

COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING
County Office Building
111 W. Fox Street, Room 210; Yorkville
Wednesday, June 19, 2019

CALL TO ORDER - Chair Elizabeth Flowers called the meeting to order at 5:30 p.m.

ROLL CALL

| Attendee | Status | Arrived | Left Meeting |
|-------------------|---------------|----------------|---------------------|
| Elizabeth Flowers | Present | | |
| Scott Gengler | Present | | |
| Judy Gilmour | Yes | | |
| Matthew Prochaska | Here | | |
| Robyn Vickers | Here | | |

Others in Attendance: Scott Koeppel, Tracy Page, Beth Ishmael - Horton Group, Dee Mastro-Holzopf – BCBS, Ian McInerney - Washington National

APPROVAL OF AGENDA – Motion made by Member Vickers second by Member Gilmour to approve the agenda. **With five members voting aye, the agenda was approved by a 5 -0 vote.**

APPROVAL OF MINUTES – Motion made by Member Prochaska second by Member Vickers to approve the June 3, 2019 minutes. **With five members voting aye, the minutes were approved by a 5-0 vote.**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

- *Administration Department* – Mr. Koeppel wanted to note that Tracy Page from the Sheriff’s Office is coordinating TAPHI with a roll out meeting on July 2. Mr. Koeppel also thanked the committee for approving the program.

PUBLIC COMMENT - None

COMMITTEE BUSINESS

- *Discussion of Pharmacy Prescription and Performance Drug Plan Saving Opportunities – The Horton Group* – Beth Ishmael from the Horton Group and Dee Mastro-Holzopf from BCBS presented pharmacy cost saving options for the County’s PPO plans. The cost saving measures totaled \$31,000. The committee agreed to revisit the issue in August when renewal projections will be available.

- *Discussion and Approval of Invitation to Bid – Fiber Internet Connection* – Mr. Koeppel explained that the contract that was before the committee last month needed to go out for bid. **There was consensus to go out to bid for Fiber Internet Connection.**
- *Approval of the 2019 Inter Agency User Agreement between Kendall County Administration Department and the Illinois State Police for Criminal History Record* – Ms. Johnson explained that the County recently hired someone from out of state and needed the national check done. The cost is \$26 and \$10 for the Illinois State check. Mr. Koeppel explained that those that work in the jail and courthouse already get this national check. These background checks would apply to employees under the County Administrator's Office and will be processed through the ROE's Office. Member Gilmour made a motion, second by Member Prochaska to forward the Agreement to the State's Attorney Office for review then to the County Board for approval. **With five members present voting aye the motion carried.**
- *Presentation of Washington National Insurance* – Jack McInerney from Washington National explained the company's program which could be offered as an optional benefit for employees. The County currently offers several optional programs. Member Gilmour wanted to know how many people were enrolled in other programs. Member Flowers thought it was good to offer employees many options. Member Prochaska wanted to research the company a bit more. Mr. Koeppel indicated that if the County opted into this program it would be offered to employees at the Annual Benefit Fair. He will also ask Horton if they can offer something similar. **There was consensus to do additional research and bring this item back in July for more discussion and consideration.**

EXECUTIVE SESSION - None

ITEMS FOR COMMITTEE OF THE WHOLE - None

ACTION ITEMS FOR COUNTY BOARD

- *Approval of the 2019 Inter Agency User Agreement between Kendall County Administration Department and the Illinois State Police for Criminal History Record*

ADJOURNMENT – Member Prochaska made a motion to adjourn the meeting, second by Member Gilmour. **With five members voting aye, the meeting was adjourned at 6:47 p.m.**

Respectfully Submitted,

Mera Johnson
HR Risk Management & Compliance Coordinator