

**COUNTY OF KENDALL, ILLINOIS
LAW, JUSTICE AND LEGISLATION COMMITTEE**

**Kendall County Courthouse
Jury Assembly Room
807 W. John Street; Yorkville IL**

**Monday, August 14, 2017 – 3:15 p.m.
Meeting Agenda**



- 1. Pledge of Allegiance to the American Flag**
- 2. Roll Call and Determination of a Quorum:** Audra Hendrix, John Purcell, Matthew Prochaska (Chair), Tony Giles (Vice Chair), Judy Gilmour
- 3. Approval of the Agenda**
- 4. Approval of the June 12, 2017 Committee Meeting Minutes**
- 5. Public Comment**
- 6. Status Reports**
 - ❖ Coroner
 - ❖ Circuit Clerk
 - ❖ Courthouse
 - ❖ Court Services
 - ❖ EMA
 - ❖ KenCom
 - ❖ Public Defender
 - ❖ State's Attorney
 - ❖ Sheriff's Report
 - a. Operations Division
 - b. Corrections Division
 - c. Records Division
- 7. Old Business**
- 8. New Business**
 - *Approval of the American Correctional Association Accreditation Contract*
 - *Discussion of a Property Maintenance Code Ordinance*
 - *Discussion of a Nuisance Ordinance*
- 9. Legislative Update**
- 10. Public Comment**
- 11. Executive Session**
- 12. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630- 553-4171, a minimum of 24-hours prior to the meeting time

COUNTY OF KENDALL, ILLINOIS
Law, Justice and Legislation Committee
Monday, July 10, 2017
Meeting Minutes

Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 3:15p.m. and led the Pledge of Allegiance.

Roll Call: Member Giles – here, Member Hendrix – here, Member Prochaska - here, Member Gilmour – here, Member Purcell – yes. **With five members present voting aye, a quorum was determined to conduct business.**

Others Present: Sheriff Dwight Baird, EMA Director Joe Gillespie, Circuit Clerk Robyn Ingemunson, Deputy Commander Jason Langston, Undersheriff Harold Martin, Judge Timothy McCann, Commander Mike Peters, Coroner Jacquie Purcell, Facilities Director Jim Smiley, Court Administrator Nicole Swiss, Assistant Public Defender Courtney Transier, State’s Attorney Eric Weis

Approval of the Agenda – Member Hendrix made a motion to approve the agenda with the removal of the Video Recording item listed, second by Member Gilmour. **With five members present in agreement with the amendment, the motion carried.**

Approval of Minutes – Member Prochaska made a motion to approve the June 12, 2017 Law, Justice and Legislation Committee Meeting Minutes, second by Member Hendrix.

Public Comment – None

- ❖ **Coroner** – Written report provided. Coroner Purcell reviewed the report with the committee.
- ❖ **Circuit Clerk** – Written report provided. Ms. Ingemunson stated that the number of cases was down by 1,127 from last year at this point. Discussion on the possible reasoning for the decrease.
- ❖ **Courthouse** – Judge Timothy McCann stated that the Public Defender, Court Services Director, and the Drug Court Coordinator were all attending a conference in Washington D.C. Judge McCann also reported that the Drug Court Coordinator position has been changed from full-time to part-time, effective July 29, 2017, due to delayed grant funding from the state and program reorganization. Judge McCann also stated that the numbers in Drug Court are higher than originally estimated.

Judge McCann also informed the committee that since there were personnel changes in the County Administrative Services Office, there is some confusion yet among staff on what office/person, employees are to contact for personnel related questions/issues now that there has been a change. Judge McCann asked the committee if they could clarify who the contact is when people have workers comp claims or concerns, when someone falls in the

building, and other HR related issues. Member Prochaska said that he would contact the Acting County Administrator and get that information out to the Courthouse employees right away.

- ❖ **Court Services** – Written report provided.
- ❖ **EMA** – Director Joe Gillespie updated the committee on EMA participation for the month of June, with volunteers presenting “Preparing for Disaster Training” at the Oswego Senior Center, Search and Rescue being called out twice, a storm spotting class in Oswego, and two IEMA training events, as well as Siren, STARCOM, and WSPY monthly testing. Written report provided.
- ❖ **KenCom** – Written report provided.
- ❖ **Public Defender** – Courtney Transier provided a written report and stated their caseload increased by 116 cases since last month’s meeting.
- ❖ **State’s Attorney** – Mr. Weis reported that his office requested one of the autopsies that was performed by the Coroner’s Office last month.
- ❖ **Sheriff’s Report**
 - a. **Operations Division** – Written report provided.

Commander Peters informed the committee that the Sheriff’s Office received an IPMG Grant for completion of outfitting SRT members.

Commander Peters also reported that their training continues expanding, not only with the Health Department, but also with multiple police agencies, fire departments, and school districts.

- b. **Corrections Division** – Written report provided

Undersheriff Martin reported they anticipate that the Video Visitation system should be installed by week’s end. Deputy Commander Gillespie reported that the Video Bond Call is the next step once the Video Visitation is installed and operational.

Discussion on the jail population of in county and out of county inmates including federal inmates, the amount that has been invoiced for out of county and federal inmates, and the meal cost increase through the food service vendor effective on July 7, 2017.

- c. **Records Division** – Written report provided

Undersheriff Martin reported that Sheriff Sales and Evictions fees are down for this year.

Sheriff Baird provided the Sheriff's Office six-month report to the committee and stated that the report has filed with the County Clerk's Office. Discussion on the number of inmates housed from other counties, and the Corrections Contract back-pay for FY16 and up to when the contract was settled in FY2017.

Legislative Update – Member Prochaska informed the committee that the lobbying groups continues review of the 1,500-page state budget, and that the LGDF is to be reduced, and that there will not be a tax freeze. Member Prochaska will continue to update the committee on the state budget as needed.

Old Business - None

New Business

Approval of Request for Proposal Bids for Sheriff's Office Squad Car/Vehicle Maintenance Contract – Sheriff Baird stated that the current contract will expire in December 2017, and that there was an extension last year. The initial contract/agreement period will be for two (2) years; (December 1, 2017 through November 30, 2019) with an option to mutually agree to extend services for up to an additional two (2) years. Any changes to service levels will be mutually agreed upon in writing by all parties before any extension is authorized.

Motion made by Member Hendrix, second by Member Giles to forward the item to the County Board for approval. Discussion on provider within the county boundaries, and services contracted, including porter service. **The motion passed by a 5-0 vote with an amendment to the RFP that will include porter service required.**

The Sheriff's Office will make the changes to the document and provide to the County Clerk for the County Board packet on July 18, 2017.

Executive Session – Not needed

Public Comment – None

Items for Committee of the Whole - None

Action Items for County Board – None

Adjournment – Member Gilmour made a motion to adjourn the meeting, second by Member Giles. **With all in agreement, the meeting adjourned at 3:53p.m.**

Respectfully Submitted,

Valarie McClain, Recording Secretary



KENDALL COUNTY CORONER
————— JACQUIE PURCELL —————

Description	**	Month: July 2017	Fiscal Year-to-Date	July 2016
Total Deaths		17	219	183
Natural Deaths		14	193	23
Accidental Deaths				
Overdose	*	1	8	2
Motor Vehicle		0	4	0
Other		0	2	2
Pending		0	3	0
Suicidal Deaths	*	2	8	0
Homicidal Deaths		0	1	0
Toxicology		1	24	4/20
Autopsies		1	23	4/14
Cremation Authorizations		8	129	13/101

**

Accidental Death(s) (Overdose)

1. 07/03/2017 – Montgomery– 33yo Male, Ethanol & Heroin Toxicity

Suicidal Death(s)

1. 07/20/2017 – Montgomery – 29yo Male, Asphyxiation due to Hanging
2. 07/31/2017 – Montgomery – 24yo Female, Asphyxiation due to Hanging

PERSONNEL/OFFICE ACTIVITY:

1. Coroner Purcell attended the Master's 17 Conference through St. Louis University July 17-20.
2. Deputy Coroner Jessica Knowles attended the Basic Coroner's Training offered through the International Coroner's & Medical Examiner's Association in Las Vegas, NV July 23-27.
3. Deputy Coroner Levi Gotte attended the Accreditation Workshop offered through the International Coroner's & Medical Examiner's Association in Las Vegas, NV July 23-24.

————— CARORUM AD CURAM —————

23rd Judicial Circuit
Detailed Statistics By Year
As of 6/7/2017

	2008	2009	2010	2011	2012	2013	2014 ##	2016	2017
AD Adoption	25	31	19	21	21	19	14 15	17	16
CC Contempt of Court	2	6	7	3	7	3	7 3	9	19
CF Criminal Felony	501	515	405	429	411	407	422 ##	419	202
CH Chancery - Injunction	6	4	4	3	3	4	5 7	10	1
Real Estate Forclosures	1215	1486	1399	9	4	12	14 11	8	7
Mechanics Lien	17	18	13	4	15	2	3 2	4	2
Forclosures Sec/Intere	1	2	1	1	1			2	1
Specific Performance	1		2		1	3	1 1		
Partition	2	1	1	3		1	1 3	3	1
Trust Administration		1	2				1	1	
Quiet Title				2		3	1 4	1	
Complaint in Equity		2		1	3	1	1 2	1	3
Accounting	2	2						1	1
Creditors Complaint	2		1						
Forclosures on Condo								1	
Interpleader	1	1	1				1		1
Registration of Forclosures	2				2				
Structured Settlement					1	2	1		
Estate Mortgage Forclosures			427	1357	1493	830	542 ##	392	202
Petition for Forclosures C			2	9	6	1	1 1	2	
Other	4	3	5	4	7	6	10 7	14	2
CH TOTAL	1253	1520	1858	1393	1536	865	580 ##	440	221
CL Civil Law Violation								72	135
CM Criminal Misdemeanor	1401	1536	1287	1222	1231	1059	1114 ##	990	374
CV Conservation Violation	42	67	58	31	42	51	41 29	22	17

23rd Judicial Circuit
 Statistics By Month
 Jul-17

	Jan	Feb	Mar	Apr	May	June	July	2017 YTD	2016	
AD Adoption	1	3	3		3	5	3	18	10	
CC Contempt of Court	3	4	6		4	2	1	20	1	
CF Criminal Felony	39	24	37	31	29	34	31	225	289	
CH Chancery	39	42	43	31	28	36	28	247	269	
CL Civil Law Violation	33	14	20	23	20	18	17	145	2	
CM Criminal Misdemeanor	49	50	69	57	58	74	72	429	673	
CV Conservation Violation	4	0	7	2	4	0	9	26	15	
D Divorce - Dissolution	36	31	46	34	37	36	39	259	254	
DT Traffic DUI	16	15	23	14	15	13	19	115	135	
ED Eminent Domain	4				1			5	3	
F Family	3	1	10	13	7	11	5	50	90	
J Juvenile	3	2	5			5		15	7	
JA Juvenile Abuse/Neglect	0	1	6		2	4	1	14	6	
JD Juvenile Delinquent	11	7	13	20	29	15	18	113	149	
L Law	2	10	6	12	9	12	5	56	56	
LM Law Medium	57	46	63	52	70	62	69	419	382	
MC Municipal										
MH Mental Health	1	1	0	1	1	1		5	1	
MR Misc Remedies	27	27	28	27	23	24	28	184	255	
OP Order of Protection	27	22	24	28	27	38	42	208	220	
OV Ordinance Violation		3	1	2		4	1	11	22	
P Probate	10	6	14	10	12	12	13	77	89	
SC Small Claims	88	153	100	92	135	151	88	807	693	
TR Traffic	550	607	618	485	456	477	484	3677	4760	
TX Tax	11				2	20	3	33	45	
WI Wills	16	21	19	10	20	14	23	123	94	
TOTAL CASES	1030	1090	1161	944	992	1068	999	7281	8520	Difference 1239

