

**Minutes of the Executive Board Meeting
Held Thursday, November 29th, 2018
5:30 p.m.**

Member	Agency	Present	Absent
Judy Gilmour	Kendall County Board	X	
Dwight Baird	Kendall County Sheriff's Office	X	
David Thompson	Newark Fire District	X	
Richard Dickson	Bristol Kendall Fire District	X	
Darald Nelson	Village of Newark	X	
Mike Veseling	Oswego Fire District		X
Jim Horton	Lisbon Seward Fire District		X
Larry Nelson	Member at Large	X	
Greg Witek	Little Rock Fox Fire District	X	
Joel Frieders	City of Yorkville		X
Luis Perez	Village of Oswego	X(5:33pm)	
Scott Mulliner	City of Plano	X	

Others present were: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Bonnie Walters, Executive Assistant; Josh Flanders, Operations Board Chair.

Greg Witek called the meeting to order and requested a roll call of the membership. Eight of the Twelve members were present creating the necessary quorum for voting purposes.

Witek called for a motion to approve the agenda. Gilmour requested items 11D and E to be moved after Correspondence. Mulliner made a motion to approve the amended agenda, seconded by Gilmour. Discussion. All members present voting aye. Motion carried.

Witek called for Public Comment –None

Witek called for Correspondence – None

Luis Perez joined the meeting at 5:33 p.m.

Fiscal Year 2018/2019 Final Surcharge Budget – Bergeron reviewed the final 2018/2019 Surcharge budget. L. Nelson made a motion to approve the final 2018/2019 Surcharge budget, seconded by Gilmour. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

Fiscal Year 2018/2019 Final Operations Budget – Bergeron reviewed the final 2018/2019 Operations budget. There was a reduction in the agency shares from the last time the board saw the budget due to adding back in the year end surplus and the insurance went down to a 0% increase. The agency shares are down from last year and L. Nelson cautioned that next year there will more than likely not be a surplus to carry over and health insurance will not be a 0% increase which will result in an increase. Witek mentioned Bergeron and Stein did a great job with the budgets. L. Nelson made a motion to approve the

final 2018/2019 Operations budget, seconded by Perez. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

Staff Report – Bergeron gave a report on Personnel as follows: We have one employee currently on FMLA leave. Training as follows: Lynette Bergeron, Jennifer Stein, Jennette Welter-Fichtel, Ryan Mathre and Ryan Shain attended the annual IPSTA 9-1-1 conference in Springfield November 4th through November 7th. Bergeron mentioned they learned about Rapid SOS at the conference. It gives the ability if a cell phone calls 9-1-1, you can put the number into a website and it takes the GPS location from your phone and is able to locate it. Information as follows: KenCom received the grant award notice and have submitted acceptance to the State. KenCom will be meeting with Grundy County and West to begin the project for the Viper phone system. CAD Project Updates as follows: Fire Mobile Messaging Train-the-Trainer was completed October 16th-18th. The review of Corrections for the upgrade from V11.4 to V2017.2 occurred on October 16th. The LERMS review was on November 20th. Law Mobile Messaging Train-the-Trainer sessions were held the week of October 29th and November 5th. Tyler performed a Mock Migration of MSP data moving to new pre-production environment on Friday, October 19th. There have been many issues that have been discovered and are being addressed that occurred during the mock migration. Fire RMS Train-the-Trainer was on November 12th-16th. Telecommunicator training for the Tyler New World CAD is scheduled for November 26th through November 30th for the first sessions and December 3rd through December 7th for the second sessions. L. Nelson thanked Bergeron and Stein for all the hours they have been putting in on the weekend and evenings working on the CAD build to keep on track for the December 11th go live date. Wireless 9-1-1 statistics for the month of October 2018 represented 72% of 9-1-1 calls received.

Consent Agenda – Witek called for approval of the consent agenda. Baird made a motion, seconded by Perez to approve the consent agenda as follows:

- October 25th, 2018 Executive Board Minutes
- October 2018 Treasurer's Report
- Approval of Chief Deputy Michael Peters to replace Undersheriff Harold Martin as an alternate member on the KenCom Executive Board.

All members present voting aye. Motion carried.

Witek called for the Standing Committee Reports:

Report of Finance Committee – No Report

Report of the Executive Board Chair – Witek stated he is pleased with how the meeting is going and enjoyed working with everyone.

Report of the Operations Board Chair – Flanders stated they are continuing to work on projects. Flanders reiterated how much time Bergeron and Stein are putting in with the new CAD in the evening and on the weekend and is not truly appreciated unless you know how much work the project really is. The Everbridge training is set up for two days in April and is being hosted at Plano Police Department.

Report of the Personnel Committee – No Report

Report of the Strategic Planning Committee – No Report

Witek called for the Special Committee Reports:

By-Laws Committee Report – No Report

Witek called for Old Business:

Village of Somonauk/Somonauk Fire Department – Nelson stated the Frontier line is now coming into KenCom’s viber system which will allow KenCom to receive ANI/ALI for calls that are transferred from DeKalb County. They are now waiting to get Star codes put in both at KenCom and DeKalb County to allow direct transfer of calls.

Grundy County 9-1-1 Backup/Microwave/Fiber Radio Expansion – L. Nelson stated they will more than likely end up with a fiber line with Comcast. Grundy County did get a quote on a microwave and it was more expensive than they anticipated.

Microwave Radio Expansion(Montgomery) – L. Nelson stated the mobile car radios were installed. There are still discussions if they are going to use the monopole or the water tower in Montgomery for the receive site.

Other Old Business – None

Witek called for New Business:

Executive Board Closed Session Audio Destruction – Perez made a motion to approve the Executive Board closed session audio from October 27th, 2016, seconded by D. Nelson. All members present voting aye. Motion carried.

Collective Bargaining Agreement – No Report

Closed Session – None

Action After Closed Session – None

Other business from the floor – None

The next scheduled Executive Board Meeting is Thursday, December 27th, 2018 at 5:30 p.m.

Thompson made a motion to adjourn the meeting, seconded by Gilmour. All members present voted aye. Motion carried. The meeting was adjourned at 5:56 p.m.

Meeting recorded by Bonnie Walters.

Respectfully Submitted,

Dwight Baird
Secretary