

COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING
County Office Building
111 W. Fox Street, Room 210; Yorkville
Wednesday, February 20, 2019

CALL TO ORDER - Committee Chair Elizabeth Flowers called the meeting to order at 5:30p.m.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Present		
Judy Gilmour		5:37p.m.	
Scott Gryder	Present		
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others in Attendance: Latreese Caldwell, Mera Johnson, Bob Jones, Scott Koeppel, Tracy Page

APPROVAL OF AGENDA – Motion made by Member Prochaska second by Member Gryder to approve the agenda. **With three members voting aye, the agenda was approved by a 4-0 vote.**

APPROVAL OF MINUTES – Motion made by Member Vickers, second by Member Gilmour to approve the February 4, 2019 minutes. **With four members voting aye, the minutes were approved by a 4-0 vote.**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

Treasurer’s Office – Written report in the packet. Bob Jones stated that the one-time January premium included the \$50,000 credit from BCBSIL. Mr. Jones stated he would schedule wellness presentations for the second monthly meeting.

Administration Department – Scott Koeppel introduced Mera Johnson, new Risk & Compliance Coordinator who began on February 19, 2019.

PUBLIC COMMENT - None

COMMITTEE BUSINESS

- Presentation of 2018 Worker’s Compensation, Liability & Property Insurance End of Year Review – Dan Mackey introduced himself and Dane Mall to the committee. Mr. Mall provided background on what Alliant Mesirow has done with ICRMT since beginning with the County in October 2018, reviewed the

special projects where Alliant Mesirow partnered with Kendall County staff to develop solutions for unique exposures and situations, an overview of Kendall County claims, and goals and objectives for 2019. The primary claims goals and objectives included:

- ~ Conducting regular claim reviews
 - ~ Performing Cyber Liability review
 - ~ Performing a Contractual Liability review and improving Contractual Risk Management Practices
 - ~ Developing an annual Loss Control Plan
- Presentation of 2018 Health Insurance End of Year Review – Mike Wojcik and Beth Ismael from The Horton Group provided demographics on the Kendall County employee population, and cited goals for 2019 included:
- ~ Cost Containment of the H.S.A. Plan
 - ~ Development of the Wellness Program
 - ~ Control of the Prescription Expenses

Mr. Wojcik reported risks for the County include:

- ~ The number of employees that waved health benefit coverage
 - ~ The Specialty drug costs
 - ~ The aging of the employee population
- Discussion and Approval of Update of Kendall County Board Rules of Order – Scott Koeppel reviewed the proposed changes to the Board Rules of Order with the committee. **There was consensus by the committee to forward the updated Board Rules of Order to the County Board for approval.**

EXECUTIVE SESSION – Not needed

ITEMS FOR COMMITTEE OF THE WHOLE – None

ACTION ITEMS FOR COUNTY BOARD

- *Approval of the updated Kendall County Board Rules of Order*

ADJOURNMENT – Member Prochaska made a motion to adjourn the meeting, second by Member Gilmour. **With four members voting aye, the meeting was adjourned at 7:14p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary