

**COUNTY OF KENDALL, ILLINOIS**  
**ADMINISTRATION HUMAN RESOURCES COMMITTEE**  
**Meeting Minutes**  
**Tuesday, September 27, 2016**

**CALL TO ORDER**

The meeting was called to order by Admin HR Committee Chair Lynn Cullick at 5:35p.m.

**ROLL CALL**

Committee Members Present: Dan Koukol - here, Judy Gilmour – here, Lynn Cullick – here

*Member Purcell arrived at 5:37p.m.*

Committee Members Absent: John Shaw

Others present: Scott Koeppel, Jim Pajauskas, Rich Ryan, Jeff Wilkins, Glenn Campos

**APPROVAL OF AGENDA:** Member Koukol made a motion to approve the agenda, second by Member Gilmour. **With all in agreement, the motion carried.**

**APPROVAL OF MINUTES:** Member Gilmour made a motion to approve the September 8, 2016 meeting minutes, second by Member Koukol. **With three in agreement, the motion carried.**

**PUBLIC COMMENT** – None

**DEPARTMENT HEADS AND ELECTED OFFICIALS REPORTS**

- Administrative Services, Jeff Wilkins informed the committee that he will be working with the Bond Council on Friday, September 30, 2016, regarding Bond Series 2007 A & B.

**COMMITTEE BUSINESS**

- *Approve Amendment to the Intergovernmental Agreement by and between the County of Kendall, Jill Ferko, in her capacity as Kendall County Treasurer, and Kendall County Emergency Telephone Systems Board (KenCom) for Administrative and Treasury Services* – Scott Koeppel explained the amendment to the original agreement to include Technology Services, which is spelled out in the amendment included in the packet.

Member Koukol made a motion to forward the Amendment to the Intergovernmental Agreement by and between the County of Kendall, Jill Ferko, in her capacity as Kendall County Treasurer, and Kendall County Emergency Telephone Systems Board (KenCom) for Administrative and Treasury Services to

the County Board for approval, second by Member Cullick. **With four members voting aye, the motion carried.**

- *Discussion of Transfer of Funds from Kendall County Circuit Clerk Court Automation fund to the General Fund (Technology) for providing additional support of the JANO Justice System* – Member Koukol made a motion to forward the Transfer of Funds from Kendall County Circuit Clerk Court Automation fund to the General Fund (Technology) for providing additional support of the JANO Justice System, second by Member Purcell. **With four members voting aye, the motion carried.**
- *Approve low bid from Current Technologies for Dell EqualLogic PS6610X SAN in the amount of \$41,945.81. Amount to be paid from both capital and Technology Services funds* – Mr. Koepfel explained the need for the new equipment, additional storage, document destruction, and the duration of the equipment.

Member Purcell made a motion to forward the approval of the low bid from Current Technologies for Dell EqualLogic PS6610X SAN in the amount of \$41,945.81. Amount to be paid from both Capital and Technology Services funds, second by Member Gilmour. **With four members voting aye, the motion carried.**

- *Discussion and recommendations regarding 2017 Property Liability Workers Compensation coverage* – Rich Ryan, with Wine Sergi reviewed the Property and Liability Insurance Proposals with the committee. The committee asked that IPMG attend the October 6, 2016 Admin HR meeting for further discussions on coverage.
- *2017 Insurance Coverage Update* – Jim Pajauskas, CBIZ updated the committee on the proposals for 2017 Health Insurance coverage and other options.

## ITEMS FOR COMMITTEE OF THE WHOLE

### ACTION ITEMS FOR COUNTY BOARD

- *Approve Amendment to the Intergovernmental Agreement by and between the County of Kendall, Jill Ferko, in her capacity as Kendall County Treasurer, and Kendall County Emergency Telephone Systems Board (KenCom) for Administrative and Treasury Services*
- *Approve low bid from Current Technologies for Dell EqualLogic PS6610X SAN in the amount of \$41,945.81. Amount to be paid from Public Safety Capital Improvement fund line item # 7502-000-6650 in an amount not to exceed \$35,945.81 and General Fund Technology Hardware line item # 0102-033-6586 in an amount not to exceed \$6,000*

- *Approval of Transfer of Funds from Kendall County Circuit Clerk Court Automation fund to the General Fund (Technology) in an amount not to exceed \$45,000 for FY2017 and in an amount not to exceed \$46,350 for FY2018 for providing additional support of the JANO Justice System*

**EXECUTIVE SESSION** – Member Gilmour made a motion to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body (5 ILCS 120/2 1), and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2 2), second by Member Purcell.

Roll Call: Member Purcell – yes, Member Cullick – yes, Member Gilmour – yes, Member Koukol – aye. **With four members voting aye, the committee entered into Executive Session at 6:56p.m.**

The committee reconvened in Open Session at 8:14p.m.

**ADJOURNMENT** – Member Koukol moved to adjourn the meeting at 8:17p.m., Member Gilmour seconded the motion. **The motion was unanimously approved by a voice vote.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant/Recording Secretary