



**Facilities Management  
Committee Meeting  
2/1/16  
3:30 PM**

Packet

**\*\*\*111 W. Fox Street \*\*\*  
\*\*\* Room 209 & 210 \*\*\***

**- - - -Agenda Topics - - - -**

**Call to Order**

- 1) Roll call
- 2) Approval of the November & December 2015 meeting minutes.
- 3) Public Comment

**Old Business/Projects**

- 1) Public Safety Center Elevator Repair Project
- 2) Public Safety Center (PSC) NEC 2000 replacement Project
- 3) Courthouse (CH) & Public Safety Center Security Improvement Project
- 4) Courthouse Mural Project

**New Business/Projects**

- 1) Chairman's Report
  - a. Projects Policy
  - b. Projects Budget for 2016
- 2) Olson Property
- 3) Approve Lightning Protection Contract with Continental Electric in the amount of \$23,790.00 to be forwarded to the County Board & PBC.
- 4) Generator Load Testing
- 5) Administration Budget Office
- 6) PSC Garage Bathroom and Wall Project
- 7) County Office Building (COB) Computer Room A/C Replacement
- 8) COB North East Electronic Door Issues
- 9) ~~PSC Phone System Replacement~~
- 10) WSPY County Board Room Video Testing Request
- 11) Health & Human Services Lobby Security Improvements Request

**Staffing/Training/Safety**

- 1) Reportable labor hours

**Other Items**

- 1) CMMS Charts
  - a. Reported vs. Completed.
  - b. Work orders reported by building current month.
  - c. Work orders by work type current month.

**Executive Session**

**Adjournment**

**Facilities Committee Agenda**  
**February 1, 2016**

**CALL TO ORDER**

- 1) Roll Call
- 2) Approval of the November & December 2015 meeting minutes.
- 3) Public Comment

**OLD BUSINESS/PROJECTS**

- 1) **Public Safety Center Elevator Repair Project**
  - The new cylinder was installed during the week of December 21, 2015.
  - The inspector approved the inspection on December 23, 2015.
  - **Project complete.**
- 2) **Public Safety Center (PSC) NEC 2000 replacement Project**
  - The system was moved on Monday, January 11, 2016.
  - Programming was completed by the end of that week.
  - The system was cutover on Monday, January 18, 2016.
  - We encountered an issue with 911 caller ID for the Public Safety Center and the buildings attached to the same system, KCFM & Animal Control.
  - We had unused spare trunk cards from the old system that were field engineered to correct the issue.
  - **Project complete.**
- 3) **Courthouse (CH) & Public Safety Center Security Improvement Project**
  - The first meeting with "Stakeholders" was held on January 7, 2016.
  - Stakeholders included Sheriff's office Command staff, Court house Security staff, Presiding Judge McCann, Board member Prochaska, Director Smiley, Director Koeppel and Network Administrator Kollins.
  - Main items covered for both sites were:
    - a) What works well with the current systems.
    - b) What is wrong with the current systems.
    - c) What additional systems improvements are needed.
    - d) How the systems should be managed individually and in a take over by either site scenario.
    - e) What components might be able to be reused from the old systems.
    - f) What Dewberry's plan was for the types of systems they will plan to specify for the project.
    - g) A drawing was provided for current installed equipment to review before the next meeting.
    - h) Dewberry is asking for us to go over the drawings and make sure we agree with what they found to be installed currently.
    - i) They are also asking for us to mark up the drawings to reflect and known issues, deficiencies and/or work around that have been on any of the systems.
    - j) The next meeting is scheduled for February 9, 2016.
    - k) Dewberry said they would have their initial 30% design done for that meeting with an initial cost estimate for the project.

## **OLD BUSINESS/PROJECTS CONTINUED**

### **4) Courthouse Mural Project**

- The artist asked for complete dimensions of the wall for the proposed mural.
- KCFM measured the wall and took a picture of the area.
- Director Smiley provided copy of the picture with dimensions to Presiding Judge McCann.

## **NEW BUSINESS/PROJECTS**

### **1) Chairman's Report**

- a. Projects Policy
- b. Projects Budget for 2016
  - i. See attached budget detail sheet

### **2) Olson Property**

- Director Smiley was asked to go through a tour of the property by County Administrator Wilkins in late December.
- Jim toured the building with Mr. Olson and KCFM staff to view the layout and condition of the property. Jim also took note of the door lock types in order to possibly replace the lock sets once Mr. Olson is completely out of the property.
- Mr. Olson is closing out his business.
- The company taking over Mr. Olson's business is still removing some property of the former business and is retaining one set of keys per County Administrator Wilkins.
- Utility accounts for the property have been switched over to Kendall County.
- Existing keys have been turned over to Facilities as of January 26, 2016.

### **3) Approve Lightning Protection Contract with Continental Electric in the amount of \$23,790.00 to be forwarded to the County Board & PBC.**

- The contract was reviewed by the State's Attorney's office (SAO), then sent to Continental Electric to review proposed SAO changes.
- Continental approved the changes and signed the contract.
- The project was approved to be paid for by the Public Building Commission (PBC). However the money for the project has been put in a County line item for 2016 as discussed above.
- The SAO still recommended that both the PBC and County sign the contract since the PBC has not been closed out as of this date.

### **4) Generator Load Testing**

- Testing was completed the week of December 15, 2016.
- The load testing was completed successfully with no issues noted for the actual load testing.
- Several items were noted as being recommended for the generators. Some of the noted repairs can be performed by KCFM staff. This includes new batteries and battery cable ends, air filters.
- Other items will need to be contracted out. These include tune up, radiator assembly and coolant systems repairs and replacement of fuel system components.
- Director Smiley will be getting these "recommended" repairs assigned soon.

### **5) Administration Budget Office**

- Construction started the week of December 21, 2015.
- Construction was completed the week of January 11, 2016.
- Latreese moved into the new office on January 19, 2016.
- Project complete.

### **6) PSC Garage Bathroom and Wall Project**

- Construction started the week of January 25, 2016.
- Director Smiley hopes to have substantial completion of the space by the next FM Committee meeting in March.

## NEW BUSINESS/PROJECTS CONTINUED

- 7) County Office Building (COB) Computer Room A/C Replacement
  - The existing split system was put in place over ten years ago.
  - The outdoor part of the system was replaced around six years ago and the compressor failed again for the third time on this unit.
  - The existing system was not really rated for winter use and had additional controls installed on it to make it work in the winter.
  - Director Smiley received two quotes to replace the entire system with a unit that is designed to run in winter conditions.
  - The unit was replaced during the week of January 18, 2016.
  - Total cost of the repair is \$6,488.00. This is being paid for from the equipment maintenance line item of the KCFM 2016 budget.
  
- 8) COB North East Electronic Door Issues
  - We have been experiencing issues with key fobs not being recognized at this door.
  - Director Smiley reprogrammed the door and it worked for a day here and there but not for all users.
  - Jim had the installing company back out and they worked with a factory rep and reprogrammed it again with secret manufacturer only backdoors. However, the same result happened as when Jim reprogrammed the door.
  - The unit was determined to be defective and a new unit was ordered to replace it.
  - Director Smiley was able to get this covered under warranty even though the one year warranty had recently expired in December.
  - The new unit was to be shipped the week of January 25, 2016.
  - So, for now Jim reprogrammed the South East entrance door to accept all key fobs.
  - Jim tested several and all appear to be working at that door.
  - Notice was put out to staff on January 26, 2016 to use that SE door for now if problems are encountered entering through the NE door.
  
- 9) PSC Phone System Replacement
  - Duplication from old business.
  
- 10) WSPY County Board Room Video Testing Request
  - County Administrator Wilkins asked Director Smiley to contact Doug Nelson at WSPY to test a piece of audio visual recording equipment off the sound system at the County Office Building County Board room.
  - Jim met with Doug & Reporter Jim from WSPY on January 12, 2016 to test.
  - The WSPY equipment was not compatible with the audio jack in the room.
  - Doug Nelson said he would get together with his engineer and schedule to come back at another time to test again.
  - **Project complete for now.**
  
- 11) Health & Human Services Lobby Security Improvements Request
  - Dr. Tokars requested a meeting with Director Smiley to go over previously "recommended" lobby security improvements of adding galls to the main counter to increase the height.
  - This work was put into the original five year capital improvement program in 2013. But was not funded to be done as of this date.
  - Jim explained that he has been given different budgets for projects this year but not for this specific project.
  - Jim further explained to get this project funded this year most likely the following would need to happen:
    - a) Have FM Committee approval to forward to the Finance Committee for approval to be paid for from the \$50,000.000 project budget in 2016.
    - b) Possibly also be approved to be done by the KC Board and/or PBC.

