



**COUNTY OF KENDALL, ILLINOIS  
JUDICIAL LEGISLATIVE COMMITTEE**

**Wednesday, August 24, 2016 - 3:00 p.m.**

**Kendall County Courthouse**

**Jury Assembly Room**

**807 West John Street; Yorkville, IL 60560**



**AGENDA**

- 1. Roll Call and Determination of a Quorum:** Judy Gilmour, Dan Koukol, Matthew Prochaska, John Purcell, Bob Davidson
- 2. Approval of Agenda**
- 3. Approval of July 27, 2016 Meeting Minutes**
- 4. Status Reports**
  - ❖ Circuit Clerk
  - ❖ Courthouse
  - ❖ Court Services
  - ❖ Public Defender
  - ❖ Sheriff's Office/Court Security
  - ❖ State's Attorney
- 5. Legislative Report and Update**
- 6. Old Business**
- 7. New Business**
- 8. Action Items for County Board**
- 9. Public Comment**
- 10. Executive Session**
- 11. Adjournment**

**COUNTY OF KENDALL ILLINOIS  
JUDICIAL LEGISLATIVE COMMITTEE  
Courthouse Jury Assembly Room  
807 W. John Street, Yorkville IL**

**Wednesday, July 27, 2016  
Meeting Minutes**

**Call to Order**

The Judicial Legislative Committee was called to order by Committee Chair Matthew Prochaska at 3:00p.m.

**Roll Call**

Committee Members Present: Dan Koukol - present, Matthew Prochaska – here, Judy Gilmour - here

Committee Members Absent: John Purcell

Others Present: Vicky Chuffo, Robyn Ingemunson, Judge Tim McCann, Tina Varney, Eric Weis, Jeff Wilkins

**Approval of Agenda** – Member Koukol made a motion to approve the agenda, second by Member Gilmour. **With all in agreement, the motion carried.**

**Approval of Minutes** – Member Gilmour made a motion to approve the May 25, 2016 minutes, second by Member Koukol. **Minutes approved with all in agreement.**

***Member Davidson entered the meeting at 3:14p.m.***

**Status Reports**

**Circuit Clerk** – Robyn Ingemunson said reviewed their case statistics and said they are on track compared to last year for case filings through July 27, 2016.

**Courthouse** – Judge McCann reported they are contemplating entering into an agreement with the Bankruptcy Court where they will use the Jury Assembly room for one day per week for hearings. They will pay \$350.00 rent per month for room usage. The hearings would occur from 10:00a.m. to 3:00p.m. one-day per week.

Judge McCann provided an update on the mural work, and said that the artist would like to have a formal unveiling of the mural. Judge McCann would like to have the unveiling and a small reception on October 4, 2016 at 4:30p.m. prior to the County Board meeting at 6:00p.m. The Art Guild will be funding the unveiling, and has asked that the building remain unlocked and open to the public and Art Guild members until approximately 8:00p.m. that evening.

Judge McCann also reported that September will be very busy in the courthouse with increased number of Jury Trials, and stated that jury expenses will also increase.

Judge McCann said they met today regarding the video interpretation system. They are not ready to roll it out as yet, but they are close. People throughout the building were exposed to the operation for the system. Judge McCann said that he believes once the system is up and running, he should be able to decrease the budget amount for interpretation. The company will allow us to use an app on an Ipad, tablet, or phone that will allow access to the system without a dedicated computer. Judge McCann said this is a pay as you go system, and will be billed accordingly. After the chief Judge signs the official contract, he anticipates trying the system within a month afterward.

**Sheriff's Office/Court Security** – No report

**Court Services/Probation** – Tina Varney reported that they are fully staffed now, and introduced Angela Plaza, the new Adult Supervisor that comes from DuPage County where she worked for many years.

Ms. Varney briefly reviewed the monthly Juvenile Detention report with the committee.

Ms. Varney also reviewed the Cost Savings of their Technology program. Ms. Varney said that not included in the report is the amount of time that officers spend supervising the cases, as well as the on-call money that is paid. Ms. Varney said the two primary positions that monitor the GPS system are also reimbursed through AOIC.

**Public Defender** – Elizabeth Transier distributed the reports, and said they are slightly under 1000 current cases.

**State's Attorney** – Mr. Weis said that the committee is aware of the case filings, and that that collective negotiating matters continue.

**Legislative Report and Update** – Mr. Prochaska informed the committee that not much movement on any bills are expected until after the final budget approval in early 2017.

**Old Business** - None

**New Business**

*Circuit Clerk Fee Schedule Presentation* – Ms. Ingemunson reminded the committee that she sent out fund information in an email in June for the committee to review. Ms. Ingemunson reported on the doc storage and court automation fund forecast for 2016, and said that expenses exceed revenue, primarily because the Board requested some salaries to be taken from these funds.

Ms. Ingemunson said by raising the Court Automation fees by \$10 that revenues would almost double. Judge McCann said that he doesn't see any alternative other than to shift expenses out or increase revenues. Ms. Ingemunson said the fee is paid by the person filing the case, and that most are surprised that Kendall County has one of the lowest fees.

Ms. Ingemunson stated that due to state mandated e-filing requirements, her office will need to reconfigure their office to accommodate printers, scanners, computers for citizens and attorneys that want to e-file.

Member Koukol to increase the Court Automation Revenue fees from \$15 to \$25 per case filing to the County Board for approval, second by Member Prochaska. **There was consensus by the committee to forward this item to the County Board for approval.**

Member Davidson made a motion to increase the Document Storage fee by \$5 per filing to \$25 per document filing to the Board for approval. With members Gilmour and Koukol voting yes, and Members Davidson and Prochaska voting no, here was dead-lock by the committee. **With a dead-lock vote, this motion failed.**

**Items for COW** – None

**Actions Items for County Board**

- *Approval of an increase of the Court Automation fee from \$15 to \$25 per case filing*

**Public Comments** - None

**Executive Session** – None

**Adjournment** – A motion was made by Member Koukol, second by Member Gilmour to adjourn the Judicial Legislative Committee at 3:49p.m. **With all in agreement, the meeting adjourned.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant/Recording Clerk

**To:** Kendall County Board \* Judicial/Legislative Committee  
**From:** Tina J. Varney, Director \* Kendall County Court Services  
**Date:** August 23, 2016  
**Re:** Juvenile Detention and Board & Care Monthly Report \* Costs Incurred

**Juvenile Detention – FY2016**

Kendall County Court Services FY2016 Summary - Juvenile Detention					Same Time FY2015	Same Time FY2014	Same Time FY2013	Same Time FY2012	Same Time FY2011
Month	Total New Admissions	Total Holdovers*	Total Days	Total Cost Incurred					
12/2015	10	4	142	\$15,620.00	\$3,000.00	\$3,400.00	\$5,500.00	\$3,870.00	\$8,010.00
01/2016	9	5	138	\$15,180.00	8,400.00	7,600.00	6,500.00	6,480.00	7,380.00
02/2016	4	6	101	\$11,110.00	4,100.00	9,400.00	8,010.00	11,720.00	4,140.00
03/2016	0	1	31	\$3,410.00	2,300.00	4,300.00	13,300.00	11,970.00	6,480.00
04/2016	4	1	54	\$5,940.00	2,400.00	3,000.00	9,200.00	5,850.00	4,680.00
05/2016	2	2	38	\$4,180.00	7,800.00	11,510.00	3,500.00	7,830.00	4,320.00
06/2016	7	2	106	\$11,660.00	5,500.00	13,600.00	6,800.00	4,050.00	6,570.00
07/2016	4	2	92	\$10,120.00	8,400.00	8,700.00	9,500.00	5,580.00	7,110.00
08/2016					7,400.00	6,300.00	16,730.00	7,290.00	9,810.00
09/2016					16,000.00	11,200.00	10,700.00	6,930.00	17,950.00
10/2016					15,440.00	5,600.00	10,300.00	5,940.00	18,430.00
11/2016					15,100.00	1,400.00	3,700.00	8,010.00	9,900.00
<b>TOTAL</b>	<b>40</b>		<b>702</b>	<b>\$77,220.00</b>	<b>\$95,840.00</b>	<b>\$86,010.00</b>	<b>\$103,740.00</b>	<b>\$85,520.00</b>	<b>\$104,780.00</b>

\*Holdover=A minor detained on the last day of the previous month carried over to the first day of the current month.

**Kendall County Fiscal Year 2016 (Juvenile Detention):**

Amount Budgeted: \$ 90,000.00  
Amount Expended: 92,320.00 (as of 08/23/2016)  
Amount Remaining: \$ -2,320.00

**Juvenile Board & Care - FY2016**

	Number of Minors Placed	Days Paid	Total Monthly Cost Incurred	Total Cost Incurred
12/2015	1	31	\$5,193.12	\$5,193.12
01/2016	1	1	184.04	\$5,377.16
02/2016	0	0	0.00	\$5,377.16
03/2016	0	0	0.00	\$5,377.16
04/2016	0	0	0.00	\$5,377.16
05/2016	0	0	0.00	\$5,377.16
06/2016	1	1	339.57	\$5,716.73
07/2016	1	31	10,526.67	\$16,243.40
08/2016				
09/2016				
10/2016				
11/2016				
<b>TOTAL</b>		<b>64</b>		

**Kendall County Fiscal Year 2016 (Juvenile Board & Care):**

Amount Budgeted: \$ 90,000.00  
Amount Expended: 21,269.00(as of 08/23/2016)  
Amount Remaining: \$68,731.00

TO: Legislative/Judicial Committee Members

FROM: Victoria Chuffo, Public Defender; Monthly Report *VC*

NUMBER OF CASES ASSIGNED TO EACH PUBLIC DEFENDER  
AS OF AUGUST 24, 2016

VICTORIA CHUFFO, Public Defender

- 73 cases / last month 64 cases - Felony cases

COURTNEY TRANSIER, First Asst. Public Defender

- 84 cases / last month 121 cases - Felony cases

MICHAEL MONTGOMERY, Asst. Public Defender

- 254 cases / last month 251 cases - Felony/ Juvenile cases

REID SEAGREN, Asst. Public Defender

- 287 cases/ last month 264 cases - Misdemeanor/Traffic cases

CHRISTOPHER WARMBOLD, Asst. Public Defender

- 277 case/ last month 254 cases -  
Misdemeanor/Traffic/Juvenile Cases

My office has been appointed a total of 201 new cases between July 27, 2016 and August 24, 2016. The Kendall County Public Defender's Office currently has 975 open cases as of today's date; August 24, 2016. The Public Defender appointments for juvenile delinquency cases and miscellaneous remedy cases have increased since last month.