	2008	2009	2010	2011	2012	2013	2014 ##	2016	2017
D Divorce - Dissolution	323	431	451	435	397	424	378 ##	396	215
Invalidity		1		1	1		1	2	
Legal Separation	7	8	7	6	4	7	3 4	3	2
Simplified	5	2	4	8	5	9	7 7	5	
Registration of Foreign	5	8	4	10	9	8	3 8	5	4
Other	1	1	2				3	2	
Transfer			1	6	13	2	8 4	2	6
JD- Delinquency							1 1		
D TOTAL	341	451	469	466	429	450	401 ##	415	227
DT Traffic DUI	339	387	253	290	287	236	245 ##	211	97
ED Eminent Domain	1		5	34	41	1	6 13	5	5
F Family - Paternity	14	15	13	30	24	28	29 22	28	19
Parent Child Relationship	59	36	41	44	31	28	29 34	36	5
Reciprocal Non-Support	88	74	89	38	35	32	60 37	74	13
Civil Action to Compel sup	1			9	18	12	4 1		
Uresa							3		
Registration of Foreign	10	7	17	12		4	2 1	4	2
OP-Registration of Foreign	4	2	1	3	3	1			1
Petition for Custody	4	4	5	13	8	12	10 7	9	1
Petiton for Visitation	2	3	4	3	1	4	3	6	1
Other	2	1		4			3	3	1
Transfer					2	17	7 6	10	3
F TOTAL	184	142	170	156	122	138	147 ##	170	46
J Juvenile	3	4	4	3	1	7	10 16	10	15
JA Juvenile Abuse/Neglect	21	21	32	19	16	18	36 22	9	14
JD Juvenile Delinquent	279	289	316	260	263	256	241 ##	226	99
L Law-Tort \$ Damg-Auto-Pro	1	6	6		4	1	3 3	5	6
Law-Tort \$ Damg-Auto-Prop		9	1	5	4	11	8 3	6	2
Tort \$ Damg-Auto-Pers	18	28	22	25	23	34	25 35	36	20

	2008	2009	2010	2011	2012	2013	2014 ##	2016	2017
Tort \$ Damg-Auto-Pers	2	1	1	3	2	3	2 5	2	3
Tort \$Damg-Auto-Deat	1		1				2	1	
Tort \$Damg-Other	15	11	16	17	11	21	23 22	21	9
Contract Money Damage	45	58	61	32	34	32	31 26	14	5
Confession of Judgement		2	2	3		1			
Forcible Entry/Detain	2	4	10	4	4	1	7 3		
Detinue	2	3	3	1	1	2			1
Replevin	3	1	2	2	1	1			
Malpractice-Medical	1	2	4	2	1		1 2	1	2
Malpractice-Legal		2	1				1 1		
Malpractice-Other								1	
Registration of Foreign	1	4	4	1			1	4	
Other	3	7	6	7	1	5	4 4	3	2
Transfer			1	4	2	5	4 2	4	1
L TOTAL	94	138	141	106	88	117	111 ##	98	51
LM Law Magistrate			1	1	13	22	16 29	40	15
Tort \$Damg-Auto-Property	32	5	5	2	10	9	17 9	8	6
Tort \$Damg-Auto-Person	3	9	12	7	3	5	4 8	12	4
Tort \$Damg-Other	11	11	21	5	4	5	2 6	4	2
Contract Money Damage	273	394	448	319	245	230	209 ##	135	87
Forcible Entry Detainer	553	587	640	764	628	508	507 ##	463	223
Distress for Rent		1					1 1		2
Arbitration & Award	3	2		1				1	1
Detinue	9	11	14	4	4	4	3	3	4
RePlevin	6	11	6	6	3	6	6	13	4
Malpractice-Medical				1			1 1		
Registration of Foreign	3	3	2	4	4	1	2 5	3	
Forcible Entry Detainer Poss			1	5	16	27	26 11		1
Other	3	8	2	8	4	9	11 8	3	4
Transfer			2		1		2 1	2	1
LM TOTAL	896	1042	1154	1127	935	826	798 ##	687	354
MC Municipal			2				1 1		
MH Mental Health			1	1	2	1	1 2	1	5