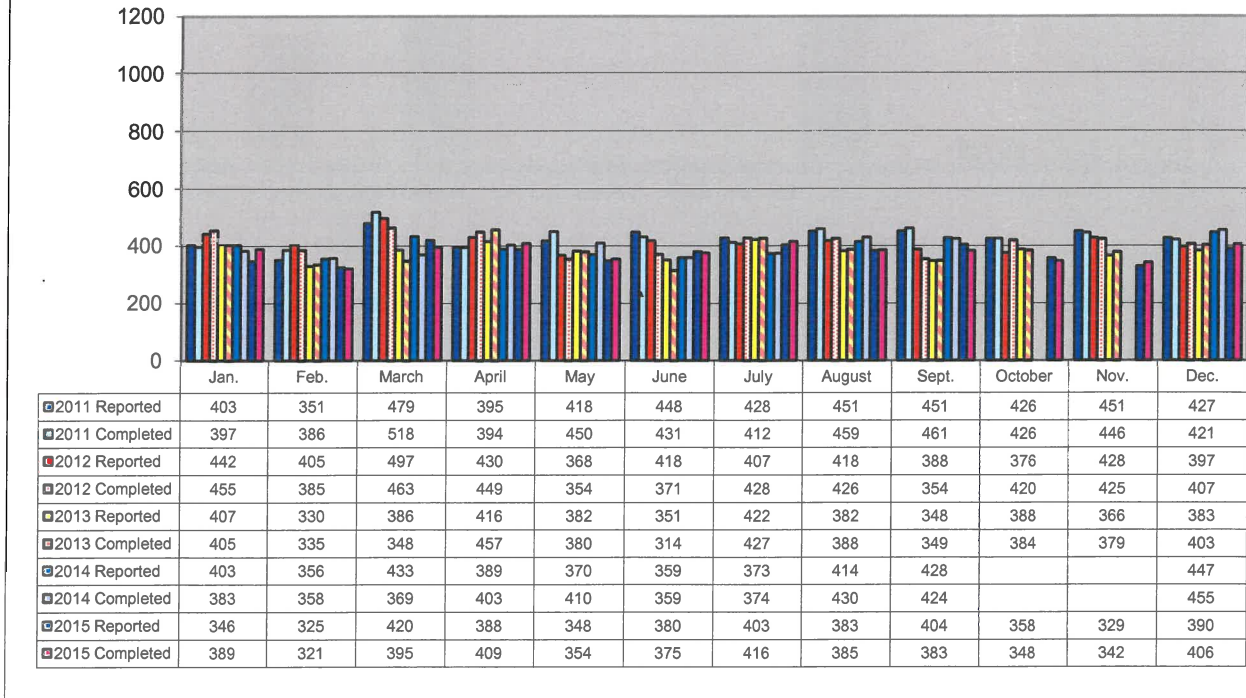
## NEW BUSINESS/PROJECTS CONTINUED

December 2015

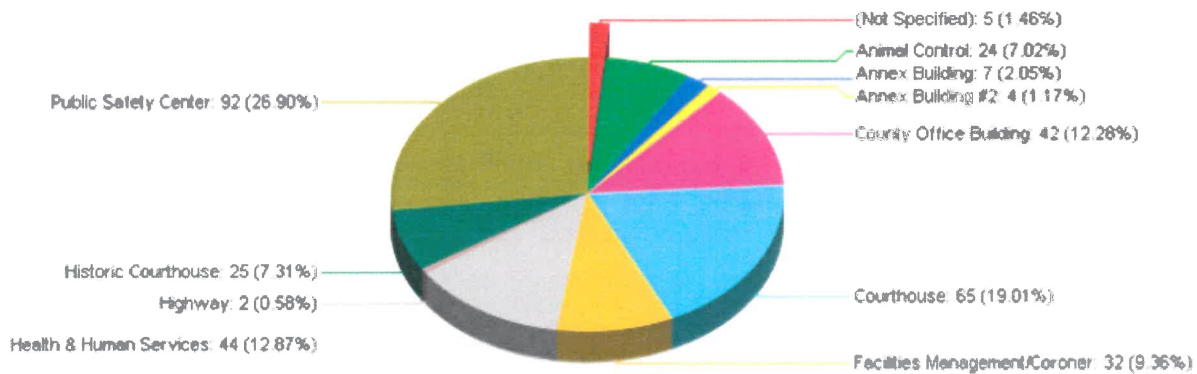
Staffing/Training/Safety:

| DESCRIPTION                                     | Dec-15   | Nov-15 | Oct-15   |
|-------------------------------------------------|----------|--------|----------|
| Possible Work Hours (6 employees @ 8 hrs)       | 1,008.00 | 846.00 | 1,008.00 |
| Paid/Unpaid Leave                               | 104.00   | 132.00 | 72.00    |
| Holiday                                         | 96.00    | 120.00 | 48.00    |
| Bereavement                                     | 0.00     | 0.00   | 0.00     |
| *WC/TTD - Temp employee working these hours now | 168.00   | 144.00 | 120.00   |
| <i>Regular Productive Hours</i>                 | 808.00   | 450.00 | 768.00   |
| Overtime Worked                                 | 26.25    | 21.00  | 2.25     |
| <i>Total Productive Hours</i>                   | 834.25   | 471.00 | 770.25   |

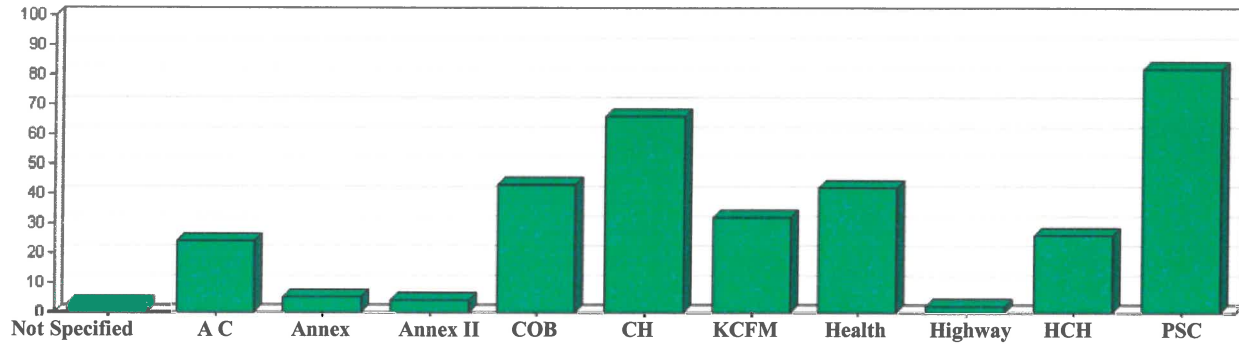
## Reported vs Completed 2007 - Current



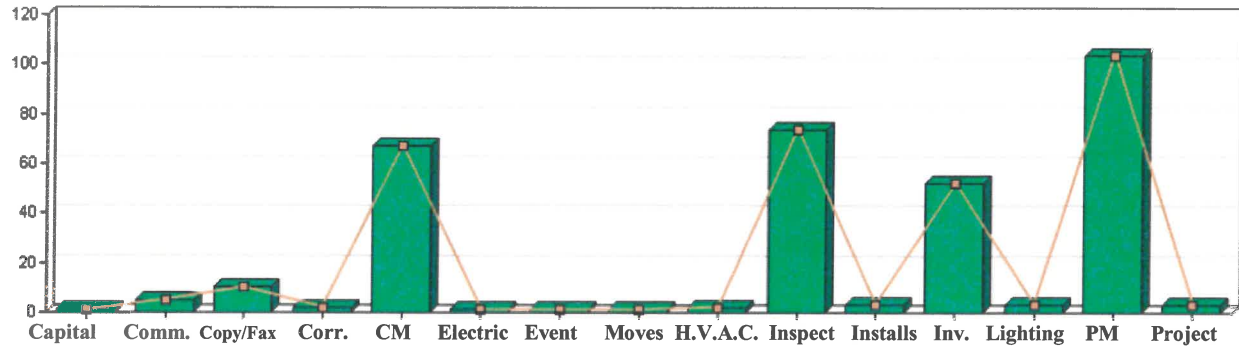
## Completed Work Orders November 2015



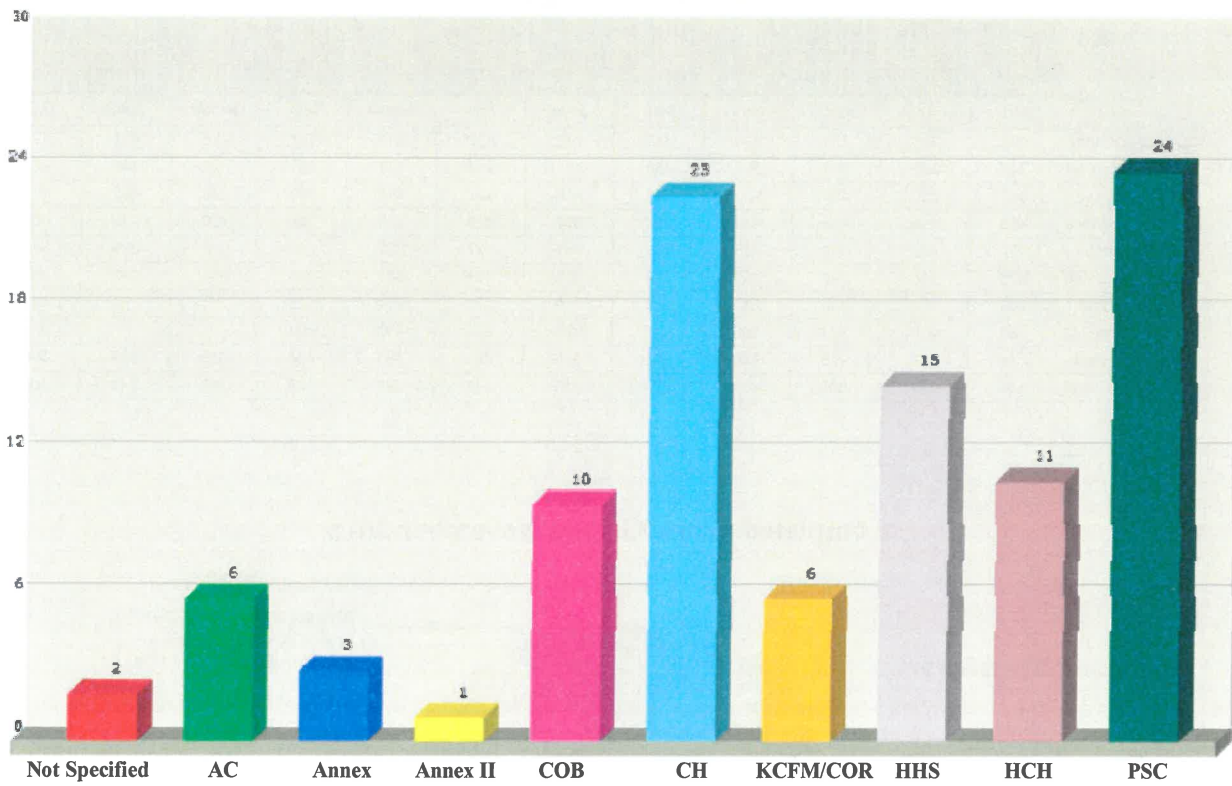
**Reported Work Orders by Location November 2015**



