

**ZONING, PLATTING & ADVISORY COMMITTEE (ZPAC)
June 6, 2017 – Meeting Minutes**

Senior Planner Matt Asselmeier called the meeting to order at 9:01 a.m.

Present:

Fran Klaas – Highway Department
Jason Langston – Sheriff's Office
Aaron Rybski – Health Department
David Guritz – Forest Preserve (Arrived at 9:06)
Brian Holdiman – PBZ Department
Matt Asselmeier – PBZ Department

Absent:

Megan Andrews – Soil & Water Conservation District
Greg Chismark – WBK Engineering, LLC
Robert Davidson – PBZ Committee Chair

Audience: Scott Koeppel – Acting Interim Director of PBZ

AGENDA

Mr. Klaas made a motion, seconded by Mr. Rybski, to approve the agenda as proposed. With a voice vote of all ayes the motion carried.

MINUTES

Mr. Rybski requested that word "regulations" be changed to "fee schedule" on page 2, second paragraph, second line. Mr. Rybski made a motion, seconded by Mr. Langston, to approve the May 2, 2017 meeting minutes as amended. With a voice vote of all ayes the motion carried.

PETITIONS

17-14 Kendall County Zoning Board of Appeals – Text Amendment to Section 13.01.B.9 of the Kendall County Zoning Ordinance

Mr. Asselmeier provided a summary of this proposed text amendment. This proposal would separate the requirements for public notice for hearings and for items that do not require hearings.

Mr. Rybski asked the reason for this text amendment. Mr. Asselmeier stated this proposal would allow the Zoning Board of Appeals to have meetings with other boards without having to give fifteen (15) days notice. The Zoning Board of Appeals would still have to fulfill the posting requirements of the Open Meetings Act.

Mr. Klaas asked if the State's Attorney has reviewed this proposal. Mr. Asselmeier stated that the State's Attorney's Office is aware of the other petitions on the agenda and will be asked to review this proposal in the future.

Mr. Klaas made a motion, seconded by Mr. Guritz, to forward the petition onto the Plan Commission with a favorable recommendation.

By a voice vote, the motion passed unanimously.

17-15 Kendall County Zoning Board of Appeals – Text Amendment to Section 13.01.B.11 of the Kendall County Zoning Ordinance

Mr. Asselmeier provided a summary of this proposed text amendment. This proposal would reduce the number of votes required for the Zoning Board of Appeals to reverse any order, requirements, decision or determination of the Zoning Administrator, or to decide in favor of the applicant any matter upon which it is authorized by the ordinance to render decisions from four to three on boards consisting of five members and from five to four on boards consisting of seven members and bring our ordinance in-line with State law.

Mr. Guritz made a motion, seconded by Mr. Rybski, to forward the petition onto the Plan Commission with a favorable recommendation.

By a voice vote, the motion passed unanimously.

17-16 Kendall County Zoning Board of Appeals – Text Amendment to Section 13.06.D of the Kendall County Zoning Ordinance

Mr. Asselmeier provided a summary of this proposed text amendment. This proposal would reduce the number of votes required for the Zoning Board of Appeals to reverse or affirm, wholly or partly, or may modify the order, requirement, decision, or determination of the Zoning Administrator from four to three on boards consisting of five members and from five to four on boards consisting of seven members.

Mr. Guritz made a motion, seconded by Mr. Klaas, to forward the petition onto the Plan Commission with a favorable recommendation.

By a voice vote, the motion passed unanimously.

REVIEW OF PETITIONS THAT WENT TO COUNTY BOARD

Mr. Asselmeier reported that the rezoning of 790 Eldamain Road (Jet's Towing) from A-1 to M-1 was approved by the County Board. Mr. Klaas asked if any restrictions or conditions were placed on the rezoning. Mr. Asselmeier responded that State law prevents the County from placing conditions on rezoning. The owners of 790 Eldamain Road would have to follow all of the requirements of the M-1 District.

Mr. Asselmeier reported that the rezoning of 2380 Burkhart Drive (Pagel property) was approved by the County Board.

Mr. Rybski asked about the special use permit request for Semper Fi at 1996 Cannonball Trail. Mr. Asselmeier reported that the public hearing before the Special Use Hearing Officer occurred last night. The proposal now goes to the PBZ Committee. There are thirty-one (31) proposed restrictions for the special use permit. The host agreement would be negotiated if the special use permit is approved.

UPDATES OF PETITIONS

Mr. Asselmeier reported that the Delaney Gun Range Case will go before the PBZ Committee on June 12th. The petitioner has not submitted a lead management plan.

Mr. Asselmeier reported that there is one (1) special use permit application being finalized, one (1) special use permit renewal application being finalized, one (1) map amendment application being finalized, and one (1) variance application being finalized.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

ADJOURNMENT

Mr. Klaas made a motion, seconded by Mr. Guritz, to adjourn. With a voice vote of all ayes, the motion carried. The ZPAC, at 9:16 a.m., adjourned.