

**KENDALL COUNTY
PLANNING, BUILDING & ZONING COMMITTEE
*Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois
6:30 p.m.
Meeting Minutes of November 7, 2016***

CALL TO ORDER

The meeting was called to order by Chairman Gryder at 6:33 p.m.

ROLL CALL

Committee Members Present: Chairman Scott Gryder, Jeff Wehrli, Lynn Cullick, Bob Davidson

Committee Members Absent: Judy Gilmour

Also Present: Jeff Wilkins, County Administrator; Mike Hoffman, Teska Associates, Inc.; Brian Holdiman, Code Compliance Official

APPROVAL OF AGENDA

Motion by Member Cullick, second by Member Davidson, to approve the agenda as written. With a voice vote of four ayes, the motion carried.

APPROVAL OF MINUTES

Motion by Member Cullick, second by Member Wehrli, to approve the minutes from October 11, 2016. With a voice vote of four ayes, the motion carried.

EXPENDITURE REPORT

Claims report was part of Committee packet. Motion by Member Cullick, second by Member Wehrli to recommend approval to the Finance Committee in the amount of \$7,466.68. By roll call vote motion carried 4-0.

PUBLIC COMMENT

None

PETITIONS

None

NEW BUSINESS

The Committee received and discussed the current plumbing inspection agreement between the County and Randy Erickson D.B.A. Erickson Construction. The current contract began 1/29/2014 and expires 1/29/2017. Staff recommended renewing the contract for three years with no other revisions. Motion by Member Wehrli, second by Member Cullick. Motion passed by roll call vote, 4-0.

Mr. Hoffman explained that the newly approved banquet facility on Ashley Road will install the berm and trees prior to banquet events in 2017. Thus far, the owners have had a family wedding and family baby shower and an open house for prospective brides, etc.

Staff explained the current zoning violation by Jet Towing on Eldamain Road. An incomplete application for a zoning amendment was submitted. At least twice, staff has requested additional information from the petitioner's attorney and received no response. Staff's recommendation is to send notice to the petitioner that a complete application must be submitted by a set deadline or the property must comply with the current zoning classification prior to processing the application. Committee consensus was to set the deadline for December 20 or the property owner must comply with the current zoning classification prior to processing an application for rezoning.

OLD BUSINESS

Mr. Wilkins reported the Senior planner search is on-going and plans to schedule interviews this month.

UPDATE FOR HISTORIC PRESERVATION

Member Wehrli expressed his intent to continue on the Historic Preservation Commission and is optimistic for joint efforts with other historic preservation groups in the County. The conversation will continue at the November 16th Oswego Historic Preservation Commission meeting.

REVIEW PERMIT REPORT

Permit report was part of the Committee packet. 7 new home permits processed in September and October.

REVIEW REVENUE REPORT

Mr. Wilkins summarized the revenue report which showed PBZ revenue of \$23,856.91 in October, for a total of \$128,543.75 for the year. Revenues are similar to last year.

CORRESPONDANCE

Committee discussed complaints about drainage in the southern and northwestern parts of the County.

EXECUTIVE SESSION

None

ADJORNMENT

Chairman Gryder requested a motion to adjourn. Motion was called by Member Cullick, seconded by Member Wehrli. With a voice vote of four ayes, Chairman Gryder adjourned the meeting at 7:07 p.m.

Minutes prepared by Jeff Wilkins, County Administrator and Interim Director of Planning, Building and Zoning