	2008	2009	2010	2011	2012	2013	2014 ##	2016	2017
MR Misc Remedies							1 2	4	
Judicial Review/Admin	2	6		5	1	1	2 2	3	2
Judicial Review/Work	2		2	3	1	2	2		
Judicial Review/Unem		1	3	1	3	5	2	3	
Declaratory Judgment	6	4	5	9	6	3	3 10	4	5
Change of Name	26	33	42	20	24	34	42 27	40	28
Mandamus							1 3	1	
Search Warrant	28	45	46	54	76	63	47 64	163	28
Forfeiture of Seized	40	39	27	17	37	34	43 38	41	37
Peti Issue Foreign Subp		1		3	3	1	1	1	
Eavesdropping	10	16	25	20	18	4	10 10	8	4
Extradition	7	11	8	8	10	5	5 9	5	3
Other	11	13	12	13	17	37	91 97	113	53
Fugitive from Justice	1				1	1	1 3	1	
MR TOTAL	133	169	170	153	197	190	251 ##	387	160
OP Order of Protection	140	134	117	142	120	162	221 ##	302	140
Civil No Contact				19	41	64	60 55	59	36
OP Total	140	134	117	161	161	226	281 ##	361	176
OV Ordinance Violation	503	297	112	91	88	79	38 17	34	10
P Decd Testate Independent	38	43	38	35	37	38	45 50	40	20
Decd Testate Supervised		2	1	2	2		1 1		
Decd Intestate Independ	7	9	16	21	14	18	22 22	18	10
Decd Intestate Supervised			2	2	1	1	2	1	
Decd Testate/Intestate of Missing				2		1	1		
Decd Small Estate Real	3	1						2	
Decd Proof of Heirship					1	1			
Decd Letters of Office			1		1		1	2	
Decd Coll Judg/sttlmt				2		2			3
Guardian/Disables	5	2	10	7	2	4	5 7	8	1
Guardian/Estat	3	5	4	5	2	3	4 2	3	
Guardian/Person/Estate	7	9	5	7	21	16	9 18	25	9
Guardian/Minor Person	24	31	14	19	14	7	16 12	17	5

	2008	2009	2010	2011	2012	2013	2014 ##	2016	2017
Guardian/Estate/Minor	10	6	4	12	5	16	17 10	23	6
Guardian/Person/Estate/M	11	7	6	4	4	6	9 6	3	5
Other	1		1	4	2	3	4 3	4	2
Transfer			2	2	2	4	1 1	1	3
P TOTAL	109	115	104	124	108	120	134 ##	147	64
SC Contract Money Damage	1092	1543	1754	1421	1373	1299	1274 ##	1104	712
Tort \$ Damage Auto	20	35	12	15	18	23	25 23	18	7
Tort \$ Damage Other	17	34	14	24	9	11	18 8	6	9
Regist Foreign Judgmt	9	12	2	3	8	4	1 4	2	1
Other	35	25	13	14	9	12	14 17	14	8
Transfer				2	1	1	1		
SC TOTAL	1173	1649	1795	1479	1418	1350	1333 ##	1144	737
TR Traffic	17555	18504	16473	11742	11649	11125	9762 ##	7438	3141
Traffic DUI	602	733	391	557	521	463	453 ##	361	182
Other	1	4	3	1		1	1	1	
TR TOTAL	18158	19241	16867	12300	12170	11589	10215 ##	7800	3323
TX Recov Delinq Pers Prop tax	1	1	1	1	1	1	1 1	1	
Peti for Tax Relief								1	
Tax Forclosure				1				1	
Annual Tax Sale						1			
Tax Objection	2	2	2	8	6	2	2 2	2	
Tax Deed	18	31	56	56	58	71	45 34	44	33
Other		1					3		
TX TOTAL	21	35	59	66	65	75	48 40	49	33
WI Wills	139	156	178	169	142	174	169 ##	171	108
TOTAL CASES	25758	27945	25583	20104	19781	18257	16644 ##	13894	6508

**23rd Judicial Circuit
Statistics By Year
As of 7/31/2017**

		2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
AD	Adoption	25	31	19	21	21	19	14	15	17	18
CC	Contempt of Court	2	6	7	3	7	3	7	3	9	20
CF	Criminal Felony	501	515	405	429	411	407	422	404	419	225
CH	Chancery	1253	1520	1858	1393	1536	865	580	488	440	247
CL	Civil Law Violation									72	145
CM	Criminal Misdemeanor	1401	1536	1287	1222	1231	1059	1114	1079	990	429
CV	Conservation Violation	42	67	58	31	42	51	41	29	22	26
D	Divorce - Dissolution	341	451	469	466	429	450	401	408	415	259
DT	Traffic DUI	339	387	253	290	287	236	245	249	211	115
ED	Eminent Domain	1		5	34	41	1	6	13	5	5
F	Family	184	142	170	156	122	138	147	111	170	50
J	Juvenile	3	4	4	3	1	7	10	16	10	15
JA	Juvenile Abuse/Neglect	21	21	32	19	16	18	36	22	9	14
JD	Juvenile Delinquent	279	289	316	260	263	256	241	300	226	113
L	Law	94	138	141	106	88	117	111	107	98	56
LM	Law Magistrate	896	1042	1154	1127	935	826	798	733	687	419
MC	Municipal			2				1	1		
MH	Mental Health			1	1	2	1	1	2	1	5
MR	Misc Remedies	133	169	170	153	197	190	251	265	387	184
OP	Order of Protection	140	134	117	161	161	226	281	308	361	208
OV	Ordinance Violation	503	297	112	91	88	79	38	17	34	11
P	Probate	109	115	104	124	108	120	134	135	147	77
SC	Small Claims	1173	1649	1795	1479	1418	1350	1333	1105	1144	807
TR	Traffic	18158	19241	16867	12300	12170	11589	10215	9200	7800	3677
TX	Tax	21	35	59	66	65	75	48	40	49	33
WI	Wills	139	156	178	169	142	174	169	172	171	123
	TOTAL CASES	25758	27945	25583	20104	19781	18257	16644	15222	13894	7281

To: Kendall County Board * Law, Justice and Legislation Committee
From: Tina J. Varney, Director * Kendall County Court Services
Date: August 1, 2017
Re: Juvenile Detention and Board & Care Monthly Report

