

COUNTY OF KENDALL, ILLINOIS
Economic Development Committee

Meeting Minutes
Friday, November 22, 2019

Call to Order

The meeting was called to order by Chair Audra Hendrix at 9:04a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Scott Gryder	ABSENT		
Audra Hendrix	Here		
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others Present: Scott Koeppel

Approval of Agenda – Member Cesich made a motion to approve the agenda, second by Member Prochaska. **With four members voting aye, the motion was approved.**

Approval of October 25, 2019 Meeting Minutes – Member Cesich made a motion to approve the October 25, 2019 meeting minutes, second by Member Prochaska. **With four members voting aye, the motion carried by a vote of 4-0.**

Committee Business

- *Discussion of RFQ for Economic Development Services* –Discussion on the RFQ, necessary qualifications, salary, funding source, and exactly what the individual or firm would be expected to do. Member Hendrix stated she wanted to see more aggressive contact and proactive recruiting of businesses to locate or expand in Kendall County. Discussion on the Project Scope of Services and the professional services expected for the County.

There was consensus by the committee to authorize Mr. Koeppel to post the position, with a deadline of January 17, 2020. The Committee agreed that Mr. Koeppel and Member Hendrix would review applications and determine the top three candidates for interviews at the January 31, 2020 Economic Development Committee meeting, and then forward the top candidate to the County Board for approval in February.

Member Hendrix made a motion to proceed with the RFQ to hire an individual or firm to create an Economic Development Corporation, second by Member Cesich. **With four members present voting aye, the motion carried by a vote of 4-0.**

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Updates and Reports – Economic Development Commission Loan Status written report for September 2019 provided.

Chairs Report – No report

Items for the County Board - None

Items for the Committee of the Whole Meeting - None

Public Comment – None

Executive Committee – Not needed

Adjournment - Member Prochaska made a motion to adjourn, second by Member Cesich. There being no objection, the Economic Development Committee meeting was adjourned at 9:30a.m.

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary