

**Minutes of the Executive Board Meeting
Held Thursday, May 25th, 2017
5:46 p.m.**

Member	Agency	Present	Absent
Judy Gilmour	Kendall County Board	X	
Dwight Baird	Kendall County Sheriff's Office		X
Floyd Dierzen	Newark Fire District		X
Michael Hitzemann	Bristol Kendall Fire District	X	
Darald Nelson	Village of Newark	X	
Mike Veseling	Oswego Fire District	X	
Jim Horton	Lisbon Seward Fire District		X
Larry Nelson	Member at Large	X	
Greg Witek	Little Rock Fox Fire District	X	
Joel Frieders	City of Yorkville		X
Luis Perez	Village of Oswego	X	
Scott Mulliner	City of Plano	X	

Others present were: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Bonnie Walters, Administrative Assistant; Josh Flanders, Oswego Fire District; Daniel Meyers, Montgomery Police Department; Mike Peters, Kendall County Sheriff's Office; Tim Fairfield, Bristol Kendall Fire District; Jonathan Whowell, Plano Police Department; Terry Klingel, Yorkville Police Department; Jeff Spang, Little Rock Fox Fire District; Tim Wallace, Lisbon Seward Fire District; Mike Pruski, Sandwich Fire District; James Jensen, Oswego Police Department.

Greg Witek called the meeting to order and requested a roll call of the membership. Eight of the Twelve members were present creating the necessary quorum for voting purposes.

Executive Board Chair – Witek mentioned as the Executive Board Chair he is grateful with how the KenCom staff and all the KenCom Boards are working together and running smoothly and it reflects the personality and skill sets of the Director and Assistant Director and how great of a job they are doing.

Witek called for a motion to approve the agenda. Veseling made a motion to approve the agenda, seconded by Hitzemann. Witek noted there is a correction on the agenda under new business in item G3 it states the approval of D1 and D2 and should read G1 and G2. During discussion Gilmour made a motion to table item 12-G-3 (New Business-KenCom CAD-Approval of Tyler Technologies New World CAD and Fire EMS for an amount not to exceed \$3,000,000.00, subject to the approval of section G1 and G2), and no second was heard. All members present voted aye to approve the agenda with the change noted. Motion carried.

Witek called for Public Comment –None

Witek called for Correspondence – The correspondence was read during the Operations Board Meeting and can be read in the May 25th Operations Board Meeting Minutes.

Staff Report – Bergeron reviewed the staff report contained in the packet.

Director’s Annual Report – Bergeron reviewed a power point which gave a snapshot of KenCom’s accomplishments in 2016, police and fire incidents, FOIA requests, Telecommunicator of the Year, Service Awards, and Rush Copley Run of the Quarter recipients. Bergeron announced that April 1st, 2017 was KenCom’s 25th anniversary and showed historical information in the slide show.

Approval of Closed Session Minutes – L. Nelson made a motion to approve the October 27th, 2016 Closed Session Minutes but do not release, seconded by Veseling. All members present voting aye. Motion carried.

Consent Agenda – Witek called for approval of the consent agenda. Veseling made a motion, seconded by D. Nelson to approve the Consent Agenda; Approving the February 23rd, 2017 Executive Board Minutes; Approving the February 2017, March 2017, and April 2017 Treasurer’s Reports. All members present voting aye. Motion carried.

Witek called for the Standing Committee Reports:

Report of Finance Committee – L. Nelson stated KenCom is on or under budget moving forward. L. Nelson mentioned all the items on the agenda to be voted on tonight have been approved and moved forward from the Finance Committee.

Report of the Operations Board Chair – No Report

Report of the Personnel Committee – No Report

Report of the Strategic Planning Committee – L. Nelson stated they have had multiple meetings on the new proposed Radio Equipment and the Tyler/New World Proposal (CAD, Police RMS, Fire RMS, and Field Based Reporting) and the Committee made a recommendation to move forward and form a CAD committee.

Witek called for the Special Committee Reports:

By-Laws Committee Report – No Report

Witek called for Old Business:

Village of Somonauk/Somonauk Fire Department – L. Nelson gave an update that the Village of Somonauk is still interested in coming to KenCom and is attempting to work out a deal with the DeKalb 9-1-1 Board. L. Nelson stated the Somonauk Fire Department is also interested in joining KenCom.

Any Other Old Business – None

Witek called for New Business:

Employee Handbook Revisions – No Report.

Grundy County 9-1-1 Dispatch as KenCom’s offsite backup center – Hitzemann made a motion to approve Grundy County 9-1-1 Dispatch as KenCom’s offsite backup center pending an Intergovernmental Agreement, Attorney Approval, and Approval from the Operations Board and Finance Committee, seconded by Veseling. Discussion. All members present voting aye. Motion carried.

Expansion of the Microwave to Grundy County not to exceed \$120,000 – L. Nelson made a motion to approve the Expansion of the Microwave Radio System to Grundy County in an amount not to exceed

\$120,000 pending the completion of the RFP bid process, Attorney Approval, and Approval from the Operations Board and Finance Committee, seconded by Veseling. During discussion L. Nelson explained the process of the Microwave Expansion between KenCom and Grundy County. A roll call was taken with all eight members present voting aye. Motion carried.

Intergovernmental Agreement with Grundy County to Operate the Microwave System – Veseling made a motion to establish an Intergovernmental Agreement with Grundy County to operate the microwave system pending attorney approval and approval from the Operations Board and Finance Committee, seconded by Perez. Discussion. All members present voting aye. Motion carried.

Motorola Solutions, Inc. Radio Console Equipment MCC 7500 – Perez made a motion to approve the final contract with Motorola Solutions Inc. for the purchase of the Radio Console Equipment MCC 7500 for an amount not to exceed \$1,258,666.81, seconded by Hitzemann. During discussion Hitzemann noted the total contract dollar amount also includes ten years of maintenance. This fiscal year KenCom will only be paying out \$753,000 and the remaining will be paid incrementally over ten years. The maintenance that is proposed will keep KenCom on the current version through the life of the contract. L. Nelson noted Motorola has agreed to allow KenCom to put the \$753,000 on KenCom's credit card which pays KenCom 2% cash back. A roll call was taken with all eight members present voting aye. Motion carried.

Agreement with Motorola Solutions Inc. for a connection fee to Starcom "M" Core – Perez made a motion to approve an agreement with Motorola Solutions Inc. for a connection fee to the Starcom "M" Core for an amount not to exceed \$220,100, seconded by Veseling. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Assignment of Kendall County Tyler/New World RMS Contract to KenCom – L. Nelson made a motion to approve the assignment of the existing Kendall County Tyler/New World Police Records Management System Contract to KenCom subject to approval from KenCom's Attorney and the County Board, seconded by Veseling. During discussion Witek summarized all the items being approved are additions to the current system and need to go in a sequence which requires contingent approval from the Executive Board in order to execute the steps in the proper order. L. Nelson noted County Board Finance Chair John Purcell, County Administrator Scott Koepfel, and County Board Chair Scott Gryder stated they do not see a problem with the assignment being transferred to KenCom as long as it is revenue neutral to the County. All members present voting aye. Motion carried.

Assignments of Municipal RMS IGA's from Kendall County to KenCom – Veseling made a motion to accept the assignments of the existing Yorkville Police, Oswego Police, and Plano Police Departments Records Management Systems IGA's from Kendall County to KenCom subject to approval from KenCom's Attorney and the Municipalities, seconded by Mulliner. Discussion. All members present voting aye. Motion carried.

