



MEETING MINUTES FOR MONDAY, FEBRUARY 24, 2020

Call to Order – The meeting was called to order by Committee Chair Amy Cesich at 8:30 a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	Present		
Scott Gengler		8:32 am	
Matthew Prochaska	Here		
Robyn Vickers	Here		

With five members present, a quorum was established to conduct committee business.

Others present: Scott Koeppel, Laura Pawson, Jim Smiley

Approval of Agenda – Motion made by Member Flowers, second by Member Vickers to approve the agenda. **With four members in agreement, the motion carried by a vote of 5-0.**

Approval of Minutes – Motion made by Member Vickers to approve the minutes from January 22, 2020 second by Member Flowers. **With five members in agreement, the minutes were approved by a 5-0 vote.**

Monthly Reports

- **Census Log** – Laura Pawson reviewed the census log with the committee.
 Dogs Available for Adoption: 4
 Cats Available for Adoption: 1
- **Bite Report** – Ms. Pawson reviewed the Bite Report. The report indicated there were 10 bites for the month of January. Written report provided.
- **Operations Report** – Ms. Pawson reported there are no lingering animals as adoptions are steady. Ms. Pawson also stated the inmate program is working well.

Upcoming Events and Media:

- Oswego Police Officer with featured Pet video done every other Wednesday of the month
- Yorkville Police Officer with featured Pet video done every other Wednesday of the month
- Record Newspaper Pet of the Week Ad – “Arrow” – 1 year old male Chihuahua

- **Accounting Report** – Member Cesich requested a report to breakdown the sale of rabies tags individually of cats and dogs. Written report provided.

Old Business

- *Discussion of Feral Cat Program* – Ms. Pawson researched Boone County’s feral cat program and reported to the Committee Boone County refers their calls of feral cats to a 501C3 volunteer program. Ms. Pawson reported a feral cat program would work better without a county ordinance but a statute instead. Discussion continued on how the program will work with issuance of vouchers, working in unincorporated and/or city limits, working with a 501C3 group and partnering vets. Mr. Koepfel stated they don’t have a qualified 501C3 group at this time but are working with interested candidates.

New Business

- Discussion and Approval of Animal Control Facility Bid Results – Mr. Smiley reported the results of the HVAC Invitation to Bid. Mr. Smiley stated Peter Perella & Co. is the lowest bidder at \$74,200.00. Member Flowers made a motion to forward Approval of the HVAC Contract with Peter Perella & Co. to the full county board meeting on March 3, 2020 for approval. Second by Member Vickers. **With all members present voting aye, the motion carried.** Mr. Smiley explained the alternate bid for a split system in the HVAC project for an additional \$4,800.00. The consensus of the committee is to not include the split system at this time but to run the wiring for future addition. Director Smiley discussed the cost summary and projected timeline with the committee.
- Discussion of Adoption Fees and 72 Hour Policy – Discussion of the current adoption policy and fees. **Consensus of the committee is to maintain the current policy.**

Executive Session – Not needed

Action Items for the County Board – None

Action Items for the Committee of the Whole – HVAC contract

Questions from the Media – None

Public Comment – None

Adjournment – Member Flowers made a motion to adjourn the meeting, second by Member Gengler. **With five members present in agreement, the meeting was adjourned at 9:18 a.m.**

Respectfully Submitted,

Christina Wald
Administrative Assistant