and its members (the Permittee), in consideration for the use of the above described facilities, agree to hold Owner harmless from all loss and/or damage resulting from the use of the facility. Security Deposit, where applicable, is due at time reservation is made. Full Rental Fee is due 60 calendar days prior to event date.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

**Facility Rental Contract**

Permit #: 20-00057 Page 1 of 1  
 Contract Date: 03/04/2020  
 Use Type: Other  
 Description: Lodge  
 Registrar: Rebecca Antrim  
 Phone: (630) 553-5479  
 Email: rpilmer@co.kendall.il.us

**Customer** **Robert Pilmer**  
**807 John Street**  
**23rd Circuit Clerk**  
**Yorkville, IL 60560**

**Rental Information**

Location: **Meadowhawk Lodge @ Hoover Forest Preserve** Total Hours: **26.00**  
 11285 Fox Road  
 Yorkville, IL 60560

Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
10/7/2020	Wed	10:00 AM - 5:00 PM	No Charge - Meadowhawk Lodge - Hourly - Weekday Hourly (Head Count: 60)	7.00	Hours	\$0.00	\$0.00	\$0.00
10/8/2020	Thu	7:30 AM - 6:00 PM	No Charge - Meadowhawk Lodge - Hourly - Weekday Hourly (Head Count: 60)	10.50	Hours	\$0.00	\$0.00	\$0.00
10/9/2020	Fri	7:30 AM - 4:00 PM	No Charge - Meadowhawk Lodge - Hourly - Weekday Hourly (Head Count: 60)	8.50	Hours	\$0.00	\$0.00	\$0.00

No glass bottles allowed.  
 23rd Circuit Clerk Event  
 60 people

<b>Total Hours</b>	<b>26.00</b>
<b>Total Fees</b>	<b>\$0.00</b>
<b>Total Sec Dep</b>	<b>\$0.00</b>
<b>Total Tax</b>	<b>\$0.00</b>
<b>Rental Total</b>	<b>\$0.00</b>

**Rental Terms and Conditions**

Permittee has read, signed and agrees to all enclosed documentation. The undersigned, their organization and its members (the Permittee), in consideration for the use of the above described facilities, agree to hold Owner harmless from all loss and/or damage resulting from the use of the facility. Security Deposit, where applicable, is due at time reservation is made. Full Rental Fee is due 60 calendar days prior to event date.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

To: Kendall County Forest Preserve District Operations Committee  
From: David Guritz, Executive Director  
RE: Agenda Informational Updates and March-April Operations Focus Report  
Date: March 4, 2020

## **1. Website and Web Platform Transition Updates**

### **EquiLessons**

Administrative staff will meet with Ellis Equestrian Center staff to discuss the transition process. All lesson and equestrian program scheduling has been transitioned. The program will have the ability to track all payments, and accept online credit card payments.

### **MUNIS**

The District has migrated to MUNIS for claims and deposits & continues to improve its proficiency with navigating the new system.

### **Granicus Website**

The District will transition into the website over the next three months. Technology Services is working on updating the site's appearance. District staff continues to improve its proficiency with navigating the new system. There's a good amount of work that needs to be accomplished with the new site, and many competing priorities going into the spring months.

## **2. Fox River Bluffs Cropland Conversion Updates**

Prairie seeding and cover crop installation has been completed. Additional cover crop (Virginia Wild Rye) will be planted with the trees in late March to mid-April. This will complete initial conversion efforts. Mowing between tree rows will continue into the summer.

## **3. Natural Resources Projects Updates**

A separate report and schedule is attached to this summary.

## **4. 2020 Farm License Agreements**

Commission has approved the 2020 farm license agreements with the exception of the 1-year soybean production at Aux Sable Springs Park. The 3-year hay contract will be bid out once the Kendall County State's Attorney's Office has completed its review. Two local farm operators have expressed interest in submitting proposals.

## **5. Staffing Updates**

The District will be pulling together the transition/restructure plan for the Ellis Equestrian Center. Nicole Pullara's last day is June 1. Position description changes will be presented to Commission for approval at the first meeting in April, as needed. The Equestrian Program Coordinator position will be filled internally.

The District is placing ads for the Grounds Maintenance seasonal positions next week. The goal is to fill one seasonal position to extend preserve maintenance support at just under 30 hours per week on average April 1 through October 31, with a second seasonal positions extending just under 30 hours per week on average April 1 through October 31 for Ellis House and Equestrian Center.

Doug Neill was promoted to the full-time Grounds Maintenance position at Hoover.

## **6. Program Updates**

A separate report from Emily Dombrowski is attached to this cover report.

## **March-April Operations Focus Report**

To: Kendall County Forest Preserve District Operations Committee  
From: David Guritz, Director  
RE: March-April 2020 Operations Focus  
Date: March 4, 2020

District staff will be working to address the following priorities in March-April:

In addition to the Grounds and Natural Resources project report attached, the attached list provides insights into our priorities moving into spring:

1. Planning and Advisory Committee support
  - a. GIS Preserve Amenities Mapping and Condition Survey
  - b. Revision of preliminary recommendations
  - c. Prep for the March meeting – focus on critical water resources
2. Complete change order scoping for the Pickerill-Pigott OSLAD project (approximately \$60,000 of grant-funded improvements)
3. IDNR PARC grant – complete IDNR requested updates to the proposal
4. ComEd Green Region grant proposal due March 13
5. 2018 RTP grant agreement (TBA)
6. ICECF K-12 Pollinator grant – perennial orders
7. Interpretive sign design (Hoover Forest Preserve Nature Play Space; Trail Head; Hoover Trails Welcome Center – Designated Trails)
8. Rookery building maintenance needs
9. Monitor progress for development of the revised Millbrook Bridge in-stream work plan
10. Begin the Millbrook Bridge historic documentation study
11. Complete 2020 farm license agreements – complete the bid package for a 3-year Baker Woods hay contract; contract for the Aux Sable Creek license agreement
12. Complete 2019 Bowhunt Pilot Program surveys
13. Complete repairs to the drain tile at Subat
14. USF&WS ESA-Section 7 consultation – recovery plan development (TBD)

## **Hoover Supervisor Operations Report - February**

This past month continued the trend of challenging weather events resulting in several days of snow removal and treatment. The added freeze thaw has been an extremely difficult addition to deal with resulting in our having 3 - 6 wheeler loads hauled in to emergency repair of the main drive at one point because it was un-gradeable and somewhat impassable from the lodge parking lot to the Rookery, requiring 8-hrs of grading work with tractor every weekend to keep it passable week to week. We have started up again on the 1.5 inch base installation/reinforcement project on the ballfield loop continued from last year and will do as much as we can and get that capped with CA6 (about 40% completed) this next month with the baseball contract renewal, in an effort to relieve some of the weekly road maintenance required last year from the high traffic/event volume that group produces. We have continued tree removal over a couple days in the continuing effort to remove standing dead hazards near trails and when weather permitting, sectioned and hauled out for firewood processing. We had several equipment breakdowns to diagnose, research, and repair including 1) water pump pulley on Bobcat; 2) major frame pin on snowplow bracket requiring teardown of plow assembly; 3) snowblower blade assembly; 4) power and starting issue with Kubota (ongoing) and several chainsaw repairs. We began an effort to remove foliage with black knot fungus after a tree removal contractor pointed out the problem to me as he saw the volume of the issue from 70 feet up in his bucket truck, and expressed concern. We were only able to put a couple days into it and have barely made a dent so far, as it is labor intensive and has a lot of material disposal logistics we found trying to haul and burn it off, but at least knowing the scope of the project to remove if we ever organize a volunteer effort or have staff to address that natural area ailment. We put another couple days into processing, hauling (by hand and equipment) and burning off honeysuckle from the work days this past fall. Hoover staff wrapped up the shelving project at the shop and we continue to reorganize and create needed storage space for better functionality. We have begun repairs (welding, reinforcing, adding support, and grinding sharp edges) on the bunk bed units from the primitive cabins as we were cited for their condition in last year's State inspection. We have completed 4 units so far with about 3 or 4 days, 2-3 staff members each working on them with 12 to go, and they are in bad shape we are learning. The plan was to have them sandblasted and powder coated, contracted out possibly, but they are in pretty bad shape and have to suspend project to work on other issues so will need to decide if we continue work on that or look into other options. We have not had time to look into getting quotes on refinishing, but think there is a place in a nearby industrial park. We had a couple days with 2 - 3 staff members completing the equipment audit to the best of our ability, and will keep it updated in the future.

Kendall County Forest Preserve District  
Athletic Field License Agreement  
Yorkville Athletic Association NFP (Yorkville Fury)

This License Agreement ("Agreement") is entered into upon the date of the last signature below, by and between the Kendall County Forest Preserve District, a body politic and Illinois unit of local government (hereinafter the "District"), and the Yorkville Athletic Association NFP (hereinafter the "Licensee"), a licensed not-for-profit organization in the State of Illinois.

RECITALS

1. The District owns the Hoover Forest Preserve in Yorkville, Illinois.
2. Hoover Forest Preserve contains a baseball field, which includes a fenced backdrop, storage unit, and picnic pavilion ("License Area").
3. Licensee desires to use, and provide assistance maintaining, the License Area as specified in **Exhibit A** to conduct little league baseball programs (the "Programs") for the Yorkville Fury baseball teams. (Exhibit A is attached and incorporated into this Agreement by reference).

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained and for other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the District and Licensee agree as follows:

1. Incorporation

The foregoing recitals are hereby incorporated into this section as if fully reinstated herein.

2. Grant of License - License Period

Subject to the terms and conditions contained in this Agreement, the District grants to Licensee **a five-year license (the "License") beginning on March 15, 2017 and ending on July 31, 2021** to use the License Area to conduct the Programs on the dates and during the hours specified within the attached **Exhibit B**, negotiated and amended each year within the approximate timeframe thereafter (the "License Periods"). (Exhibit B is attached and incorporated into this Agreement by reference). Such use in accordance with this Agreement is hereinafter referred to as the "Licensed Use". The District shall issue permits to the Licensee for the Licensed Use of the Licensed Area. Licensee, its guests and invitees also shall have the non-exclusive right to use the restrooms and other District facilities that are available for public or common use.

3. Supplementary Scheduling

Requests by Licensee for use of the Licensed Area to conduct Programs on dates and/or times other than those specified on Exhibit B, and negotiated schedules thereafter, shall be made at least fourteen (14) days in advance to ensure availability, and shall be subject to District policies on scheduling priorities. Each such supplementary use shall be subject to the terms and conditions of this Agreement. Licensee shall have the option to schedule, or reschedule up to

fifteen (15) additional practices and games during the normal Hoover Forest Preserve hours of operation, and the District shall extend additional permits as needed to effectuate this, provided the License Area is not reserved for the permitted use of another party.

