

**Minutes of the Executive Board Meeting
Held Thursday, May 24th, 2018
5:41 p.m.**

Member	Agency	Present	Absent
Judy Gilmour	Kendall County Board	X	
Dwight Baird	Kendall County Sheriff's Office	X	
David Thompson	Newark Fire District		X
Richard Dickson	Bristol Kendall Fire District	X	
Darald Nelson	Village of Newark	X	
Mike Veseling	Oswego Fire District	X	
Jim Horton	Lisbon Seward Fire District		X
Larry Nelson	Member at Large	X	
Greg Witek	Little Rock Fox Fire District	X	
Joel Frieders	City of Yorkville		X
Luis Perez	Village of Oswego	X	
Scott Mulliner	City of Plano	X	

Others present were: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Bonnie Walters, Executive Assistant; Mike Hitzemann; Dan Meyers.

Operations Board Members present: Josh Flanders; Phil Smith; Armando Sanders; Mike Peters; James Batemen; Jonathan Whowell; Jeff Spang; Tim Wallace; James Jensen; Thomas Meyers.

Greg Witek called the meeting to order and requested a roll call of the membership. Nine of the Twelve members were present creating the necessary quorum for voting purposes.

Witek called for a motion to approve the agenda. Baird made a motion to approve the agenda as submitted, seconded by Dickson. Discussion. All members present voting aye. Motion carried.

Witek called for Public Comment –None

Witek called for Correspondence – None

Staff Report – Bergeron reviewed the staff report contained in the packet. Bergeron thanked the agencies that honored National Public Safety Telecommunicator week which was April 8-14. KenCom had their 4th annual employee appreciation and awards dinner on May 3rd.

Annual Report – Bergeron reviewed the annual report contained in the packet.

Closed Session Minutes – None

Consent Agenda – Witek called for approval of the consent agenda. L. Nelson made a motion, seconded by Veseling to approve the consent agenda as follows:

- February 22nd, 2018 Executive Board Minutes
- February 2018, March 2018 and April 2018 Treasurer's Reports

- Commander Kevin Norwood to replace Chief Jeff Burgner as an alternate member on the KenCom Operations Board
- Chief Phil Smith to replace Dan Meyers as a primary member on the KenCom Operations Board
- James Bateman to replace Scott McCarty as an alternate member on the KenCom Operations Board

All members present voting aye. Motion carried.

Witek called for the Standing Committee Reports:

Report of Finance Committee – L. Nelson noted they are within budget.

Report of the Executive Board Chair – Witek noted Mike Hitzemann retired from the Bristol Kendall Fire Department and has sat on the Personnel Committee and also served as the ETSB Board Treasurer and he would like to keep him in those roles. Witek did reach out to KenCom’s attorney to verify if that individual had to be an active member of KenCom and they do not.

Report of the Operations Board Chair – Meeting to follow the Executive Board meeting.

Report of the Personnel Committee – No Report

Report of the Strategic Planning Committee – L. Nelson stated they are working on communication improvements in Montgomery. The recommendation was to put an additional receive site in the Montgomery area and mobile radios in all the Montgomery Police cars.

Witek called for the Special Committee Reports:

By-Laws Committee Report – No Report

Witek called for Old Business:

Village of Somonauk/Somonauk Fire Department – Nelson stated Frontier says they are close to installing a line as a handoff between AT&T and Frontier which will allow KenCom to receive ANI/ALI for calls that are transferred from DeKalb County.

Backup Power (Generator) Montgomery Tower – Nelson stated they are going out to bid for a fifteen kilowatt diesel generator.

Grundy County Connection to KenCom Tyler New World CAD/RMS – The board reviewed the letter received from the Grundy County ETSB Board. Discussion ensued. D. Nelson made a motion to send a letter to the Grundy County ETSB Board declining the offer sent to KenCom for the KenCom Tyler New World CAD/RMS, seconded by Baird. All members present voting aye. Motion carried.

Everbridge – Witek noted the Everbridge contract will automatically renew July 1st for a one-year period and has tasked the Operations Board to look into alternative options for next year.

Other Old Business – None

Witek called for New Business:

Closed Session Semi Annual Review – Mulliner made a motion for the Executive Board closed session meeting minutes to remain closed, seconded by Dickson. All members present voting aye. Motion carried.

Closed Session Audio Destruction – L. Nelson made a motion to destroy the February 25th, 2016 closed session meeting audio, seconded by Mulliner. All members present voting aye. Motion carried.

KenCom Fiscal Year 2017 Audit – L. Nelson made a motion to approve the KenCom fiscal year 2017 audit, seconded by Mulliner. Discussion. All members present voting aye. Motion carried.

Oswego Fire Intergovernmental Agreement KenCom Tower – Gilmour made a motion to give the discretionary decision to the Finance Committee to approve the Oswego Fire Intergovernmental Tower Agreement, seconded by L. Nelson. Discussion. All members present voting aye.

Other business from the floor – None

The next scheduled Executive Board Meeting is Thursday, June 28th, 2018 at 5:30 p.m.

D. Nelson made a motion to adjourn the meeting, seconded by Veseling. All members present voted aye. Motion carried. The meeting was adjourned at 6:06 p.m.

Meeting recorded by Bonnie Walters.

Respectfully Submitted,

Dwight Baird
Secretary