

**COUNTY OF KENDALL, ILLINOIS**  
**ADMIN HR MEETING**  
**County Office Building**  
**111 W. Fox Street, Room 210; Yorkville**  
**Wednesday April 17, 2019**

**CALL TO ORDER** - Committee Chair Elizabeth Flowers called the meeting to order at 5:30p.m.

**ROLL CALL**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Elizabeth Flowers	Present		
Judy Gilmour	Here		
Scott Gryder	Here		
Matthew Prochaska	Here		
Robyn Vickers	Here		

**Others in Attendance:** Bob Jones, Scott Koeppel, Mike Neuenkirchen.

**APPROVAL OF AGENDA** – Motion made by Member Gryder second by Member Prochaska to approve the agenda. **With five members voting aye, the agenda was approved by a 5 -0 vote.**

**APPROVAL OF MINUTES** – Motion made by Member Vickers, second by Member Gryder to approve the April 1st, 2019 minutes. **With five members voting aye, the minutes were approved by a 5-0 vote.**

**DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS**

- *Health Insurance/Benefits* - Bob Jones, updated the Committee on Health Insurance reports. Mr. Jones inquired about feedback for the potential Wellness Program. Ms. Flowers stated that since most employees were part of a union, the County should wait to get language into the union contracts. Mr. Gryder was interested in providing the service to non-union employees. Ms. Flowers wondered if it would be effective to just do non-union. Mr. Koeppel will continue to work on the language for the contracts and research integration for non-union employees.
- *Administration Department* – Ms. Johnson reviewed the Worker’s Comp and Liability Reports. The County had 1 new claim in March. Mr. Gryder asked about the Worker’s Comp Claims Report and variation in payments. Ms. Johnson explained that for each month listed this fiscal year, the County is paying on open claims from the various fiscal years listed.

**PUBLIC COMMENT** - None

## COMMITTEE BUSINESS

- *Discussion and Approval of Amendment to Kencom Agreement for Technology Services* - Mr. Koeppel explained that they are still working separating the agreement, he was checking with Ken Com that they were on board with two agreements instead of one. As soon as the agreements are ready they will be brought back to the Committee for review.
- *Discussion and Approval of Resolution Authorizing Application for Financial Assistance from the Regional Transportation Authority Under Section 5310 of the Federal Transit Act* – Mike Neuenkirchen from Kendall Area Transit (KAT) indicated that this is similar to the Federal and State funding that was before the Committee last month. The 5310 Grant is through the RTA it would help extend current services. It is a \$320,000 grant over 2 years. This is a resolution only; it does not require a public hearing. Motion made by Member Prochaska second by Member Gryder to forward the resolution to the County Board. **With five members voting aye, the resolution was approved to be forwarded by a 5-0 vote**
- *Discussion of Codification* – Mr. Koeppel explained that codification is a way to organize ordinances. Mr. Koeppel reached out to Sterling the company that most surrounding entities use. The County currently has the ordinances listed on the website. However, it is not searchable or uniformly formatted. Member Gilmour asked about work currently being done on the Zoning Ordinance. The Committee would decide if the Zoning Ordinance should be incorporated. Member Prochaska indicated this is a long overdue project and that the Zoning Ordinance should be included. Member Gryder stated the current situation is problematic, there are often references to resolutions, minutes and appendixes that are missing. Member Vickers stressed the need to be digitally up to date. Mr. Koeppel will get a more formal quote and look at budget and funding.
- *Discussion of Kendall County Complete Count Committee* – Mr. Koeppel explained that Member Gryder is a member of the State of Illinois Complete Count Commission. Ms. Johnson drafted the attached resolution to create a subcommittee for the County to promote the 2020 Census. Mr. Koeppel noted the importance of getting an accurate count as it affects Federal funding and representation. Mr. Koeppel also indicated there is a possibility of grant funding through the State to help with promotion. He further stated that Plano in particular and other communities at Mayors and Managers were supportive. Member Gryder stated that the count in Kendall County went down from 2000 to 2010. Member Prochaska was interested in changing the name to a Commission. He also asked about adding language that the members would be appointed by the County Board Chair with approval by the County Board. Member Prochaska also questioned language about the staff person being a voting member of the committee or just staff support. Member Gryder thought that the person should be a member of the Committee so there would not be quorum issues. Finally, Member Prochaska asked about the final date for the Committee closing, that it be changed to September 2020. Member Gryder stressed the importance of this Committee to have unincorporated areas like Boulder Hill counted. Member Vickers also noted this will help with some fear associated with the Census. Motion made by Member Prochaska second by Member Vickers to forward the

resolution to the County Board. **With five members voting aye, the resolution was approved to be forwarded by a 5-0 vote**

**EXECUTIVE SESSION** - Member Flowers made a motion to enter into Executive Session for the purpose of the review of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5ILCS 120-2, second by Member Prochaska.

**Roll Call:** Member Flowers-Aye, Member Gilmour-Yes, Member Gryder-Yes, Member Prochaska-Yes, Member Vickers-Yes. **With five members present, the committee entered into Executive Session at 6:24 p.m.**

**The committee reconvened in Open Session at 6:28 p.m.**

**ITEMS FOR COMMITTEE OF THE WHOLE** - None

**ACTION ITEMS FOR COUNTY BOARD**

- *Approval of Resolution Authorizing Application for Financial Assistance from the Regional Transportation Authority Under Section 5310 of the Federal Transit Act.*
- *Approval of Resolution Authorizing Kendall County Complete Count Commission*

**ADJOURNMENT** – Member Prochaska made a motion to adjourn the meeting, second by Member Gryder. **With five members voting aye, the meeting was adjourned at 6:34 p.m.**

Respectfully Submitted,

Mera Johnson  
HR Risk Management & Compliance Coordinator