#### 4. Non-Exclusive License

The License shall be non-exclusive, and the District shall continue its use of the License Area subject to Licensee's scheduled use of such property pursuant to the terms and conditions of this Agreement. The District shall have the right, but not the obligation, to enter onto the License Area at any time to inspect, maintain, repair, replace and reconstruct any improvements located thereon, in such manner as to not unreasonably interfere with the rights of the Licensee under this agreement.

This Agreement is not, and does not, constitute a lease or other rental agreement, and Licensee's non-exclusive right to use the Licensed Area may be terminated in accordance with the terms set forth in this Agreement.

#### 5. Payment Provisions

Licensee shall provide a lump sum payment to the District of two thousand dollars (\$2,000.00) representing payment in full for a one-year License for use of the License Area in accordance with the schedule attached as Exhibit B. Payment is due within fourteen days (14) following execution of this Agreement, and by March 1 for each subsequent license year thereafter.

#### 6. Maintenance and Ball Field Facility Improvement Provisions

The District, at its own expense, shall maintain the gravel road and shall mow the grass ball field and adjacent unimproved turf parking area no more than one time per week on an as-needed basis from **mid-March to the end of June for each licensed year.**

Licensee, its contractors, agents and volunteers, may at its own expense, perform additional routine maintenance, mowing and any other ball field turf maintenance activities deemed necessary on an as needed basis. This includes application of fertilizer and weed suppression applied by spreader, but excludes use of chemical pesticides and rodenticides, as application of these chemicals is not consistent with the District's mission of conservation and preservation of local wildlife species, **with the exception of a single early-spring granular application of "GrubEx"** applied in accordance with product labeling to the athletic field turf areas. No chemicals may be applied by a sprayer which could impact surrounding flora and vegetation. Licensee shall also not make any structural improvements and/or changes to the District's property without the prior express written consent of the District. All completed improvements to the athletic field shall be considered District property.

**Additionally, Licensee shall cleanup/pick-up and properly dispose of all trash and debris from the Licensed Area following each Licensed Use.**

Licensee may contract out maintenance of the infields and outfields provided that any contractor engaged by the Licensee for such purpose, or any subcontractor of such contractor, complies with the insurance and indemnification requirements contained herein.



Licensee may contract out for the improvement of the Hoover Ball Field grounds and facilities, at the Licensee's direct cost for said improvements, provided that all such improvements have been presented, reviewed, and approved by the District's Board of Commissioners.

Licensee shall have the following clauses placed within any contracts with Contractors who will be tasked with activities in the License Area:

- a. Contractor shall indemnify, hold harmless and defend with counsel of the Kendall County Forest Preserve District's (the "KCFPD") own choosing, the KCFPD, its officials, officers, employees, including their past, present, and future Commissioners, elected officials and agents from and against all liability, claims, suits, demands, proceedings and actions, including costs, reasonable fees and expense of defense, arising from any loss, damage, injury, death, or loss or damage to property (collectively, "Claims"), to the extent such Claims result from the performance of this contract by Contractor or those Claims are due to any negligent, intentional, or willful acts, errors, omissions or misconduct of Contractor in its performance under this Agreement. Nothing contained herein shall be construed as prohibiting the KCFPD, its officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Indemnification obligations shall survive the termination of this Agreement.
- b. Contractor will obtain and continue in force, during the term of this Agreement, all insurance as set forth below. Each insurance policy shall not be cancelled or changed without thirty (30) days prior written notice, given by the insurance carrier to the Kendall County Forest Preserve District ("KCFPD"). Before starting work hereunder, Contractor shall deposit with the KCFPD certificates evidencing the insurance it is to provide hereunder: (a) Worker's Compensation and Occupational Disease Disability insurance, in compliance with the laws of the jurisdiction where the work is being performed, (b) Employer's comprehensive general liability insurance for both personal injury and property damage in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate per project, (c) Comprehensive business automobile liability insurance in the minimum amount of \$1,000,000 combined single limit, (d) Minimum umbrella occurrence insurance of \$5,000,000 per occurrence and \$5,000,000 aggregate, (e) and if Professional Services shall be contracted for, Professional liability insurance in the minimum amount of \$1,000,000 combined single limit. The KCFPD shall be named as an Additional Insured on a Primary and Non-Contributory basis with respect to all liability coverage. Further, all liability and workers' compensation policies must include a waiver of subrogation in favor of the KCFPD. The KCFPD shall also be designated as the certificate holder. The KCFPD's or Yorkville Athletic Association NFP's failure to demand such certificate of insurance shall not act as a waiver of Contractor's obligation to maintain the insurance required under this Agreement. The insurance required under this Agreement does not represent that coverage and limits will necessarily be adequate to protect Contractor, nor be deemed as a limitation on Contractor's liability to the KCFPD in this Agreement.

Contractor will also obtain Insurance against damage or destruction to the District's property and all Property, whether or not owned by the District; that is located at the site of the work, providing "all risk" peril coverage, in the amount of 100% of replacement costs (collectively "All Risk Insurance"). Such insurance shall have an agreed amount endorsement if available.

All policies of insurance required hereunder shall be written by carriers which possess an A- policyholders rating or better and a minimum Class VII financial size category as listed at the time of issuance by A.M. Best Insurance Reports (the aforesaid rating classifications to be adjusted if and to the extent that Best adjusts its rating categories).