**Reported Work Orders by Task November 2015**



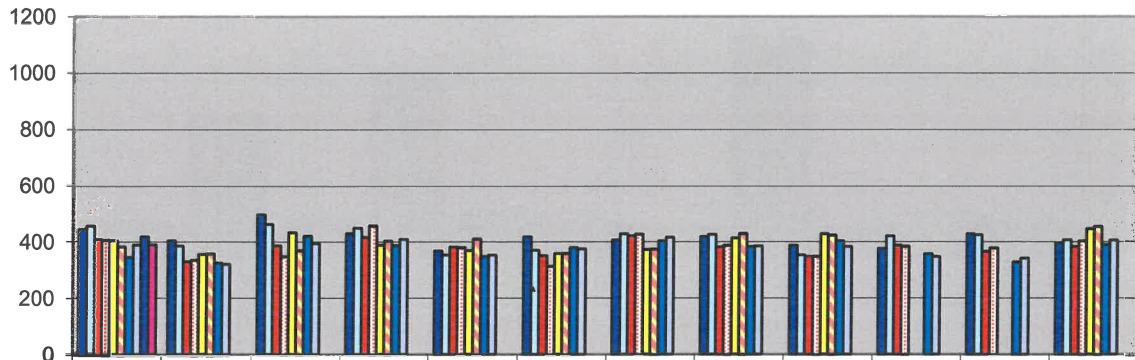
**Work Orders Remaining Open November 2015**



**January 2016  
Staffing/Training/Safety:**

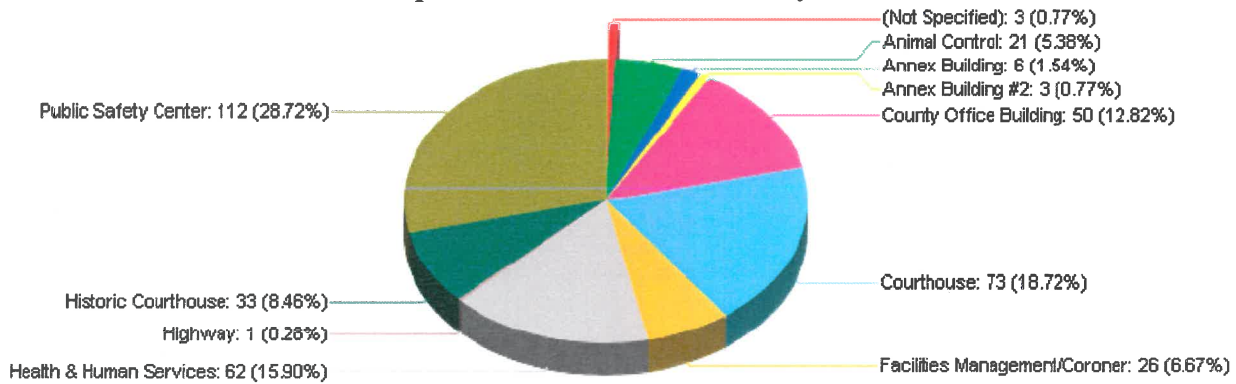
| DESCRIPTION                                   | Jan-16 | Dec-15   | Nov-15 |
|-----------------------------------------------|--------|----------|--------|
| Possible Work Hours (6 employees @ 8 hrs)     | 912.00 | 1,008.00 | 846.00 |
| Paid/Unpaid Leave                             | 24.00  | 104.00   | 132.00 |
| Holiday                                       | 96.00  | 96.00    | 120.00 |
| Bereavement                                   | 0.00   | 0.00     | 0.00   |
| * WC/TTD Temp employee is working these hours | 152.00 | 168.00   | 144.00 |
| <i>Regular Productive Hours</i>               | 792.00 | 808.00   | 450.00 |
| Overtime Worked                               | 26.50  | 26.25    | 21.00  |
| <i>Total Productive Hours</i>                 | 818.50 | 834.25   | 471.00 |

## Reported vs Completed 2007 - Current

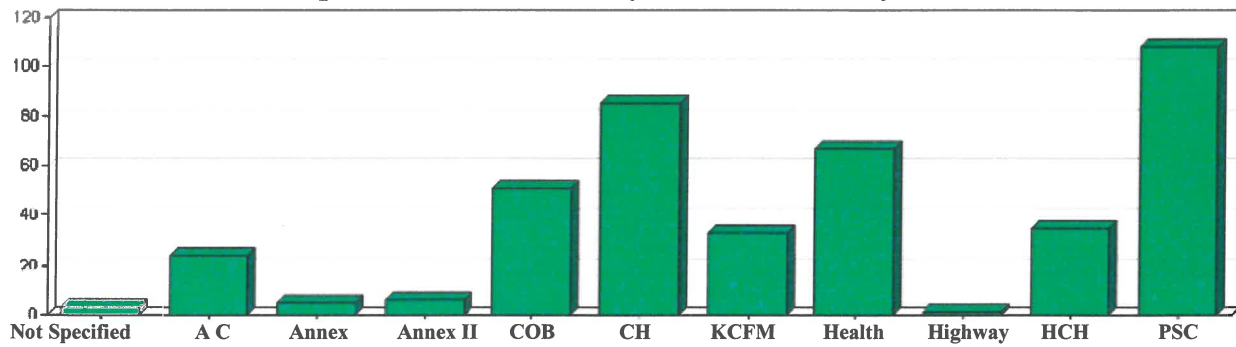


|                | Jan. | Feb. | March | April | May | June | July | August | Sept. | October | Nov. | Dec. |
|----------------|------|------|-------|-------|-----|------|------|--------|-------|---------|------|------|
| 2012 Reported  | 442  | 405  | 497   | 430   | 368 | 418  | 407  | 418    | 388   | 376     | 428  | 397  |
| 2012 Completed | 455  | 385  | 463   | 449   | 354 | 371  | 428  | 426    | 354   | 420     | 425  | 407  |
| 2013 Reported  | 407  | 330  | 386   | 416   | 382 | 351  | 422  | 382    | 348   | 388     | 366  | 383  |
| 2013 Completed | 405  | 335  | 348   | 457   | 380 | 314  | 427  | 388    | 349   | 384     | 379  | 403  |
| 2014 Reported  | 403  | 356  | 433   | 389   | 370 | 359  | 373  | 414    | 428   |         |      | 447  |
| 2014 Completed | 383  | 358  | 369   | 403   | 410 | 359  | 374  | 430    | 424   |         |      | 455  |
| 2015 Reported  | 346  | 325  | 420   | 388   | 348 | 380  | 403  | 383    | 404   | 358     | 329  | 390  |
| 2015 Completed | 389  | 321  | 395   | 409   | 354 | 375  | 416  | 385    | 383   | 348     | 342  | 406  |
| 2016 Reported  | 418  |      |       |       |     |      |      |        |       |         |      |      |
| 2016 Completed | 390  |      |       |       |     |      |      |        |       |         |      |      |

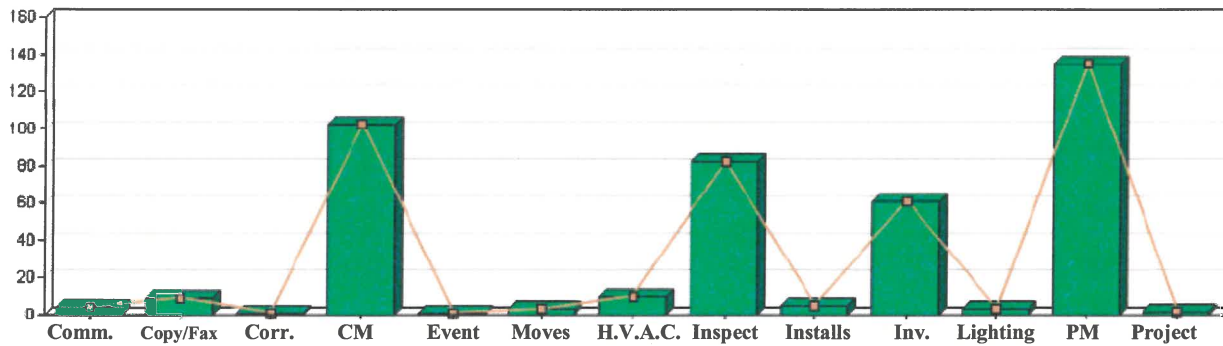
### Completed Work Orders January 2016



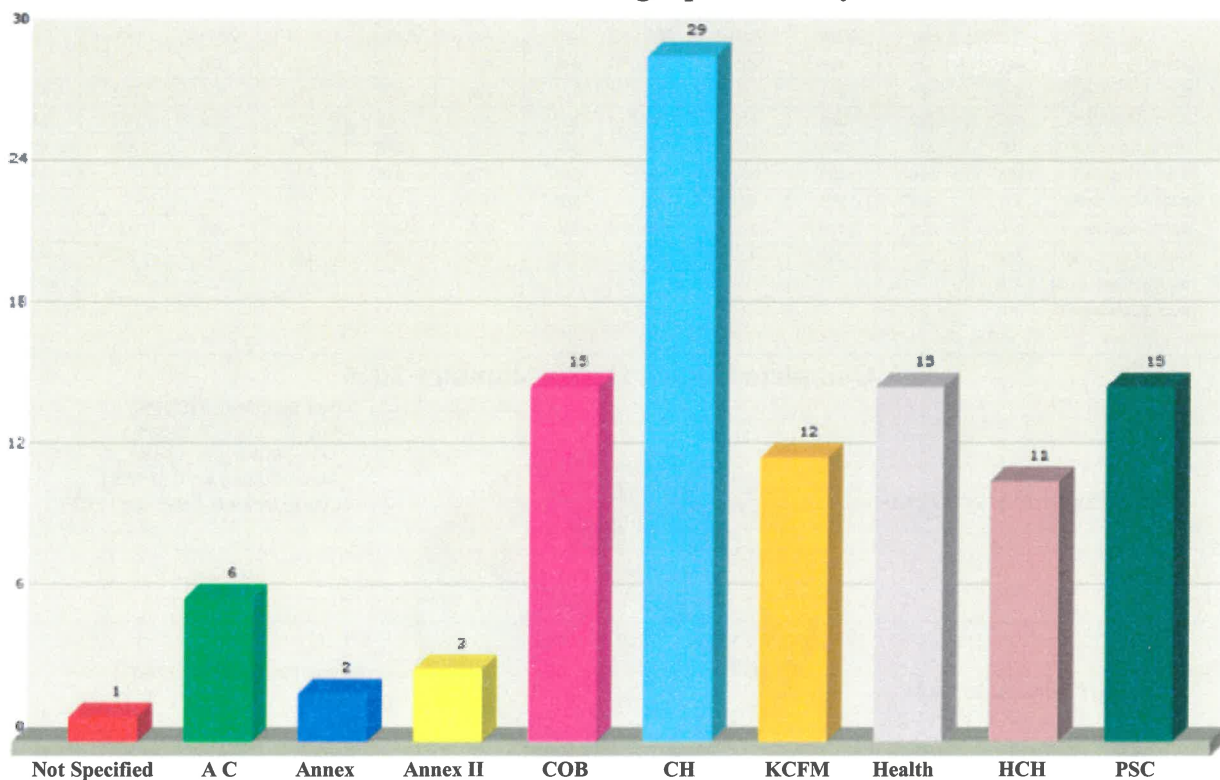
**Reported Work Orders by Location January 2016**



**Reported Work Orders by Task January 2016**



**Work Orders Remaining Open January 2016**



**EXECUTIVE SESSION**

Not Needed.

**ADJOURNMENT**

The next regular Facilities Management committee meeting is scheduled to be held on Monday, March 7, 2016. The meeting will be held at 111 W. Fox Street, Yorkville in the County Board room.



## **Facilities Committee Minutes** **November 2, 2015**

### **CALL TO ORDER**

Chairman Davidson called the Facilities Management Committee meeting to be in session; located in the County Office Building County Board Conference Room to order at 3:30 p.m.

- 1) **Roll Call** – Suzette Sanford called roll call for attendance. Present were Chairman Davidson, Vice-Chair Koukol, Member Prochaska, Member Wehrli & Member Gilmour. All committee members were present to form a quorum of the committee. D.C. Gillespie of KCSO & Facilities Management Director Smiley was also present.
- 2) **Approval of the October meeting minutes** - Member Gilmour made a motion to approve the October meeting minutes. Member Prochaska 2<sup>nd</sup> the motion. All members voted aye via voice vote. Motion approved.
- 3) **Public Comment** - No members of the public were present at the meeting.

### **OLD BUSINESS/PROJECTS**

#### 1) **Courthouse Lightning Protection**

##### a. **Recommendation to have PBC fund this project**

- This did not make it on the agenda but PBC Chairman Wehrli asked if the PBC was willing to fund the project and the consensus was yes. Director Smiley was asked to get a contract for the project and to bring it back to the next PBC committee meeting. A request for a contract was sent to the intended vendor (Hamilton Lightning Protection) along with a sample COI that we require. Hamilton said his quote would need to be increased by \$5,000.00 in order to be able to meet our insurance requirements. So, Jim contacted the other vendor, Continental Electric and found the insurance was not a problem for them. A meeting was setup to do a walkthrough with a design engineer Continental uses for Lightning Protection systems design. An updated quote of \$23,790.00 was received. This quote was \$1,365.00 more than the budgeted quote they provided before viewing the site with an engineer.

#### Report from meeting

Member Wehrli said that he would need to convene a special meeting of the PBC since they were not sure when the next meeting will be held to close out the PBC. Jeff does not think there will be a problem with getting the PBC members to approve it. Chairman Davidson suggested that we take it to the full County Board to approve going forward with the project. Then have them recommend it to go to PBC. Chairman Davidson asked if there was a motion to move this forward. Vice-Chair Koukol made a motion to move this to the County Board to approve with PBC reimbursing the County for the work. Member Wehrli 2<sup>nd</sup> the motion. All members votes aye via a voice vote. Motion approved.

### **NEW BUSINESS/PROJECTS**

#### 1) **Chairman's Report**

- Chairman Davidson did not have anything to report for this meeting.

#### 2) **K.A.T. Operations move**

- The Operations department was moved the week of October 26, 2015. All staff is operating in the new space like they have been there forever.
- **Project Completed.**

#### Report from meeting

Director Smiley said the overall project is 2/3's complete. The remaining area to be remodeled is the old Operations area. An office for the director needs to be constructed and wiring troughs added to the walls. Chairman Davidson said the K.A.T. Director is working out of the DeKalb office and maybe we should wait to build this office until K.A.T. determines what they are going to do for a Director in DeKalb. Consensus was to wait since we are constructing it since KCFM staff has other things to do to get ready for winter and there is no apparent rush to get a new Director assigned to Yorkville or DeKalb.

#### 3) **Temp. Employee Job Posting**

- The job was advertised in the Record Newspapers the week of October 19, 2015.
- Director Smiley plans to setup interviews this week.

## **NEW BUSINESS/PROJECTS CONTINUED**

**4) Discuss Approval at the County Board the 2016 Generator System PM contract with Lionheart Critical Power Systems in the amount of \$9,170.00.**

- The vendor maintained current pricing on the contract. They have done an excellent job for us for several years. The pricing was checked with another vendor and still found to be less than what we can get from other vendors.

**5) Discuss Approval at the County Board the 2016 U.P.S. Systems PM contract with Lionheart Power Systems in the amount of \$2,779.00.**

- The vendor maintained current pricing on the contract. They have done an excellent job for us for several years. The pricing was checked with another vendor and still found to be less than what we can get from other vendors.

**6) Approve purchase of Kubota Tractor, brush, cab & heater in the amount of \$19,700.00,**

- We have been experiencing winter snows that require us to spend hours going over the same areas over and over. Last winter one technician worked for over nine hours with the snow blowers we now have and could not keep up and ended up injured. The proposed Kubota tractor would handle narrower walks around the Public Safety Center, Facilities Mgmt. and the Animal Control site. Purchasing this machine would make snow removal more efficient, keep the sidewalks and pavement cleaner and potentially decrease the chance of injuries to employees or people visiting the facilities. It will also allow us to get more work done, faster with the same number of employees while also reducing the risk of injury we currently have with walk behind equipment. Jim proposed to use some funds that were left from the Capital budget this year earmarked for parking lot repairs. This could also be suggested to take out of the general fund or any other fund the committee suggests.

### **Report from meeting**

Members generally discussed the need for purchasing a machine. Chairman Davidson asked each member their opinions. Member Gilmour said she understands the need but would like us to budget it for another year since we are having a big budget hole to fill for next year. Member Prochaska said he agreed with Judy. Vice-Chair Koukol said he understands the need and also knows that our staff is not young anymore. Member Wehrli said he would rather see us get the machine this year than next. He agrees with all of the reasons Jim explained for summer & winter use and the need to keep the Public Safety Center open 24/7. Member Wehrli made a motion to purchase a Kubota BX2370-1, cab, heater and blower in the amount of \$19,700.00 from the Facilities Capital account for 2015 to the County Board for approval. Vice-Chair Koukol 2<sup>nd</sup> the motion. Chairman Davidson asked for a roll call vote. Chairman Davidson, Vice-Chair Koukol and Member Wehrli voted yes. Members Gilmour & Prochaska voted no. Motion passes by a 3-2 vote.

**7) Approve 2016 Fire Alarm system testing for all facilities except Courthouse with Total Fire & Safety in the amount of \$6,929.00.**

- The vendor maintained current pricing on the contract.
- They have done an excellent job for us for several years.
- The pricing was checked with another vendor and still found to be less than what we can get from other vendors.

### **Report from meeting**

Director Smiley explained this is a vendor that we have used for several years. Total Fire & Safety has agreed to maintain the pricing from 2015 for the upcoming year. Jim has gotten bids to compare and Total Fire & Safety is still much lower than other vendors. Chairman Davidson asked if there was a motion to move this forward for approval at the County Board. Member Wehrli made a motion to send the contract to the County Board for approval. Member Prochaska 2<sup>nd</sup> the motion. All members voted aye via voice vote. Motion approved.

**8) Approve Public Safety Center NEC 2000 replacement Contract with Sound Inc. in the amount of \$20,414.05.**

- The Public Safety Center (PSC) phone system is the heart of the network for both the Government Center campus and for the Fox St. campus. The system was manufacturer discontinued in 2013. Director Smiley put a budget together to replace the current telephone network with updated equipment in the five year Capital budget forecast a few years ago. During budget discussions this year it became apparent that we may need to push out the replacement a couple years further. So, Jim started checking on a replacement CPU for the PSC to have on hand since it is the critical system on the network. Jim found none to be available. So, looking at options it was determined that an existing system we added to the Health facility a few years ago could be redeployed to become the replacement system for the PSC.

## **NEW BUSINESS/PROJECTS CONTINUED**

### **8) Approve Public Safety Center NEC 2000 replacement Contract with Sound Inc. in the amount of \$20,414.05 Continued**

- This was on the agenda for the last Finance meeting but was deferred to be discussed at this meeting due to a lack of time at that Finance meeting.

#### **Report from Meeting**

Jim explained this is a proactive recommendation and nothing is wrong today. Member Wehrli asked if moving this equipment to the Public Safety Center (PSC) would harm the Health facilities operations. Technology Director Koeppel said that the county network is not setup for VOIP and the soonest he would be ready to consider moving to VOIP would be 2017. Moving the system would only take a little of his and Darryl Kollins time on the network side and would allow it to operate the Voicemail system and broadcast faxing that it does today from the PSC. Member Wehrli said since this affects the entire Government Center campus PBC could possibly pay for the move. Jeff said he was not planning to have a PBC meeting until they were ready to close out the books on the PBC, but with this and the Lightning Protection quote for the Courthouse there is enough for him to call for a special meeting. Member Wehrli said he will call a special PBC meeting to be held on November 12, 2015 at 3:30p.m. at the County Office Building for this item and the Lightning Protection quote.

### **9) Travelers Insurance Audits at the Courthouse & Public Safety Center**

- Director Smiley went around these sites with our insurance carrier's representative. The report issued from the visit noted a proactive maintenance approach being in place. The following was suggested:
  - a) Develop a hot work permit for any future welding or other hot done in the facilities.
  - b) To store the vehicle flairs for the Sheriff's squads in a non-combustible room or outside enclosure instead of in the garage as they are now stored.
  - c) To consider performing thermo-graphic imaging of electrical systems to look for hot spots that potentially could cause fires.
- **Project complete.**

### **10) Annual Courthouse Fire Alarm System Testing**

- Testing was performed October 6<sup>th</sup>. Some areas in the original courthouse were found to have devices not sounding or lighting. These devices were noted and will be checked into for defective action or possible bad power supplies. All areas of the courthouse were found to be able to hear and see horns strobes operating even though we found some inoperable devices.
- **Project complete.**

### **11) Sliding Glass Windows at Courthouse for Civil Process**

- After Civil Process moved into the area provided by the Circuit Clerk, staff asked to have something done with the transaction pass-through openings to keep the difference in air pressure between their space and the lobby in front of them from causing air to blow in on them. Jim provided a price to install sliding units in the area as was done by the State's Attorney and Probation. The Sheriff's office agreed to pay for the sliding units to be installed in these openings. Units were ordered and should be installed before the next FM Committee meeting in December.