Juvenile Detention - FY2017 ~ Costs Incurred

Kendall County Court Services FY2017 Summary - Juvenile Detention					Same Time FY2016	Same Time FY2015	Same Time FY2014	Same Time FY2013	Same Time FY2012
Month	Total New Admissions	Total Holdovers*	Total Days	Total Cost Incurred					
12/2016	6	2	79	\$8,690.00	\$15,620.00	\$3,000.00	\$3,400.00	\$5,500.00	\$3,870.00
01/2017	12	3	96	10,560.00	15,180.00	8,400.00	7,600.00	6,500.00	6,480.00
02/2017	5	4	137	15,070.00	11,110.00	4,100.00	9,400.00	8,010.00	11,720.00
03/2017	3	4	90	9,900.00	3,410.00	2,300.00	4,300.00	13,300.00	11,970.00
04/2017	6	3	124	13,640.00	5,940.00	2,400.00	3,000.00	9,200.00	5,850.00
05/2017	1	3	51	5,610.00	4,180.00	7,800.00	11,510.00	3,500.00	7,830.00
06/2017	1	0	57	6,270.00	11,660.00	5,500.00	13,600.00	6,800.00	4,050.00
07/2017	2	1	14	1,540.00	10,120.00	8,400.00	8,700.00	9,500.00	5,580.00
08/2017					11,880.00	7,400.00	6,300.00	16,730.00	7,290.00
09/2017					2,640.00	16,000.00	11,200.00	10,700.00	6,930.00
10/2017					5,610.00	15,440.00	5,600.00	10,300.00	5,940.00
11/2017					11,110.00	15,100.00	1,400.00	3,700.00	8,010.00
TOTAL	36		648	\$71,280.00	\$108,460.00	\$95,840.00	\$86,010.00	\$103,740.00	\$85,520.00

*Holdover=A minor detained on the last day of the previous month carried over to the first day of the current month.

Kendall County Fiscal Year 2017 (Juvenile Detention):

Amount Budgeted: \$ 90,000.00
 Amount Expended: 80,850.00 (as of 07/31/2017)
 Amount Remaining: \$ 9,150.00

Juvenile Board & Care - FY2017 ~ Costs Incurred

	Number of Minors Placed	Days Paid	Total Monthly Cost Incurred	Total Cost Incurred
12/2016	2	62	\$16,888.49	\$16,888.49
01/2017	2	54	15,246.73	32,135.22
02/2017	1	28	9,507.96	41,643.18
03/2017	1	31	10,526.67	52,169.85
04/2017	1	30	10,187.10	62,356.95
05/2017	1	31	10,526.67	72,883.62
06/2017	1	30	10,187.10	83,070.72
07/2017	1	31	10,526.67	93,597.39
08/2017				
09/2017				
10/2017				
11/2017				
TOTAL				

Kendall County Fiscal Year 2017 (Juvenile Board & Care):

Amount Budgeted: \$ 90,000.00
 Amount Expended: 96,541.34 (as of 07/31/2017)
 Amount Remaining: \$(6,541.34)

TO: Law, Justice and Legislation Committee Members

FROM: Victoria Chuffo, Public Defender; Monthly Report 

NUMBER OF CASES ASSIGNED TO EACH PUBLIC DEFENDER
AS OF AUGUST 14, 2017

VICTORIA CHUFFO, Public Defender

- 75 cases / last month 64 cases - Felony cases

COURTNEY TRANSIER, First Asst. Public Defender

- 102 cases / last month 69 cases - Felony cases

MICHAEL MONTGOMERY, Asst. Public Defender

- 266 cases / last month 276 cases - Felony/ Juvenile cases

REID SEAGREN, Asst. Public Defender

- 267 cases/ last month 228 cases - Misdemeanor/Traffic cases

CHRISTOPHER WARMBOLD, Asst. Public Defender

- 223 case/ last month 205 cases -
Misdemeanor/Traffic/Juvenile Cases

My office has been appointed a total of 215 new cases between July 10, 2017 and August 14, 2017. The Kendall County Public Defender's Office currently has 933 open cases as of today's date; August 14, 2017. The Public Defender felony, misdemeanor, traffic, driving under the influence, juvenile abuse and neglect, civil law violations and criminal contempt appointments have increased from last month.

Kendall County Emergency Management Agency

1102 Cornell Lane, Yorkville Illinois 60560

630-553-7500

Joseph T. Gillespie, Director

Tracy Page, Deputy Director

EMA Report

July 2017

1. Unified Command Post (UCP) went to:
 - a. Vietnam Moving Wall - Oswego
 - b. Emergency Response Exercise- Oswego
 - c. Plainfield PD
 - d. Sugar Grove Corn Boil

2. EMA Search and Rescue hosted two training sessions
 - a. Daytime Search Techniques- attended by six mutual aid agencies
 - b. Search and Rescue Management- attended by three mutual aid agencies

3. Quarterly Grant Documentation Submitted

4. Continued with siren testing on the first Tuesday morning of the month

5. Continued with STARCOM testing first Tuesday morning of the month

6. Continued with WSPY EAS testing first Tuesday morning of the month

KENDALL COUNTY SHERIFF'S OFFICE

MONTH-END REPORT



JULY

2017

OPERATIONS DIVISION

POLICE SERVICES	July-16	July-17
Calls for Service	864	842
Police Reports	351	255
Total Arrests	142	64

TRAFFIC SERVICES	July-16	July-17
Traffic Contacts	617	535
Traffic Citations Issued	269	192
DUI Arrests	3	7
Zero Tolerance	0	0

TRAFFIC CRASH INVESTIGATIONS	July-16	July-17
Property Damage	32	29
Personal Injury	7	13
Fatalities	0	0
TOTAL CRASH INVESTIGATIONS	39	42