At the request of the Licensee, the District will consider reducing insurance and liability coverage limits for Licensee contractors. Licensee shall submit written requests specifically outlining the work to be performed and available insurance coverage limits to the District at least forty-five (45) days in advance of the work to be performed in order to provide sufficient time for the District to consider and approve or deny the Licensee's request. At least thirty (30) days prior to the beginning of any such contract or subcontract work on the License Area, Licensee shall submit to the District a list of all persons or entities who will provide maintenance services on behalf of the Licensee ("Maintenance Contractors") together with their certificates of insurance demonstrating compliance with the insurance requirements set forth above. The District may require, but is not obligated to provide, its approval of Maintenance Contractors prior to the services being rendered, and if required such approval shall not be unreasonably withheld or delayed.

Prior to performing maintenance on the Licensed Areas, Licensee shall provide to the District in writing the name, address, telephone number and email address of the Contractor hired to complete any maintenance work and that of the Licensee's authorized representative(s) who will have authority to make decisions and take actions on behalf of the Licensee, with respect to this Agreement, and Licensee's obligations hereunder, including in the event of an emergency situation requirement immediate action.

The District shall have the exclusive right to designate the route for machinery and equipment across District property and the placement of materials on District property for all such activity. District, Licensee and any above described Maintenance Contractors shall reasonably cooperate with respect to the commencement, timing and location of such activities so as not to unreasonably disturb or interfere with the District's and/or public's activities elsewhere on District property.

The Maintenance Contractors shall comply with all federal, state and local rules, regulations and licensing requirements, including without limitation licensing requirements of Kendall County, in the conduct of their business and the performance of maintenance services.

The District, at any time, for any reason and in the District's sole discretion, may require any of licensee's Maintenance Contractors, and/or subcontractors to be removed and enjoined from performing any further work on District property.

Licensee will be solely responsible for any and all storage box locks. The District shall have no liability or responsibility for the protection, safety or condition of Licensee Equipment and the Licensee hereby waives and all claims against the District in regard to the same.

Licensee shall immediately advise the District of any damage to any District property, including District facilities within the License Area, after each and every use of the License Area by the Licensee. Any holes or low spots within the infields and outfields shall be promptly filled in by the Licensee or Licensee's maintenance contractors as part of the Licensee's maintenance functions.

The District shall assume no liability or responsibility for property lost or stolen on District property, or for personal injuries sustained on District property during Licensee's use of any District property and the Licensee hereby waives and relieves the District of any and all claims against the District in regard to the same.

#### 7. Indemnification

To the extent allowable by law, Licensee shall indemnify, hold harmless and defend with counsel of the District's own choosing, the District, its officials, officers, employees, including their past, present, and future Commissioners and agents from and against all liability, claims, suits, demands, proceedings and actions, including costs, reasonable fees and expense of defense, arising from any loss, damage, injury, death, or loss or damage to property (collectively, "Claims"), to the extent such Claims directly or indirectly result from the Licensee's usage of the License Area or those Claims are due to any negligent, intentional and/or willful acts, errors, omissions or misconduct of Licensee in its performance of the management of the subject Programs or any other activities under this License. Nothing contained herein shall be construed as prohibiting the District from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Indemnification obligations shall survive the termination of this Agreement.

To the fullest extent permitted by the laws of the State of Illinois, Licensee hereby waives any and all rights or claims Licensee may have at any time against the District, its Commissioners, officers, agents and employees for injury to or the death of any person, or for damage, destruction or loss of any property, sustained or incurred by Licensee or any person claiming by, through or under Licensee in connection with the exercise by such persons and the rights and privileges granted to Licensee hereunder, or the conduct of the Licensed Use, except to the extent that such loss, damage or destruction is caused by the willful and wanton conduct of the District or District's agents and employees. Licensee also waives any claims for any personal injury or any loss or damages caused by fire, vandalism, theft or other casualty, to or of any vehicle, equipment, merchandise or personal property on District property at any time during the License Periods.

Further, Licensee's Maintenance Contractors shall indemnify the District and at their sole expense shall provide and maintain adequate insurance as outlined in Paragraph 6. Nothing in this Agreement shall be deemed to constitute a waiver by the District of any immunity from liability which the District may now or hereafter possess under Illinois law, whether by statute, common law, or otherwise.

#### 8. Provision and Maintenance of Equipment

Licensee shall provide and be responsible for the proper maintenance and upkeep of all mobile or "non-permanent" baseball and related equipment for use in the Programs, including without limitation, bats, helmets, uniforms, materials, bases, pitching rubbers, field marking materials, baseball fill, drying materials, hand tools, rakes and hoses, locks and keys ("Licensee Equipment"). Licensee shall be responsible for selecting only equipment that meets any and all safety standards and ratings applicable to such equipment. It is further understood that the District shall have no obligation to provide any of the above referenced Licensee Equipment.

## 9. Licensee's Rights and Obligations

In conducting the Licensed Use, Licensee shall adhere to all applicable County and District ordinances, rules, regulations, policies, and procedures. Licensee and all of licensee's employees, contractors, volunteers, members, agents, participants and visitors shall follow the District's General Use Ordinance whenever on District Property. (Said Ordinance is available here: [http://www.co.kendall.il.us/wp-content/uploads/FP\\_GenUseOrd.pdf](http://www.co.kendall.il.us/wp-content/uploads/FP_GenUseOrd.pdf))

Licensee shall inspect the Licensed Areas prior to executing this Agreement to determine that the License Area is reasonably suited for the use(s) contemplated by the Licensee. Thereafter, Licensee shall inspect the Licensed Areas prior to and subsequent to each use by Licensee to identify any potential safety hazards. Licensee shall take all reasonable and appropriate measures to protect all Program participants, spectators, visitors, guests, officials and any other persons reasonably anticipated to be present during, or involved in, the Licensed Use, from known safety hazards. Licensee shall promptly advise the District of any known safety hazards prior to using, or allowing its participants to use the subject License Area.

