

***KENDALL COUNTY JUVENILE JUSTICE COUNCIL (JJC)
SCHOLARSHIP COMMITTEE***

Kendall County Courthouse State's Attorney's Office
Conference Room
January 29, 2019
4:14 p.m.

MINUTES

- I. Call to Order- 4:21 p.m.
- II. Roll call
Members Present: Ryan Phelps, Courtney Transier, JoAnn Britton, Arissa Hunt, Chris Warmbold
- III. Approval of minutes from April 9, 2018 meeting- JoAnne moves to approve the minutes from the April 9, 2018 meeting. Chris seconds. Motion approved.
- IV. New Business
 - (a) Discuss and Vote on Eligibility requirements for scholarship- committee members believe we will use the same eligibility requirements for the scholarships as we have in previous years. Ryan moves to keep the eligibility requirements for the scholarships the same, Courtney seconds. Motion approved.
 - (b) Vote on deciding winners of scholarships- Courtney moved to use the same scoring system we have the past years. Joann seconds. Motion approved.
 - (c) Vote on release date of scholarship application- Courtney moved to release the scholar applications on February 11, 2019. Chris seconded. Motion approved.
 - (d) Vote on deadline to submit applications- Ryan moved to have the deadline for submitting the scholarship application March 29, 2019. Arissa seconded. Motion approved.
 - (e) Vote on date to publish press release- Ryan moved to publish the press release on February 11, 2019. Arissa seconded. Motion approved.
 - (f) Vote on locations to distribute press release- Ryan moved to use the SAO media outlet list and school lists to distribute the press release. Arissa seconded. Motion approved.
 - (g) Discuss and vote on criteria for scholarships- committee members believed we should use the same criteria we used in the past; however, it was believed that we should add a question to the application for council members. Ryan moved to keep the scholarship criteria the same, but add a question to the application for council members. Chris seconded. Motion approved.
 - (h) Discuss and vote on application and instruction form- Ryan moved to keep the same instruction form and application as we used in the past, with the exception of changing the dates. Courtney seconded. Motion approved.
 - (i) Vote on the form and language of the press release- Ryan moved to keep the language of the press release the same as in the past, except the dates would need to be changed. Arissa seconded. Motion approved.

- (j) Discuss presentation of scholarship and announcement of winners- committee members believe we should continue awarding the scholarships at the SKY 5K. We would also like to have them recognized at a county board meeting.
 - (k) Vote on date and location scholarships awarded- Ryan moved to award the scholarships at the SKY 5K. Courtney seconded. Motion carries.
 - (l) Vote on presenter of scholarship- Courtney moved to have Ryan and Eric present the scholarships as they have in the past. Chris seconded. Motion approved.
 - (m) Discuss certificates for scholar winners- Ryan has made them for the previous years. He will do it again.
 - (n) Other- Ryan will scan and email all scholarship applications
- V. Old Business- None
- VI. Citizens to be heard
- VII. Next meeting- April 12, 2019, at 2:30 p.m.
- VIII. Adjournment- Courtney moved to adjourn, JoAnn seconded. Motion carries. Meeting adjourned at 4:40 p.m.