

COUNTY OF KENDALL, ILLINOIS
ADMINISTRATION HUMAN RESOURCES COMMITTEE
Meeting Minutes
Tuesday, May 24, 2016

CALL TO ORDER

The meeting was called to order by Admin HR Committee Chair Lynn Cullick at 5:32p.m.

ROLL CALL

Committee Members Present: Judy Gilmour – here, Dan Koukol – here, Lynn Cullick – here

Member Purcell entered the meeting at 5:34p.m.

Committee Members Absent: John Shaw

Others present: Scott Koeppel, Rich Ryan, Jeff Wilkins

APPROVAL OF AGENDA: Member Gilmour made a motion to approve the agenda as presented, second by Member Koukol. **With all in agreement, the motion carried.**

APPROVAL OF MINUTES: Member Koukol made a motion to approve the April 26, 2016 meeting minutes, second by Member Gilmour. **With all in agreement, the motion passed.**

NEW BUSINESS

- *Property Liability Workers Compensation Coverage* – Rich Ryan from Wine Sergi gave an overview of the county's Property, Liability and Workers Compensation Limits, Retentions and Deductibles. Mr. Ryan also provided a summary of Losses, Rating Exposures and County SIR/Deductibles for 2012-2015.
- *Recommend Revisions to Employee Handbook* – Jeff Wilkins reviewed the proposed revisions that were discussed at the last committee meeting.

Member Gilmour made a motion to forward the Recommended Revisions to the Employee Handbook to the Board for approval, second by Member Koukol. **With three members present voting aye, the motion carried.**

Member Purcell left the meeting at 6:00p.m.

- *Recommend Approval of Kendall County Prevailing Wage Ordinance* - Jeff Wilkins explained that this is routine and basically dictated by the state, and that the state Department of Labor has yet to update the wages.

Member Koukol made a motion to forward to the County Board for approval the Approval of the Kendall County Prevailing Wage Ordinance, second by Member Gilmour. **With three members present voting aye, the motion carried.**

OLD BUSINESS – Discussion on Count Board compensation and mileage. Member Koukol stated that there are elected officials in the county making well over \$100,000 that claim mileage. Member Koukol also said that as a County Board member, he has only claimed mileage for meetings, and county business.

Discussion on the County meeting structure.

EXECUTIVE SESSION – Not Needed

ITEMS FOR COMMITTEE OF THE WHOLE - None

ACTION ITEMS FOR COUNTY BOARD

For June 21 County Board Meeting:

- *Approval of Kendall County Prevailing Wage Ordinance*
- *Approval of Recommended Revisions to Employee Handbook*
- *Approval of Kendall County Prevailing Wage Ordinance*

PUBLIC COMMENT – None

ADJOURNMENT – Member Gilmour moved to adjourn the meeting at 6:31p.m., Member Koukol seconded the motion. **The motion was unanimously approved by a voice vote.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary