

**Minutes of the Executive Board Meeting
Held Thursday, August 23rd, 2018
5:31 p.m.**

Member	Agency	Present	Absent
Judy Gilmour	Kendall County Board	X	
Dwight Baird	Kendall County Sheriff's Office		X
David Thompson	Newark Fire District	X	
Richard Dickson	Bristol Kendall Fire District		X
Darald Nelson	Village of Newark	X	
Mike Veseling	Oswego Fire District	X	
Jim Horton	Lisbon Seward Fire District		X
Larry Nelson	Member at Large	X	
Greg Witek	Little Rock Fox Fire District	X	
Joel Frieders	City of Yorkville		X
Luis Perez	Village of Oswego	X	
Scott Mulliner	City of Plano	X	

Others present were: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Bonnie Walters, Executive Assistant; Mike Peters, Kendall County Sheriff's Office.

Greg Witek called the meeting to order and requested a roll call of the membership. Eight of the Twelve members were present creating the necessary quorum for voting purposes.

Witek called for a motion to approve the agenda. Gilmour made a motion to approve the agenda as submitted, seconded by Veseling. Discussion. All members present voting aye. Motion carried.

Witek called for Public Comment –None

Witek called for Correspondence – None

Staff Report – Bergeron reviewed the staff report contained in the packet. Personnel as follows: Two employees are currently on FMLA leave. Training as follows: KenCom's CAD Build Team have been actively learning the new CAD system and are working on data entry. Bergeron thanked all the fire and police agencies for all their time and hard work through the CAD build. Information as follows: The State has delayed announcing the final grant awards until mid-September. Once notice of the awards go out, recipients will need to submit acceptance along with monthly performance reports, quarterly finance reports and reimbursement requests. Server racks have been installed in Grundy County for our backup-up equipment. IT is in the process of planning the relocation of servers from BK to Grundy. CAD Project Updates: AVL devices have been received and packaged for distribution. They are available for pick-up by each agency that will be using MDC's. The 2nd build week of Fire RMS took place August 6th through 10th. The message switch is scheduled for installation August 13th through 15th with the connection to the state being established on August 16th. The final CAD build week will be August 21st through 23rd. Wireless 9-1-1 statistics for the month of July 2018 represented 78% of calls received.

Closed Session Minutes – None

Consent Agenda – Witek called for approval of the consent agenda. L. Nelson made a motion, seconded by D. Nelson to approve the consent agenda as follows:

- May 24th, 2018 Executive Board Minutes
- May 2018, June 2018 and July 2018 Treasurer’s Reports

All members present voting aye. Motion carried.

Witek called for the Standing Committee Reports:

Report of Finance Committee – L. Nelson noted they are within budget.

Report of the Executive Board Chair – Witek noted for four or five years the Executive Board was meeting monthly and it has been nice to be down to quarterly meetings for the last couple of years. This is a reflection on the relationship that was built between the Operations Board and the Executive Board as well as KenCom staff.

Report of the Operations Board Chair – No Report

Report of the Personnel Committee – No Report

Report of the Strategic Planning Committee – L. Nelson gave a report as follows: They met with A Beep about the extension of the radio receive site in the northern Montgomery area. There was discussion on the State grant, how to implement and the cost savings in future plans. They continue to work with AT&T and Frontier on the ANI/ALI lines from DeKalb County.

Witek called for the Special Committee Reports:

By-Laws Committee Report – No Report

Witek called for Old Business:

Village of Somonauk/Somonauk Fire Department – No Report

Grundy County 9-1-1 Backup/Microwave/Fiber Radio Expansion – L. Nelson stated they are working with Grundy County to go to a fiber connection with Comcast.

Backup Power (Generator) Montgomery Tower – L. Nelson stated they are going with the diesel backup generator, which was put out for bid. L. Nelson noted it is in the budget. L. Nelson made a motion to approve the purchase of the diesel generator for backup power at the Montgomery Tower for an amount not to exceed \$33,000.00, seconded by D. Nelson. Discussion. All members present voting aye. Motion carried.

Mass Notification Software – L. Nelson made a motion to approve the Everbridge 5-Year contract at \$25,480.01 annually on the recommendation from the Operations Board, seconded by Gilmour. Discussion ensued on different ways to advertise Everbridge and make sure it is being utilized. A roll call was taken with all eight members present voting aye. Motion carried.

Microwave Radio Expansion(Montgomery)- Discussed in the Strategic Planning Committee report.

Other Old Business – None

Witek called for New Business:

Rules About Board and Committee Members – Witek noted for informational purposes a question had been asked if you could be on the Operations Board as either a primary or alternate and also be on the Executive Board as either. The original IGA specifies that they can.

Strategic Planning Committee Member – The member that is no longer on the Committee was a member from the Operations Board. L. Nelson noted this needs to be brought to the Operations Board to approve a member to replace Scott McCarty.

Mike Peters left the meeting at 6:01 p.m.

Closed Session – D. Nelson made a motion to move into closed session for the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Section 2.06 5 ILCS 120/2(c)(2), seconded by Mulliner. A roll call vote was taken with all eight members voting aye. Motion carried. Closed session began at 6:02 p.m.

Open session resumes at 6:17. The same members are present as before closed session.

Action After Closed Session – None

Other business from the floor – None

The next scheduled Executive Board Meeting is Thursday, September 27th, 2018 at 5:30 p.m.

D. Nelson made a motion to adjourn the meeting, seconded by Gilmour. All members present voted aye. Motion carried. The meeting was adjourned at 6:17 p.m.

Meeting recorded by Bonnie Walters.

Respectfully Submitted,

Dwight Baird
Secretary