

KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE
Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois
6:30 p.m.
Meeting Minutes of December 19, 2016

CALL TO ORDER

The meeting was called to order by Chairman Davidson at 6:36 p.m.

ROLL CALL

Committee Members Present: Committee Chairman Bob Davidson, Lynn Cullick, Matt Kellogg, Board Chairman Scott Gryder (6:42PM arrival)

Committee Members Absent: Judy Gilmour

Also Present: Jeff Wilkins, County Administrator; Mike Hoffman, Teska Associates, Inc.; Brian Holdiman, Code Compliance Official

APPROVAL OF AGENDA

Motion by Member Kellogg, second by Member Cullick, to approve the agenda as written. With a voice vote of three ayes, the motion carried.

APPROVAL OF MINUTES

Motion by Member Cullick, second by Member Kellogg, to approve the minutes from the November 7, 2016 meeting. With a voice vote of three ayes, the motion carried.

EXPENDITURE REPORT

Committee reviewed the claims report. Motion by Member Gryder, second by Member Cullick to recommend approval of claims to the County Board in the amount of \$8,906.16. By roll call vote motion carried 4-0.

PUBLIC COMMENT

None

PETITIONS

None

NEW BUSINESS

The Committee discussed the proposed meeting schedule for 2017 on the same day of the month and start time of 6:30pm or changing to 6pm. Members generally preferred a 6pm start time. However, conflicts could occur with the Public Safety Committee starting at 5:30pm on the same day of the month.

Mr. Hoffman reviewed the topics discussed at the last Ad Hoc Zoning Ordinance Committee meeting on November 30, 2016. The topics included the need to create a winery special use, noise regulations for special uses, banquet hall regulations and gun range regulations. The Committee would like staff to research possible revisions to noise regulations for special uses, banquet hall regulations and gun range regulations. Winery regulations can be researched at a

later time. The Committee would also like to concentrate research on various noise abatement techniques such as trees, mounds, barriers and setbacks.

OLD BUSINESS

Mr. Wilkins reported Matt Asselmeier has been selected as the new senior planner and he will begin on January 3, 2017.

UPDATE FOR HISTORIC PRESERVATION

Mr. Hoffman announced the passing of Stephenie Todd, a founding member of Kendall County's Historic Preservation Commission. The Committee asked for a draft resolution for the next PBZ committee meeting in order for approval at the January 17 County Board meeting.

Mr. Hoffman said that the Landmarks Illinois group is searching their members list for possible Kendall County residents that may be interested serving as Kendall County Historic Preservation Commission members.

Mr. Wilkins suggested the Committee consider revisions to the HPC ordinance regarding member criteria to ease the ability to fill the vacancies. The Committee asked staff to provide the member criteria sections of the HPC ordinance at the January 9 PBZ committee meeting.

REVIEW PERMIT REPORT

Committee reviewed the permit report. Staff will provide 2016 year end comparison to previous years.

REVIEW REVENUE REPORT

Committee reviewed the revenue report. Staff will provide 2016 year end comparison to previous years.

CORRESPONDANCE

None

EXECUTIVE SESSION

At 8:02PM, Member Cullick motioned, second by Member Gryder to enter executive session for the purposes of 5 ILCS 120/2 c (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel of the public body to determine its validity.

At 8:10PM, Committee reentered open session.

ADJOURNMENT

Member Kellogg motioned to adjourn, second by Member Cullick. With a voice vote of four ayes, Committee Chairman Davidson adjourned the meeting at 8:11p.m.

Minutes prepared by Jeff Wilkins, County Administrator and Interim Director of Planning, Building and Zoning