Licensee shall use the Licensed Area at its own risk. Licensee is solely responsible for any and all supervision and security services for the Programs, and acknowledges that the District shall not provide, nor shall it be obligated to provide, any security or protection in connections with the Licensees use of the License Area.

## 10. Term, Termination and Modification

The District reserves the right to alter the terms and conditions of the License, or to terminate the License after providing fourteen (14) days advance written notification if the District is cancelling the license due to no cause of Licensee. However, the District reserves the right to terminate this license agreement without notice (for "cause") due to the misconduct of the Licensee or any person associated with the Licensee or actions of those present at the Licensee's event that involve misuse, destruction, or damage to District property. Further, the District reserves the right to terminate this License Agreement without notice for purposes deemed necessary for public safety, necessary for the preservation of property, or because Licensee has breached any of its obligations under this Agreement.

**The District reserves the right to amend this agreement to include a required annual security deposit and per event grounds maintenance penalty provisions, with such deposit and penalty sums, subject to determination by the District's Board of Commissioners, for Licensee's failure to meet its obligations for trash cleanup and removal following each scheduled use.** This requirement shall only be imposed in the event that the Licensee fails to meet its obligations for trash cleanup and removal.

If the District cancels the License Agreement without cause, a prorated refund of the license fee and remaining portion of the security deposit will be refunded to the Licensee. The percentage of the prorated refund will be calculated based on the ratio of remaining days scheduled for use divided by the total number of scheduled use days within each license year as provided in Exhibit B, or subsequent negotiated use schedules.

Unless sooner terminated in accordance with the provisions of this Agreement, and subject to the survival of certain obligations as provided in this Agreement, this Agreement shall terminate for all purposes on July 30, 2021.

## 11. No Third Party Beneficiary / Joint Venture

This Agreement is entered into solely for the benefit of the District and Licensee, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entirety who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party. This Agreement does not create, acknowledge, or imply a joint league, joint function, joint venture, or joint enterprise between the Licensee and District.

## 12. Liens

Licensee covenants and agrees that it will not permit or suffer any lien to be put upon, or arise or accrue against the District's Property or the License Area, in favor of any person or persons, individual or corporate, for furnishing either labor or material, for equipment supplied to or work to be performed on District property or the License Area. Licensee further covenants and agrees to hold the District, District property and the Licensed Area free from any and all liens, or rights of claims of lien, which may, or might arise or accrue under, or be based upon any mechanic's lien law, or other similar laws, of the State of Illinois, now or hereafter in force.

All contracts and agreements that may be made by Licensee, relating to the provision of labor or material for any work to be performed on the Licensed Area, shall expressly state that the interest of the District in and to the Licensed Area shall be wholly free from, and not subject to any lien or claim of any contractor, subcontractor, mechanic, materialman or laborer, whether based upon any law or regulations of the State of Illinois, or any other authority, now or hereafter in force to be enacted, and Licensee also hereby agrees and covenants that it will not enter into any contract for such work, which shall not, in express terms, contain the aforesaid provisions.

## 13. General Provisions

The indemnification provisions set forth in this Agreement and all other rights and obligations of the District and Licensee which by their terms must necessarily be exercised or performed after the termination of this Agreement or expiration of the License Period, shall survive such termination or expiration.

This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois. If any provision of this Agreement is declared invalid or unenforceable, the remaining provisions shall continue in full force and effect to the fullest extent permitted by law.

The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

Licensee agrees to comply with all applicable federal, state and local laws and regulatory requirements and to secure such licenses as may be required for its employees and contractors and to conduct business in the state, municipality, county and location. Such obligation includes, but is not limited to, environmental laws, civil rights laws, prevailing wage and labor laws.

Any notice required or permitted to be given pursuant to this Agreement shall be duly given if sent by fax, certified mail, or courier service and received, in the case of notice to the District, Kendall County Forest Preserve District, Attention: Director, 110 West Madison Street, Yorkville, Illinois, 60560, fax (630) 553-4023 with copy sent to: Kendall County State's Attorney, 807 John

Street, Yorkville, Illinois, 60560, fax (630) 553-4204. And, in the case of Licensee, to: Yorkville Athletic Association (Yorkville Fury), 1089 Stillwater Court, Yorkville, IL 60560. Neither party shall assign, sublet, sell, or transfer its interest in this Agreement without the prior written consent of the other.

No waiver by the District of any default of Licensee shall be implied from any omission by the District to take any action on account of such default if such default persists or be repeated., and no express waiver shall affect any default other than the default specified in the express waiver and that only for the time and to the extent therein stated.

Headings of sections are for convenience only and do not limit or construe the contents of the sections.

This Agreement represents the entire and integrated Agreement between the District and Licensee and supersedes all prior written and/or oral negotiations, representations or agreements between the District and Licensee. To be valid, any amendment or modification to this Agreement must be in writing, dated a date subsequent to the date of this Agreement, and signed by both parties.

Licensee, its officers, employees, and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations.