Tyler Technologies New World CAD and Fire EMS – Veseling made a motion to approve the contract with Tyler Technologies for the purchase of the New World Computer Aided Dispatch System and Fire Records Management System for an amount not to exceed \$3,000,000.00 pending the completion of 12-G-1 (Approval of the Assignment of Kendall County Tyler/New World RMS Contract to KenCom) and 12-G-2 (Approval of the Assignments of the Municipal RMS IGA's from Kendall County to KenCom), pending an approval of an Intergovernmental Agreement with the Village of Montgomery to merge their existing Tyler/New World system into KenCom, approval from KenCom's Attorney, and the approval of the Operations Board and the Finance Committee, seconded by Perez. Witek stated all the items being purchased are upgrades to the existing Police Records Management System with the Sheriff's Office and the County Board. Gilmour stated it was brought to her attention two days ago that there was a question

on whether or not KenCom should have gone out to bid and the State's Attorney has been looking into it. Gilmour stated the problem being if KenCom should have gone out to bid and did not, it is a criminal offense. Everyone on the Executive Board can be subject to penalties and is also opening up KenCom to possible litigation from another vendor which is the purpose to her objection at this point. Gilmour wants to give the State's Attorney longer to be able to answer the questions. L. Nelson stated KenCom's attorney (Dallas Ingemunson) has reviewed this and he/(Ingemunson) did not feel that KenCom had to go out to bid. Witek stated he received an email from Eric Weis laying out his concerns and he replied to Weis genuinely thanking him for watching out for KenCom and that no one wants to do anything that would subject them to litigation. D. Nelson asked if KenCom's Attorney, Dallas Ingemunson, sent a letter in writing that he does not believe KenCom needs to go out to bid and L. Nelson confirmed that he does have that letter in writing from Dallas Ingemunson and had a copy at the meeting to confirm. A roll call was taken, Hitzemann, D. Nelson, Veseling, L. Nelson, Witek, Perez and Mulliner voting aye, and Gilmour voting abstained. Motion carried.

Intergovernmental Agreement to merge the Village of Montgomery's Tyler/New World System into KenCom's Tyler/New World System – L. Nelson made a motion to approve an Intergovernmental Agreement to merge the Village of Montgomery's Tyler/New World System into KenCom's Tyler/New World System pending attorney approval and the approval from the Operations Board and Finance Committee, seconded by Perez. Witek stated this is merging the Village of Montgomery's current New World System into KenCom which would be revenue positive for everyone. All members present voting aye. Motion carried.

Loan Proposal – L. Nelson made a motion for KenCom to get competitive bids from local banks to secure a line of credit for a period of time with the best terms for an amount not to exceed \$750,000, seconded by Perez. L. Nelson reviewed a current loan proposal he had from First National Bank. L. Nelson stated this loan would be a backup plan and he is working with Hitzemann on this. They both do not believe based on KenCom's reserves they will not need to use the loan, but if there is an unexpected expense that comes up they would like to be prepared for that. All members present voting aye. Motion carried.

Closed Session Audio Destruction – Gilmour made a motion for the destruction of the closed session audio from August 27th, 2015; September 24th, 2015 (Part 1); September 24th, 2015 (Part 2) and October 22nd, 2015, seconded by Mulliner. All members present voting aye. Motion carried.

Semi-Annual Closed Session Review – Hitzemann made a motion to keep the closed session meeting minutes closed, seconded by Veseling. All members present voting aye. Motion carried.

Fiscal Year 2016 KenCom Audit – L. Nelson made a motion to approve the Fiscal Year 2016 KenCom Audit, seconded by Perez. Discussion. All members present voting aye. Motion carried.

Other Business from the floor – None

The next scheduled Executive Board Meeting is Thursday, June 22nd, 2017 at 5:30 p.m.

D. Nelson made a motion to adjourn the meeting, seconded by Veseling. All members present voted aye. Motion carried. The meeting was adjourned at 6:52 p.m.

Meeting recorded by Bonnie Walters.

Respectfully Submitted,

Dwight Baird
Secretary

