

**COUNTY OF KENDALL, ILLINOIS**  
**BUDGET & FINANCE COMMITTEE**  
**Meeting Minutes for Thursday, November 14, 2019**

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**Call to Order**

Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 6:35p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	<b>ABSENT</b>		
Scott Gryder	Here		
Audra Hendrix	<b>ABSENT</b>		
Matt Kellogg	Here		
Matthew Prochaska	Here		

Staff Members Present: Latreese Caldwell, Scott Koeppel, RaeAnn VanGundy

**Approval of Agenda** – Member Gryder made a motion to approve the agenda, Member Prochaska seconded the motion. **With three members present voting aye, motion passed by a vote of 3-0.**

**Approval of Claims** – Member Gryder made a motion and Member Prochaska seconded the motion to forward for approval, claims in an amount not to exceed \$2,461,313.57 to the County Board. **With three members voting aye, the claims were approved to forward to the County Board for final approval by a vote of 3-0.**

**Department Head and Elected Official Reports** - None

**Items from Other Committees** – None

**Items of Business**

- *Discussion of FY20 Budget* – Latreese Caldwell reported the changes that will be made to the County Budget before the County Board meeting on Tuesday, November 19<sup>th</sup>, including the addition of salary information for the Circuit Clerk’s Office, the Transportation Alternative fund for Forest Preserve Tree Mitigation, for the Health Department Budget including \$51,000 for a grant Childcare Mental Health position, and new revenue of \$87,000 for a Child Care Mental Health Consultation position. Ms. Caldwell is also awaiting the actuals for the Drug Court from Judge Pilmer.

Discussion on the Health Department budget and reimbursement to the County for their employee Health Insurance, IMRF and Social Security costs. Member Kellogg asked Ms. VanGundy why the Health Department is presenting a deficit budget, and to see their actuals. Ms. VanGundy reported that they have always presented a deficit budget and then would draw from their operational reserves (fund balance) to cover the deficit. The Health Department has a six-month fund balance based on the County’s ordinance. Mr. Koeppel

distributed a spreadsheet of the Health Department Budget and Actual Surplus/(Deficit) data for the last nine years.

**There was consensus by the three members present to send the County budget to the November 25, 2019 County Board meeting for approval.**

Mr. Kellogg reviewed the Capital Request projects and budget, highlighting the addition of Courthouse carpeting of \$15,000, and two obsolete HVAC controls for the Courthouse.

**Executive Session** – Not needed

**Questions from the Media** – None

**Items for the November 19, 2019 County Board Meeting**

*Approval of Claims in an amount not to exceed \$2,461,313.57*

**Items for the November 25, 2019 County Board Meeting**

*Approval of Kendall County Fiscal Year 2019-2020 Combined Budgets and Appropriations Ordinance for all funds with revenues and transfers-in in an amount not to exceed 75,000,000. and expenditures and transfers-out not to exceed \$86,000,000.*

**Adjournment** – Member Gryder made a motion to adjourn the Budget and Finance Committee meeting, Member Prochaska seconded the motion. **The meeting was adjourned at 7:06p.m. by a 3-0 vote.**

Respectfully submitted,

Valarie McClain  
Administrative Assistant and Recording Secretary