VEHICLE USAGE	July-16	July-17
Total Miles Driven by Sheriff's Office	64,115	60,838
Vehicle Maintenance Expenditures	\$5,212.30	\$4,642.48
Fuel Expenditures	\$9,221.60	\$9,845.71
Fuel Gallons Purchased	4,772	4,869

AUXILIARY DEPUTIES	July-16	July-17
Ride-A-Long Hours	12	5
Auxiliary Hours	37	58
TOTAL AUXILIARY HOURS	49	63

EVIDENCE/PROPERTY ROOM	July-16	July-17
New Items into Property Room	122	151
Disposal Orders Processed	95	70
Items Disposed Of	57	22
DVD/VHS Copy Requests	23	32
Items Sent to Crime Lab for Processing	12	10
Items Processed by Evidence Custodian	0	0
Pounds of Prescription Medication Collected from Drop Box Program		31.75

COURT SECURITY	July-16	July-17
Entries	15,161	13,723
Items X-rayed	5,360	4,654
Bond Call	52	51
Kendall Prisoners	117	87
Other Prisoners	19	27
Arrests made at Courthouse	18	15
Contraband Refused	88	74

INVESTIGATIONS/COPS ACTIVITIES	July-16	July-17
Total Cases Assigned (Patrol/Invest)	31	32
Total Cases Closed (Patrol/Invest)	50	18
Total Current Open Cases (Patrol/Invest)	91	145
Community Policing Meetings/Presentations	13	22

CORRECTIONS DIVISION

JAIL POPULATION	July-16	July-17
New Intake Bookings	236	232
Inmates Released	244	247
Average Daily Population	130	148
Kendall County Inmate ADP		75

JAIL MEALS	July-16	July-17
Number of Meals Prepared Kendall	2,298	0
Price Per Meal	\$1.49	0
Number of Meals Prepared Consolidated Food	8,901	12,974
Price Per Meal	\$1.26	\$1.21

INMATE TRANSPORTS	July-16	July-17
To and From Kendall County Courthouse	127	76
Other County Court Transports	4	5
Out of County Prisoner Pickups	27	20
To I.D.O.C	7	5
Medical/Dental Transports	3	8
Court ordered medical transports	0	0
Juvenile To and From Youth Homes/Courts	28	7
Federal Transports	9	14
TOTAL INMATE TRANSPORTS	205	135

INMATE WORK CREWS	July-16	July-17
Number of Inmates	0	4
Number of Locations	0	3
Total Hours Worked	0	12

OUT OF COUNTY HOUSING	July-16	July-17
Number of Inmates Housed for Other Jurisdictions	49	93
Amount Invoiced for Inmates Housed for Other Jurisdictions	\$60,060.00	\$113,940.00

FEDERAL INMATES	July-16	July-17
Number of Federal Inmates Housed	10	15
Amount Invoiced for Housing	\$20,775.00	\$30,150.00
Amount Invoiced for Court Transport	\$3,027.98	\$4,423.13
Amount Invoiced for Medical Transport	\$0.00	\$0.00

MEDICAL BILLING	July-16	July-17
Medical Contractual Services	\$12,770.19	\$14,553.32
Prescriptions	\$317.73	\$227.08
Medical	\$0.00	\$223.33
Dental	\$0.00	\$334.92
Emergency Medical Services	\$0.00	\$0.00
Medical Supplies	\$38.00	\$212.90
TOTAL MEDICAL BILLING	\$13,125.92	\$15,551.55

Outstanding FTA Fees	July-16	July-17
FTA Fees- Outstanding	\$300.00	\$75.00

Sex Offender / Violent Offenders Against Youth Registrations	July-16	July-17
Sex Offender Registrations	9	8
Sex Offender - Address Verifications Completed	22	19
Sex Offender - Address Verification Attempted	33	13
Total # of Sex Offenders- Jurisdiction/Entire County		33/68
Violent Offenders Against Youth Registrations	2	6
VOAY - Address Verification Completed	0	1
VOAY - Address Verification Attempted	3	1
Total # of VOAY- Jurisdiction/Entire County		3/15

RECORDS DIVISION

SHERIFF SALES	July-16	Jul-17
Sales Scheduled	36	35
Sales Cancelled	16	22
Sales Conducted	20	13

CIVIL PAPERWORK	July-16	July-17
Papers Served	203	165

REPLEVINS/LEVY	July-16	July-17
Replevin/Levy Scheduled	1	1
Replevin/Levy Conducted	1	1

SUBPOENA/FOIA REQUESTS	July-16	July-17
Accident Reports	33	45
Background Checks	35	24
Incidents	40	70
Subpoenas	1	1
Total Requests	109	140

WARRANTS	July-16	July-17
Total Warrants on File	1,657	1,379
New Warrants Issued	133	115
Total Warrants Served	113	115
Warrants Quashed	84	30

EVICCTIONS	July-16	July-17
Evictions Scheduled for Month	21	13
Evictions Cancelled	8	4
Evictions Conducted	13	9

FEES	July-16	July-17
Civil Process Fees	\$10,814.00	\$9,336.50
Sheriff Sales Fees	\$12,000.00	\$9,900.00
Records Fees/Fingerprinting	\$273.75	\$126.90
Bond Processing Fees	\$280.00	\$1,420.63
Total Fees	\$23,367.75	\$20,784.03