### **12) Public Safety Center Elevator Repair Project**

- The contract was signed by the vendor and the deposit was placed on October 19, 2015. The replacement cylinder will take 3-6 weeks to manufacture before it can be installed.

## **ADJOURNMENT**

- Chairman Davidson asked if there was a motion to adjourn the meeting. Member Wehrli made a motion to close the meeting at 4:27 p.m. Member Prochaska 2<sup>nd</sup> the motion. All members voted aye via voice vote. Motion approved. Meeting adjourned by Chairman Davidson at 4:27 p.m.

Submitted by,  
Jim Smiley  
Facilities Management Director

**Facilities Committee Minutes**  
**December 7, 2015**

**CALL TO ORDER**

Chairman Davidson called the Facilities Management Committee meeting to be in session; located in the County Office Building County Board Conference Room to order at 3:32 p.m.

- 1) **Roll Call** – Suzette Sanford called roll call for attendance. Present were Chairman Davidson, Vice-Chair Koukol, Member Prochaska, Member Wehrli & Member Gilmour. All committee members were present to form a quorum of the committee. D.C. Gillespie of KCSO, Technology Director Koeppel & Facilities Management Director Smiley were also present.
- 2) **Approval of the November meeting minutes** – Minutes will be approved at the next meeting as they were not brought to this meeting by mistake.
- 3) **Public Comment** - No members of the public were present at the meeting.

**OLD BUSINESS/PROJECTS**

- 1) **Courthouse Lightning Protection**
  - The PBC approved in concept paying for this project.
  - Jim is waiting for Continental Electric to okay the State's Attorney's office suggested changes to the contract.
- 2) **Public Safety Center Elevator Repair**
  - The replacement cylinder was to be shipped December 4, 2015. Instead it is being shipped in the next couple of days. Advanced Elevator is anticipating starting work next week.

**NEW BUSINESS/PROJECTS**

- 1) **Chairman's Report**
  - Chairman Davidson said that we will be bringing projects forward in the future for the committee to prioritize for the upcoming year.
- 2) **Public Safety Center (PSC) NEC 2000 replacement Project**
  - The vendor is saying there will need to be downtimes. The first would be to move the equipment from the Health facility over to the Public Safety Center. This is estimated to take two (2) hours and the voicemail system for the county would be down during that time. The second outage would be to move all of the circuits from the existing equipment to the relocated system. That is estimated to take several hours to complete.
  - We have decided to wait to move the equipment until sometime in January, due to the holidays and people being off during those times. Technology Director Koeppel said Darryl and Scott are about done with the data side changes that need to be made. They are planning to go ahead and move the voice mail system in advance of the telephone systems changes.

**Report from meeting**

Technology Director Koeppel said that they will plan to move the voicemail system at night in advance of the PBX components being moved in January. Most likely sometime next week.

- 3) **Courthouse (CH) & Public Safety Center Security Improvement Project**
  - A kick-off meeting was held Tuesday, Dec. 1, 2015 with Judge McCann, County Board members Davidson & Prochaska, Sheriff Baird, Command Staff, County Administrator Wilkins and Director Smiley.
  - Dewberry went over planned dates for the project. They are as follows:
    - a) Initial Site Survey – 12/8-12/9, 2015
    - b) Stakeholder Interviews, additional site investigation – 1/7-1/8/2015
    - c) 30% review package & meeting with stakeholders – 2/9/2015
    - d) 60% review package & meeting with stakeholders – 3/8/2015
    - e) 60% review package & meeting with stakeholders – 3/8/2015
    - f) 90% review package & meeting with stakeholders – 3/29/2015
    - g) Out for Bid – 4/15/15
    - h) Pre-Bid Meeting – 4/27/15
    - i) Bids due – 5/13/15

## **NEW BUSINESS/PROJECTS CONTINUED**

### **3) Courthouse (CH) & Public Safety Center Security Improvement Project Continued**

#### **Report from meeting**

Member Gilmour asked who would be interviewed. D.C. Gillespie said that Courthouse & Public Safety Center security staff who operate the systems as well as Judge McCann, Sheriff Baird, Command staff, Technology Services & Facilities Management. As well as the Elected Officials and Department Heads of each Courthouse department. Vice-Chair Koukol said he would like to see either D.C. Gillespie or the Sheriff's office lead the project. Chairman Davidson said that we need to make sure that everyone needs to sign off on what is discussed at each meeting to document the major points of what is desired by each interviewee. Vice-Chair Koukol said that the needs discussed need to be prioritized as well, breaking down what is needed and what would be nice to have. Chairman Davidson also said future needs should be looked into as much as we can predict what those needs will be.

#### **4) Courthouse Mural Project**

- Judge McCann has been talking with a muralist about creating a mural to be installed in the lobby of the Courthouse, possibly sometime during the upcoming Spring or Summer. This will require KCFM to remove some lights and remove some sound panels and fill in uneven area to create a level surface for the mural. Nothing has been started as of this time that Jim is aware of. The meetings that he has been involved with to date have been to determine the feasibility of the project being done.

#### **Report from meeting**

Director Smiley explained the mural would be done on material and then be installed on the wall like wallpaper. Chairman Davidson said that he would like to see what is planned to be on the mural. Committee member consensus was the same. Member Prochaska said that Judge McCann discussed the content at the Judicial Legislative meeting. Basically it included major items from each community in Kendall County. Items like the Plano Reaper and Historic Courthouse. Matt said funding was planned to be done by the Historical Society. Jim said he was invited to sit in with Judge McCann and the artist and was shown a pencil drawing of the Historic Courthouse on one side and the new Courthouse on the other side with the Yorkville Bridge between them. Judge McCann will be informed of the desire of the committee to see it as well before it becomes reality.

#### **5) State's Attorney Recording Room at Health & Human Services**

- KCFM staff installed data lines for the new system between the control room and the interview room. Technology Services worked with the vendor to connect and get the system running.
- **Project complete.**

#### **6) C.O.P.S. Data line Additions**

- KCFM was asked to run three additional data lines for a printer and other equipment to connect to the network. KCFM technicians found there were unused lines above the ceiling next to this room. The lines were extended into the room needing the lines.
- **Project complete.**

#### **7) PSC Parking Lot Lots Wiring Issue**

- Last year KCFM staff installed LED light bulbs in the existing parking lot poles due to issues with bad underground wiring. Additional underground wiring was shorting out to ground recently. Director Smiley troubleshooted the issue and determined one phase (yellow) had nothing connected to it and another phase (brown) was shorting to ground. Jim disconnected the two phases having issues. A KCFM technician reconnected three poles still not working to the remaining operating phase (orange). All lights are working again with the exception of two light heads that apparently have bad bulbs.
- **Project complete.**

#### **Report from meeting**

Chairman Davidson directed Jim to get a budgetary price to replace the wiring so we would be ready if we need to replace it.

#### **8) Copy Machine Deployment**

- Copy machines were delivered November 30<sup>th</sup>. KCFM staff worked with Konica to get the machines to the appropriate places and to get the old machines removed. This included two machines that Jim negotiated to get at no lease charges on for Xerox machines that were no longer supported but needed by the Forest Preserve and Grundy office of the Health department. Technology services worked with Konica to get the machines on the network.
- **Project complete.**

## **NEW BUSINESS/PROJECTS CONTINUED**

### **9) Circuit Clerk Future Office Costs Estimate**

- Robyn asked Jim to provide an estimate to build one office in the “future” area. Jim used pricing from an office we built in the Circuit Clerks office a couple of years ago as a model. Pricing was modified to reflect the needs of the new office and to take inflation into consideration. Price provided was \$18,753.73 if all the work is contracted.
- **Project complete.**

### **Report from meeting**

Vice-Chair Koukol said that all department s and elected officials need to come up with their own funding for projects desired.

### **10) K.A.T. Appreciation Letter**

- Paul LaLonde sent a very nice letter to the County Board to express his appreciation for all of the work that has been done to create additional space for their operations in the Historic Courthouse. See attached copy.
- **Item complete.**

### **11) C.O.B. 11 Month Walk Through Punch List Review**

- Clayton from Kluber contacted Director Smiley to see if all of the items on the list had been completed.
- Jim checked and reported there is still some water standing in some low spots on the roof and the evergreens were never replaced and some of the evergreens appeared to be dying.

### **12) 2015 Snow Season Review**

- Our total snow season costs for were as follows:
  - a) Labor total for KCFM staff - \$5,273.42, not billable we just track their time.
  - b) Materials - \$3,985.92, mainly salt.
  - c) Contracted plowing - \$44,000.00, seasonal billing. Amount of snow does not affect the price.

## **ADJOURNMENT**

- Chairman Davidson asked if there was a motion to adjourn the meeting. Member Prochaska made a motion to close the meeting at 4:24 p.m. Member Gilmour 2<sup>nd</sup> the motion. All members voted aye via voice vote. Motion approved. Meeting adjourned by Chairman Davidson at 4:24 p.m.