The parties each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

IN WITNESS WHEREOF, the District and the Licensee has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

By: \_\_\_\_\_ Date: \_\_\_\_\_

Judy Gilmour, President  
Kendall County Forest Preserve District

By: \_\_\_\_\_ Date: \_\_\_\_\_

Michael Klimavicius, President  
Yorkville Athletic Association (Yorkville Fury)



## LESSON HORSE DONATION AGREEMENT

**Property:** “Winnie” (Draft/Morgan Cross - Mare)

**Condition:** As is, with no known medical issues. Approximate age: 20

**Donor:** Karen Hemza  
4370 E 3500 S Road  
St Anne, IL 60964

**Purchaser:** Kendall County Forest Preserve District  
110 West Madison Street  
Yorkville, Illinois 60560

**Date of Commission Approval:** March 17, 2020

**Conditions of Acceptance/ No Warranty:** For consideration of \$1.00 to be paid-in-hand, Purchaser agrees to accept the donation of the Property, a lesson horse named “Winnie,” following a thirty-day trial period, and the Donor, Karen Hemza, hereby transfers, assigns and delivers any and all rights, title and interest to the Kendall County Forest Preserve District, and the Purchaser, Kendall County Forest Preserve District, hereby accepts all rights, title and interest in the Property subject to the following terms and conditions:

1. Purchaser will pick up Property from the Donor’s stable, and Donor agrees to allow a thirty-day trial period that shall commence on the first day following delivery to the Ellis House and Equestrian Center located at 13986 McKanna Road in Minooka, IL 60447 on or around July 10, 2019.
2. Upon successful conclusion of the thirty-day trial period, the Purchaser, Kendall County Forest Preserve District, shall accept full and complete responsibility for the Property from the date the Property is accepted by the Kendall County Forest Preserve District, or will transport “Winnie” from the Kendall County Forest Preserve District’s Ellis House and Equestrian Center to the Donor’s stable.
3. The Donor is not a seller of horses and disclaims to the fullest extent authorized by law any and all warranties, promises, whether express or implied, including warranties of merchantability and or fitness for a particular use and makes no promises, warranties or other representations regarding the horse’s conditions at the time of transfer, and by accepting the Property after a thirty-day trial period, the Purchaser accepts the Property “as is”.
4. The Donor on behalf of itself, its successors and assigns hereby forever waives and releases the Kendall County Forest Preserve District, its elected officials, employees, agents, volunteers and assigns from any and all known and unknown claims, actions, causes of action, damages, injuries, costs and fees related in any manner to acceptance of this transfer or the condition of the Property at the time of the transfer.



5. The Donor will provide a negative Coggins test for “Winnie” prior to the start of the thirty-day trial period. If the horse does not have a current Coggins, the trial period will be delayed until one is completed.
6. If the Kendall County Forest Preserve does accept the donation of “Winnie,” and deems that the horse no longer meets the needs of Ellis Equestrian Center programs and decides to rehome “Winnie”, the Donor will be contacted and will be offered the first right of refusal. The Donor will have 7 business days from the time that they are contacted to accept or refuse the offer. After 7 business days, the Donor forfeits the first right of refusal and the Kendall County Forest Preserve District can rehome “Winnie” to an outside party.

Kendall County Forest Preserve District, Illinois

Marcella Sparks; Custer Park, Illinois:

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Judy Gilmour, President

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Karen Hemza

To: Kendall County Board of Commissioners- Operations Committee

From: Emily Dombrowski, Environmental Education Programs Manager

RE: Education Department Program Updates

Date: March 3, 2020

**General Program Updates:**

March is going to be a busy month for the Education Department. We have several Maple Magic school programs that we will be presenting. We also have our big public program, Making Maple Magic, on March 21. 50 people are currently registered for the program (capacity is 80.)

On Wednesday March 11, we will be hosting the quarterly Chicago Wilderness Meeting at Meadowhawk Lodge. We will be featuring our Project Hoover Program and students from Oswego East High School will be coming to talk about their experiences and then we will head outside to do a restoration project. All Commissioners are invited to attend.

At the beginning of April, Emily, Antoinette, and Kimberly will be traveling to Makanda, Illinois to present at the Environmental Education Association of Illinois' annual conference. They will be presenting on creating successful and engaging environmental education programs for all ages. We are excited to present as well as attend sessions that we can grow professionally from.

Our spring break camp for kids ages 6-10 will be held March 25-27.

**Summer Camp Updates:**

Our spring break and summer camp registration opened on January 23! 47 children are registered for camps so far! A Facebook ad will be created within the next week to promote camps to new families in and around Yorkville.

**Natural Beginnings Enrollment Updates:**

Natural Beginnings hosted an open house on February 22<sup>nd</sup>. There are currently 2 spots open in the program (there are a total of 60 spots in the program.)

