

**Minutes of the Executive Board Meeting
Held Thursday, August 24th, 2017
5:30 p.m.**

Member	Agency	Present	Absent
Judy Gilmour	Kendall County Board	X	
Dwight Baird	Kendall County Sheriff's Office	X	
David Thompson	Newark Fire District	X	
Richard Dickson	Bristol Kendall Fire District	X	
Darald Nelson	Village of Newark	X	
Mike Veseling	Oswego Fire District	X	
Jim Horton	Lisbon Seward Fire District		X
Larry Nelson	Member at Large	X	
Greg Witek	Little Rock Fox Fire District	X	
Joel Frieders	City of Yorkville		X
Luis Perez	Village of Oswego		X
Scott Mulliner	City of Plano	X	

Others present were: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Bonnie Walters, Administrative Assistant; Michael Hitzemann, Bristol Kendall Fire District; Armando Sanders, Montgomery Police Department; Dan Meyers (5:40 p.m.), Montgomery Police Department.

Greg Witek called the meeting to order and requested a roll call of the membership. Nine of the Twelve members were present creating the necessary quorum for voting purposes.

Witek called for a motion to approve the agenda. Baird made a motion to approve the agenda, seconded by Gilmour. All members present voting aye. Motion carried.

Witek called for Public Comment –None

Witek called for Correspondence – Bergeron noted she received a letter from the Village of Oswego (Jeff Burgner) thanking KenCom for participating in their law enforcement accreditation onsite assessment with CALEA.

Staff Report – Bergeron gave a report on Personnel as follows: KenCom hired two new telecommunicators. Adam Votava started on July 31st and Alex Geltz started on August 7th. KenCom offered a position to a third applicant who denied. KenCom has two employees currently on intermittent FMLA. KenCom has one employee on a short-term FMLA leave. Training as follows: Monthly training for July and August consists of a full review of the APCO Emergency Medical Dispatch training manual. This training is currently in progress. Seven employees attended in-house CPR recertification training on August 15th and August 18th. One telecommunicator CTO and one telecommunicator in training started the APCO Public Safety Telecommunicator Course on-line on August 7th. Information as follows: Motorola has the radio console equipment and are in the process of putting it together. Challenge Coin Plaque update was given. CALEA site visit for Oswego Police was on August 9th. There was a Grundy

County 9-1-1 Center meeting about connecting to our Viper phone systems. Future back-up center rotation dates are contained in the packet. Wireless 9-1-1 statistics for the month of July 2017 represented 77% of calls received.

Consent Agenda – Witek called for approval of the consent agenda. L. Nelson made a motion, seconded by Gilmour to approve the Consent Agenda; Approving the July 27th, 2017 Executive Board Minutes; Approving the July 2017 Treasurer’s Report. All members present voting aye. Motion carried.

Witek called for the Standing Committee Reports:

Report of Finance Committee – L. Nelson gave a report as follows: The Motorola Radio Console project is moving along (KenCom paid the remaining \$418,000 balance with the 2% cash back credit card); The Tyler/New World CAD project had its kickoff meetings; There have been meetings with Grundy County on the microwave and backup agreement’s.

Report of the Executive Board Chair – No Report

Report of the Operations Board Chair – No Report

Report of the Personnel Committee – No Report

Report of the Strategic Planning Committee – No Report

Witek called for the Special Committee Reports:

By-Laws Committee Report – No Report

Witek called for Old Business:

Village of Somonauk/Somonauk Fire Department – L. Nelson gave an update as follows: After meeting with the 9-1-1 telephone vendor (West) it was learned that it can handle receiving the ALI and ANI information directly from the Frontier router with a purchased module that can be plugged into KenCom’s telephone system.

Tyler/New World CAD – Bergeron stated they had the Discovery meetings with Tyler/New World on August 22nd and August 23rd where they met with police, fire and dispatch. On the 23rd at 9 a.m. there was a kickoff meeting at the Bristol Kendall Fire Department Station 1. Bergeron stated with the building of a new CAD from ground up, MDT’s, Fire RMS, and Field Based Reporting, the importance of participation from every agency to make this project a success is critical. An email was sent out to all the Operation Board members along with the Chiefs asking each agency to fill out a sheet with the different groups and who will be attending from their agency. These are to be returned in by August 31st. There will be some optional meetings but most are mandatory meetings in order to build a better system.

