

**COUNTY OF KENDALL, ILLINOIS  
BUDGET & FINANCE COMMITTEE  
SPECIAL Meeting Minutes for Thursday, April 9, 2020**

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**Call to Order**

Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 10:01 a.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	Present		
Scott Gryder	Here		
Audra Hendrix	Here		
Matt Kellogg	Yes		
Matthew Prochaska	Here		

**Others Present** - Latreese Caldwell, Jill Ferko, Scott Koeppel

**Approval of Agenda** – Member Hendrix made a motion to approve the agenda, Member Cesich seconded the motion. **With five members present voting aye, motion passed by a vote of 5-0.**

**Approval of Claims** – Member Hendrix made a motion and Member Prochaska seconded the motion to forward claims for approval to the County Board. **With five members voting aye, there was consensus to forward the claims to the County Board for final approval by a vote of 5-0.**

**Department Head and Elected Official Reports** - None

**Items from Other Committees** - None

**Items of Business**

- *Senior Levy Distribution Discussion* – Member Kellogg reviewed the proposed Senior Levy Applicant Organization Awards as follows:

Fox Valley Older Adult Services	\$ 60,000
Kendall Area Transit	30,000
Kendall County Health Department	57,000
Community Nutrition Network	28,000
Oswegoland Seniors, Inc.	77,000
Prairie State Legal Services	10,000
Senior Services Associates, Inc.	126,000
VNA Health Care	12,000
<b>Total</b>	<b><u>\$ 400,000</u></b>

Member Hendrix made a motion to forward the Approval of Senior Levy Award Distribution Resolution to the County Board, second by Member Gryder. **With five members present in agreement, the motion passed by a 5-0 vote.**

*Property Tax Abatement* – Latreese Caldwell explained that this is an annual action taken by the Board of General Obligation Bonds (Alternate Revenue Sources). Member Hendrix made a motion to forward the item to the County Board for approval, second by Member Gryder. **With five members present in agreement, the motion passed by a 5-0 vote.**

- *COVID19 Financial Discussion* – 1. Possible Property Tax Payment Due Date Delay: Member Gryder began by reviewing how other counties throughout the state are providing an extension to property tax due dates. Discussion on discussions with School Districts, County Mayors/Presidents, and Fire Districts, unemployment in the County due to layoffs, and an uncertain future due to the pandemic. Treasurer Jill Ferko stated that it's hard to predict what will happen financially and that ideally if the County Board could make a decision in the next two weeks regarding any type of delay, it would allow time for her office to notify citizens about the due dates and any delay with the normal tax bill statements. Ferko stated that the County is obligated to follow state statutes, and Gryder stated that the Governor's office said it is up to the County to decide. Discussion on implementing a 60-day or 90-day due date delay, if there is need and staffing for requiring citizens to submit a waiver or application of hardship, recent discussions with the State's Attorney's Office, and the need for two different ordinance options for further discussion and decision by the full County Board as soon as possible. Treasurer Ferko decided on installment due dates of June 10 and August 10, 2020. **The Committee asked Mr. Koepfel to draft two versions of the Kendall County Ordinance Postponing Delinquency Date Interest for the First Installment of 2019 (Payable 2020) Property for discussion at the April 21 County Board meeting.**

2. Revenue Reductions and the effect on the County: Discussion on revenue reduction in the County due to the Coronavirus, including decreases in Building and Zoning fees, Sales Tax, Income Tax, as well as the possibility of other decreases that are not yet known. The discussion included the topic of Payroll, and some employees teleworking from home, and others on limited and rotating work schedules. Member Kellogg reported that the State's Attorney's Office has been reviewing employee furlough options. **There was consensus by the committee to discuss these issues if needed at future meetings.**

- *Small Business Stabilization Program* – Member Gryder and Mr. Koepfel briefed the committee on the state proposed Small Business Stabilization Program offered by the DCEO. Koepfel stated that there is interest from Montgomery, Oswego and Yorkville in participating in the program. Koepfel stated that federal funds would come from HUD funds, and would consist of a DCBG Grant up to \$25,000. For non-capital expenditures. Koepfel said that if the County does not already have a Fair Housing Resolution, the Board would need to pass one as support for the project.

Koeppel also stated that if the applicant/recipient doesn't correctly utilize the funds, the County would be liable for repayment to the state. The City of Yorkville asked if the County is willing to support the loans using County Revolving Loan funds along with a one-year agreement. Mr. Koeppel briefly informed the committee about the possible contract with Thomas P. Miller & Associates as a consultant for the County that would review applications, and present those qualified to the Economic Development Committee for approval of Revolving Loan Funds. Mr. Koeppel stated that the Economic Development Committee would need to create a Plan of Action for such use. **There was consensus by the Board to proceed with contract with Thomas P. Miller & Associates. Mr. Koeppel will provide a copy of the contract for review at the April 21, 2020 County Board meeting.**

**Executive Session** – Not needed

**Questions from the Media** – None

**Items for the April 21, 2020 County Board Meeting**

1. Approval of Claims
2. Approval of Senior Levy Award Distribution Resolution
3. Approval of Kendall County Fair Housing Resolution
4. Approval of Property Tax Temporary Payment Delay Ordinance
5. Approval of Contract with Thomas P. Miller & Associates
6. Approval of FY2020 Tax Abatement Ordinance

**Adjournment** – Member Cesich made a motion to adjourn the Budget and Finance Committee meeting, Member Prochaska seconded the motion. **The meeting was adjourned at 11:45a.m. by a 5-0 vote.**

Respectfully submitted,

Valarie McClain  
Administrative Assistant