Submitted by,  
Jim Smiley  
Facilities Management Director

CH Lobby

59 1/2"

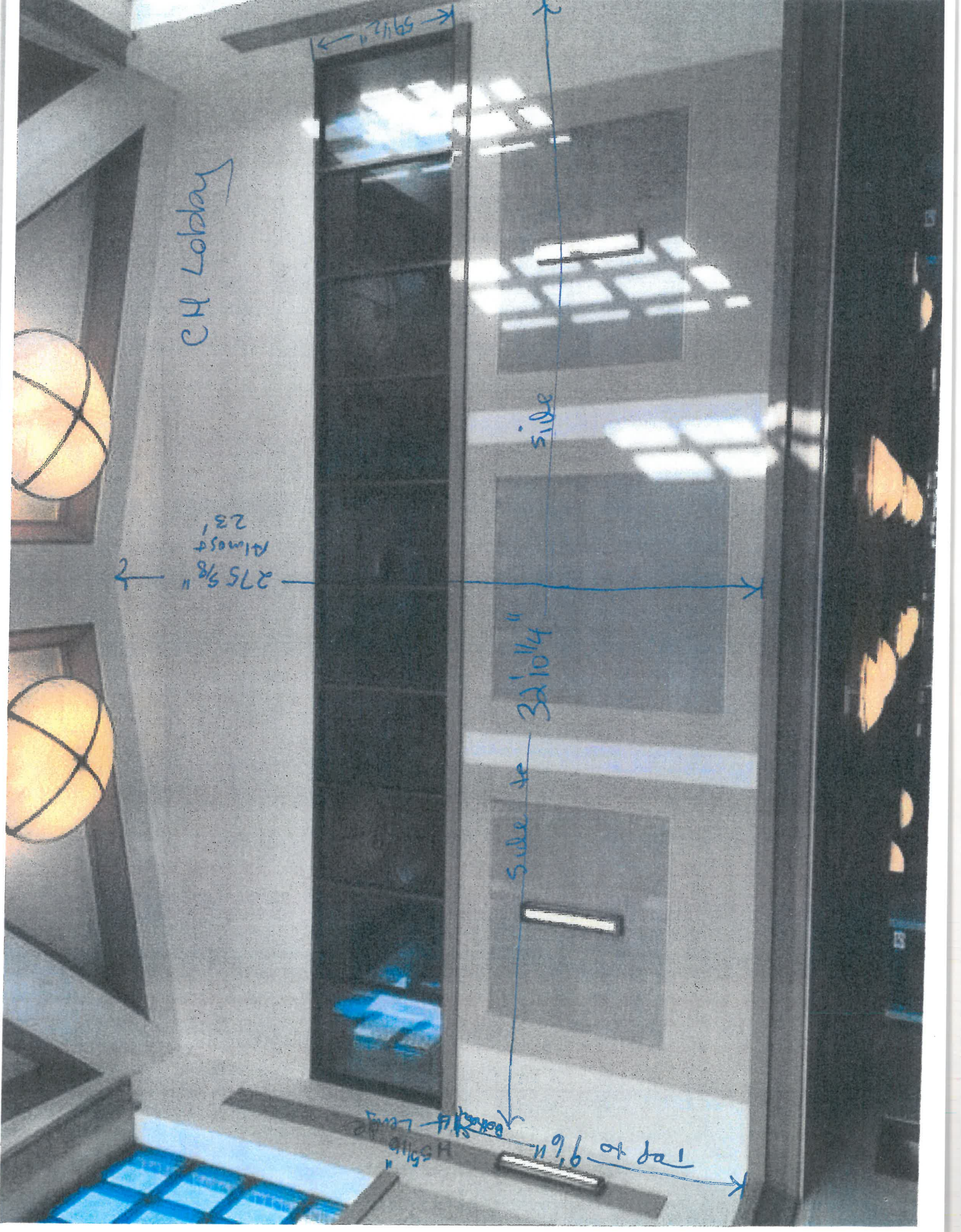
side

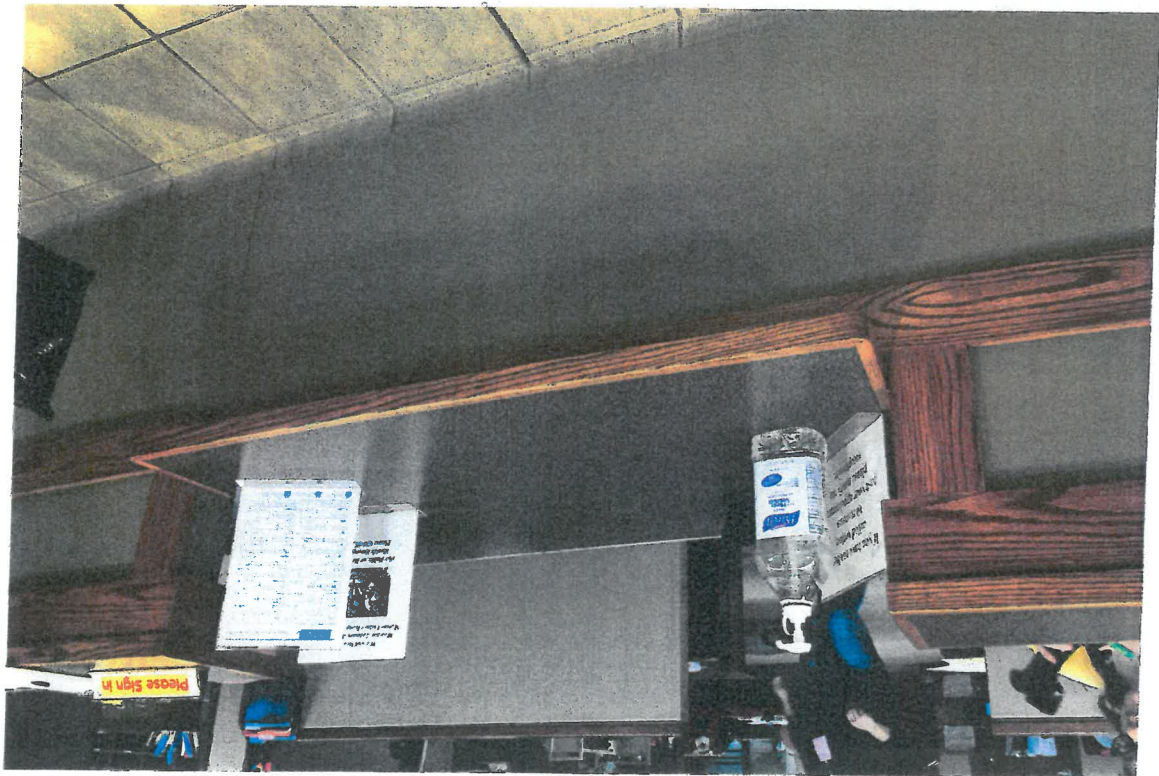
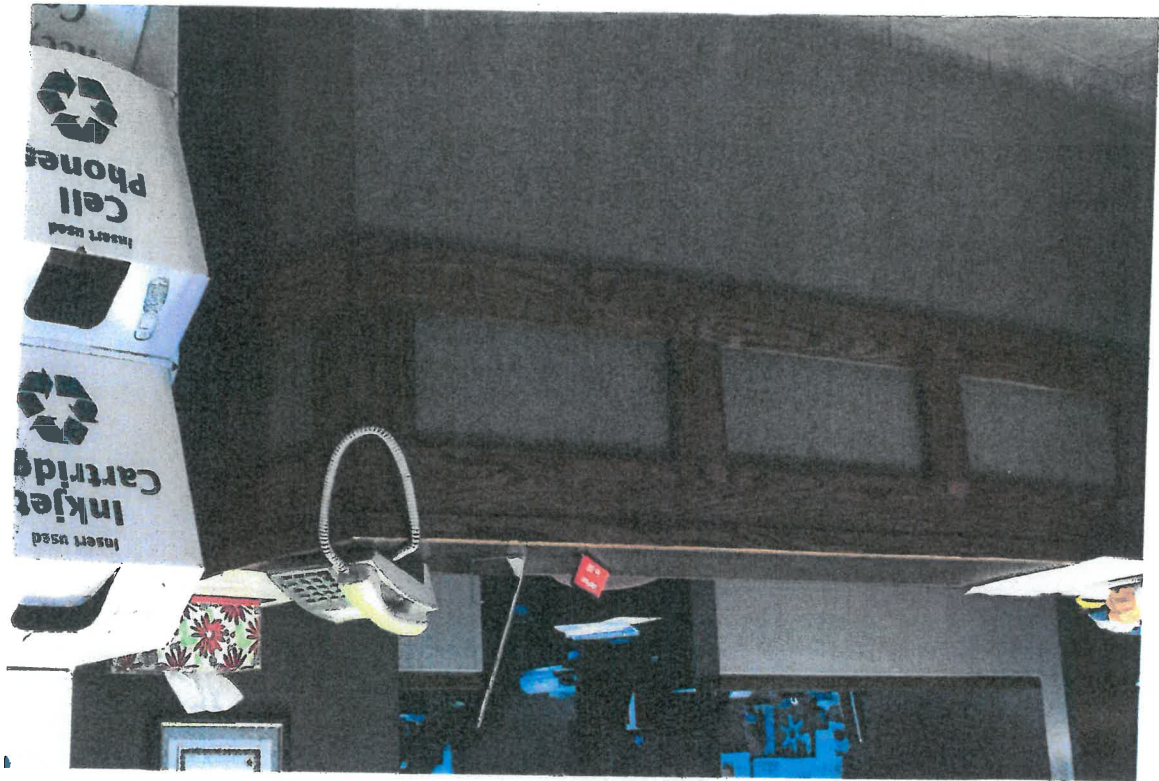
275 5/8"  
Almost  
23'

side to 32' 10 1/4"

side to

Tap to 9' 6"  
H 5' 10" 1/2  
L 2' 10" 1/2





HHS Lobby





County Office Building

Replace Roof

\$ 150,765.00

Replace H.V.A.C. System

\$ 542,433.00

Install Generator

\$ 65,427.00

Sheriff's Office  
PSC Jail Air Ducts

\$ 20,000.00

Treasurer

\$ 44,200.00  
\$ 10,000.00

Security Improvements

\$ 50,000.00  
\$ 40,000.00  
\$ 6,000.00

ADA Improvements

\$ 44,000.00  
\$ 30,000.00  
\$ 7,000.00

Animal Control

\$ 19,529.00

Circuit Clerk

\$ 3,000.00

Judges Corridor  
Clerk  
  
Create Additional Judges Chambers & Locker room. Note: This is actually part of Build Out Judicial shell space above. So we need to combine this total with that total.  
Panic Alarms

\$ 2,000.00

B/W \$8,500-Color purchase... Normally we lease copiers. Lease costs B/W \$200/m. Color \$300/m.