KCSO TRAINING

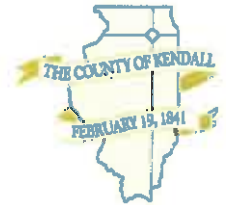
CORRECTIONS DIVISION	July-16	July-17
NATURE OF TRAINING		
CERT Monthly Training		32
Emergency Response Exercise		12
		62
Fire Extinguisher Training BKFD		31
ACA and Accreditation Process		98
WBT		166.75
Basic Corrections Academy		40
Sex Offender Registration Training		4
TOTAL HOURS	388.25	413.75
OPERATIONS DIVISION	July-16	July-17
NATURE OF TRAINING		
Key Court Date Training		5.5
Emergency Response Exercise		180
How Law Enforcement Careers Affect Family Life		4
WBT		33.5
Police Supervisory Liability		8
Sex Offender Registration Training		4
Basic LE Academy		160
TOTAL HOURS	481.5	395
COURT SECURITY	July-16	July-17
NATURE OF TRAINING		
Web Based Training		61
TOTAL HOURS	20.5	61
CORRECTIONS/OPERATIONS COMBINED	July-16	July-17
NATURE OF TRAINING		
SRT	40	56
TOTAL HOURS	40	56
RECORDS DIVISION	July-16	July-17
NATURE OF TRAINING		
Web Based Training		7
TOTAL HOURS	6	7
AUXILIARY	July-16	July-17
Meeting/Training Hours		30
TOTAL HOURS	0	30



Kendall County

Office of the Sheriff

Dwight A. Baird, Sheriff
1102 Cornell Lane Yorkville Illinois 60560
Phone: 630-553-7500 Fax: 630-553-1972
www.co.kendall.il.us/sheriff



TO: Chairman Matthew Prochaska
FROM: Undersheriff Harold Martin
SUBJECT: American Correctional Association Accreditation
DATE: August 9, 2017
CC: Sheriff Baird

Attached you will find the contract with ACA (American Correctional Association) for the National Accreditation of our jail. This contract has been vetted by our States Attorney's Office Civil Division. Our Vision for the Kendall County Sheriff's Office has always included an accredited jail. By becoming accredited it will help us in the following ways:

- **Improved staff training and development.**
- **Assessment of program strengths and weaknesses.**
- **Defense against lawsuits.**
- **Establishment of measurable criteria for upgrading operations.**
- **Improved staff morale and professionalism.**
- **Safer environment for staff and offenders.**
- **Reduced liability insurance costs.**
- **Performance-based benefits.**

Currently there are 906 total accredited jails in the United States, of which only 24 are Core accredited jails. Currently there are 7 total accredited jails in Illinois of which none are Core accredited jails, we will be the only one.

AMERICAN CORRECTIONAL ASSOCIATION

ACCREDITATION CONTRACT

THIS CONTRACT is made by and between the American Correctional Association, hereinafter referred to as the "Association," and the undersigned, Kendall County, a body politic and corporate of Illinois and the Kendall County Sheriff's Office, hereinafter referred to as the "Agency."

WITNESSETH:

WHEREAS, the Association has been established and exists for the purpose of improving correctional agencies, institutions and programs through the process of accreditation; and,

WHEREAS, accreditation is a process administered by an impartial, elected Commission which certifies whether or not an agency, institution or program meets and maintains compliance with American Correctional Association standards in order to be accredited; and,

WHEREAS, the Association has developed the Manual of Standards for the Core Jail, first edition, and the 2016 Standards Supplement, containing standards approved for the accreditation of such agencies, facilities, and programs; and,

WHEREAS, the Commission is in the process of accrediting Core Jail, throughout the United States; and,

WHEREAS, the Agency realizes the benefits accruing from accreditation and wishes to seek accreditation from the Commission.

NOW, THEREFORE, in consideration of the mutual covenants and conditions, the parties hereby agree as follows:

1. The Agency:

- a. Accepts the standards and criteria for accreditation, including subsequent modifications or amendments thereto;
- b. Has statutory and/or other legal authority to enter into this Contract with reference to its decision to seek accreditation for the following specified agencies, facilities or programs:

Kendall County Jail

- c. Will adhere to the policies and procedures of the Commission and the Association with reference to the accreditation process as stated in the Agency Manual of Accreditation Policy and Procedure, and other documents supplied by the Association; and,
- d. Will strive at all times to achieve and/or maintain the accreditation status, as specified in the Agency Manual of Accreditation Policy and Procedure.

2. The Association shall:
- a. Use only standards approved by the American Correctional Association in the accreditation process, making judgments of compliance based on written documentation, visual confirmation or both;
 - b. Provide information on the accreditation program and process, and the participation of the agency, facility or program therein, to the Agency's governing and/or contract authority;
 - c. Conduct an orientation to the accreditation program and process, if requested, at the Agency's expense;
 - d. Cooperate with the Agency, its Administrator, Accreditation Manager and staff in requests for assistance, information, and materials required in the implementation and conduct of the accreditation process;
 - e. Appoint all auditors/consultants based upon their experience and demonstrated knowledge;
 - f. Conduct reconsideration hearings using procedures approved by the Association and the Board of Commissioners;
 - g. Agree that all materials provided, and information gathered, will be held in strict confidence consistent with the professional contractor/client relationship. Accreditation information will be shared among the Commission, officers, auditors and staff on a need to know basis.
 - h. Provide to the agency, facility or program if awarded accreditation, a Certificate of Accreditation; this certificate shall identify the agency, facility or program and the year in which accreditation is awarded; the certificate and all copies and facsimiles remain the property of the American Correctional Association, and shall be returned to the Association upon the expiration or loss, for any reason, of accreditation; and,
 - i. Publish the name of the accredited agency, facility or program in an annual summary.

3. The Agency hereby covenants and agrees to pay an accreditation fee in the amount of \$9,000.00 payable without deduction or refund as stipulated in the following schedule:

- a. In consideration of preparation, planning and activating the accreditation process for the herein named agency, facility or program which involves staff time and other expenses, 50% of the total accreditation fee \$4,500.00 shall be payable within 30 days from the commencement of this contract, or as is governed by the Illinois Local Government Prompt Payment Act.
- b. In consideration of completion of the standards compliance audit, the remaining 50% of the total accreditation fee \$4,500.00 shall be due 30 days after completion of the audit, or as is governed by the Illinois Local Government Prompt Payment Act. The total fee has to be paid in full to receive certificate of accreditation.
- c. Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, as amended (50 ILCS 505/1 et seq.)

