

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

MARCH 4, 2020

I. Call to Order

Commissioner Flowers called the Operations Committee meeting to order at 6:00 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Flowers, Gilmour, and Prochaska all were present.

III. Approval of Agenda

Commissioner Prochaska made a motion to approve the agenda as presented. Seconded by Commissioner Gilmour. All, aye. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

OLD BUSINESS

No agenda items posted for consideration.

NEW BUSINESS

V. Review of Financial Statement Reports through February 29, 2020

Director Guritz presented a review of financial statement reports through February 29, 2020.

VI. Review and Approval of Special Use Permit Requests

- KCHSA – Harris Horse Arena Show Dates – 06/14/20; 07/19/20; 08/09/20, and 08/20/20
- KC SAO – Judicial Conference – October 8 and 9, 2020 at Meadowhawk Lodge

Commissioner Prochaska made a motion to forward the special use permit request from KCHSA to Committee of the Whole. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

Director Guritz reported that the KC SAO Judicial Conference request had been approved. Commissioner Prochaska corrected the sponsoring agency as the 23rd Judicial Circuit for the State of Illinois.

VII. Website and Web Platform Updates

- EquiLesson Transition Updates
- MUNIS Transition Updates
- Granicus Website Transition Updates

Director Guritz provided updates on the website and web platform transitions.

VIII. Fox River Bluffs Cropland Conversion Updates

Director Guritz presented the updates on Fox River Bluffs cropland conversion project.

IX. 2020 Farm License Agreements – Updates

Director Guritz provided updates on the 2020 farm license agreements.

X. Yorkville Athletic Association (Yorkville Fury Baseball) License Agreement Review and Discussion

Director Guritz presented a license agreement review and discussion for Yorkville Athletic Association (Yorkville Fury Baseball). Due to the presence of RPBB at Hoover Forest Preserve, the use of lawn chemicals potentially harmful to bumble bees will be carefully examined. The Operations Committee denied the request for the use of fence cups for team decorations at Hoover Forest Preserve, citing the precedent it would set and visual impact within the preserve.

XI. Ellis Equestrian Center – Horse Donation Trial Period Approval

Director Guritz requested support for the commencement of a trial period for a proposed horse donation agreement for Ellis Equestrian Center.

Commissioner Prochaska made a motion to approve the horse donation trial period, with presentation of the agreement to Commission. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

XII. Program Updates (NB Enrollment; Summer Camps; Education Services; Facility Rentals; Equestrian Center)

Director Guritz presented program updates. Reports from departments were provided.

XIII. March Operations Focus Report

Director Guritz presented a March Operations focus report.

XIV. Executive Session

Commissioner Prochaska made a motion to enter executive session to discuss 2(c)21 of the Open Meetings Act for the purpose of discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Seconded by Commissioner Gilmour. Roll call: Commissioners Gilmour, Prochaska and Flowers, aye. Opposed, none. Executive session called to order at 6:00 pm.

Commissioner Prochaska made a motion to adjourn executive session. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

Regular meeting reconvened at 6:55 pm.

XV. Summary of Action Items

Director Guritz provided a summary of action items.

XVI. Citizens to be Heard

No public comments were offered by those in attendance.

XVII. Other Items of Business

There were no other items of business.

XVIII. Adjournment

Commissioner Prochaska made a motion to adjourn. Seconded by Commissioner Gilmour. Aye, all. Opposed, none. Meeting adjourned at 6:57 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District