\$ 2,000.00

Replace Voter's Copy Machine  
Build new Records Storage Building  
Shelving for Annex II - Temp. Records  
Storage

\$ 600,000.00

\$ 600,000.00

Shelving

\$ 10,000.00

\$ 10,000.00

Grand Totals

\$ 14,901,334.00

\$ 142,527.00

\$ 144,801.00

\$ 11,917,055.00

\$ 1,937,200.00

\$ 759,751.00

\$ 966,224.00

5 Year Total Requested

2018 Year 5

2017 Year 4

2016 Year 3

2015 Year 2

2014 Year 1

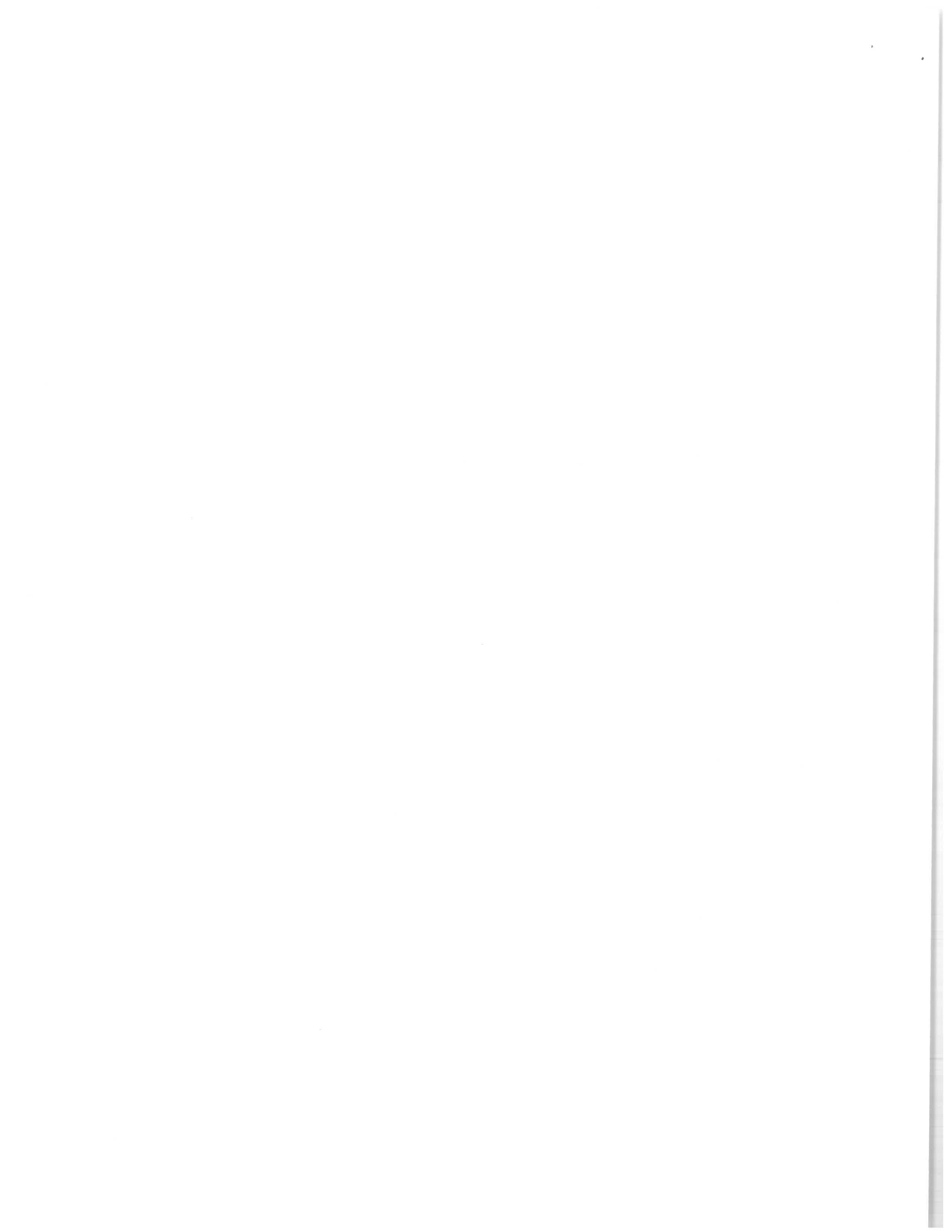
This Year?

Note: Items in the column marked "This Year?" Are not included in the 5 year total.

Grand Total with the "This Year?" Column. \$ 15,867,558.00

12/6/2013

| Office/Dept.                   | FY Required | Item Requested                       | General Fund          | Other Funds   | FY14 Not Funded | Remarks                                                                                                                      |
|--------------------------------|-------------|--------------------------------------|-----------------------|---------------|-----------------|------------------------------------------------------------------------------------------------------------------------------|
| Facilities Management          | FY14        | Vehicle                              |                       |               | 35,000          |                                                                                                                              |
| Public Safety Center           | FY14        | UPS Batteries 0402-000-6650          |                       | 15,000        |                 | FY14 not funded                                                                                                              |
| Courthouse                     | FY14        | UPS Batteries 0402-000-6650          |                       | 15,000        |                 | FY14 funded by Capital Improv Fund #4                                                                                        |
| Courthouse                     | FY14        | Worn Door Upgrade                    |                       |               | 10,000          | FY14 funded by Capital Improv Fund #4                                                                                        |
| Health & Human Services        | FY14        | Roof Maintenance                     |                       |               |                 | FY14 request reduced; use Contingency if needed                                                                              |
| Public Safety Center           | FY14        | Roof Maintenance                     |                       |               |                 | FY14 request reduced (\$2,200); absorb into Fac Mgt budget                                                                   |
| HHS Outside Windows            | FY14        | Roof Maintenance                     |                       |               |                 | FY14 request reduced (\$2,200); absorb into Fac Mgt budget                                                                   |
| Parking Lot Maintenance        | FY14        | Replace West                         |                       |               | 18,000          | FY14 request reduced (\$2,200); absorb into Fac Mgt budget                                                                   |
| Public Safety Center           | FY14        | All Facilities 0102-100-9101         | 30,000                |               | 120,422         | FY14 not funded                                                                                                              |
| Historic Courthouse Windows    | FY14        | HVAC Replacements                    |                       |               | 120,000         | FY14 request reduced (\$120,422)                                                                                             |
| County Office Building Windows | FY14        | Replace 0402-000-6650                |                       | 20,000        |                 | FY14 not funded; use Public Safety Cap Improv Fund #75 if needed                                                             |
| Health & Human Services        | FY14        | Replace                              |                       |               | 15,000          | FY14 funded by Capital Improv Fund #4                                                                                        |
| Health & Human Services        | FY14        | Security Upgrade - Front Counter     |                       |               | 5,000           | FY14 not funded                                                                                                              |
| Health & Human Services        | FY14        | Security Upgrade - Side Counters (2) |                       |               | 3,000           | FY14 not funded                                                                                                              |
| Health & Human Services        | FY14        | Security Upgrade - 2nd Floor         |                       |               | 2,000           | FY14 not funded                                                                                                              |
| Health & Human Services        | FY14        | Heating Panels - 2 Offices           |                       |               | 1,000           | FY14 not funded                                                                                                              |
| Health & Human Services        | FY14        | Replace 2nd Floor Hall Carpeting     |                       |               | 20,000          | FY14 not funded                                                                                                              |
| Sheriff                        | FY14        | PSC Air Ducts - West Jail            |                       |               |                 | FY14 request reduced (\$20,000); absorb into Fac Mgt budget; remove compressor fm Fac Mgt budget & use Contingency if needed |
| <b>Grand Totals</b>            |             |                                      | <b>FY14 30,000</b>    | <b>50,000</b> | <b>349,422</b>  |                                                                                                                              |
| Facilities Management          | FY15        | Vehicle                              | 30,000                |               |                 |                                                                                                                              |
| Courthouse                     | FY15        | Roof Maintenance                     | 2,400                 |               |                 |                                                                                                                              |
| Health & Human Services        | FY15        | Roof Maintenance                     | 2,400                 |               |                 |                                                                                                                              |
| Public Safety Center           | FY15        | Roof Maintenance                     | 2,400                 |               |                 |                                                                                                                              |
| Courthouse                     | FY15        | Build out                            | 1,500,000             |               |                 |                                                                                                                              |
| Courthouse # 7                 | FY15        | VOIP                                 | 112,000               |               |                 |                                                                                                                              |
| Upgrade Telephone Network      | FY15        | Voicemail                            | 4,000                 |               |                 |                                                                                                                              |
| HHS Outside Windows            | FY15        | Replace East                         | 20,000                |               |                 |                                                                                                                              |
| Parking Lot Maintenance        | FY15        | All Facilities                       | 120,000               |               |                 |                                                                                                                              |
| PSC HVAC Replacements          | FY15        |                                      | 130,000               |               |                 |                                                                                                                              |
| County Office Building Windows | FY15        | Replace                              | 15,000                |               |                 |                                                                                                                              |
| HHS                            | FY15        | Heating Panels - 2 Offices           | 1,000                 |               |                 |                                                                                                                              |
| HHS                            | FY15        | Replace 1st Floor Hall Carpeting     | 25,000                |               |                 |                                                                                                                              |
| <b>Grand Totals</b>            |             |                                      | <b>FY15 1,964,200</b> |               |                 |                                                                                                                              |



# Capital Expenditures

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## FY15 Capital Expenditures

### Facilities Management:

|                                            |              |
|--------------------------------------------|--------------|
| Parking Lot Maintenance - all Facilities   | \$32,800     |
| Courthouse - Roof Maintenance              | 2,400        |
| Health & Human Services - Roof Maintenance | 2,400        |
| Public Safety Center - Roof Maintenance    | <u>2,400</u> |
|                                            | \$40,000     |

### Building & Zoning:

|                     |         |
|---------------------|---------|
| Vehicle Maintenance | \$5,000 |
|---------------------|---------|

### Sheriff:

|                                                       |           |
|-------------------------------------------------------|-----------|
| Replacement police vehicles and equipment changeovers | \$100,000 |
|-------------------------------------------------------|-----------|

### **Total FY14 Capital Expenditure**

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**\$145,000**

## FY14 Capital Expenditures

### Facilities Management:

|                         |          |
|-------------------------|----------|
| Parking Lot Maintenance | \$30,000 |
|-------------------------|----------|

### County Clerk:

|          |               |
|----------|---------------|
| Chairs   | \$5,400       |
| Shelving | <u>10,000</u> |
|          | \$15,400      |

### Sheriff:

|                                                                  |           |
|------------------------------------------------------------------|-----------|
| 4 replacement police vehicles and equipment changeover @\$32,500 | \$130,000 |
|------------------------------------------------------------------|-----------|

### Circuit Clerk:

|                                                |         |
|------------------------------------------------|---------|
| Computer & telephone wiring for 3 new offices. | \$6,000 |
|------------------------------------------------|---------|

### Coroner:

|                                     |         |
|-------------------------------------|---------|
| XL Capacity Heavy Duty Washer/Dryer | \$1,500 |
|-------------------------------------|---------|

### Public Defender:

|                                                  |          |
|--------------------------------------------------|----------|
| Standard Office Furniture, Computer, Phone, File | \$10,000 |
|--------------------------------------------------|----------|