4. The Agency hereby agrees to pay in addition to the accreditation fee provided for in paragraph 3, \$4,500.00 for any re-audit necessary to verify required minimum levels of compliance with standards and/or compliance with life-health-safety standards found in non-compliance at the time of the standards compliance audit or monitoring visit.

- The Agency
- a. This Contract shall be effective upon signing by the second party, and shall remain in full force until the earlier of 3 years after accreditation is granted or the Contract is terminated pursuant to subparagraph b).

- b. The Agency may terminate this Contract upon 30 days written notice to the Association. In the event of such termination, payment will be made to Association for any completed services. However, should this Agreement be terminated solely because the progress or quality of work is unsatisfactory as determined by Agency, then no payment will be made to Association for any services that have not been completed prior to the date of said termination. The Association may terminate this Contract for cause, upon 30 days written notice to the Agency. The Association's decision of termination may be appealed by the Agency within 30 days of notification of the decision.
 The agency agrees to pay an audit re-scheduling fee of \$1,500 if the postponement of a scheduled audit is not completed at least 90 days prior to the scheduled audit. This postponement fee covers auditor rebooking fees and administrative costs. Such fee would not apply if Association instituted the rescheduling.
 - c. All accreditation, administrative, and annual fees due are payable as of the effective date of termination, shall remain a debt to the Association, and upon completion of the contracted for duties of Association, all fees paid are non-refundable.
7. This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois and if any provision is invalid for any reason such invalidations shall not render invalid other provisions, which can be given effect without the invalid provision. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.
 8. This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.
 9. The Agency and Association each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.
 10. This Agreement represents the entire Agreement between the parties and there are no other promises or conditions in any other Agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties and may not be modified except in writing acknowledged by both parties.
 11. Association agrees to comply with all applicable federal, state and local laws and regulatory requirements and to secure such licenses as may be required for its employees and to conduct business in the state, municipality, county and location. Such obligation includes, but is not limited to, environmental laws, civil rights laws, prevailing wage and labor laws.
 12. All Notices given or sent hereunder shall be sent by United States Mail, postage prepaid, addressed to respective party at the following addresses:
 Association: _____
 Kendall County: Kendall County Sheriff
 Kendall County Sheriff's Office
 1102 Cornell Lane
 Yorkville, Illinois 60560
 With copy sent to:
 Kendall County State's Attorney
 807 John Street
 Yorkville, Illinois, 60560
 Attention: Eric Weis
 13. In the event Agency is in default under the Agreement because funds are not appropriated for a fiscal period subsequent to the one in which the Agreement was entered into which are sufficient to satisfy

all or part of the Agency's obligations under this Agreement during said fiscal period, the Agency agrees to provide prompt written notice of said occurrence to Association. In the event of a default due to non-appropriation of funds, Association and/or Agency has the right to terminate the Agreement upon providing thirty (30) days written notice to the other party. No additional payments, penalties and/or early termination charges shall be required upon such termination of the Agreement.

14. All services to be undertaken by Association shall be carried out by competent and properly trained personnel of Association to the highest standards and to the satisfaction of Agency.
15. Association shall exercise general and overall control of its officers, employees and/or agents. The Kendall County Sheriff, at any time, for any reason and in the Kendall County Sheriff's sole discretion, may require Association and/or Association's consultants, and/or subcontractors to remove any individual from performing any further work under this Agreement.

Association understands, and agrees, that any person who takes into, or out of, or attempts to take into, or out of, a correctional facility, or the grounds belonging to or adjacent to the correctional facility, any item not specifically authorized by the correctional facility, such as contraband, shall be prosecuted. All persons, including employees and visitors, entering upon such premises are subject to routine searches of their persons, vehicles, property and/or packages. Contraband shall include, but not be limited to, any dangerous drug, narcotic drug, intoxicating liquor, deadly weapon, dangerous instrument, ammunition, explosive or any other article whose use of or possession of would endanger the safety, security or preservation of order in a correctional facility or any persons therein.

16. It is understood and agreed to by Association that all contracts entered into by a government body, such as Agency, are open to public review and as such will be on file with the County Clerk's office and may be released pursuant to the Illinois Freedom of Information Act (5 ILCS 140, et seq.).
17. In any action with respect to this Agreement, the Parties are free to pursue any legal remedies at law or in equity. The prevailing party by 75% or more of damages sought, in any action brought pursuant to this Agreement, shall be entitled to reasonable attorneys' fees and court costs arising out of any action or claim to enforce the provisions of this Agreement. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.
18. Neither party shall assign, sublet, sell, or transfer its interest in this Agreement without the prior written consent of the other.
19. Association, its officers, employees, and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be signed by their duly authorized representatives. The dates of the contract period will be adjusted in accordance with the date of the agency's signature.

For the:
Kendall County Jail

By: _____

For the:
AMERICAN CORRECTIONAL ASSOCIATION

By:  _____

Title: County Board Chairman

Date: _____

By: _____

Title: Kendall County Sheriff

Date: _____

Title: Executive Director

Date: 7-27-17

Please send invoice to:

Name: _____

Facility: _____

Address: _____

Telephone Number: _____

Email: _____

Please return all documents and remit payments to:

American Correctional Association

Standards & Accreditation Department

Attention: Christina Randolph

206 N. Washington Street, Suite 200

Alexandria, VA 22314-2528