

COUNTY OF KENDALL, ILLINOIS
Law, Justice and Legislation Committee
Monday, July 10, 2017
Meeting Minutes

Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 3:15p.m. and led the Pledge of Allegiance.

Roll Call: Member Giles – here, Member Hendrix – here, Member Prochaska - here, Member Gilmour – here, Member Purcell – yes. **With five members present voting aye, a quorum was determined to conduct business.**

Others Present: Sheriff Dwight Baird, EMA Director Joe Gillespie, Circuit Clerk Robyn Ingemunson, Deputy Commander Jason Langston, Undersheriff Harold Martin, Judge Timothy McCann, Commander Mike Peters, Coroner Jacquie Purcell, Facilities Director Jim Smiley, Court Administrator Nicole Swiss, Assistant Public Defender Courtney Transier, State’s Attorney Eric Weis

Approval of the Agenda – Member Hendrix made a motion to approve the agenda with the removal of the Video Recording item listed, second by Member Gilmour. **With five members present in agreement with the amendment, the motion carried.**

Approval of Minutes – Member Prochaska made a motion to approve the June 12, 2017 Law, Justice and Legislation Committee Meeting Minutes, second by Member Hendrix.

Public Comment – None

- ❖ **Coroner** – Written report provided. Coroner Purcell reviewed the report with the committee.
- ❖ **Circuit Clerk** – Written report provided. Ms. Ingemunson stated that the number of cases was down by 1,127 from last year at this point. Discussion on the possible reasoning for the decrease.
- ❖ **Courthouse** – Judge Timothy McCann stated that the Public Defender, Court Services Director, and the Drug Court Coordinator were all attending a conference in Washington D.C. Judge McCann also reported that the Drug Court Coordinator position has been changed from full-time to part-time, effective July 29, 2017, due to delayed grant funding from the state and program reorganization. Judge McCann also stated that the numbers in Drug Court are higher than originally estimated.

Judge McCann also informed the committee that since there were personnel changes in the County Administrative Services Office, there is some confusion yet among staff on what office/person, employees are to contact for personnel related questions/issues now that there has been a change. Judge McCann asked the committee if they could clarify who the contact is when people have workers comp claims or concerns, when someone falls in the

building, and other HR related issues. Member Prochaska said that he would contact the Acting County Administrator and get that information out to the Courthouse employees right away.

- ❖ **Court Services** – Written report provided.
- ❖ **EMA** – Director Joe Gillespie updated the committee on EMA participation for the month of June, with volunteers presenting “Preparing for Disaster Training” at the Oswego Senior Center, Search and Rescue being called out twice, a storm spotting class in Oswego, and two IEMA training events, as well as Siren, STARCOM, and WSPY monthly testing. Written report provided.
- ❖ **KenCom** – Written report provided.
- ❖ **Public Defender** – Courtney Transier provided a written report and stated their caseload increased by 116 cases since last month’s meeting.
- ❖ **State’s Attorney** – Mr. Weis reported that his office requested one of the autopsies that was performed by the Coroner’s Office last month.
- ❖ **Sheriff’s Report**
 - a. **Operations Division** – Written report provided.

Commander Peters informed the committee that the Sheriff’s Office received an IPMG Grant for completion of outfitting SRT members.

Commander Peters also reported that their training continues expanding, not only with the Health Department, but also with multiple police agencies, fire departments, and school districts.

- b. **Corrections Division** – Written report provided

Undersheriff Martin reported they anticipate that the Video Visitation system should be installed by week’s end. Deputy Commander Gillespie reported that the Video Bond Call is the next step once the Video Visitation is installed and operational.

Discussion on the jail population of in county and out of county inmates including federal inmates, the amount that has been invoiced for out of county and federal inmates, and the meal cost increase through the food service vendor effective on July 7, 2017.

- c. **Records Division** – Written report provided

Undersheriff Martin reported that Sheriff Sales and Evictions fees are down for this year.

Sheriff Baird provided the Sheriff's Office six-month report to the committee and stated that the report has filed with the County Clerk's Office. Discussion on the number of inmates housed from other counties, and the Corrections Contract back-pay for FY16 and up to when the contract was settled in FY2017.

Legislative Update – Member Prochaska informed the committee that the lobbying groups continues review of the 1,500-page state budget, and that the LGDF is to be reduced, and that there will not be a tax freeze. Member Prochaska will continue to update the committee on the state budget as needed.

Old Business - None

New Business

Approval of Request for Proposal Bids for Sheriff's Office Squad Car/Vehicle Maintenance Contract – Sheriff Baird stated that the current contract will expire in December 2017, and that there was an extension last year. The initial contract/agreement period will be for two (2) years; (December 1, 2017 through November 30, 2019) with an option to mutually agree to extend services for up to an additional two (2) years. Any changes to service levels will be mutually agreed upon in writing by all parties before any extension is authorized.

Motion made by Member Hendrix, second by Member Giles to forward the item to the County Board for approval. Discussion on provider within the county boundaries, and services contracted, including porter service. **The motion passed by a 5-0 vote with an amendment to the RFP that will include porter service required.**

The Sheriff's Office will make the changes to the document and provide to the County Clerk for the County Board packet on July 18, 2017.

Executive Session – Not needed

Public Comment – None

Items for Committee of the Whole - None

Action Items for County Board – None

Adjournment – Member Gilmour made a motion to adjourn the meeting, second by Member Giles. **With all in agreement, the meeting adjourned at 3:53p.m.**

Respectfully Submitted,

Valarie McClain, Recording Secretary