### **Total FY14 Capital Expenditure**

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**\$192,900**

# Capital Expenditures

**Description**

Includes all capital expenditures for all General Fund departments.

| ACCOUNT & DESCRIPTION                  | ACTUAL<br>2012 | ACTUAL<br>2013 | BUDGET<br>2014 | BUDGET<br>2015 | % CHANGE<br>IN BUDGET |
|----------------------------------------|----------------|----------------|----------------|----------------|-----------------------|
| CAPITAL                                |                |                |                |                |                       |
| 010-2-100-9101 Facilities Management   |                | 105,227        | 30,000         | 40,000         | 33.3%                 |
| 010-2-100-9102 Building & Zoning       |                |                |                | 5,000          |                       |
| 010-2-100-9106 County Clerk            |                |                | 15,400         |                |                       |
| 010-2-100-9109 Sheriff                 | 26,000         | 140,811        | 130,000        | 100,000        | -23.1%                |
| 010-2-100-9114 Circuit Court Clerk     |                |                | 6,000          |                |                       |
| 010-2-100-9117 Coroner                 |                | 38,310         | 1,500          |                |                       |
| 010-2-100-9118 Court Services          |                |                |                |                |                       |
| 010-2-100-9119 Public Defender         |                |                | 10,000         |                |                       |
| 010-2-100-9125 Treasurer               |                |                |                |                |                       |
| 010-2-100-9130 Administrative Services |                |                |                |                |                       |
| 010-2-100-9133 Technology Services     |                |                |                |                |                       |
| Total Capital                          | 26,000         | 284,348        | 192,900        | 145,000        |                       |
| Department Total                       | 26,000         | 284,348        | 192,900        | 145,000        | -24.8%                |

# Capital Improvement Fund

**Fund Description**

- Reserve fund created to provide cash-on-hand for future building projects that are non-public safely related.
- Initial uses for reserve include: construction cost for renovation to 111 W. Fox Street; future expansion to 111 W. Fox Street; final purchase closing of adjacent property prior to December 2009.
- Also see Capital Improvement Plan.

| ACCOUNT & DESCRIPTION                         | ACTUAL<br>2012 | ACTUAL<br>2013 | BUDGET<br>2014 | BUDGET<br>2015 | % CHANGE<br>IN BUDGET |
|-----------------------------------------------|----------------|----------------|----------------|----------------|-----------------------|
| <b>Beginning Balance</b>                      | 1,108,235      | 1,318,259      | 1,333,000      | 542,954        | -59.3%                |
| <b>REVENUE</b>                                |                |                |                |                |                       |
| 040-1-000-1325 Other Revenue                  | 267,291        | 7,700          | 8,400          | 8,400          |                       |
| 040-1-000-1546 Lease Income - KenCom          | 25,000         | 100,000        | 100,000        | 100,000        |                       |
| 040-1-000-1650 Off Track Betting Tax          | 8,754          |                |                | 0              |                       |
| 040-1-000-1651 Video Gaming Tax               |                | 5,894          | 12,000         | 15,000         |                       |
| Total Revenue                                 | 301,045        | 113,594        | 120,400        | 123,400        |                       |
| <b>CAPITAL</b>                                |                |                |                |                |                       |
| 040-2-000-6650 Expenditures                   | 241,021        | 64,098         | 1,118,200      | 50,000         |                       |
| Total Expenditure                             | 241,021        | 64,098         | 1,118,200      | 50,000         | -95.5%                |
| <b>Revenue over/(under) Expenditure</b>       | 60,024         | 49,496         | (997,800)      | 73,400         |                       |
| <b>TRANSFERS IN</b>                           |                |                |                |                |                       |
| 040-1-000-1300 Transfer from Gen Fund         | 150,000        | 150,000        | 102,000        | 150,000        |                       |
| 040-1-000-1330 Transfer from GIS Mapping Fund |                |                | 48,000         |                |                       |
| Total Transfers In                            | 150,000        | 150,000        | 150,000        | 150,000        |                       |
| <b>Ending Balance</b>                         | 1,318,259      | 1,517,754      | 485,200        | 766,354        | 57.9%                 |

|                          | <u>FY14</u>    | <u>FY15</u>            |
|--------------------------|----------------|------------------------|
| Miscellaneous            |                | <u><u>\$50,000</u></u> |
| COB HVAC                 | \$700,000      |                        |
| <u>County Clerk</u>      |                |                        |
| Panic Alarms             | 2,000          |                        |
| Security Improvements    | 50,000         |                        |
| ADA Improvements         | 46,000         |                        |
|                          | <u>98,000</u>  |                        |
| <u>Treasurer</u>         |                |                        |
| Shelving                 | 32,000         |                        |
| Remodel Treasure offices | 44,200         |                        |
| Accounting Software      | 40,000         |                        |
|                          | <u>116,200</u> |                        |

# Capital Improvement Fund

|                       |        |
|-----------------------|--------|
| <u>Facilities Mgt</u> |        |
| Historic CH Windows   | 20,000 |
| UPC Batteries         | 30,000 |
|                       | <hr/>  |
|                       | 50,000 |

|                                |        |
|--------------------------------|--------|
| <u>Administrative Services</u> |        |
| Budget Software                | 40,000 |

|                     |       |
|---------------------|-------|
| <u>County Board</u> |       |
| Video/Microphone    | 4,000 |

|                    |        |
|--------------------|--------|
| <u>Technology</u>  |        |
| Microsoft Exchange | 35,000 |

|            |        |
|------------|--------|
| <u>VAC</u> |        |
| vehicle    | 75,000 |

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**\$1,118,200**

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# Public Safety Capital Improvement Fund

**Fund Description**

- Reserve fund created to provide cash-on-hand for future jail and courthouse expansions.
- The revenue is provided by the Public Safety Sales Tax Fund or from General Fund revenues generated by housing out of county jail inmates.

| ACCOUNT & DESCRIPTION                      | ACTUAL<br>2012 | ACTUAL<br>2013 | BUDGET<br>2014 | BUDGET<br>2015 | % CHANGE<br>IN BUDGET |
|--------------------------------------------|----------------|----------------|----------------|----------------|-----------------------|
| <b>Beginning Balance</b>                   | 1,429,064      | 1,729,064      | 1,845,038      | 2,401,539      | 30.2%                 |
| REVENUE                                    |                |                |                |                |                       |
| 750-1-000-1565 Architect Deposits          |                |                |                |                |                       |
| Total Revenue                              | 0              | 0              | 0              | 0              |                       |
| CAPITAL                                    |                |                |                |                |                       |
| 750-2-000-6650 Expenditures                |                | 184,025        | 2,094,567      | 2,055,000      | -1.9%                 |
| Total Expenditure                          | 0              | 184,025        | 2,094,567      | 2,055,000      |                       |
| <b>Revenue over/(under) Expenditure</b>    | 0              | (184,025)      | (2,094,567)    | (2,055,000)    |                       |
| TRANSFERS IN                               |                |                |                |                |                       |
| 750-1-000-1300 Transfer from Gen Fund      |                | 300,000        |                |                |                       |
| 750-1-000-1310 Transfer from Public Safety | 300,000        | 300,000        | 300,000        | 300,000        |                       |
| Total Transfers In                         | 300,000        | 600,000        | 300,000        | 300,000        | 0.0%                  |
| <b>Ending Balance</b>                      | 1,729,064      | 2,145,039      | 50,471         | 646,539        | 1181.0%               |

|                                                     | <u>FY14</u>        | <u>FY15</u>        |
|-----------------------------------------------------|--------------------|--------------------|
| <u>Circuit Clerk</u><br>Office buildout             | \$19,529           |                    |
| <u>Sheriff</u><br>Records Expansion                 | 30,000             |                    |
| <u>Fac Mgt</u><br>PSC HVAC (if needed)              | 120,000            | 130,000            |
| <u>PSC &amp; CH</u><br>Security Systems (if needed) | 1,925,038          | 1,925,000          |
|                                                     | <u>\$2,094,567</u> | <u>\$2,055,000</u> |

# Courthouse Restoration Fund

**Description**

This fund was established to receive and expend Federal and State grant dollars to restore the historic courthouse.

Construction was completed in 2003.

After reimbursement transfer to the General Fund, the remaining funds are earmarked for improvement to the historic courthouse.

| ACCOUNT & DESCRIPTION                   | ACTUAL<br>2012 | ACTUAL<br>2013 | BUDGET<br>2014 | BUDGET<br>2015 | % CHANGE<br>IN BUDGET |
|-----------------------------------------|----------------|----------------|----------------|----------------|-----------------------|
| <b>Beginning Balance</b>                | 797            | 2,705          | 3,435          | 4,055          | 18.0%                 |
| REVENUE                                 |                |                |                |                |                       |
| 850-1-000-1320 Revenue                  | 3,765          | 2,550          | 1,500          | 2,000          |                       |
| Total Revenue                           | 3,765          | 2,550          | 1,500          | 2,000          |                       |
| CAPITAL                                 |                |                |                |                |                       |
| 850-2-000-6650 Restoration Expenses     | 1,857          | 1,200          | 2,000          | 2,000          |                       |
| Total Capital                           | 1,857          | 1,200          | 2,000          | 2,000          |                       |
| Total Expenditure                       | 1,857          | 1,200          | 2,000          | 2,000          | 0.0%                  |
| <b>Revenue over/(under) Expenditure</b> | 1,908          | 1,350          | (500)          | 0              |                       |
| <b>Ending Balance</b>                   | 2,705          | 4,055          | 2,935          | 4,055          | 38.2%                 |

Jim, your FY16 Capital budgets are:

1. Capital Expenditures – General Fund #010  
010-2-100-9101 \$45,000 Parking lots/roofs

2. Capital Improvement Fund – Fund #040  
040-2-000-6650 \$50,000 Expenditures

3. Public Safety Capital Improvement – Fund #750  
750-2-000-6653 \$150,000 Maintenance/Equipment  
750-2-000-6653 \$70,000 PSC Parking Lots  
750-2-000-6653 \$24,000 Lightning Strike Suppression system  
\$244,000

From Latreese,

The \$50k is for whatever comes up project wise. Those projects should come before the Finance Committee. General Fund Capital and PSC Capital The other funds are dedicated to parking lots/roofs/maintenance/lightning suppression. The funds can be used for these items. I would suggest that any use of the funds outside of these items come before the Finance Committee.

