

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

FEBRUARY 5, 2020

I. Call to Order

Commissioner Flowers called the Operations Committee meeting to order at 6:05 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Flowers, Gilmour, and Prochaska all were present.

III. Approval of Agenda

Commissioner Prochaska made a motion to approve the agenda as presented. Seconded by Commissioner Gilmour. All, aye. Opposed, none.

IV. Public Comments

No public comments were offered by citizens in attendance.

OLD BUSINESS

No agenda items posted for consideration.

NEW BUSINESS

V. Review of Financial Statement Reports through January 31, 2020

Director Guritz presented a review of financial statement reports through January 31, 2020.

VI. Special Use Permit Requests

- KC-EMA Training – Harris Forest Preserve, 2/08/2020
- KC-EMA Training – Jay Woods Forest Preserve, 6/13/2020
- Rheta Murdaugh – “Schoop Scoot” 5K Run at Ellis House and Equestrian Center – 09/13/2020

Commissioner Gilmour made a motion to approve the special use permit for the Schoop Scoot 5K Run at Ellis (Rheta Murdaugh). Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

VII. Review of Winter 2020 Public Program Fees and Charges

Director Guritz presented the winter 2020 public program fees and charges. The Operations Committee provided direction to forward the fees and charges to Commission for approval.

VIII. EquiLesson Transition Updates

Director Guritz presented updates on the EquiLesson software transition.

IX. MUNIS Transition Updates

Director Guritz presented updates on the MUNIS software transition.

X. Granicus Website Transition Updates

Director Guritz reported on the District's transition to the Granicus website. Once the site content is finalized, the District will discontinue publication of the kendallforest.com and ellishec.com storefront websites.

XI. Fox River Bluffs Cropland Conversion Updates

Director Guritz provided updates on the Fox River Bluffs cropland conversion project, including information on *Bombus affinis*. Potential impacts from the Kendall County Highway Phase II Eldamain Road project were discussed.

XII. 2019 Pilot Bowhunt Program Survey and 2020 Program Recommendations

Director Guritz presented program highlights. A total of 18 deer were harvested, with two CWD positive testing results from deer harvested from Henneberry Forest Preserve.

The Operations Committee discussed program recommendations, including support for allowing an initial registration period for 19-20 permit holders.

XIII. Program Updates (NB Enrollment; Summer Camps; Facility Rentals)

Director Guritz presented updates on District programs. NB program enrollment for the 20-21 program year is nearly full. Summer camp registration is open, and facility rentals are on track for the year. Several larger wedding events have been contracted at Ellis House. Clients will rent an event tent for each occasion.

XIV. February Operations Focus Report

Director Guritz presented a February Operations focus report.

XV. Executive Session

There was no need for executive session.

XVI. Summary of Action Items

Director Guritz provided a summary of action items.

XVII. Citizens to be Heard

No public comments were offered by those in attendance.

XVIII. Other Items of Business

There were no other items of business.

XIX. Adjournment

Commissioner Gilmour made a motion to adjourn. Seconded by Commissioner Prochaska. Aye, all. Opposed, none. Meeting adjourned at 7:17 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District