# Facility Revenue - Summary Report

## Receipt Dates: 1/1/2020 - 2/29/2020

03/04/2020 11:01 AM

Facility Category		Forest Preserve				
Facility	Room	Use Type	Revenue	Refund	Total	
Hoover Forest Preserve	Blazing Star	Scout Outing	\$2,180.00		\$2,180.00	
Hoover Forest Preserve	Kingfisher	Other	\$220.00		\$220.00	
Hoover Forest Preserve	Kingfisher	Scout Outing	\$1,540.00		\$1,540.00	
Hoover Forest Preserve	Moonseed	Family Outing	\$170.00		\$170.00	
Hoover Forest Preserve	Moonseed	Scout Outing	\$1,020.00		\$1,020.00	
Hoover Forest Preserve	Group Campsite A	Scout Outing	\$170.00		\$170.00	
Hoover Forest Preserve	Group Campsite B	Scout Outing	\$255.00		\$255.00	
Hoover Forest Preserve	Group Campsite C	Scout Outing	\$130.00		\$130.00	
Hoover Forest Preserve	Meadowhawk Lodge	Baby Shower	\$330.00		\$330.00	
Hoover Forest Preserve	Meadowhawk Lodge	Birthday Party	\$270.00		\$270.00	
Hoover Forest Preserve	Meadowhawk Lodge	Other	\$190.00		\$190.00	
Harris Forest Preserve	Shelter 2	Family Reunion	\$200.00		\$200.00	
Harris Forest Preserve	Shelter 4	Family Outing	\$75.00		\$75.00	
Jay Woods Forest Preserve	Jay Woods	Family Outing	\$50.00		\$50.00	
Jay Woods Forest Preserve	Jay Woods	Family Reunion	\$50.00		\$50.00	
<b>Totals For Forest Preserve</b>			<b>\$6,850.00</b>		<b>\$6,850.00</b>	
<b>Room Rental Totals</b>			<b>\$6,850.00</b>		<b>\$6,850.00</b>	

# Facility Revenue - Summary Report

Receipt Dates: 1/1/2020 - 2/29/2020

03/04/2020 11:01 AM

Package	Revenue	Refund	Total
Shelter 1 & 4 - Harris Forest Preserve	\$450.00		\$450.00
<b>Package Rental Totals</b>	<b>\$450.00</b>		<b>\$450.00</b>
<b>Grand Totals</b>	<b>\$7,300.00</b>	<b>\$0.00</b>	<b>\$7,300.00</b>



# Course Revenue - Summary Report

## Winter 2019

03/04/2020 11:02 AM

### Environmental Education

#### Public Programs

Course#	Course Title	Registration Type	Revenue	Actual Enroll	Max Enroll	% Full	Revenue Not Realized
1	Toddling Naturalist- Fun at the Nature Center	Session	\$5.00	2	20	10%	\$90.00
10	Wonderful Winter Hike	Session	\$0.00	0	20	0%	\$100.00
2	Toddling Naturalist- Animals in Winter	Session	\$50.00	12	20	60%	\$40.00
3	Toddling Naturalist- Love Birds	Session	\$30.00	8	20	40%	\$60.00
4	Babes in the Woods- Fun at the Nature Center	Session	\$0.00	0	20	0%	\$100.00
5	Babes in the Woods	Session	\$10.00	3	20	15%	\$85.00
6	Babes in the Woods- Love Birds	Session	\$20.00	4	20	20%	\$80.00
7	OE- Fun at the Nature Center	Session	\$0.00	1	20	5%	\$95.00
8	OE- Animals in Winter	Session	\$5.00	1	20	5%	\$95.00
9	OE- Love Birds	Session	\$5.00	2	20	10%	\$90.00
<b>Totals For Public Programs</b>			<b>\$125.00</b>	<b>33</b>	<b>200</b>	<b>17%</b>	<b>\$835.00</b>

#### Summer Camp

Course#	Course Title	Registration Type	Revenue	Actual Enroll	Max Enroll	% Full	Revenue Not Realized
11	Frozen Winter Break Camp	Session	\$600.00	8	16	50%	\$600.00
<b>Totals For Summer Camp</b>			<b>\$600.00</b>	<b>8</b>	<b>16</b>	<b>50%</b>	<b>\$600.00</b>
<b>Totals For Environmental Education</b>			<b>\$725.00</b>	<b>41</b>	<b>216</b>	<b>19%</b>	<b>\$1,435.00</b>
<b>Grand Totals</b>			<b>\$725.00</b>	<b>41</b>	<b>216</b>	<b>19%</b>	<b>\$1,435.00</b>

# Course Revenue - Summary Report

## Summer 2020

03/04/2020 11:02 AM

### Ellis House

#### Summer Camp

Course#	Course Title	Registration Type	Revenue	Actual Enroll	Max Enroll	% Full	Revenue Not Realized
17	Pony 1-Day Camp for Parents and Tots	Session	\$45.00	1	10	10%	\$405.00
18	Pony 1 Day Camp for Parents and Tots	Session	\$0.00	0	10	0%	\$450.00
19	Pony 1 Day Camp for Parents and Tots	Session	\$0.00	0	10	0%	\$450.00
20	Pony 1 Day Camp	Session	\$0.00	0	10	0%	\$650.00
21	Pony 1 Day Camp	Session	\$0.00	0	10	0%	\$650.00
22	Pony 1 Day Camp	Session	\$0.00	0	10	0%	\$650.00
23	Pony 1 Day Camp	Session	\$0.00	0	10	0%	\$650.00
24	Pony 3 Day Camp	Session	\$0.00	0	10	0%	\$2,000.00
25	Pony 3 Day Camp	Session	\$0.00	0	10	0%	\$2,000.00
26	Pony 3 Day Camp	Session	\$0.00	0	10	0%	\$2,000.00
27	Pony 3 Day Camp	Session	\$0.00	0	10	0%	\$2,000.00
<b>Totals For Summer Camp</b>			<b>\$45.00</b>	<b>1</b>	<b>110</b>	<b>1%</b>	<b>\$11,905.00</b>
<b>Totals For Ellis House</b>			<b>\$45.00</b>	<b>1</b>	<b>110</b>	<b>1%</b>	<b>\$11,905.00</b>