Assignment/IGA of the Village of Montgomery’s Tyler/New World Contract to KenCom – L. Nelson made a motion to approve the Assignment/IGA of the Village of Montgomery’s Tyler/New World Contract to KenCom, seconded by Veseling. During discussion L. Nelson reviewed the CAD project and agreements needed to move forward, which includes the Assignment and IGA for the Village of Montgomery. L. Nelson stated he received an email from the Village of Montgomery stating they will be moving forward, at their August meeting, the ten-year agreement and the assignment agreement with the addition that neither agreement would go into effect until a third fees agreement has been signed. The Village of Montgomery requested their fees agreement to match the new agreement the Tyler Structure adhoc committee is creating. There have been multiple meetings since the last Executive Board meeting by the Tyler Structure Adhoc committee to create three separate documents (Assignment from the County, Security and Operations, and Fees Agreement), which ended in a positive recommendation in

new business. Baird noted in the minutes from the last Executive Board he would like the Tyler Structure Adhoc Committee to create the same language for all agencies, and the Assignment/IGA being voted on is not the same language as Kendall County and he will not support it, as he didn't last month. Armando Sanders from the Montgomery Police Department stated it was brought to the Executive Board at the end of July that the language in the IGA for Montgomery was different from the other municipalities with KenCom. They would like to come to the table committed to KenCom with the same IGA as an equal partner. Lengthy discussion ensued. After discussion, Mulliner made a motion to table the Assignment/IGA with the Village of Montgomery's Tyler/New World Contract to Kencom until the next Executive Board meeting, seconded by L. Nelson. All members present voting aye. Motion carried.

Any Other Old Business – None

Witek called for New Business:

Assignment of Kendall County Tyler/New World RMS Contract to KenCom; Agency IGA's Tyler Licensing and Maintenance Fees; Agency Tyler Security and Operations – L. Nelson made a motion to approve the Assignment of Kendall County Tyler/New World RMS Contract to KenCom, Agency IGA's Tyler Licensing and Maintenance Fees, and Agency Tyler Security and Operations and send to KenCom's attorney for review, seconded by Baird. Discussion ensued. All members present voting aye. Motion carried. D. Nelson made a motion to give the Tyler Sharing Structure Committee the authority to review the attorney's opinions and reconcile and forward the agreed upon documents to the agencies, seconded by Mulliner. Discussion. All members present voting aye. Motion carried.

2018 Executive Board Calendar – Baird made a motion to approve the 2018 Executive Board Calendar, seconded by L. Nelson. Discussion. All members present voting aye. Motion carried.

Closed Session Audio Destruction – Dickson made a motion to approve the destruction of the following closed session audio: November 16, 2006; February 21, 2008; May 22, 2008; August 28, 2008; February 26, 2009; August 27, 2009; December 3, 2009; May 26, 2011; June 23, 2011; July 28, 2011; August 25, 2011; May 24, 2012; June 28, 2012; July 26, 2012; August 23, 2012; September 27, 2012; November 29, 2012; January 24, 2013; September 26, 2013; October 24, 2013; August 28, 2014; September 25, 2014; November 20, 2014; February 26, 2015; May 28, 2015; June 25, 2015; July 23, 2015, seconded by Mulliner. All members present voting aye. Motion carried.

Other business from the floor – L. Nelson would like to know how the board would like staff to proceed with Tyler Technologies with the absence of the Assignment. After discussion the board would like to see a time line from Tyler Technologies in how the project is going to proceed.

The next scheduled Executive Board Meeting is Thursday, September 28th, 2017 at 5:30 p.m.

Veseling made a motion to adjourn the meeting, seconded by D. Nelson. All members present voted aye. Motion carried. The meeting was adjourned at 6:43 p.m.

Meeting recorded by Bonnie Walters.

Respectfully Submitted,

Dwight Baird
Secretary

