

**COUNTY OF KENDALL, ILLINOIS**  
**Law, Justice and Legislation Committee**  
**Monday, August 14, 2017**  
**Meeting Minutes**

**Call to Order and Pledge Allegiance** - Chair Matthew Prochaska called the meeting to order at 3:15p.m. and led the Pledge of Allegiance.

**Roll Call:** Member Prochaska - here, Member Gilmour – here, Member Purcell – here. **With three members present voting aye, a quorum was determined to conduct business.**

Members Absent: Audra Hendrix

*Member Giles entered the meeting at 3:17 p.m.*

**Others Present:** Sheriff Dwight Baird, EMA Director Joe Gillespie, Circuit Clerk Robyn Ingemunson, Deputy Commander Jason Langston, Undersheriff Harold Martin, Judge Robert Pilmer, Commander Mike Peters, Facilities Director Jim Smiley, Court Administrator Nicole Swiss, Public Defender Victoria Chuffo, Assistant State’s Attorney Leslie Johnson, Acting County Administrator Scott Koeppel

**Approval of the Agenda** – Member Gilmour made a motion to approve the agenda, second by Member Purcell. **With three members present in agreement with the amendment, the motion carried.**

**Approval of Minutes** – Member Gilmour made a motion to approve the July 10, 2017 Law, Justice and Legislation Committee Meeting Minutes, second by Member Purcell. Member Purcell asked for the record to show he was on time for the July meeting. Chairman Prochaska agreed.

**Public Comment** – None

- ❖ **Coroner** – Written report provided. Coroner Purcell was absent due to performing an autopsy.
- ❖ **Circuit Clerk** – Written report provided. Ms. Ingemunson stated that could be looking to purchase an e-records system soon after seeing how it works in McHenry County. In addition, they are looking at case management system in the future to help increase efficiency. She clarified that the e-records system would be purchased this fiscal year and the case management in a future fiscal year. Member Purcell asked where the costs would be budgeted from. Ms. Ingemunson stated it would come out of court automation.
- ❖ **Courthouse** – Judge Pilmer updated that an October there will most likely be a bond call.
- ❖ **Court Services** – Written report provided.

- ❖ **EMA** – Director Joe Gillespie updated the committee on tated that the Unified Command post was at several events. In addition, they have trained with multiple agencies for search and rescues. Finally, last month they tested the warning systems around the County. Written report provided.
- ❖ **KenCom** – No report was provided.
- ❖ **Public Defender** – Vicky Chuffo handed out her report to the Committee. There was an increase in most types of cases, and that they will be doing bond calls in October.
- ❖ **State’s Attorney** – Assistant State’s Attorney Johnson stated that she had no information for the Committee.
- ❖ **Sheriff’s Report**
  - a. Operations Division – Written report provided. Deputy Commander Jason Langston stated that the Sheriff’s Office participated in National Night Out and the Kendall County Fair as part of community relations
  - b. Corrections Division – Written report provided. Undersheriff Martin stated that the Jail will go live with video visitation on August 21.
  - c. Records Division – Written report provided. Undersheriff Martin stated that both sales and eviction were down.

**Old Business** - None

**New Business**

- *Approval of the American Correctional Association Accreditation Contract – Sheriff’s Office* – Member Purcell motioned to approve the contract. Member Gilmour seconded. Undersheriff Martian stated this was for accreditation for three years the County Jail. The audit will begin September 18 and end on the 19<sup>th</sup>. The results will be given in January. He stated there are currently only seven accredited jails in Illinois. Cost is \$9,000 and is budgeted in this fiscal year. **With four ayes, the motion passed.**
- *Discussion of Property Maintenance Code Ordinance* – Mr. Koepfel stated that it came up at the PBZ Committee that there are little enforceable codes in relation to property maintenance. As part of the process to review and update, County Board Chairman Gryder asked that this Committee review the subject. Mr. Asselmeier added that because there is no property maintenance code there is no way to deal with issues like derelict buildings. The Committee discussed the need for additional ordinances and codes. In relation to existing codes and ordinances on the books the Committee felt they should first be reviewed to avoid possible duplication. In addition, the Committee directed staff to gather complaints about building issues and to bring it back at a future time.
- *Discussion of Nuisance Ordinance* – The Committee combined the Nuisance Ordinance with the previous topic.

**Legislative Update** – Chair Prochaska stated that the State of Illinois passed a budget that would cost the County roughly \$650,000 per year. He continued that at a future meeting there may be an item from the United Counties Council of Illinois on a possible way to recapture some of those funds.

**Executive Session** – Not needed

**Public Comment** – None

**Items for Committee of the Whole** - None

**Action Items for County Board** – None

**Adjournment** – Member Giles made a motion to adjourn the meeting, second by Member Purcell.  
**With all in agreement, the meeting adjourned at 3:50 p.m.**

Respectfully Submitted,

Andrez Beltran

Economic Development and Special Projects Coordinator