### Environmental Education

#### Summer Camp

Course#	Course Title	Registration Type	Revenue	Actual Enroll	Max Enroll	% Full	Revenue Not Realized
1	Springing into Spring	Session	\$0.00	0	16	0%	\$1,760.00
10	Animal Superheroes	Session	\$555.00	3	16	19%	\$2,405.00
11	Animal Superheroes	Session	\$925.00	5	16	31%	\$2,035.00
12	Nature's Laboratory	Session	\$0.00	0	16	0%	\$2,880.00
13	Nature's Laboratory	Session	\$185.00	1	16	6%	\$2,775.00
14	Nature Ninja Warrior	Session	\$1,295.00	7	16	44%	\$1,665.00
15	Nature Ninja Warrior	Session	\$0.00	0	16	0%	\$2,960.00
16	Nature Quest	Session	\$740.00	4	16	25%	\$2,220.00
2	Winne the Pooh and Friends	Session	\$175.00	5	20	25%	\$525.00
3	Buzz and Flutter	Session	\$70.00	2	20	10%	\$630.00
4	Wet and Wild	Session	\$390.00	3	16	19%	\$1,690.00
5	Wet and Wild	Session	\$520.00	4	16	25%	\$1,560.00
6	Scales to Feathers	Session	\$390.00	3	16	19%	\$1,690.00
7	Scales to Feathers	Session	\$520.00	4	16	25%	\$1,560.00
8	Where the Wild Things Are	Session	\$185.00	1	16	6%	\$2,775.00
9	Where the Wild Things Are	Session	\$740.00	4	16	25%	\$2,220.00
<b>Totals For Summer Camp</b>			<b>\$6,690.00</b>	<b>46</b>	<b>264</b>	<b>17%</b>	<b>\$31,350.00</b>
<b>Totals For Environmental Education</b>			<b>\$6,690.00</b>	<b>46</b>	<b>264</b>	<b>17%</b>	<b>\$31,350.00</b>
<b>Grand Totals</b>			<b>\$6,735.00</b>	<b>47</b>	<b>374</b>	<b>13%</b>	<b>\$43,255.00</b>

# Course Revenue - Summary Report

## Summer 2020

03/04/2020 11:03 AM

Ellis House

### Summer Camp

Course#	Course Title	Registration Type	Revenue	Actual Enroll	Max Enroll	% Full	Revenue Not Realized
17	Pony 1-Day Camp for Parents and Tots	Session	\$45.00	1	10	10%	\$405.00
18	Pony 1 Day Camp for Parents and Tots	Session	\$0.00	0	10	0%	\$450.00
19	Pony 1 Day Camp for Parents and Tots	Session	\$0.00	0	10	0%	\$450.00
20	Pony 1 Day Camp	Session	\$0.00	0	10	0%	\$650.00
21	Pony 1 Day Camp	Session	\$0.00	0	10	0%	\$650.00
22	Pony 1 Day Camp	Session	\$0.00	0	10	0%	\$650.00
23	Pony 1 Day Camp	Session	\$0.00	0	10	0%	\$650.00
24	Pony 3 Day Camp	Session	\$0.00	0	10	0%	\$2,000.00
25	Pony 3 Day Camp	Session	\$0.00	0	10	0%	\$2,000.00
26	Pony 3 Day Camp	Session	\$0.00	0	10	0%	\$2,000.00
27	Pony 3 Day Camp	Session	\$0.00	0	10	0%	\$2,000.00
<b>Totals For Summer Camp</b>			<b>\$45.00</b>	<b>1</b>	<b>110</b>	<b>1%</b>	<b>\$11,905.00</b>
<b>Totals For Ellis House</b>			<b>\$45.00</b>	<b>1</b>	<b>110</b>	<b>1%</b>	<b>\$11,905.00</b>
<b>Grand Totals</b>			<b>\$45.00</b>	<b>1</b>	<b>110</b>	<b>1%</b>	<b>\$11,905.00</b>

# Merchandise Revenue - Summary

## Receipt Dates: 1/1/2020 - 2/29/2020

03/04/2020 11:03 AM

### Credit Card Revenue

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Environmental Education Credit Card Revenue	9	\$39.67	0		9	\$39.67
Hoover & Shelter Rentals Credit Card Revenue	14	\$108.30	0		14	\$108.30
Natural Beginnings Credit Card Revenue	2	\$13.63	0		2	\$13.63
<b>Credit Card Revenue</b>		<b>\$161.60</b>				<b>\$161.60</b>

### Ellis House

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Other Rentals (Showers, B'day Parties, etc)	1	\$240.00	0		1	\$240.00
<b>Ellis House</b>		<b>\$240.00</b>				<b>\$240.00</b>

### Rentals - Rescheduling

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Rescheduling Fee - Bunkhouses	1	\$25.00	0		1	\$25.00
<b>Rentals - Rescheduling</b>		<b>\$25.00</b>				<b>\$25.00</b>

### Security Deposit

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Other Rentals - Security Deposits	4	\$1,300.00	1	(\$100.00)	3	\$1,200.00
Weddings - Security Deposit	1	\$1,000.00	0		1	\$1,000.00
<b>Security Deposit</b>		<b>\$2,300.00</b>		<b>(\$100.00)</b>		<b>\$2,200.00</b>

### Weddings

Item	Qty Sold	Amount Sold	Qty Refunded	Amount Refund	Net Quantity	Total
Weddings	1	\$1,000.00	0		1	\$1,000.00
<b>Weddings</b>		<b>\$1,000.00</b>				<b>\$1,000.00</b>
<b>Grand Totals</b>		<b>\$3,726.60</b>		<b>(\$100.00)</b>		<b>\$3,626.60</b>

